

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15

APPROVED
TOWN OF PELHAM
BOARD OF SELECTMEN - MEETING MINUTES
April 21, 2020
APPROVED – April 28, 2020

16
17
18
19
20
21
22
23

ONLINE VIRTUAL MEETING ONLY – NO PHYSICAL/IN-PERSON MEETING

The Board and those with scheduled appointments joined the meeting via Zoom (video conference platform). The meeting was/is viewable (livestream and playback) on Town Facebook page, PTV (local cable television) and Town YouTube page.

CALL TO ORDER – Mr. Haverty called the meeting to order at approximately 6:30PM

PRESENT: Mr. Robert Haverty, Ms. Heather Forde, Mr. Jaie Bergeron, Mr. Kevin Cote,
Town Administrator Brian McCarthy

ABSENT: Mr. Hal Lynde

24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44

PLEDGE OF ALLEGIANCE

MINUTES REVIEW:

March 31, 2020:

MOTION: (Cote/Forde) To approve the March 31, 2020 meeting minutes as amended.

VOTE: (4-0-0) The motion carried.

ANNOUNCEMENT(S)

Mr. McCarthy reviewed the April 13, 2020 press release regarding (updated) Town of Pelham vacancies for volunteer positions.

Zoning Board of Adjustment (unpaid positions): one (1) position for three (3) years and one (1) alternate position for three (3) years. Citizens interested in volunteering should fill out an application and forward it to the Selectmen’s office no later than Friday, April 24, 2020 @ 4 PM.

Deputy Health Officer (paid/stipend position): one (1) position for four (4) years

Town Treasurer (paid/stipend position): one (1) position for three (3) years

Citizens interested in either the Deputy Health Officer or Town Treasurer positions should submit a cover letter, resume, and volunteer application to the Selectmen’s Office no later than Friday, April 24, 2020 @ 4 PM.

Volunteer applications and job descriptions are available at the Selectmen’s office or on our website at pelhamweb.com.

45 Contact: Town Administrator Brian McCarthy @ 603-508-3074 with any questions.

46

47 **OPEN FORUM:**

48

49 Based on the challenges that remote meetings present, open forum has been temporarily suspended.

50

51 **APPOINTMENTS**

52

53 **Fire Chief James Midgley and Health Officer Karen McGlynn: COVID-19 Pandemic update**

54

55 Ms. McGlynn reviewed the current State and local numbers of COVID cases and deaths (not including
56 presumptive cases). She said a lot of people were asking about antibody kits which were beginning to
57 roll out so they will have the ability to get a better understanding of what they're dealing with.

58

59 Mr. Haverty understood a person could test positive for an antibody, but it may not necessarily be a
60 COVID-19 antibody. He questioned if having a COVID antibody inferred any immunity. Ms.
61 McGlynn replied they didn't know. That was one of the studies being done. She said they also didn't
62 know what 'testing positive for antibodies' meant (in relation to a timeframe).

63

64 Ms. McGlynn spoke about citizens protesting (on the news) to try and have people open up. At present,
65 the New Hampshire Governor had no plans to open the State and indicated the State was weeks out
66 from doing so. At the time the State opens it will be done with a step approach including possible
67 restrictions. The hardest hit states will remain closed longer. There is concern of a possible rebound
68 in positive cases and deaths if the State opens too fast. Ms. McGlynn told the Board she had received
69 a lot of questions regarding cloth masks, specifically where and when to wear them. She described the
70 activities people were encouraged to wear masks and what times they didn't need to wear them. She
71 asked that masks not be placed on children under the age of two which could make it difficult for them
72 to breath. She said the CDC and State Department of Health had information (www.nh.gov/COVID19)
73 She ended by saying the State is asking everyone to remain patient with self-quarantine and social
74 distancing.

75

76 Mr. McCarthy understood for the foreseeable future gatherings of people weren't allowed. He said that
77 poses a significant issue for the Town because they were in need of some public meetings to conduct
78 business. He wanted to know if there was another avenue that would give them leeway without placing
79 the public at risk. Ms. McGlynn replied everyone was using technology (as the Selectmen were doing).
80 It was the only thing she could see happening because the New Hampshire Governor has stated there
81 are to be no large gatherings. Mr. Haverty asked if there was a delineation between an activity such as
82 a sporting event and a Board of Selectmen meeting in terms of a large gathering. He wanted to know
83 if they could get to a point where government could continue through controlling the size of a meeting
84 by having social distancing and queuing people into specific areas without crossing the line of a 'large
85 gathering'. Ms. McGlynn replied the current guidance is five or less people unless the Governor opens
86 it up. She asked if he was referring to opening to the public. Mr. Haverty said they needed to conduct
87 interviews and get people into positions to allow the Town's business to continue. He understood right
88 now the guidance was five or less people. Ms. McGlynn believed they needed to 'hold tight' and wait
89 to see what the next guidance would be. Mr. Haverty asked when she thought that would be. Ms.
90 McGlynn replied the Governor said today they were weeks out. Mr. Haverty told Ms. McGlynn the
91 Selectmen would wait for her guidance.

92

93 Chief Midgley informed the Board over the last couple days they've received a lot of information from
94 the IFC and their medical director. He said one of the problems with the blood antibody tests was that
95 there were 130 companies vying for FDA approval; unfortunately they are not used to specifically test

BOARD OF SELECTMEN MEETING/April 21, 2020

96 for COVID-19, it tested for any covid a person may have had over the last several years (cold or flu).
97 The reliability of the tests is in significant question. Chief Midgley then discussed the fire department
98 and told the Board the State was having a difficult time obtaining supplies. He said they had masks
99 and gloves but didn't have gowns for which they saw no immediate change in the near future. He said
100 they are seeing in Pelham and across the country a 30%-40% drop in call volume. This will come at a
101 significant cost because patients are actively and passively being pushed away from the medical system
102 by themselves and in many cases by their providers. He added there were some elderly people not
103 getting their medications or follow up appointments; also there are people having legitimate medical
104 issues that are too afraid to go to the hospital because they don't want to come in contact with someone
105 potentially having COVID-19. Chief Midgley stated they were trying to get word out to the public to
106 use the Fire Department as a resource if someone doesn't know what to do. They will help assess a
107 course of action for a person's health care needs. Chief Midgley described the changes in testing for
108 healthcare providers and EMS personnel. He discussed how they had started to incorporate pulse
109 oximetry.

110

111 Chief Midgley told the Board the Town was coming up on its fire season which would pose a significant
112 issue nationally and change the way they respond. He said they were in the middle of the current
113 situation and didn't know what would happen once the State releases restrictions. They may have an
114 upsurge again He stated it was imperative they remain cautious with how they start to integrate society,
115 business and entertainment.

