

APPROVED
TOWN OF PELHAM
BOARD OF SELECTMEN MEETING
MINUTES
April 2, 2013
APPROVED – April 16, 2013

CALL TO ORDER – approximately 6:30pm

PRESENT: Mr. William McDevitt, Mr. Edmund Gleason, Mr. Robert Haverty, Mr. Doug Viger, Mr. Hal Lynde (arrived after the meeting commenced), Town Administrator Tom Gaydos

ABSENT: None

PLEDGE OF ALLEGIANCE

MINUTES REVIEW

March 21 2013

MOTION: (McDevitt/Haverty) To approve the March 21, 2013 meeting minutes as amended.

VOTE: (4-0-0) The motion carried.

OPEN FORUM

Mr. Paul McDonough, 29 Mammoth Road came forward to commend the Fire Department for their diligence during an incident he witnessed. He also thanked Police Chief Roark for the manner he handled and instance during which he needed assistance.

Mr. Lynde arrived.

PUBLIC HEARING(S)

- **Fire Alarm System, Carbon Monoxide Monitor, Installation of System to Include Materials and Labor for the Pelham Animal Shelter by: D.E.M. Electric – Value Approximately \$981.36**
- **Monetary Gift to Repair and Replace Items at the Pelham Animal Shelter by: Project Pawsitive – Value of up to \$2,000**

Ms. Donna Clark, President Animal Rescue Network New England ('ARNNE'), Animal Control Officer Allison Caprigno, Tricia Jacobson, ARNNE Volunteer, Patrice Fotino, ARNNE Volunteer all came forward to discuss the donations and proposals for the Pelham Animal Shelter. Ms. Fotino drafted a plan showing the proposed renovations at the kennel: 1) installation of a portable air conditioner, 2) installation of new exterior gates, 3) install a chain link roof on the aggressive dog kennel area, 4) install a fire alarm system, 5) repair interior gates, 6) replace/repair perimeter

fencing, and 7) create possible custom sized raised dog beds. Project Pawsitive has a cap of \$2,000 on their donation and will do as much of the proposed renovations as possible within the allowed budget. D.E.M Electric is volunteering equipment and electrical services separate from the Project Pawsitive work. D.E.M. will install a fire alarm system which will have the ability to have pad swipes in the future as well as possible video surveillance. D.E.M. will pay for the materials and installation; ARNNE will pay for the monthly monitoring.

Mr. McDevitt asked if there was currently an alarm system at the facility. Ms. Clark answered no.

Mr. Viger thanked Ms. Clark and her group for making improvements to the facility over the years. He said the volunteerism and work being done was greatly appreciated. Ms. Clark took a moment to thank the Police Department and the Town for being so compassionate about the dogs.

Mr. Gleason reviewed the donations being proposed, which totaled over \$3,200. He confirmed that the work being done would be in conjunction with the Town inspectors. Ms. Clark noted that the inspector had already been to the shelter with regard to the fire alarm. She said there was nothing physically being changed about the kennel, the proposal was for repairs work. The electric work will be inspected by the Town's Electrical Inspector.

There was no public input offered by members of the audience.

MOTION: (McDevitt/Lynde) To approve the acceptance of the donations on behalf of the dog kennel.

VOTE: (5-0-0) The motion carried.

The Selectmen thanked the group for the contributions made to the Town, their care and concern for the animals and hoped they would continue to do so in the future.

APPOINTMENT(S):

Police Chief Joseph Roark:

- **Exacom Recorder**
- **Telephone System**

Police Lieutenant Gary Fisher came forward to discuss the Exacom Recording System. He said the current system has been in use for approximately ten years; it records eight channels in total between police, fire and telephones. Problems began approximately 2-3 months ago at which time they found out the system was no longer under warranty making it so any repairs would need to be done out of the budget. Exacom reviewed the system and informed them the system was about to fail. Lt. Fisher questioned Exacom what they recommended for an upgrade. A proposal for a new system was returned by Exacom and provided to the Selectmen for review. The new system would include set up and training and have a 5-year warranty. The proposed system would be licensed for the eight channels currently being used but have the capability of handling up to forty-two channels. It will record both audio and visual. The Exacom proposal of \$10,595 (which includes a \$2000 trade in of existing system) was set up to do a 5-year lease (\$2,119/year) with no interest, or a buyout. There was further discussion about the features of the existing system that had stopped working, such as 'call back' (recording playback capability) and the ability to make a copy of a recording.

