

BOARD OF SELECTMEN MEETING/April 9, 2019

45 Mr. Cote asked about Zoning Board decisions that had been made on Foreman Lane. He understood a
46 variance wasn't needed for the development to go through, but it received one. He asked why that
47 variance passed even though there was no hardship. Mr. McNamara said if the Board found there was
48 hardship then he would argue that there was. He asked when the decision was made. Mr. Cote replied
49 January 2019; Mr. McNamara wasn't present for the first meeting but was for the second. Mr.
50 McNamara didn't remember the specifics but assumed if the Board granted a variance they went
51 through the criteria and found that it was warranted. Mr. Cote confirmed that all five criteria need to
52 be met in order to grant a variance. Mr. McNamara answered yes. Mr. Cote wanted to know the
53 hardship. Mr. McNamara didn't recall. Mr. McDevitt told Mr. Cote it was fair to ask any question,
54 but an applicant may not recall what he could have found in the minutes (how and why someone voted)
55 prior to coming to the meeting. He thought it was fair and asked him to continue asking questions. Mr.
56 Cote said he was asking questions to see where Mr. McNamara stood on his opinions. He said during
57 the first meeting (of the Foreman Lane case) he felt a resident made some great points when they
58 mentioned that Keach Nordstrom (Town's engineering firm) told the Town that the outlet of water for
59 the wetland conservation district had an outlet on the Loosigian property. He said the people
60 representing the Loosigians stated there wasn't any water or conservation (on the lot). He asked if this
61 point was taken into consideration. Mr. McNamara assumed it was, but without reviewing the minutes
62 couldn't say. Mr. Cote said a lot of things done on the lot could have been solved by doing test pits.
63 He asked if any test pits had been dug. Mr. McNamara replied they wouldn't have been dug at the
64 direction of the Zoning Board. Mr. Cote asked if they mentioned test pits had been done. Mr.
65 McNamara didn't recall; if they had and the results were available, he believed they would have
66 provided the results.

67
68 Mr. Cote had questions regarding Donovan Billings who came forward with an application to try to
69 increase his business (on Nashua Road). He asked how Mr. McNamara came to the conclusion that a
70 traffic study would be a negligible addition. Mr. McNamara said from his experience on the Planning
71 Board, the road is not as heavily traveled as the main roads in Town. He believed a traffic study would
72 have found the addition of 4-6 cars on the property to be negligible. Mr. Cote understood Mr.
73 McNamara to say that a traffic study would have been useless. Mr. McNamara thought so. Mr. Cote
74 asked if Jim Peterson's (builder across the street) questioning was useful or relevant. Mr. McNamara
75 thought it had an effect on the final vote simply because of the affect to neighborhood, which is one of
76 the criteria considered. He said it was represented that the area was residential and the two homes (built
77 by Mr. Peterson) were sold as such. He couldn't speak for the entire board but felt it had an affect on
78 changing the property from (as he recalled) a home occupation to a full-blown business. Mr. Cote
79 inquired why Mr. McNamara was conflicted with that request for variance. Mr. McNamara replied if
80 that's what he said (during the meeting) he was probably having a hard time making up his mind. He
81 said sometimes things weren't black and white; particularly when considering the five (variance)
82 criteria. Often, it's a judgement call. The board must apply the facts of a case to the five criteria and
83 sometimes it's a very thin line. Sometimes an argument one way or another can decide a case.

84
85 Given the years served on the Planning Board and history with some of the developers in Town, Ms.
86 Forde asked Mr. McNamara if he could fairly and evenly apply the ordinances to people that would
87 come before the board. Mr. McNamara replied he did. He said if he were to have a particular problem
88 or prejudice, he would recuse himself; as he has at times in the past.

89
90 Mr. Lynde stated they had contemplated getting a workshop on zoning boards. The New Hampshire
91 Municipal Association goes to towns and provides a basis (with answers) as to what should be followed.
92 Pelham was thinking of funding a workshop and Mr. Lynde questioned if zoning members would be
93 amenable to attending. Mr. McNamara asked if it would be done in Town. Mr. Lynde answered yes.
94 Mr. McNamara replied once a year the Zoning Board met with Town Counsel to discuss any new laws.
95 He said New Hampshire Planning hosted informational meetings. He felt the board would be better

BOARD OF SELECTMEN MEETING/April 9, 2019

off with as much information as possible. He stated there was always new things that occur and changes in the law. He said they can protect the Town by educating themselves and understanding the legal aspects if/when they are brought into court.