116

117 Ms. McGlynn noted the numbers in the State had plateaued. However, they had to see a steady decline
118 for two weeks straight before the State would consider reopening.

119

120 Mr. Haverty said he hears in the news about humanitarian flights flying in supplies from different places
121 (and countries). He wanted to know how many gowns were needed, if it was a localized shortage and
122 where they would get them. Chief Midgley replied they would normally go through their regular supply
123 vendor. He shared how they had placed an order for 1500 surgical masks and learned the order was
124 cancelled two weeks later; the masks were coming out of China and the distributor severed their
125 relationship with the company who was going to ship them. He said it was a common problem because
126 supplies were coming from overseas. He added the shortage was specific to things such as gowns
127 throughout New Hampshire and the country. Typically, the medical industry doesn't use a tremendous
128 number of gowns; the demand has ramped up and there wasn't enough inventory to begin with. He
129 reiterated they were currently doing okay with masks. They are on a rationing disbursement. He noted
130 they knew obtaining gowns was going to be a problem so they looked at alternatives and bought 500
131 rain ponchos, which in a pinch would work until they could get medical supplies. Chief Midgley said
132 the planes coming in weren't fulfilling the total need of the State or those around New Hampshire.

133

134 Mr. Haverty understood the Chief indicated the Town was coming into brush fire season. He's received
135 inquires from people about the reduction in services from the Transfer Station and heard comments
136 why the brush pile should be open because people were home cleaning up their yards. He wanted to
137 know if the Town was putting itself more at risk by having it closed and people trying to burn at home.
138 Chief Midgley stated people in New Hampshire loved to burn and were really good at it. He said they
139 had very few major issues and have given out approximately 500 brush permits. He mentioned the
140 Transfer Station had been an issue, which is why he shut it down. They were burning in an area that
141 was far too close to the above-ground fuel tanks. He added it was difficult for the Highway Agent to
142 move and dispose of the debris.

143

144 **Planning Director Jeff Gowan – Congestion Mitigation Air Quality Project (CMAQ)**

145

BOARD OF SELECTMEN MEETING/April 21, 2020

146 Mr. Gowan told the Board Mr. Greg Bakos of VHB Engineers would provide the Board with a Power
147 Point presentation designed to bring them up to speed with the project status as well as showing plans
148 for the roundabouts (at Mammoth Road/Sherburne Road and Mammoth Road/Marsh Road).

149

150 Mr. Bakos began by summarizing the project development process and the current status. He noted it
151 was a locally administered project through the New Hampshire Department of Transportation
152 ('NHDOT'); however, because it included Federal funding it had to follow a strict process. He outlined
153 the recent developments such as: 1) NHDOT reviewed engineering study (responses received in
154 March); 2) New Hampshire Department of Historical Resources ('NHDHR') required archaeological
155 study to determine if there is sensitivity in the area. They've received a proposal from a well-renowned
156 consultant and after discussion with Mr. Gowan would like to execute that proposal within the existing
157 contract (with VHB). There is money remaining from engineering study to cover the costs. It was not
158 expected that anything would be found to stop the project; 3) NHDHR request for surveys of historic
159 properties along the corridor. They have agreed to have VHB send a memorandum to try to eliminate
160 some of the properties from additional study; 4) Resubmit engineering study; 5) Complete new cultural
161 resource documentation; 6) Complete categorical exclusion and 7) Complete preliminary design.

162

163 Mr. Bakos then showed an updated Project Schedule and reviewed the roundabout design images for
164 both intersections.

165

166 Mr. Haverty questioned if consideration was given to moving the driveway for the house at the
167 Mammoth Road/Marsh Road intersection. Mr. Bakos replied there was enough room for that resident
168 to take a left (heading North on Marsh Road) although it might be more difficult with a larger vehicle.
169 He said access management at intersections was important and showed the measures added to the plan;
170 those details are reviewed during preliminary and final design phases, especially during discussions
171 with the property owner. Mr. Cote asked if the house (at Mammoth Road and Marsh Road) was the
172 same one with an impacted septic system. Mr. Bakos answered yes; from what he understood that house
173 had a septic system in their front yard. Mr. Cote asked if both roundabouts would have lighting. Mr.
174 Bakos replied they would have lighting at both. He said it would be primarily at the approach. They
175 like to illuminate the splitter islands so people can see the island and other vehicles within the
176 roundabouts. Mr. Cote inquired about light pollution and how the lights would be mounted. Mr. Bakos
177 explained there would be poles that were typical highway-type lighting that would be Dark Sky
178 compliant.

179

180 Ms. Forde inquired about the NHDOT response time and staffing level given the current situation. Mr.
181 Bakos stated it was hard to predict. They try to rely on some of their relationships with individuals.
182 During the past review he and Mr. Gowan didn't want to go over the head of the project manager. He
183 said they kept getting promises that things would be done but the responses weren't realistic. He noted
184 the individual felt bad about the way it had previously gone and thought they would make amends as
185 they go forward; however, there are no guarantees. He said all they could do is monitor the situation
186 and 'push buttons' as best as possible.

187

188 Mr. Gowan pointed out the financial portion with VHB was in good shape with regard to the additional
189 archeological study although it wasn't mentioned in the original scope approved by the Board. He
190 wanted to be clear they wouldn't exceed scope without coming back to the Board for guidance and
191 approval. He didn't want to hire a subcontractor without the Board's 'blessing'. Mr. Bakos said there
192 would 'technically' be an amendment. but they wouldn't need to increase their fee. Mr. Gowan noted
193 they could submit the amendment to Town Counsel for review and provide counsel's opinion to the
194 Board.

195

196 Mr. Gowan anticipated the Board would want to provide input on items such as landscaping and other
197 components of the final design and confirmed there would be an opportunity to do so as the project
198 moved forward. Mr. Bakos answered yes. He commented they would need to consider maintenance
199 of landscaping on a NHDOT facility. In some cases, the NHDOT may require the Town to pay 100%
200 as it would be considered an amenity.

201
202 Mr. Haverly understood the Board would wait for the amended contract language to allow for a new
203 subcontract consultant. After receipt they will take further action.