88 Mr. Viger questioned if the Selectmen were able to enter into a 5-year lease agreement, or it would
89 need to go in front of the voters.

90
91 At the Chairman's request, Mr. Gaydos asked for legal advice. He said the law allowed the
92 Selectmen to enter into smaller leases (such as the photocopiers). Mr. Viger's recommendation was
93 to go with the best funding scenario. Lt. Fisher told the Selectmen he spoke to the Chief who
94 recommended an outright purchase because it he felt it could be absorbed in the budget. The five
95 year warranty would remain with an outright purchase.

96
97 Mr. Haverty questioned how long recordings were archived. Lt. Fisher didn't know the exact
98 length, but knew it was retained for a tremendous amount of time. Mr. Haverty asked if the
99 recordings on the current device (that couldn't be copied) were gone, or still able to be accessed.
100 Lt. Fisher said the information was still on the disc, however, they were unable to remove it from
101 the disc to make additional copies. Mr. Haverty wanted to know if the new system would allow the
102 department to access those recordings on the old system. Lt. Fisher didn't know if the new system
103 would use the same type of data disc.

104
105 Mr. Gleason confirmed the request was for an outright purchase versus having a 5-year lease and
106 the purchase amount could be absorbed into this year's budget. Lt. Fisher said that was correct.
107 Mr. Gleason questioned if the system could be addressed under FEMA funds since it was critical
108 for emergency operations. Mr. Viger felt this would be the perfect opportunity to use those funds
109 since it ultimately came from the expense of the department's overtime budget.

110
111 Mr. Lynde questioned if there was a backup system that stored information to a separate location.
112 Lt. Fisher answered yes; information was stored on the hard drive of the recorder as well as being
113 backed up onto a disc which is saved. Mr. Lynde felt the system was critical to the operation of the
114 Police Department and safety. He felt they should get the new system.

115
116 Mr. Gleason reminded the Board that they were working under a default budget and didn't know
117 what the year would bring. He would rather preserve the budget and use FEMA funds since there
118 was currently money and more would be coming. He said the situation could be classified as life
119 safety subjecting the Town to law suits or criticism if data wasn't recorded correctly.

MOTION: (Haverty/Viger) To authorize the expenditure of \$10,595 to be expended from
FEMA for the purchase of a new Exacom Radio/Audio Recording System for the
Police Department.

VOTE: (5-0-0) The motion carried.

120
121 The Board then discussed the telephone system. Mr. Gaydos said when they moved into the
122 municipal building there were a number of surprises to the budget; one item was the need for a new
123 phone system. At that time to save money a used phone system was purchased. That system was
124 purchased from a company that is now out of business. It was noted that the current system had
125 been running 24/7 for ten years and was no longer supported. Essentially when there are problems
126 with the system, they try to find used parts. The problem is when the system is moved from the
127 current fire station to the new station there is no guaranty the system will work when plugged in.
128 Mr. Gaydos said they had been having trouble with the system going down and needing to reboot.
129 In looking into systems, he said the Town could buy a used Cisco system for \$39,800 and get all
130 new phones. He was told the features on the Cisco system were far superior to anything else on the
131 market for the Town's operation size. He believed it was good timing now because of the move

132 into the new fire station and because the current system kept going down (off line). When the
133 system is down the Police, Fire and Town have nothing.