Mr. McDevitt said it was his intention to make appointments during the meeting. He pointed out that the Zoning Board of Adjustment was unique. They are required by a series of State laws to apply certain criteria; there is an abundance of case law. The Zoning Board is the only body in Town that has the same standard as a jury when they are sitting at the meetings. They are the also the only board in Town that has the statutory-authorized ability to swear in witnesses. Mr. McDevitt said Zoning Board members had to be fair and follow the law.

Svetlana Paliy - Applicant for Zoning Board of Adjustment

Ms. Paliy, 188 Mammoth Road came forward to speak to her application to be appointed as a member of the Zoning Board. She stated she was a resident of the Town for over nineteen years and had been on the Zoning Board since 2002. She enjoyed being on the board and commented that most of her career she had done quasi-legal and financial work. She loved learning the laws.

Mr. Cote asked Ms. Paliy to explain the 6-7 commercial vehicles currently on her property. Ms. Paliy replied she had a variance. She stated two sides of her property abutted a junkyard, which was an industrial property that had contaminated her well (and neighbors) with MTBE. She said across from her property was a store. She stated not all the trucks were trucks; they were purchased from a junkyard for parts. Mr. Cote inquired what variance was granted. Ms. Paliy replied the variance was to run a tree service business from the property. Mr. Cote asked if it stipulated the number of cars/vehicles that were allowed. Ms. Paliy stated it did not give her a set number of cars/vehicles and didn't believe that the surrounding properties would have a stipulation either. She said they would all need it because there couldn't be a discrimination of one property. Mr. Cote wanted to know if the variance was specific as to the amount of vehicles Ms. Paliy was allowed to have on her property. Ms. Paliy stated she didn't have seven vehicles unless her personal truck was being counted. Mr. Cote understood none of the trucks in Ms. Paliy's yard were 'lettered'. He asked for an explanation why they weren't. Ms. Paliy replied there were two trucks that were used. Mr. Cote asked why those trucks weren't 'lettered'. Ms. Paliy replied they were under CDL; she said Victor (not specified who this is) was a CDL-A driver and she was not. She said it was an area that she would need him (Victor) to answer.

Mr. McDevitt asked that questions go through him. Mr. Cote stated the Town Ordinance indicates the allowance for one commercially marked vehicle on a property. Ms. Paliy stated she had a variance; it was not a home occupation. She said the properties around her property were industrial and commercial. Mr. Cote asked what Ms. Paliy's variance says. Ms. Paliy replied she wasn't prepared and if she knew they were going to ask about her property, she would need to bring Victor in. She does the legal and financial work. She knew however, that the chip truck was smaller than some of the trucks her neighbors normally drove. She noted that they had gone through Department of Transportation ('DOT') check points. She said the reason Victor has a CDL-A license was because he had been driving for the DOT.

Mr. Lynde pointed out that people weren't appointed to the Zoning Board to pass variances, but instead to determine if a variance was legally justified. He asked if she felt that was a fair statement to make. Ms. Paliy shook her head in the affirmative.

Mr. McDevitt recalled approximately two months ago the Selectmen had occasion to write a letter to the Zoning Board for the Zoning Board to clarify that members should not be commenting on social media because they were a 'jury'. He believed Ms. Paliy was one of the people on social media and

asked for her comments regarding the activity. Ms. Paliy apologized and said there were other things going on that a lot of people were talking about that had nothing to do with a case. She said the actual case was not in the letter and not what was on the website. She said they were looking at a father owning one lot and a son owning another lot; a drop zone. She said the phone company (wireless company) wanted to do a presentation of their long-term plans. She pointed out utilities are through the Federal Government; they aren't regulated by the Town. She said the end of one (Zoning) case got mottled with another because there were similar. She said a case involving a 'drop zone' wasn't filed by the phone company. Mr. McDevitt interrupted to say he didn't need that level of detail. Ms. Paliy apologized again. Mr. McDevitt reiterated the Zoning Board was held to a judicial standard. Mr. Lynde understood that board members weren't allowed to discuss cases outside of the board meetings.