204
205 **Ned Reynolds: ReVision Energy Solar Presentation**

206
207 Mr. Reynolds began by providing the Board with a brief background history of ReVision Energy and
208 how they had expanded since being founded in 2003. Currently they have five offices (New Hampshire,
209 Maine and Massachusetts) and a total of 270 employee owners. They are a Certified B Corporation.
210 They do complementary technology through solar rooftops, ground mounts and carports, air source
211 heat pumps, electric vehicle charging and battery systems (residential and some commercial). ReVision
212 is ranked the #1 rooftop solar contractor in New England for three years (2017, 2018 & 2019). He
213 presented a Power Point presentation similar to what he reviewed during the Board's January 7, 2020
214 meeting (prior to Town Meeting vote). Subsequent to that meeting the voter's approved Warrant
215 Article #17 authorizing the Board of Selectmen to lease space on Town owned structures for the
216 purpose of installing solar panel arrays.

217
218 Path and milestones:

- 219 1) Letter of Intent
- 220 2) ReVision begin project design
- 221 3) Negotiate Power Purchase Agreement ('PPA')
- 222 4) Revision secure project financing
- 223 5) Sign PPAs
- 224 6) Revision builds solar arrays

225
226 Mr. Reynolds explained the PPA, which allows towns/schools/non-profits to get solar built with no
227 capital outlay. There are large tax advantages available to solar projects. A PPA has three parties: 1)
228 Host/site owner: Town of Pelham, 2) ReVision Energy: Design/build/manage solar array and 3) 3rd
229 party investor: provides capital, owns array, sells electricity to Host at 10% below delivered utility
230 rates. The Host has an option to purchase the solar array after five years at (approximately) 60% of its
231 original capital cost or remain on the PPA to term (20-30 years). Mr. Reynolds told the Board ReVision
232 had done over one hundred projects using that same vehicle. He provided a partial list of
233 projects/communities. Earlier in the year he met with a Town group to review the Town's utility data
234 of usage and costs. He noted the best return on solar is when the arrays are put at the point of use
235 (behind the meter), so a large majority of energy can be consumed in real time.

236
237 Mr. Haverly wanted to know if an array was installed on an open tract of land if the energy was then
238 connected to the grid and sold back into it. Mr. Reynolds answered yes; when that happens, the energy
239 was only worth the 'supply' rate which made a big difference in financial viability. It was best to use
240 energy in a building right away to save the cost of delivery, kilowatt hour and transmission. He then
241 showed the savings projections for a six-year buyout versus term with a 980kW rooftop array. He
242 showed photos of example projects (rooftop and ground mount) they had done and were in the process
243 of completing.

244
245 Mr. Reynolds showed photo renderings of potential rooftop systems for the Town Hall/Police Station
246 complex (260kW array with annual production ~297,200kWh; nearly 100% of annual load). The fire

BOARD OF SELECTMEN MEETING/April 21, 2020

247 station was shown with a potential 85.5kW array (annual production ~97,250kWh; over 76% of annual
248 load). The Town Library showed a potential 27kW array with an annual production of ~32,660kWh,
249 greater than twice the annual load. The Senior Center could have a potential 19.5kW array may have
250 an annual production of 23,000kWh. He understood the Town had plans to build a new facility at the
251 Transfer Station, so he showed a representative building and indicated when the plans got to the detail
252 stage, they would be able to figure out potential usage.

253

254 Mr. Raynolds hoped after the present meeting the Board would feel comfortable authorizing the Town
255 Administrator at a subsequent meeting to execute the letter of intent to move forward. He ended by
256 showing recent media photographs. He looked forward to working with the Town and in the future
257 with the Schools.

258

259 Mr. Cote mentioned the presentation was done more for Mr. Haverty and Mr. Bergeron being new
260 Board members. He commented he initially worked with Mr. Lynde and Mr. Raynolds; Ms. Forde was
261 present for the previous presentation. It was his intention to move hopefully move forward with
262 ReVision and asked the Board to consider signing a letter of intent at a subsequent meeting.

263

264 Mr. Bergeron inquired how often people purchased the arrays. Mr. Raynolds replied almost always the
265 arrays were purchased because it was a better financial opportunity for the host to own their array rather
266 than continue on the PPA. Mr. Bergeron stated they would have to put it out to vote for a decision. He
267 wanted to know what happened at the end of the agreement (20-30 years later) if the voters didn't want
268 to purchase the array. Mr. Raynolds replied at this time they haven't gone to term with the existing
269 project. He stated the contract indicates the owner is responsible for removing the array at the end of
270 the contract/life. He added whoever owned the array was responsible for maintaining, insuring etc. All
271 the information is laid out within the PPA that would be reviewed by Town Counsel prior to signing.
272 Mr. Bergeron wanted to know the status of ReVision Energy during the current COVID-19 time; if
273 employees were being sent home, or if they were continuing to work. Mr. Raynolds replied the
274 company had furloughed a couple people but continued to do installations of larger projects. They've
275 continued to do sales where appropriate but had suspended all residential installations.

276

277 Mr. Haverty wanted to know who the Town could expect to find as a typical third-party investor and
278 what their obligation would be to the Town. He questioned if there was danger of an investor no longer
279 being in business after entering an agreement. Mr. Raynolds replied there wasn't much danger in that.
280 He said ReVision has a stable of existing relationships with investor groups; several were mission
281 driven to see solar done for municipalities and non-profits. Within the last several years ReVision
282 created their own fund "ReVision Social Impact Partners"; the capital comes in from high net worth
283 individuals within the region. He said there wasn't much chance of an unscrupulous investor pulling
284 the plug.

285

286 Mr. Haverty stated the presentation was valuable and allowed him and Mr. Bergeron to become level
287 set with the rest of the Board. He thanked Mr. Raynolds for giving the presentation. Mr. Raynolds
288 stated he supplied Mr. McCarthy with a template of the letter of intent to review which included detailed
289 steps. He said he was available to answer any additional questions.

290

291 **David Scott – NHDOT Bridge Design / Main Street Gionet Bridge Project**

292

293 Mr. McCarthy explained the Gionet Bridge (on Main Street by St. Patrick's Church) was under review
294 to be replaced in the coming years. He said there was some discussion about whether or not a sidewalk
295 should be installed on the bridge. In the past years, changes had been made to better handle the vehicle
296 load. He understood Abbott Bridge was next in the line-up and posed problems for pedestrian traffic
297 because of the natural state of the bridge. He commented they had a sidewalk put onto the Willow

BOARD OF SELECTMEN MEETING/April 21, 2020

298 Street Bridge and felt they should also consider including one on the Gionet Bridge. He told the Board
299 Mr. Scott had done research with the Town's Master Plan and received information from 2002 and
300 2008/09, which at that time wasn't much interest in having a sidewalk. However, the Town has grown
301 since that time and there was significantly more pedestrian traffic on Main Street than on Willow Street.
302

303 Mr. Scott told the Board he had been looking at the Gionet Bridge and thought it was a strong contender
304 for replacement but didn't want to make that presumption. He believed he had discussed this with the
305 Town since 2011 when attending flood study meetings. At one of the hydrology meetings (in 2015) he
306 recalled learning from Planning Director Jeff Gowan the Town's Master Plan required sidewalks on
307 the bridge. These discussions were tabled knowing the Willow Street Bridge and Abbott Bridge were
308 both going to be done ahead of the Main Street structures. He said it was now time to bring those
309 discussions back to the forefront.