134
135 Mr. Gleason understood that the proposal was to defer buying computers (that were included in the
136 default budget) and instead purchase the phone system. He also understood that costs wouldn't be
137 increased, but rather would be transferred. Mr. Gaydos said part of the technology plan was the
138 regular replacement of computers, budgeted at \$40,000. He was told the replacements could be
139 deferred for a year without putting the Town behind because they were ahead of schedule. He
140 wouldn't want to do so on a regular basis, but felt it was important to have the phone system.

141
142 Mr. Viger asked if the phone system had gone out to competitive bid. Mr. Gaydos said they bid out
143 different systems; some were less expensive, but he had been told that the features on the Cisco had
144 more capabilities, such as the ability to hook up to the schools. Mr. Lynde understood that different
145 systems were evaluated, but wanted to know how the process went from there. Mr. Gaydos said
146 they went to the vendor currently serving the Town. He said the computers and phone system were
147 wrapped together so in the event there is a problem there is one person to go to. He said if the
148 Board wanted, they could rebid the process. There was a brief discussion regarding how the
149 products were compared, which was based on the features for a business of the Town's size. Mr.
150 Haverty believed the system should be put out to bid, based upon the Selectmen's policy. He said
151 from a technology decision he would like to understand how they arrived at the features for the
152 system. He explained that analysis is done when reviewing technology based systems. He said
153 once a system is understood and how it meets the needs, then they could discuss how to go out to
154 bid for it.

155
156 Mr. McDevitt questioned who would put together the bid specification package. Mr. Haverty
157 discussed how the specifications could be structured.

158
159 Mr. Gleason believed the Board was sympathetic to replacing the system but felt there was
160 insufficient detail at this time to grant an approval. He felt the appropriate action was to convey the
161 impression that the Board was favorable, but meet with Mr. Haverty and develop a specification
162 package adequate to be sent out. At that time the Selectmen will make a decision how to proceed.
163 Mr. Gaydos explained the process used when the current system was purchased ten years ago. Mr.
164 Gleason confirmed Mr. Gaydos would take an action item for the next meeting to come back with a
165 recommended course of action.

166
167 There was a discussion regarding the process of creating a bid specification. Mr. Haverty wanted to
168 figure out what methodology could be applied to select a system. He said there may be a way to
169 save money and not have unnecessary features. He was not a fan of foregoing the technology plan.
170 He didn't want to get 'behind the curve' because it would take years and years to catch up.

171
172 Mr. Lynde said the Police may want to weigh in on the process. Mr. Gleason reiterated his request
173 for Mr. Gaydos to put information together for the Selectmen's next meeting and to include Mr.
174 Haverty in that process.

175
176 **Board of Adjustment Interviews / Appointments:**

177
178 **Peter McNamara – Full Member; 3-Year term beginning April 1, 2013-March 31, 2016**

179 Mr. McNamara came forward to discuss his application for re-appointment to the Zoning Board.
180 He's enjoyed his service on the Board (over 10 years) and commented it wasn't an easy one at
181 times. He said the current members were a good group that had a fair amount of experience and
182 had done well over the last several years making decisions that weren't challenged; if they were

183 challenged, they stood up well in court. Mr. McNamara stated he would like to continue his
184 membership.

185
186 Mr. Lynde said he viewed the Zoning Board as a body who had an obligation to protect the Town
187 and the investment for the people who lived in the Town. He looked to the Zoning Board to make
188 reasonable decisions based upon the impact on neighbors but also based upon the applicant. He
189 said it seemed to be working well and was happy with the board. Mr. McNamara agreed that
190 decisions were sometimes difficult to make and there was always a balance.

191
192 Mr. Haverty noted he has started out on the Zoning Board and had worked with Mr. McNamara on
193 the Planning Board. He found Mr. McNamara to be very capable, compassionate and thoughtful
194 board member. He highly recommended reappointment. Mr. Gleason echoed Mr. Haverty's
195 comments.