John Westwood - Applicant for Zoning Board of Adjustment

Mr. Westwood, 22 Ballard Road came forward to speak to his application for appointment to the Zoning Board. He stated he lived in Town for approximately fourteen years and was very familiar with the Police and Fire Departments and has been to the gun club. He's attended various board meetings and enjoyed doing so. Mr. Westwood stated he had been in the Army for thirty-five years and worked for Raytheon for ten years. Mr. McDevitt thanked him for his service.

Mr. Cote understood Mr. Westwood was an officer in the Army and asked if he was a Colonel. Mr. Westwood answered yes. Mr. Cote thanked him for his service.

Mr. McDevitt appreciated the noted on the application indicating that Mr. Westwood wanted to make 'common sense' decisions. He hoped Mr. Westwood understood from previous discussion (during the meeting) that the Zoning Board was under a standard different from other boards. He stated the Zoning Board had certain laws and case laws they had to follow. He said there was an expectation that new members would 'get up to speed' on the laws and take advantage of training opportunities. Mr. Westwood stated after the last meeting he attended he went to the Planning Department to discuss the role of the Board and realized what both the Planning Board and Zoning Board does. He said he's a rule follower. He ended by saying he was retired and had the time.

Matthew Hopkinton - Applicant for Zoning Board of Adjustment

Mr. Hopkinton, 63 Keyes Hill Road came forward and said he was interested in being appointed to the Zoning Board because he was interested in the use of land and benefits of property.

Mr. Cote saw from the application that Mr. Hopkinton practiced commercial and residential real estate and asked if he still did. Mr. Hopkinton replied he was doing commercial real estate in 2009-2010 but had stopped for a while. He said his wife recently got into real estate, so he got his license back to help her. They both worked in an office in Concord, NH and had recently moved to Town approximately two months ago. Mr. Cote asked if most of their practice was in the Concord area. Mr. Hopkinton answered yes; Concord, Tilton and Franklin. Mr. Cote questioned if there would be any conflicts in the Pelham area. Mr. Hopkinton answered no; he wasn't branded for the Pelham area.

Mr. McDevitt stated education was fundamental and integral to be a member of the Zoning Board. He said they would help him do so.

Richard Rancourt - Applicant for Zoning Board of Adjustment

Mr. Rancourt, 21 Collins Way came forward to speak to his application for appointment to the Zoning Board. He's been a resident for three years and when he saw an opening, he wanted to do his part for the Town.

BOARD OF SELECTMEN MEETING/April 9, 2019

Mr. Lynde asked if he had been involved with any Zoning Board cases or had any insight as to how it operates. Mr. Rancourt replied he attended his first meeting yesterday and found the board's process interesting. Mr. Lynde said he stresses 'hardship of the land' because there are times when people come in front of the board with a personal hardship and a board member may vote on 'sympathy' and not what the law states. He believed the law was straight forward and the hardship had to be with the land.

Mr. McDevitt asked Mr. Rancourt if he was willing to educate himself through attending courses etc. Mr. Rancourt answered yes; he planned on attending whatever was available to him.

Mr. McDevitt said the Town would be in touch with the applicants. Mr. Lynde suggested that the Town may set up an information session on their own and invite people from surrounding towns. Ms. Forde asked if anyone could attend. Mr. Lynde said anyone would be able to go.

Mr. McDevitt suggested they make appointments, so the Zoning Board won't have (quorum) issues. He said there were two 'regular' member positions and two 'alternate' positions. The Board made nominations/motion for the 'regular' member positions as follows:

Mr. Lynde make a motion to appoint Peter McNamara to the Zoning Board of Adjustment with a term expiring in 2022. Ms. Forde seconded.

MOTION: (Lynde/Forde) To appoint Peter McNamara (as a regular member) to the Zoning Board of Adjustment with a (three-year) term expiring in 2022.

VOTE: (3-1-0) The motion carried. Mr. Cote voted in opposition.

Mr. Cote made a motion to appoint John Westwood to a full-time position. There was no second. Mr. Lynde made a motion to appoint Svetlana Paliy (as a regular member) to the Zoning Board of Adjustment with a term expiring 2022. Ms. Forde seconded.

MOTION: (Lynde/Forde) To appoint Svetlana Paliy (as a regular member) to the Zoning Board of Adjustment with a (three-year) term expiring 2022.

VOTE: (3-1-0) The motion carried. Mr. Cote voted in opposition.