310
311 Mr. Scott shared his computer screen to show aerial photos of the area. He understood there were
312 sidewalks through the roundabouts (in the Town center). He understood from the 2002 Master Plan
313 there was a statement saying at present there were no new sidewalks, crosswalks or bike routes planned
314 in Pelham. New Hampshire Department of Transportation ('NHDOT') encouraged well thought out
315 transportation, bicyclists and pedestrians. Assuming the Gionet Bridge was a 100ft. span, the addition
316 of a 6ft. sidewalk would increase the cost of the project \$350,000. The NHDOT wanted to have a
317 conversation with the Town to be convinced a sidewalk would be a good investment. Mr. Scott showed
318 additional aerial photo slides and asked for the Board's thoughts regarding sidewalks and why they
319 would be a good investment of an additional \$350,000.
320

321 Mr. Cote stated a sidewalk provided an escape alternative for a pedestrian crossing the bridge. He
322 didn't understand why they wouldn't include at least one sidewalk to give safe access to pedestrians.
323 Mr. Scot said they wanted to try to make connectiveness. He said there wasn't a plan in 2002 and
324 questioned if there was now or if there would be. Mr. Cote spoke about Willow Street and explained
325 there were no sidewalks along that street because people could walk off the side of the road. With
326 regard to Main Street, people couldn't cross the waterway safely. He said they didn't need sidewalks
327 anywhere else because there was a safe way to get off the road; however, there was no safe way once
328 a pedestrian was crossing the (Gionet) bridge.
329

330 Mr. Haverty stated he was born and raised in Pelham. His grandparents owned the first house on the
331 left (when traveling down Main Street toward Route 38); the second house is currently for sale. He
332 also attended St. Patrick's School and had a lot of experience walking the Gionet Bridge, which was a
333 'hair raising' experience even when he was young. Mr. Haverty stated during the summer there was a
334 lot of pedestrian traffic on the bridge and a lot of children who fish off the bridge. He agreed there was
335 ample space for pedestrians to walk (off the side of the road) in front of the church and the school. He
336 pointed out one of the houses for sale (at the end of Main Street) was commercially zoned. He would
337 like the ability to have the sidewalk if the area were to become businesses in the future. He thought it
338 would be short sighted to not have a sidewalk given the amount of pedestrian traffic and the potential
339 for business growth in the future.
340

341 Mr. Cote recalled last year the Board discussed cross walks in the area and the rapid increase of traffic
342 along the road. He asked the Planning Director to add comments. Mr. Gowan stated he had long been
343 an advocate for sidewalks in the Town center. He said sidewalks had been included in the Liberty
344 Utilities project and the roundabout project emanating from the Town center down to the high school.
345 He felt the natural next step would be to have a sidewalk as was being discussed. Knowing how the
346 State works, Mr. Gowan believed they would want a commitment from Pelham to do connecting
347 sidewalks on the bridge, either up to or possibly crossing Route 38. He said there were a number of
348 ways to approach doing so, such as request estimates/designs from Keach Nordstrom (Town's

BOARD OF SELECTMEN MEETING/April 21, 2020

349 engineering review firm). He agreed there was a lot of activity on the bridge and would be short sided
350 from a planning perspective if it were replaced without a sidewalk. He encouraged the Town to take
351 whatever steps needed to propose a plan the NHDOT could grab onto. He felt the investment made
352 sense.

353

354 Mr. Cote heard reference to the 2002 Master Plan containing traffic counts during discussions to remove
355 crosswalks and questioned if there had been a significant change in those counts. Mr. Gowan recalled
356 the traffic counts being robust with regard to crosswalks. He said the NHDOT agreed to preserve the
357 crosswalk in the area of 9 Main Street; the crosswalk in the area of the Congregational Church will be
358 removed. Mr. Gowan believed they could obtain fresh traffic counts from the Nashua Regional
359 Planning Commission ('NRPC') along Main Street that would tie in to having sidewalk connectivity.
360 He didn't think the bridge construction was scheduled for another couple years, so there was time to do
361 some engineering, evaluations and exploring right-of-way acquisitions. He offered to pursue any part
362 of the project the Selectman requested. Mr. Gowan agreed the current Master Plan was old and
363 somewhat soft on sidewalks, he hoped the Planning Board continued to work on the Master Plan. He
364 hoped they could pull together costs for the proposed project so they could be included in the next
365 round of the Capital Improvements Plan ('CIP') which was a place to identify costs. Mr. Scott said
366 having a plan was the type of thing the NHDOT liked to see to 'feel good' about saying yes to a sidewalk
367 so they understood the Town wanted access across Main Street over to Route 38. He said they wanted
368 to encourage that type of transportation aspect. They wanted to see what Pelham could show them so
369 they could answer questions from other communities as to why the Town got a sidewalk.

370

371 Mr. McCarthy inquired how soon Mr. Gowan could engage NRPC to get the traffic counts so the data
372 could go the Planning Board to discuss including it into the Master Plan. He believed everyone could
373 agree Pelham became a cut-through town with the I93 expansion. Mr. Gowan wasn't sure about NRPC's
374 staffing level but could make the phone call in the morning. He pointed out they shouldn't conduct a
375 traffic study until things were back to normal. He said it might be difficult to get the Planning Board's
376 focus given their limited schedule and the large number of cases before them. He said the Planning
377 Board also had work to do in subcommittee with the subdivision and land development regulations.
378 He said the Master Plan was near and dear to his hear and he would like to see it updated before he
379 retires. He added if they could identify costs within the CIP, it would be useful for the Selectmen and
380 Budget Committee in planning. Mr. McCarthy questioned if he and the Chairman should attend a
381 Planning Board meeting or invited the Planning Board Chairman to the Selectmen's meeting to discuss
382 the project. He recalled the bridge project had movement to be done in 2022 or 2023. Mr. Gowan
383 thought it made sense to speak to the Planning Board, although their next meeting won't be until May
384 18th. Mr. Gowan felt they should push to plug a number into the CIP and do an update to the Master
385 Plan (transportation section).

386

387 Mr. Bergeron felt it would be bad planning to not include a sidewalk because it would be less expensive
388 now than waiting ten years. He believed the need for a sidewalk was common sense given the current
389 pedestrian access and usage at the bridge.