196
MOTION: (Haverty/McDevitt) To appoint Peter McNamara as a full member for a 3-year
term to the Zoning Board of Adjustment beginning as of April 1, 2013 through
March 31, 2016.

VOTE: (5-0-0) The motion carried.

197
198 **Lance Ouellette – Alternate Member; 3-Year term beginning April 1, 2013-March 31, 2016**

199 Mr. Ouellette came forward to discuss his application for re-appointment as an alternate member of
200 the Zoning Board of Adjustment. This is his third time applying for re-appointment and told the
201 Board he had learned a lot during the past six years and hoped to continue as an alternate and in the
202 future become a full member.

203
204 Mr. McDevitt asked Mr. Ouellette why he hadn't filled out the questions at the bottom of
205 application. Mr. Ouellette said he had gone in last minute, but had completed what he was told to
206 do. Mr. McDevitt commented that Mr. Ouellette's attendance was spotty. He asked if he would
207 give assurance that every effort would be made to attend the meetings. Mr. Ouellette said his
208 attendance had been spotty based on his business and changes that occurred. Mr. McDevitt asked if
209 he would be able to be at the meetings. Mr. Ouellette answered yes; prior to this past year he had
210 put in a lot of hours on the board and attended a lot of site walks.

211
212 Mr. Gleason asked what interested Mr. Ouellette about the Zoning Board. Mr. Ouellette said he
213 loved the Town and trusted in fairness. He believed the Zoning Board looked at every angle of an
214 application and appreciated the information that passes from one member to another.

215
216 **Marc Parent – Alternate Member; 3-Year term beginning April 1, 2013-March 31, 2016**

217 Mr. Parent was not present. The Board deferred his request for appointment.

218
219 **Kevin O'Sullivan – Resignation from Full Member; Requesting 3-Year Appointment to be an**
220 **Alternate Member term beginning April 1, 2013-March 31, 2016**

221 Mr. Gleason said Mr. O'Sullivan's request corresponded with Mr. LaFrance. Mr. O'Sullivan who
222 was a full member was seeking to change his role to be an alternate member. Mr. LaFrance who
223 was an alternate member was seeking to change his role to be a full member. Mr. O'Sullivan
224 discussed his application and explained that his personal and professional responsibilities and
225 commitments didn't allow him to have the regular attendance needed for full time membership. He
226 said he would like to continue to contribute and becoming an alternate member would allow that to
227 happen.

Mr. Gleason questioned Mr. O'Sullivan what he felt were the challenges the board faced in the coming years. Mr. O'Sullivan believed it was an ever changing environment. Mr. Gleason asked if Mr. O'Sullivan felt he would be able to attend a fair amount of meetings. Mr. O'Sullivan answered yes; he didn't have the ability to have regular monthly attendance as per the requirements. He was confident he could fulfill his commitment as an alternate member.

Chris LaFrance – Resignation from Alternate Member; Requesting 1-Year Appointment to be a Full Member term beginning April 1, 2013- March 31, 2014

Mr. LaFrance came forward to discuss his requested appointment as a full member filling Mr. O'Sullivan's term. He said he was proud to be a board member and prided himself on making attendance to every meeting. He said he enjoyed being on the board and had learned a lot during his five years as a member.

Mr. Gleason commented that there was another person interested in an alternate position. He believed there was an adequate number of available spots for alternates so the additional candidate could be interviewed at the next meeting. The Board discussed how they would proceed with appointments.

MOTION: (Lynde/McDevitt) To appoint Lance Ouellette to a three year term beginning as of April 1, 2013 through March 31, 2016 as an alternate to the Pelham Board of Adjustment.

VOTE: (5-0-0) The motion carried.

MOTION: (Lynde/McDevitt) To accept the resignation of Kevin O'Sullivan as a full time member of the Board of Adjustment whose term would normally end on March 31, 2014.

VOTE: (5-0-0) The motion carried.

MOTION: (Lynde/McDevitt) To appoint Kevin O'Sullivan as an alternate member to the Pelham Board of Adjustment effective as of April 1, 2013 with a term ending on March 31, 2016.