Mr. McDevitt entertained motions for the appointment of 'alternate' positions. Mr. Lynde questioned if they had to stagger the terms/expiration. Mr. McDevitt believed they were all three-year appointments. Mr. McDevitt read a portion of RSA 673-6 which read that the local legislative body may provide for the appointment of not more than five alternate members to any appointed local land-use board who shall be appointed by the appointing authority. The terms of alternate members shall be three years.

Ms. Forde made a motion to appoint John Westwood to an alternate position. Mr. Cote seconded.

MOTION: (Forde/Cote) To appoint John Westwood to an alternate position (on the Zoning Board of Adjustment with a three-year term expiring in 2022).

VOTE: (4-0-0) The motion carried.

Mr. Cote made a motion to appoint Matthew Hopkinton to a three-year term. Mr. Lynde seconded.

BOARD OF SELECTMEN MEETING/April 9, 2019

237

MOTION: (Cote/Lynde) To appoint Matthew Hopkinton (to an alternate position on the Zoning Board of Adjustment) to a three-year term (expiring in 2022).

VOTE: (4-0-0) The motion carried.

238

239 Ms. Forde made a motion to appoint Richard Rancourt to a three-year alternate seat on the Zoning
240 Board. Mr. Lynde seconded.

241

MOTION: (Forde/Lynde) To appoint Richard Rancourt to a three-year alternate seat on the Zoning Board (term expiring in 2022).

VOTE: (4-0-0) The motion carried.

242

243 Mr. McDevitt informed that the Selectmen would sign the appointment paperwork. Newly appointed
244 members were told to go the Town Clerk to take the oath of office. The Board thanked the candidates
245 for coming forward.

246

247 **Bret Gagnon - Dedication proposal request**

248

249 Mr. McDevitt stated he had a brief telephone conversation with Mr. Gagnon. The agenda item will be
250 postponed to a later meeting.

251

252 **Forestry Committee Member Deb Waters - Moeckel Pond Presentation**

253

254 Representing the Forestry Committee, Deb Waters came forward to discuss the Forest Management
255 Plan for the Moeckel Road Town Forest. The parcel contains 77 acres on the Pelham/Windham town
256 line. She displayed an aerial photograph that outlined the forest location and boundary. The plan was
257 created by Mike Powers of Baystate Forestry Service a licensed New Hampshire Forester. The entire
258 parcel was evaluated (in grid fashion every 300ft.) to apply the principles of the New Hampshire Tree
259 Farm System. Ms. Waters discussed the review/evaluation process as outlined in the management plan.

260

261 Ms. Forde recalled hearing there was a dam restoration project for Moeckel Pond and questioned if the
262 two projects would conflict. Ms. Waters replied they (Forestry Committee) had been in communication
263 with the Windham Conservation Commission and would be attending their meetings in the spring. She
264 didn't believe there would be any overlap.

265

266 Mr. McDevitt said people may question why the Forestry Committee allows trees to be cut and asked
267 Ms. Waters to address the forestry plan and the role of the forester. Ms. Waters explained that the
268 forester (Mike Powers) was licensed and provided oversight for the project. She noted Mr. Powers was
269 also a Certified Tree Farm Inspector and the Town was lucky to have him. She spoke about forest
270 growth and what occurs when a forest floor stopped thriving and what actions could be taken to
271 encourage seedling trees to emerge and grow healthier. Mr. Lynde discussed walking the property off
272 Blueberry Circle with the forester and learning about the process of tree farming.

273

MOTION: (Forde/Lynde) To approve the Forestry Plan for Moeckel Road Town Forest.

VOTE: (4-0-0) The motion carried.

274

275 **DISCUSSION**

276

Selectmen Committee Assignments & Projects

The Board reviewed the various committees and made the following assignments:

Budget Committee – Ms. Forde

Bridge Projects – Mr. Lynde

CMAQ – Mr. Lynde and Ms. Forde

CIP – Mr. Cote

COA – Mr. McDevitt

Forestry – Mr. Cote

HazMat Director – Mr. McDevitt

NRPC – Mr. Lynde, Mr. Viger (and Mr. Dave Hennessey) (Pelham entitled to 3-4)

Pelham Community Coalition – Mr. Lynde (anyone from the Town can be involved)