390

391 Ms. Forde stated it might be helpful to provide the NHDOT with a catalog of the annual events that go
392 on in that area ranging from parades, ceremonies and Old Home Day. Mr. McCarthy added there was
393 also potential for a business to open up at the Sutton Home. Mr. Gowan informed the business was
394 currently under construction. He noted there was also a significant parcel on the south side of Main
395 Street at the corner of Route 38.

396

397 Mr. Scott told the Board if the NHDOT put a sidewalk on the bridge they would need to have a sidewalk
398 agreement with the Town. The agreement will indicate the Town is responsible for winter maintenance.

399

400 Mr. Cote stated there was another bridge on Windham Road the State might be looking to do work on.
401 He said if work was done in a certain way it may affect the water downstream at the Main Street Gionet
402 Bridge and the Abbott Bridge. He asked Mr. Scott if they were aware of anything in that nature. Mr.
403 Scott was very aware of the Town's Main Street bridge with the down stream activities; however, he
404 wasn't aware of anything upstream. Mr. Cote heard rumors the bridge on Windham Road would be
405 done and believed if it was done in a certain way it could alter the flow rates downstream. He asked
406 Mr. Scott if he had any information on it or if he was aware of it. Mr. Scott answered no; that bridge
407 wasn't on his 'radar'. Mr. Cote said the area was sensitive wetland area and the only way to build the
408 bridge was to span it; however, a span bridge would allow a larger flow to go downstream. Mr. Gowan
409 didn't believe the Windham Road bridge was on the State's 'red list' or a candidate for replacement at
410 this time. He said when VHB did the flood study they weren't concerned with that bridge. Mr. Haverty
411 noted the Town's bridge system was a delicate balancing act. If bridges weren't done in tandem people
412 could inadvertently be flooded in certain areas.

413

414 Mr. Haverty understood the Willow Street Bridge was done first, next would be the Abbott Bridge. He
415 wanted to make sure all calculations were taken into consideration. He also wanted to ensure if they
416 increased the capacity of water that could run under the Gionet Bridge that it didn't get held up by
417 capacities at the Abbott Bridge. Mr. Scott replied that would be done first and foremost. Mr. Gowan
418 pointed out Quantum Consultants did the Willow Street Bridge design and were in the process of doing
419 the additional structure near the Abbott Bridge have focused very much on that point. Mr. Cote said a
420 bridge that wasn't currently red listed could be ten years from now. He asked if it could be reviewed
421 in the study for possible future construction and flow rate alterations. He felt it was worth looking into
422 now since they were in the design phase. Mr. Scott said they would take a glance at it to see if its going
423 to be an issue.

424

425 Mr. McCarthy stated he would work with the Board and the Chair to draft a letter outlining the
426 discussion and what their intention was regarding a sidewalk on the Gionet Bridge. Mr. Haverty said
427 the majority of the Board articulated their desire to have a sidewalk for many reasons. He said they've
428 heard the Planning Director talk about the necessary documents that planned to be modified to support
429 that argument. He told Mr. Scott that Mr. McCarthy would get back to him in a short period of time.
430 He thanked Mr. Scott for speaking with the Board.

431

432 **DISCUSSION(S)**

433

434 **Plowing Private Roads**

435

436 Joining the Board was Highway Agent Frank Ferreira (via telephone).

437

438 Mr. McCarthy explained on September 3, 2019 the Board met with Mr. Ferreira regarding plowing
439 private roads. There had been an on and off discussion during the last couple years as to whether the
440 Town should continue with the practice of plowing private roads. He said although they were paid for
441 the service (through agreements), the trouble was the number of Town roads was growing and
442 equipment being damaged from the old pond roads and (new) development roads (not at Town
443 standard). There was a problem during the last season with a piece of equipment being damaged and
444 taken out of service. Mr. McCarthy stated the previous Board discussed the subject (and had a failed
445 motion to stop plowing private roads). He believed the thought process at that time was it was too close
446 to the season to stop the practice and they didn't want to leave people without the ability to find a
447 vendor to plow their street. The matter was continued for the new Board to address the issue and decide
448 whether or not to continue plowing the roads. He provided the Board with past meeting minutes for
449 review.

450

BOARD OF SELECTMEN MEETING/April 21, 2020

451 Mr. Ferreira told the Board discontinuing the plowing would free up a lot of their trucks. He noted they
452 plowed 1.14 miles of the private pond roads; most were like driveways that required smaller trucks.
453 He said they had a problem getting the vendors to plow those areas. He explained those roads are
454 corrected and patched (a lot of them are dirt) but halfway through the season the repairs are gone. He
455 told the Board plows were being torn up and the vendors were getting stuck needing to be towed out.
456 Mr. Ferreira then spoke about development roads (not yet accepted by the Town). This last season one
457 road had a catch basin not properly repaired that bent a (brand new) plow wing. Because of the damage
458 they won't be able to get another wing on. He explained catch basins were left high until final paving
459 is done, which causes problems and bends cutting edges.

460

461 Mr. Haverty wanted to know the replacement cost to replace a cutting edge, or a plow wing. Mr.
462 Ferreira replied a wing was approximately \$7,500 without a cutting edge. The cutting edge could cost
463 approximately \$800. Mr. Haverty understood there had been discussions last fall and wanted to know
464 if the Town had heard anything from residents or developers in anticipation of the Board having further
465 discussion in the spring. Mr. McCarthy said he hadn't heard from anyone. Mr. Ferreira said there were
466 a few people concerned last fall that knew about the meeting coming up in the spring. He said they
467 would probably need a public meeting for residents to voice their opinion. Regarding plowing, Mr.
468 Ferreira told the Board a lot of the problems were from call backs to roads due to snow drifts and ice
469 problems. Mr. McCarthy explained there was a development up on a hill that the Town returned to
470 plow multiple times to make it safe and passable. He said the Town doesn't charge each time they have
471 to go back which is an expense and time away from taking care of a regular Town road. He said there
472 were a lot of aspects to the discussion and felt they needed to look at the big picture and do what was
473 in the best interest of the Town and citizens.

474

475 Mr. Haverty stated at this time it was anyone's guess when a public hearing could be held and suspected
476 it would be very crowded. He asked the Board if they thought it was a necessity or if they were more
477 inclined to make a decision on their own.

478

479 Mr. Cote hated to make the decision but understood there were legal pieces of advice they've received
480 that should be precedent for what they do. He knew it wasn't a popular decision. One piece of
481 information indicated the Town wasn't technically allowed to use public funds to plow private roads.
482 He understood people were paying the Town to plow but believed those payments were well below
483 what they should be, that meant the Town was actually using public funds to do the roads which would
484 hold them in contempt of court per the court ruling.