VOTE: (5-0-0) The motion carried.

MOTION: (Lynde/McDevitt) To accept the resignation of Chris LaFrance as an alternate member to the Pelham Board of Adjustment whose term would normally end in 2014.

VOTE: (5-0-0) The motion carried.

MOTION: (Lynde/McDevitt) To appoint Chris LaFrance as a full time member for the current one year vacancy that exists effective as of April 1, 2013 through March 31, 2014.

VOTE: (4-1--0) The motion carried. Mr. Haverty voted no.

Mr. Haverty voted in opposition through no disrespect to the candidate, but rather to the process.

OTHER BUSINESS

Permission to Make Improvements at Muldoon Park (Public Hearing to Accept Donations to be Scheduled)

Mr. Gaydos believed because of the timeframe the Park & Recreation Director Brian Johnson would like to address the Selectmen now and hold a public meeting at the next meeting.

Mr. Johnson came forward and introduced Ms. Deb Ryan of Pelham Softball and Mr. Lou Longo of Pelham Baseball who also came forward for the discussion. Mr. Johnson discussed the proposed improvements to Muldoon Park. He said Pelham Softball was looking to construct two storage sheds (8x10x8); one shed behind Muldoon Softball Field and the second behind Muldoon Playground Field. They were also looking to add two dugouts to the playground field. Materials and labor would be donated. Mr. Johnson said Pelham Baseball was looking to erect an electronic scoreboard on the Major League Field. It was understood there would be no advertising on the scoreboard.

Mr. Lynde understood that Pepsi was donating \$2,500 toward the scoreboard. Mr. Johnson said the snack shack would sell Pepsi products as they currently do and in turn they would give \$2,500 to purchase a scoreboard. Pepsi has full understanding there will be no logo or advertising at all on the scoreboard. Mr. McDevitt said he had previously raised the question about deed restrictions, however as long as there was no advertising on it, it would be okay.

Mr. Gleason wanted to make sure that the proper permits pulled and inspections were done, such as for electrical and building. He questioned where the new dugout would be located. Ms. Ryan said they would be at the field up behind the playground. Mr. Gleason asked if electricity would be run to the location. Ms. Ryan believed a conduit was run to access electricity, but they had no plans this year to do so.

Mr. Viger appreciated the fundraising and volunteer efforts that went into the improvements. Mr. Gleason also spoke of his appreciation for everything the volunteers do.

There was a brief discussion how to proceed. Because time was of the essence, the work was given the 'green light' to proceed; however, the required public hearing would be held at the next Selectmen's meeting.

MOTION: (Viger/Haverty) To approve the plans to proceed with the scoreboard and dugouts and the two storage sheds.

VOTE: (5-0-0) The motion carried.

Default Budget Analysis and Status

The Selectmen began their discussion at their previous meeting by reviewing a document outlining historical expenditures over a three-month timeframe in an effort to recognize where they were in

the current year. Mr. Gleason wanted to discuss the wellness of the departments under the default budget thus far. Mr. Gaydos provided the Selectmen with an expenditure report that ran through the end of March. Mr. Gleason asked if all the departments had indicated they could live within the default budget. Mr. Gaydos said that was correct and summarized some of the items departments would be deferring. Mr. Gleason said it appeared that the areas of concern were in the Legal, Planning Department, Highway and Insurance. Mr. Gaydos distributed a spreadsheet comparing the department's three-year average for this time of year.

Mr. McDevitt discussed the areas of the budget had unanticipated expenses, such as legal or human services. He was concerned that they might be in a situation today that looked great, but later in the year the Town may not be in a good position. He said one solution to consider was to shrink almost everyone's default budget 1.5%-2% and keeping the money aside for emergencies.

