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**APPROVED
TOWN OF PELHAM
BOARD OF SELECTMEN MEETING
MINUTES
January 3, 2017
APPROVED – January 10, 2017**

CALL TO ORDER - approximately 6:30PM

PRESENT: Mr. Doug Viger, Mr. Hal Lynde (arrived after the meeting commenced),
Mr. William McDevitt, Mr. Paul Leonard, Town Administrator Brian McCarthy

ABSENT: Ms. Amy Spencer

PLEDGE OF ALLEGIANCE

MINUTES REVIEW

December 20, 2016

MOTION: (McDevitt/Leonard) To approve the December 20, 2016 meeting minutes as amended.

VOTE: (3-0-0) The motion carried.

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ANNOUNCEMENT

- Planning Board meeting to be held at Sherburne Hall, Thursday, January 5, 2017 beginning at 7pm. This will be the first of two public hearings on proposed Zoning changes- eliminating 55+ housing, accessory dwelling units, sign ordinance;
- Department of Environmental Services, Public Hearing –Sherburne Hall, Wednesday, January 18, 2017 at 6:00pm. DES intent to issue, amend or deny a State Permit to Operate to: Tennessee Gas Pipeline Company, LLC. For One Compressor Turbine and One Emergency Generator.
- Public Hearing-Sherburne Hall -Tuesday, January 10, 2017 at 6:35pm to discuss accepting donation from Brussard General Contractors, Inc in the amount of \$6,950.00 for the renovation of Transfer Station Bathroom
- There is a new Drug Crisis Hotline available to citizen's who may be in need of assistance or information. The number is: 1884-711-HELP (4357). All calls are confidential.

OPEN FORUM

No one came forward.

APPOINTMENTS

Discussion - Highway Road Agent Frank Ferreira – Loss and replacement of dump truck

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Mr. Ferreira came forward and explained to the Board that their oldest truck (2003 International) was plugged in behind the salt shed and caught fire from what they believe was a short in the block heater. The insurance company reviewed and verbally stated the truck was totaled. He has since searched trucks that were complete and ready to go and wasn't able to find many. He noted they had intended to replace the truck with a 10-wheeler, as outlined in the Capital Improvement Plan ('CIP'). He said doing so now would save money in fuel, time and labor. In comparing 6-wheel and 10-wheel trucks Mr. Ferreira found there wasn't much difference in the pricing. He discussed the trucks and associated costs and warranties of those he found.

Mr. Leonard asked if the term 'ready to go' meant the trucks were equipped with plows. Mr. Ferreira replied all the trucks he spoke of were complete with all season bodies ready for immediate service. Mr. Leonard understood the trucks had double hauling capacity and questioned if that also meant they would also have double salt/sand capacity if the Town were to be tasked with an emergency situation to treat larger (possibly State) roads. Mr. Ferreira replied he had the routes currently set up to handle the Keyes Hill route, and when his new employee is hired, they will be assigned the Sherburne Road route with a larger truck. He stated the intention was to have the 10-wheeler handle the Route 38 and Ledge Road area due to the hills. They always try to immediately hit the hills when they go out.

Mr. McCarthy questioned if there were any 2016 trucks available. Mr. Ferreira answered no; he searched and was unable to find any trucks that were 'ready to go'. He has two dealers searching, but had not heard back from either one. Mr. McCarthy asked Mr. Ferreira was told what type of credit they would get for the existing truck. Mr. Ferreira had not been informed. Mr. Leonard wanted to know if anything was salvageable, such as the plow. Mr. Ferreira was told because the oil got so hot the pistons would have to be redone. He noted that the plow was from the 1999 truck and was very worn out, he added that it was their oldest truck.

Mr. Viger inquired the replacement value listed in the CIP. Mr. Ferreira knew it was listed for 2018 and believed the cost was listed at approximately \$200,000. Mr. McDevitt questioned what was being recommended. Mr. Ferreira recommended purchasing the 10-wheel International truck with the Tenco body that was all set up for \$190,650. Mr. McCarthy believed it would have to be a lease-purchase. He stated they would need to know what credit they were getting for the totaled vehicle. He wanted to have a conversation with Mr. Ferreira and the Town's Finance Director. The budget may need to be adjusted at reconsideration.