485

486 Mr. Haverty replied he didn't disagree. He asked Mr. Ferreira what he thought about putting it out to
487 bid and had someone do the work under contract. Mr. Ferreira wasn't sure what private contractors
488 would charge. The price was increased to \$6,000 per mile a couple years ago, which was just an
489 average. He noted they didn't plow very much during the past year, so the Town covered all the costs
490 with no problems. He said there were some really bad past winters and knew the cost was much more
491 than what they charged, especially when they do call backs. Mr. Haverty was hearing Mr. Ferreira
492 wasn't in favor of doing private roads and developments; they should be handled by private contractors
493 borne by the people who live around the pond or done by developers themselves who were building
494 neighborhoods. Mr. Ferreira replied that was correct. Mr. Haverty felt it made sense not to plow
495 because they currently weren't keeping with the court ruling. He said if the Town isn't charging what
496 they should be it put them in a legal predicament. Further, he felt the damage to the Town's equipment
497 and taking up resources during a storm was a problem. It was his position the Town shouldn't be
498 plowing those areas. He said they should make the decision to stop which would provide ample time
499 for developers and people who live around the pond time to find replacement services well before the
500 winter.

501

BOARD OF SELECTMEN MEETING/April 21, 2020

502 Ms. Forde knew if the Board made the decision without a public forum would ‘incite the wrath of the
503 Town’. She asked if the Board wanted to offer notification to the abutters, similar to notification given
504 for Planning Board meetings, to give them an opportunity to state their case. Mr. Haverty didn’t
505 disagree with doing so. He said it would be challenging to hold a public meeting given the current
506 crisis. He believed they would be okay making a decision by June. Waiting would give the Board an
507 indication what the sentiment is.

508
509 Mr. McCarthy noted Mr. Ferreira had all the contracts and knew who was involved. Mr. Cote, who
510 had past experience with plowing, told the Board most entities requested their bids from August 1st-
511 15th. He felt making a decision early-mid June would give people time. He believed sending
512 correspondence would be easy. Mr. Haverty wanted to know if they send out correspondence or hold
513 a public hearing and have several people respond in opposition, if the Board was prepared to continue
514 with the Town plowing the roads. He asked if they are more likely to say it is a legal liability regardless
515 of what they hear in public forum. He wanted to know if the Board was prepared to not take any action
516 or if they were resolute in the fact that it was the wrong thing.

517
518 Ms. Forde didn’t feel doing nothing was an option. She said if they move forward and continue, they
519 need to start charging significantly closer to the market rate, so they are not using taxpayer funds to
520 plow private roads. As a middle ground, Mr. McCarthy said the Board might consider not doing the
521 developments and let the contractors handle it. Mr. Haverty commented the pond roads sound like they
522 present their own challenges as they were more narrow, present more like driveways and not well
523 maintained. He agreed the two groups of people could be addressed differently but they had their own
524 sets of challenges. He wanted to the know if the Board was prepared to continue, even with an
525 additional cost, staying the course. He asked Mr. Ferreira if an increased cost would help the situation
526 and allow for more resources, better repair and equip the vehicles. Mr. Ferreira said it would help;
527 however, it would be hard to figure out how much because it depended on the winter. He stated
528 notification of a change would only need to go to the residents of the pond roads and the project
529 developers. He pointed out school buses didn’t travel into a development unless the road is accepted
530 by the Town. With pond roads, the plow trucks have to turn around in resident’s driveways. Mr.
531 McCarthy knew the Fire Department ran a plow truck in bad weather with their ambulance. He thought
532 it might be good to hold a public forum for people to offer their opinion.

533
534 Mr. Bergeron understood the ‘cons’ were outweighing the ‘pros’ to continue plowing the private roads.
535 He agreed the pond roads had a little more ‘right’ to have the Town help them out as opposed to the
536 other roads (in developments), which he saw as businesses. He said a decision was tough. He saw Ms.
537 Forde’s point to contact the Board. Either way, he believed the Town should get the numbers right and
538 charge more than what the average person was charging as it was difficult for the Town to get
539 employees in general. At this point he reiterated the ‘cons’ were outweighing the ‘pros’. Mr. McCarthy
540 was a little nervous about the correspondence because there will always be someone who indicates they
541 never received a letter or didn’t hear about the meeting.

542
543 Mr. Cote spoke about a situation in the past where the Town took two houses. They had tried to be
544 quiet about doing so and were reminded at the time they were required to do so, even though they didn’t
545 want to. In relation to that, he reiterated State Law indicates the Town cannot plow the roads.

546
547 Ms. Forde asked when the Town decided they could plow if they charged to do so. Mr. McCarthy
548 believed it went back approximately 25-30 years. Mr. Cote replied the court date was 1988 for ‘not
549 using public funds’. He wanted to know what indicated they could use private funds for public
550 equipment to plow the roads. He said the question wasn’t whether they wanted to plow the roads, it
551 was about whether they were allowed to do so.

552

553 Mr. Haverty inquired if the Town informed, they were no longer going to plow developments it would
554 hasten developers to get roads accepted by the Town. Mr. Ferreira didn't believe so because there was
555 a process the roads had to go through (before acceptance). He explained the binder coat had to 'over-
556 winter' for one year and then when the topcoat is put on it had to 'over-winter' for one year. Mr. Cote
557 understood a contractor would have to plow their own roadway for at least two years. Mr. Ferreira
558 replied depending on the size of the development they would have to plow for approximately 2-5 years
559 or until the Town owned the road.

560
561 Mr. Cote believed the Board should get an exact legal opinion on whether or not they were allowed to
562 accept private money to plow private roads with publicly owned equipment. He recalled learning
563 during last year's discussion there were issues with paving pond roads because of possible runoff into
564 the ponds. Ms. Forde read through the court decision from 1953 relating to if sufficient fees are
565 collected so no tax money is being expended, the Town may perform any/all services in question. Mr.
566 Cote replied the obstacle would be if a resident challenged that ruling and the ability for the collected
567 fee to cover the storm. Mr. Haverty said if the collected fee doesn't cover the storm the Town runs the
568 risk of 'de facto' owning the road. The more he thought about the topic the more he was uncomfortable
569 plowing roads the Town didn't own. He didn't think it was the right thing to do and his position would
570 be to stop doing it and provide ample notice to developers and residents around the pond. He
571 understood it wouldn't be popular but thought some people were probably expecting that decision. He
572 didn't know that a communication or public hearing would change the Town's course, nor did he want
573 to get in the business of trying to establish what the 'right' amount of money was to collect. Mr. Haverty
574 felt the cleanest way to proceed was not to do it. Mr. Cote said he tended to agree with Mr. Haverty
575 although he wanted to discuss creating a procedure to plow in the event of an emergency situation (i.e.
576 medical situation, house fire). Mr. McCarthy stated he could reach out to Fire Chief Midgley and Police
577 Chief Roark for input.

