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**APPROVED
TOWN OF PELHAM
BOARD OF SELECTMEN - MEETING MINUTES
April 10, 2018
APPROVED – April 24, 2018**

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CALL TO ORDER - approximately 6:30PM

PRESENT: Mr. Hal Lynde, Mr. William McDevitt, Ms. Heather Forde, Town Administrator
Brian McCarthy

ABSENT: Mr. Doug Viger, Ms. Amy Spencer

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PLEDGE OF ALLEGIANCE

MINUTES REVIEW

March 27, 2018

MOTION: (McDevitt/Ford) To approve the meeting minutes of March 27, 2018 as written.

VOTE: (3-0-0) The motion carried.

ANNOUNCEMENT(S)

- May is Senior Center Month – Open House Thursday, May 3, 2018 from 1pm-2pm representatives will be available to answer questions regarding their activities;
- Park & Recreation Summer Camp sign-up will begin Monday, April 16, 2018.

OPEN FORUM

No one came forward.

APPOINTMENT(S)

Conservation Commission Volunteer Application – Paul Gagnon

Mr. Gagnon told the Board he had been on the Conservation Commission for over ten years and would like to serve another three-year term. He said his passion was with land preservation and believed the Town boards all worked well together. He spoke about the voter support during the last Town Meeting, which was rewarding to receive.

Mr. McDevitt complimented and recognized Mr. Gagnon's skill in working with land owners and others to acquire land for conservation.

MOTION: (Ford/McDevitt) To appoint Paul Gagnon to a three-year term on the Conservation Commission effective now and ending March 31, 2021.

VOTE: (3-0-0) The motion carried.

Donation – Sara Landry - Donation of a water bubbler/fountain to the Hobbs Community Center

Mr. McDevitt stated that U.S. Water Consultants had done some work at the Senior Center and offered to donate a water bubbler/fountain ('no strings attached') to replace the unit in the dining hall. He said the value of the donation was \$725. He stated that the Senior Center would like the Selectmen to accept the donation.

MOTION: (McDevitt/Ford) To accept the donation of a water bubbler/fountain for the Hobbs Community Center.

VOTE: (3-0-0) The motion carried.

Update – Frank Ferreira – Update on the glass recycling machine/program

Mr. McCarthy informed that Mr. Ferreira would not be attending the meeting. He will be scheduled on the next agenda. Having familiarity with the issue, Mr. McCarthy explained that the person they got the previous glass crusher from was not in the same business. He said other companies don't crush glass to the consistency they would need. Mr. McDevitt noted there were some companies on line that crushed glass to basically a sand that Mr. Ferreira should research. He understood that the market for glass recycling was nearly gone and believed the Town would probably be notified at some point that the single stream hauling company would no longer want glass included. Mr. McCarthy recalled that the Town recently (2017) signed a 3 or 5-year agreement that included glass.

Mr. Lynde felt having a glass crusher would be a win-win for the Town as it would avoid adding to the tonnage being hauled out and would turn glass into a usable product used by the Highway Department.

Mr. McCarthy said he would meet with Mr. Ferreira to discuss and review other possible companies that may have, or build a glass crusher.

2nd PUBLIC HEARING: Regarding a proposal to purchase approximately 26 acres, defined as Map 29 Lot 7-14 (Off Briarwood Road). To be acquired for use as open space land.

Mr. Lynde opened the public hearing.

Conservation Commission Chairman Paul Gagnon came forward to discuss the proposed land acquisition. He provided a summary of the proposal and why the land was so attractive for the Town to acquire. The parcel would connect to Peabody Town Forest and cost \$125,000 (\$4,800 per acre). The funds would come from the current use account. He understood that being the second public hearing the information had already been reviewed. He noted that the Selectmen had also received a booklet including maps, purchase and sale agreement and letters of recommendations from the Conservation Commission and Planning Board (including meeting minutes).