School Board – no formal representative can reach out to Ms. Forde

Youth Council – Mr. Cote

Planning Board – Mr. Lynde

Salem Chamber of Commerce/Pelham Economic Development – Ms. Forde

To be clarified/discussed further:

Department Head budget liaison

Liberty Utilities Project

Mr. McDevitt said there were other projects that would come forward. He commented that Pelham had a growing problem with recycling. He knew someone in the industry who informed him that every recycling program in the State would ‘crash and burn’ because China didn’t take what they had in the past and the United States doesn’t have enough processing (plants). He believed the Board should review when their contracts were up and begin discussions. Mr. McDevitt discussed possibly having a glass crushing operation as it may have the potential of being a big problem solver for the Town. Mr. Cote said he had a related topic for discussion during Selectmen reports. Mr. Lynde noted that the person who built the Town’s previous glass crusher still had the design plans for it. The difficulty was finding a crusher that could reduce the glass material to sand.

Mr. McDevitt stated another topic the Board should consider is arsenic in drinking water and stepping up their public education campaign. He discussed the concerns for the Board to discuss at a later date.

Mr. McDevitt informed if the Board members had any ideas for projects this would be a good time to bring them forward.

Draft Tree and Bench Dedication policy

Mr. McDevitt asked the Board to review the draft policy for discussion at there next meeting. He had one adjustment that would be forwarded for review.

Sign employee contracts: Brian McCarthy, Diane Hurd and Melissa Binette

The Selectmen were previously provided copies of the three employment contracts for review. Mr. McDevitt informed the contracts were available to the public. The Board will sign the contracts at the end of the meeting.

Senior Center renovation project update

Mr. McDevitt stated the Board received an email from Hobbs Community Center (Senior Center) Director Sara Landry informing they ran into some problems (rotted sills and joists) when renovating for the thrift shop. The items can be repaired; however, the Council on Aging is spending a maximum amount of \$18,000 of their own money (not taxpayer) to fix the situation but believe they need an additional \$4,000-\$6,000. Personally, Mr. McDevitt felt it was appropriate for the additional funds to come from the Town Building's budget given the nature of what was wrong. He believed the work being done to improve the thrift shop should come from the Council on Aging. However, he believed the building (itself) that was starting to fall apart is a taxpayer issue.

Mr. Cote confirmed that the 'building' was Town property. Mr. McDevitt said that was correct. He said the Council on Aging simply ran the thrift shop. He asked if the Board would consider a motion to allow the Town to spend up to \$6,000 (additionally) to make repairs and improvements (foundation work) to the Hobbs Community Center.

Ms. Forde asked if Mark Carter (Town maintenance) would be able to take care of the work. Mr. McDevitt replied Mr. Carter was working at the center but had stopped. The funds would come from the Town Buildings budget.

MOTION: (Lynde/Cote) To allow the Town to spend up to \$6,000 (additionally) (from the Town Buildings budget line) to make repairs and improvements (foundation work) to the Hobbs Community Center.

VOTE: (4-0-0) The motion carried.

Establishing an Agricultural Commission

Mr. Cote explained in 2007 the State put information together for towns to establish agricultural commissions, much like historic commissions, forest commissions and the like. The commission would promote agriculture in the Town and keep the activity going within the State. He believed there were currently seven towns in New Hampshire (with commissions) and said it was very big in Massachusetts. He understood Pelham didn't have a huge agriculture movement but thought as part of economic development they might look at bringing it back to help promote business. Mr. Cote proposed they put together an agriculture commission with the first step being the formation of a committee to see if there was interest in doing so. He said the committee would have an advisory/fact gathering role and not have authority to make decisions. He said an agricultural commission would promote 4H, homesteading, etc. and would be an advisory part of Town government.

Mr. Lynde supported the idea and understood the process would begin with determining if there was interest. Mr. Cote noted he forwarded information to the Board. He said they would first establish a committee of volunteers. He believed it would help with economic development and be a way to bring business to Pelham. He's seen where people could rent land and use it to farm. He was willing to put the suggestion forward to see if there were any volunteers or interest. He noted he's also spoken about bringing the farmer's market back to Town.

Mr. McDevitt had no problem with Mr. Cote looking into a commission and noted only Town Meeting could form it. He had some doubts about it forming because land in Town is expensive. He said the encouragement for people was to sell their land for house lots. He was only aware of possibly two working farms in Town and recalled it was necessary to have at least three. Mr. Cote understood. He said he would look to conduct an agricultural commission exploratory meeting. He noted if volunteers showed up, they could move forward, if not he would move onto something more productive. He was

372 willing to head the effort and volunteer his time. He found information through the UNH Cooperative
373 Extension on how to form an agricultural commission, advertise and encourage volunteers.