Prior to making a decision, Mr. Viger said the Board wanted to understand what they would receive from the insurance company and what the lease options and payments would be. Mr. Leonard understood that a warrant article wasn't needed because it was a truck replacement. Mr. McCarthy stated he spoke with Town Counsel (Attorney John Ratigan) who confirmed a warrant article wasn't needed.

Mr. Lynde arrived.

Mr. Viger stated the Selectmen would make a decision once they had more information, possibly at their next meeting.

Discussion State Representative Greg Smith – summary of items that will be brought to the State

Representative Smith told the Board that the session would begin Wednesday, January 4, 2017. He told the Board the representatives were interested in knowing the Board's priorities so they could help from a legislative perspective.

Mr. Lynde believed the Town was willing to step up and help out (financially) with regard to the Keyes Hill/Mammoth Road/Tallant Road intersection, they needed the Department of Transportation's ('DOT') approval. Mr. McCarthy replied he was in the process of composing correspondence to Mr. Lambert of the DOT. He spoke of the recommended signage to alert both East/West and North/South travelers of the dangerous intersection. He has a cost estimate he'd like to fine tune with DOT. He stated it was a bad intersection and wanted it to be addressed. Mr. Smith stated if assistance was needed to contact him. Mr. McCarthy stated he just received a letter from DOT indicating that they were going to implement a traffic calming project in front of the Gage Hill store. He will invite Mr. Jim Bergeron and the Highway Safety Committee to meet with DOT if he's able to set a meeting. Mr. Leonard recalled the State having a similar project on the southern side of Route 38 where they came in and closed entrances/exits for businesses that had more than one access onto the road. Mr. Lynde stated he would review the legislative updates and bring his concerns to the Board's attention.

Mr. Smith reiterated it was important for the New Hampshire Municipal Association to notify the Town of bills and for the representatives to hear from the Selectmen. He understood there was discussion regarding plowing on Sherburne Road, and the Town was informed the road was at the end of the State's route. One solution was to construct a salt shed in the area. Mr. McCarthy summarized his discussions with the State. He told Mr. Smith that the Highway Agent had been instructed to salt and clear the road and not wait for the State. He noted there was property on Mammoth Road that could be used by the State to locate a salt shed and vehicles; however, when they were contacted, the State indicated they had no funding for the building. Mr. Smith questioned if he could receive a copy of the original email train. Mr. McCarthy will provide the information to Mr. Smith. He noted there had been discussions about the Town possibly making room for the State at the new Highway/Transfer facility (off Windham Road). Mr. Lynde said the difficulty was the State trying to tackle an increasing complex system with less money. He said the Town was having to use property tax dollars to handle the situation because the State couldn't do it. Mr. Smith will await detailed information from Mr. McCarthy so he could have conversations with the right people.

The Selectmen thanked Mr. Smith for meeting with them.

OTHER BUSINESS

Update - Municipal Building Renovation, including bringing building to Fire/Building Code

Mr. Viger indicated that Mr. McCarthy wanted the Selectmen to take a walking tour to view the progress. The meeting remained open. Mr. McCarthy led the tour through the Selectmen's office and down the main hallway of the municipal building to explain the renovations currently taking place.

Mr. Leonard felt it would be worthwhile to research the classification/fire rating of the doors. Mr. McCarthy explained that the contractor knew which doors were staying and which needed to be replaced. Mr. Viger added that the contractor met with the door manufacturer and reviewed the building to understand which ones needed to be replaced.

TOWN ADMINISTRATOR / SELECTMEN REPORTS

Mr. McDevitt reiterated that the Planning Board was holding a public hearing Thursday, January 6, 2017 at Sherburne Hall beginning at 7pm to discuss three Zoning issues for consideration: 1) Accessory Dwelling Units, 2) Senior/Elderly Housing, and 3) Sign Ordinance. He encouraged citizens to attend the meeting.

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147 **ADJOURNMENT**

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MOTION: () To adjourn the meeting.

VOTE: () The motion carried.

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150 The meeting was adjourned at approximately 7:31pm.

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Respectfully submitted,
Charity A. Landry
Recording Secretary