Mr. McDevitt noted that the Board received an email from William Hayes urging them to approve the acquisition. He said they appreciated the letter. He then asked Mr. Gagnon if the Class VI road went through the parcel. Mr. Gagnon replied the Class VI road was owned by the Town and noted that after the land was acquired it would have Peabody Town Forest on both sides, which would provide good access for timber harvest.

Mr. Lynde opened the hearing to public input. No one came forward.

BOARD OF SELECTMEN MEETING/April 10, 2018

Mr. McDevitt stated that the folder received from the Conservation Commission was public record and could be reviewed upon request. He said the contents provided a very detailed and thorough explanation of the proposed purchase.

There were no further comments. Mr. Lynde closed the public hearing and stated the Board would vote in two weeks during their next meeting.

OTHER BUSINESS

Review & Vote – Youth Protection Policy

The Board was provided with a marked up copy of the policy that included Ms. Forde's changes. They reviewed each section of the policy and discussed the proposed language changes. Mr. McCarthy made note of the changes agreed upon by the Selectmen. He will provide an updated version to the Board.

Review & Vote – Donation Policy

The Board was provided with the latest draft of the Donation Policy for review. Mr. McCarthy said the current policy was adopted September 1, 1998. Mr. McDevitt commented regarding the existing policy which he believed was too detailed and referred to Selectmen's representatives that were no longer there. He said the 1998 policy was adopted to address lack of transparency. He said it probably went overboard in terms of wording and requirements. Mr. McDevitt felt the proposed policy was more succinct and eliminated unnecessary steps.

Mr. Lynde read aloud the proposed Donation Policy. There were no additional changes proposed.

MOTION: (McDevitt/Ford) To approve the Acceptance of Donations Policy as described in the handout (during the meeting).

VOTE: (3-0-0) The motion carried.

Update – Boiler Replacement project

Mr. McCarthy told the Board he would be meeting with Energy Efficiency Incorporated on April 17, 2018 to review the schedule for the boiler replacement project and installation of the fire suppression system. He will present the schedule to the Board. The project was expected to begin two weeks after that date. The building will be done in sections and expected to be complete within approximately two months. Mr. McCarthy said it would be a great project that would save the Town a lot of money; the building would be properly heated and air conditioned. There was a brief discussion regarding the use of pvc pipe that was less expensive and would last longer than iron pipe. The pvc pipe was heat treated and would not melt in a fire. More information regarding the schedule of the project will be provided toward the end of the month.

Mr. Lynde questioned if the sidewalks by the high school had been completed. Mr. McCarthy said they hadn't been done yet, but they were part of the project. He said sidewalks would be the last thing that they do. He guaranteed he wouldn't let them leave Town without installing the sidewalks. Mr. McDevitt recalled there was some opposition years ago to sidewalks being put in. He felt the Town should make sure neighbors (who would be crossed by the sidewalks) were notified. Mr. McCarthy believed a representative had already met with neighbors and let them know where the line would be positioned. He said he would speak to the representative to make sure the neighbors were aware.

TOWN ADMINISTRATOR / SELECTMEN REPORTS

Ms. Forde spoke about the discussion the Board had at the previous meeting regarding traffic areas the Town may want to address within the next twenty-five years. She put the question out on Facebook and received the following suggestions: 1) Old Gage Hill, specifically where it intersects with Route 38, and 2) Ledge Road back from Route 38.

Mr. McCarthy stated they had new technology coming for the Old Gage Hill intersection. He said Pelham was waiting for the State to follow through. He then spoke about the traffic concerns at the Ledge and Old Gage Hill intersection. Mr. McDevitt suggested looking at the Ledge Road stop sign to see if there was something that could be done to make it more noticeable.

Mr. Lynde reported about the recent Planning Board meeting and cases were discussed.

ADJOURNMENT

MOTION: (McDevitt/Ford) To adjourn the meeting.

VOTE: (3-0-0) The motion carried.

The meeting was adjourned at approximately 7:50pm.

Respectfully submitted,
Charity A. Landry
Recording Secretary