374
375 No one disagreed with Mr. Cote's request. Mr. McDevitt asked that he keep the Board informed before
376 putting information out publicly.

377
378 **Creation of Board of Selectmen ByLaws**

379
380 Mr. McDevitt said he sent Mr. Cote an email asking to postpone the item because Mr. Viger wasn't
381 present. He said normally with something of importance the Board waits for all members to be present.
382 Mr. Cote stated his goal was to bring the topic out and have a brief discussion. He said it would be
383 something the Board works on over the next couple months. He knew being a good Selectmen was to
384 watch but felt they should also have some sort of guideline to follow. Mr. Cote said he had put a lot of
385 time and effort into topic. He noted Pelham was in the minority of towns that didn't have some kind
386 of guideline or ByLaw for the Board of Selectmen. He said there was a wide range of what towns
387 included and thought the Board could analyze the information over the next few months.

388
389 Mr. McDevitt stated they would have a more formal discussion in two weeks.

390
391 **TOWN ADMINISTRATOR / SELECTMEN REPORTS**

392
393 Mr. Cote stated he received information and set up a meeting with Waste Management to investigate
394 the possibility of having a Town-wide trash service. There is a lot of information to review and he
395 would like the Board's permission to continue discussions and possibly create a cost analysis. He
396 commented that the Town's demographics were changing and saw an increase in private company
397 barrels. He felt it was worth looking into if there could be an overall benefit to the community.

398
399 Mr. Lynde and Mr. McDevitt felt it did no harm to look. Mr. McDevitt recalled the Town reviewing
400 the topic several years ago and at the that time it was too expensive. He asked Mr. Cote to keep in
401 mind there were implications. He agreed that the number of people having trash pick up has increased
402 but at the same time, based on the (Transfer Station) bi-weekly report the amount of trash at the Transfer
403 Station was also going up. He suggested as the numbers were reviewed to keep in mind disposal and
404 recycling numbers were currently very low; however, costs would be increasing (based on an increase
405 in recycling fees). There was no objection to Mr. Cote moving forward. Mr. McDevitt felt it was
406 critical for Mr. Cote to keep the Selectmen informed during Board meetings. He said it should be clear
407 that the discussions were exploratory. Mr. Cote thanked the Board.

408
409 Ms. Forde spoke about the upcoming planning charette for 'starter homes'. There will be a showing
410 of 'Communities of Consequence' at Chunky's, May 8th beginning at 6pm that will introduce people to
411 the aim and purpose of the housing charette.

412
413 Ms. Forde then spoke about the effort of having the Moving Vietnam Memorial Wall that would be
414 displayed in Pelham May 23-27, 2019. She said they were still seeking volunteers and accepting
415 monetary and material donations. She provided a complete update on the activities that had been done
416 and an outline of things yet to be done prior to the wall arriving.

417
418 Mr. McDevitt wanted to know Ms. Forde's primary concerns. Ms. Forde said she wanted to get the
419 middle of the night volunteer shifts covered. Mr. McDevitt said he would take on of those shifts. He
420 said there are people's names on the wall that had made greater sacrifices.

BOARD OF SELECTMEN MEETING/April 9, 2019

Mr. Lynde asked if there was a specific base for the wall. Ms. Forde answered yes; there are specific dimensions and guidelines the Town must follow.

Mr. Lynde stated a presentation was given to Town officials by Liberty Utilities regarding sidewalks. He said the good news was nearly every sidewalk would be located within the Town right-of-way; the only place it wasn't was near the high school. He summarized the discussion and noted Liberty Utilities would come back with a final plan for approval.

Mr. McDevitt asked Mr. Lynde how the Willow Street bridge project was progressing. Mr. Lynde believed the company awarded the project was competent and doing a good job. He said it looked as though the project would be done on time.

ADJOURNMENT

MOTION: (Forde/Lynde) To adjourn the meeting.

VOTE: (4-0-0) The motion carried.

The meeting was adjourned at approximately 8:20pm.

Respectfully submitted,
Charity A. Landry
Recording Secretary