578
579 Mr. Ferreira told the Board they didn't plow all the private roads; there were quite a few that took care
580 of doing so themselves. With regard to the Fire Department, he said they had always helped them when
581 needed.

582
583 Mr. Haverty asked the Board how they wanted to proceed. Mr. Cote said the Board would have one or
584 two meetings to gather information and opinions before making a motion. Mr. Bergeron has seen
585 firsthand when the Highway Department was dispatched (through the Police Department) to clear a
586 road when needed. Mr. McCarthy felt it would be prudent to have a conversation with both chiefs and
587 memorializing such in a memo to the Board. Mr. Haverty was sure the Board would hear feedback.
588 He said they would set an agenda item for an upcoming meeting to either seek more information or
589 take a vote.

590

591 **Draft Livestock Ordinance**

592

593 Mr. Cote explained there were some issues last year and through those issues discovered the Town
594 already had a local ordinance. He said they weren't drafting a new ordinance; they were revising it to
595 try to fit today's standards. Basically, the existing ordinance was a 'leash law' for livestock with
596 associated fines and wasn't a zoning ordinance that restricted what a person could do on their property.
597 He submitted revised language to the Board for discussion. He was looking to finalize that wording so
598 it could be put out to a public hearing. Mr. Cote read the proposed amendments and suggested
599 increasing the existing fines from \$25 per head to \$250 per individual violation. He added the money
600 collected would go for the use of the Town directly toward the Agriculture Commission.

601

602 Mr. Haverty wanted to know in what sense the money (collected by violations) would be used. Mr.
603 Cote replied the Agricultural Commission could receive funds and proposed he fines/fees be used at

604 their discretion and pursuit. He said the proposal would be used as a deterrent for violations and noted
605 there were some situations in Town that were safety concerns. He added the enforcement language had
606 also been altered to be through the Code Enforcement Officer under the guise of the Board of
607 Selectmen.

608

609 Ms. Forde asked for clarification of the proposed violation fee. She wanted to know if two cows got
610 out (of their enclosure) that it would be considered one violation at \$250 and not \$250 per head. Mr.
611 Cote said that was correct.

612

613 Mr. Haverty spoke about the enforcement and suggested the language read ‘under the authority of the
614 Board of Selectmen’ rather than using the word ‘guise’. Mr. Cote replied the Selectmen had the ability
615 to ‘enforce’. Mr. Haverty like the idea of having the fees create revenue for the Agriculture
616 Commission. He didn’t believe they would make a lot of money through violations and though the best
617 use would be for educational materials.

618

619 Mr. Cote read through the definition of ‘livestock’ and noted it had been amended to be ‘greater than
620 thirty pounds’. He said there was a concern in a particular part of Pelham that needed to be addressed
621 and the amended ordinance may help that neighborhood. Mr. Haverty felt they needed to rule out ‘any
622 other animal’ that didn’t fall under the ‘greater than thirty pounds’ category. There was a brief
623 discussion regarding how pets (greater than thirty pounds) would be excluded. Mr. McCarthy
624 suggested contacting UNH or another municipality to review their livestock ordinance to be amended
625 to fit Pelham. He cautioned listing animals (in the language) because they may forget one.

626

627 Ms. Forde understood the Town had a leash law and questioned if it covered all dogs. Mr. McCarthy
628 answered yes; there was a Statute that talked about dogs staying under the owner’s control. The Board
629 continued to discuss the terminology defining livestock. Mr. Cote suggested leaving the item for
630 discussion at their next meeting.

631

632 The Board moved to the next item on the agenda.

633

634 **Clear Cutting Initiative**

635

636 Mr. Cote stated there were some issues in Town and they received advice/wording from Town Counsel.
637 He said he would start working on the initiative. There was no further discussion at this time.

638

639 **Open Town Employment Positions**

640

641 Mr. McCarthy said there had been some loose discussions about how the crisis would impact the
642 Town’s budget and wanted to know if the current open positions should be filled. There are two open
643 positions in the Highway Department and one open position in the Fire Department. Also the Planning
644 Department has the new MS4 position. Mr. Haverty felt the Fire position was priority number one
645 because it was for ‘life safety’.

646

647 Mr. Cote inquired if the fire position was currently empty or an addition to staff. Mr. McCarthy replied
648 it was empty. With that, Mr. Cote felt it should be filled. Mr. McCarthy was nervous how the crisis
649 would impact the budgets; at present they were good, but he didn’t know what the future held.

650

651 Ms. Forde thought the position should be filled. Mr. Bergeron questioned if the Fire Chief was pushing
652 to fill the position. Mr. McCarthy answered yes. He believed the position had been posted. Mr.
653 Bergeron thought it made sense to fill the position in the event other fire employees became infected
654 with the virus.

655

656 Mr. Haverty's general thinking was business and services had to go on. He said if the Town went
657 through a situation that affected revenues, they may need to look at furloughs; however, currently they
658 weren't looking at that type of situation. He didn't know if it made sense to not hire the positions
659 because the still had to run the Town; taxpayers were still paying for services to be provided.

660

661 Mr. Bergeron asked what positions the Highway Department was seeking to be filled. Mr. McCarthy
662 replied there were two positions. He said there were projects that had to be done (i.e. paving, road
663 work) and currently the department was behind. Mr. Bergeron stated if there is work to be done the
664 positions should be filled. Mr. McCarthy replied there was work; the department was already behind
665 and not hiring would cause things to get pushed back further. Mr. Haverty said until they were in a
666 situation of the revenue being impacted, they should hire the positions. Mr. Cote was in favor of hiring
667 the positions.

668

669 **Trust Fund Expenditure Requests**

670

671 Mr. McCarthy told the Board there were two; one of which for Highway Agent Frank Ferreira and one
672 for the services of Roland Soucy. He noted they hadn't received any bills from Mr. Soucy since the
673 beginning of the project. The requested amount was \$3,750 from the Highway Building Capital
674 Reserve Fund.

675

676 Ms. Forde asked if there were any plans for the highway building. Mr. McCarthy said that was the next
677 agenda item.

678

679 Mr. Cote asked if anyone had looked at the invoice. Mr. McCarthy answered yes; it was attached to
680 the meeting packet. Mr. Cote wanted to know if anyone had a problem with it. Mr. Bergeron noted
681 the invoice was vague. Mr. Cote was furious when he saw there were fifty hours billed at \$75 per hour.
682 He asked if the \$75 per hour was a contracted rate. Mr. McCarthy replied that was Mr. Soucy's rate.
683 Mr. Cote wanted to know where the fifty hours came from. He then read the invoice aloud. He said
684 he was not happy with the invoice and found it completely unacceptable. He would like Mr. Soucy to
685 meet with the Board and describe (in detail) each item listed.

686

687 Mr. Haverty agreed with Mr. Cote and though fifty hours for the four line items was excessive. Mr.
688 Cote added there was no mention of timeframes or dates and reiterated he was not happy with the
689 invoice and felt it was a disservice.

690

691 Mr. Bergeron questioned if they had received a schedule of values for the project. Mr. McCarthy
692 answered yes. He noted the site plan had been done twice because initially there was some discussion
693 about the building going from Windham Road toward Newcomb Field but when they looked at the
694 whole area it was decided to move the building in the direction of north/south and not east/west. He
695 added it was a better design and set up.

696

697 Mr. Haverty asked the Board what they wanted to do about Mr. Soucy's request. Mr. Cote wanted
698 answers. Mr. McCarthy offered to put Mr. Soucy on the schedule to meet with the Board. Mr. Cote
699 said yes. He understood the request was comprised of two years of invoices. Mr. McCarthy said that
700 was correct. Mr. Cote found the request highly inappropriate and unprofessional.

701

702 Mr. McCarthy told the Board they received a request from the Hobbs Community Center (Senior
703 Center) Director Sara Landry to expend money from the Senior Impact Fee collected from (building
704 permits of) new houses. He explained \$239 from each house built went into the fund for improvements
705 at the center. He stated My Reliable Plumber came in to update the water temperature for the faucets;

BOARD OF SELECTMEN MEETING/April 21, 2020

706 the system that manages heating the water was inefficient. The Health Officer Karen McGlynn
707 reviewed the situation and was concerned the water wasn't hot enough to property/thoroughly clean
708 hands and was a health issue. The situation has been resolved. The invoice total was \$1,817.50.

709

710 Mr. Haverty asked what was done. Mr. McCarthy said there was a breakdown sheet that didn't upload
711 with the meeting file. He read the information aloud. Mr. Cote wanted to know the cost of the material
712 versus the cost for labor. Mr. McCarthy replied stock was \$877.50 and labor was \$940.

713

MOTION: (Cote/Forde) To authorize the spending of \$1,817.50 for My Reliable Plumber.

VOTE: (4-0-0) The motion carried.

714

715 **Highway Building Project**

716

717 Ms. Forde inquired if they received a plan for the highway building. Mr. McCarthy answered no. He
718 said other than the site plan they haven't received any correspondence for a contract. He met with
719 Roland Soucy personally and told him they needed a copy of a building contract but had not seen
720 anything. Mr. Haverty stated when Mr. Soucy comes in to discuss his invoice, the expectation of the
721 Board is for him to also have a plan for the highway building. Mr. McCarthy said he would do so.

722

723 **DISCUSSION**

724

725 Mr. Cote asked for clarification of the Board's schedule. There was a brief discussion. Mr. McCarthy
726 indicated the Board needed to make an appointment for the Treasurer and Deputy Health Officer
727 positions next week. He said if the Board met next week, they would be back on their set schedule.

728

729 **TOWN ADMINISTRATOR / SELECTMEN REPORTS**

730

731 Mr. McCarthy asked the Board if they wanted to consider creating a Deputy Treasurer position. He
732 said it would be done for redundancy in the event the current Treasurer retired, or the person appointed
733 into the position leaves. Having a deputy will allow Town government to continue in the event
734 something unforeseen happens. Mr. Haverty felt it would be a worthwhile conversation for the Board
735 to have. Mr. McCarthy will add an agenda item for the next meeting.

736

737 Mr. McCarthy reported the Town staff has divided into teams and was operating remotely from home.
738 He said the Hobbs Center Director was continuing to work with the seniors, help them with shopping
739 and food delivery. They were also doing exercise classes via Zoom. He said she trying to keep
740 everyone healthy and address their needs. Mr. McCarthy said the Police and Fire Departments continue
741 to do a great job during this crisis. Over the last weekend the two departments had vehicles (along with
742 school buses) conduct a Town-wide parade to show encouragement to residents (and children) which
743 was a large success.

744

745 Mr. Cote proposed posting a request of applications for the Agricultural Commission and Energy
746 Committee with a deadline of May 15th. There was no objection.

747

748 Ms. Forde spoke about the graduating seniors and thought it would be nice for the Selectmen to write
749 a letter to attach to each of the diplomas. She thought it would be nice to also have letters for students
750 moving up from 5th grade and 8th grade to give them encouragement. Mr. Haverty suggested issuing a
751 proclamation. He felt very badly for all the children and thought doing something would be a great
752 idea. Ms. Forde will speak to the school principals.

753

BOARD OF SELECTMEN MEETING/April 21, 2020

754 Mr. Bergeron mentioned his family enjoyed the Fire and Police parade. He thought the event was really
755 great for the Town.

756

757 Mr. Haverly said he had some reservations about conducting the ‘first ever’ Selectmen meeting via
758 Zoom but felt it had gone really well. He believed it was something they would have to adapt to in the
759 near term. He gave proper credit to Mr. McCarthy, Jim Greenwood (PTV Coordinator) and Brian
760 Demers (IT Coordinator) for getting the meeting done. Mr. McCarthy stated he couldn’t take credit;
761 Mr. Greenwood and Mr. Demers had done a fantastic job.

762

763 **REQUEST FOR NON-PUBLIC SESSION**

764

MOTION: (Cote/Forde) Request for a non-public session per RSA 91-A:3,II, a (personnel)

VOTE: (4-0-0) The motion carried.

765 It was noted that when the Board returned, after the non-public session, the Board would not take any
766 other action publicly, except to possibly seal the minutes of the non-public session and to adjourn the
767 meeting. The Board entered into a non-public session at approximately 9:51pm.

768

MOTION: (Cote/Forde) To leave non-public session.

VOTE: (4-0-0) The motion carried.

769 The Board returned to public session at approximately 9:51pm.

770

MOTION: (Cote/Bergeron)To indefinitely seal the minutes of the non-public session.

VOTE: (4-0-0) The motion carried.

771

772

773 **ADJOURNMENT**

774

775 The meeting was adjourned at approximately 9:57pm.

776

777

Respectfully submitted,

778

Charity A. Landry

779

Recording Secretary

780