Mr. Lynde believed there were two items in the budget that were not illegal to over-expend (Human Services and winter maintenance). He said the question was if department heads would need to re-budget for the year. Mr. McDevitt said a default budget asked for re-budgeting and prioritizing. He said they should avoid the portions of the budget that were completely inflexible, such as Debt Services, or those budgets that were so small it wouldn't make a difference. There was further discussion regarding the situation of working within a default budget and what steps could be taken to manage the budgets. Mr. Haverty noted that the primary charter of the Selectmen was fiduciary oversight for the Town. He said asking departments to set aside 2% giving it back as the year continued would provide a bit of insulation.

Mr. Gleason asked the Selectmen if they wanted to impose a 2% challenge on each department. Mr. Haverty didn't want to impose a 'challenge'; he wanted to impose a 2% 'requirement'. Mr. McDevitt said he agreed. Mr. Gleason said the Finance Director could re-do department budgets 2% less than the default so they could be tracked. Mr. Haverty said towards the end of the year if the departments had a need the Selectmen could have a conversation about releasing some of the 'management reserve'.

Mr. Lynde said doing a 2% reserve across the board wouldn't work with every department. Mr. Haverty and Mr. McDevitt agreed. Mr. Lynde felt they needed to do more work on the topic.

Mr. Viger asked if there was any value in going to the department heads and asking them what percentage they were willing to participate and see if the amount fulfilled the requirement, otherwise the Selectmen could lay down a mandate. He would like to have the department heads included in the process because they knew what percent they could afford.

Mr. Gleason said it appeared the issue wouldn't be resolved at the present meeting. He said another suggestion was to have the departments provide the Selectmen with the impact a 2% management reserve would have on them. He agreed that more work was needed. He said the question was if there was something, in preparation of the next meeting, the Selectmen wanted to ask of the departments.

Mr. Viger said asking for a 2% savings wouldn't really amount to (the funding needed for) more than a half dozen snow storms. He said that was the reason for asking the departments what they could contribute, versus setting a percentage.

Mr. McDevitt believed this was the time to give the departments a directive. He felt they should go to the department heads and have them figure their budget out (with the reserve) and if there would

be a significant public impact, they should inform the Selectmen. Mr. Haverty wanted to tell the department heads how much to cut, not what to cut.

Mr. Gaydos said he would be happy to meet with the department heads and present a plan to the Selectmen. He preferred not to have the Finance Director put new budgets out, but instead work with the department heads and come up with a plan for a percentage to be taken out. Mr. Gleason would like to know what the departments were deferring or absorbing in the short term to meet the objective. So when there was confidence the budgets would be alright they could have their money back.

For the next meeting Mr. Gaydos was tasked with obtaining input from the department heads, the challenge, and how they would meet that challenge.

New Hampshire Tree Farm Program

Mr. Gleason stated the Town had received notification from the New Hampshire Tree Farm Program that the Town was in compliance. Mr. Gaydos reviewed the parcels that were under the program and the process of obtaining certification that runs for 6 years.

Mr. McDevitt thanked Mr. Lynde and the Forestry Committee for making the parcels meet the Tree Farm criteria.

Action Item Review

Deferred.

TOWN ADMINISTRATOR / SELECTMEN REPORTS

Mr. Gaydos said the Transfer Station Director had reviewed what the Town paid for dumpsters and was able to work with Allied Waste to obtain a considerable savings for trash removal at the Transfer Station. Contracts (for the dumpsters) have been put together and would run for thirty-six months with a total savings (for the remaining 9 months of the year) of \$10,572. There was concurrence by the Board for Mr. Gaydos to proceed with the contracts.

Mr. Haverty discussed the Planning Board meeting he attended during which they had their election of officers.

Mr. Viger said the Budget Committee was scheduled to reconvene within the next couple weeks.

Mr. Lynde had no report.

Mr. McDevitt said the six trees that were along Marsh Road beside the Municipal Center have been relocated to the north side of the Library. He said it was a spectacular operation to watch and completed in one day. The mover will apply further treatment when weather permits. Mr. McDevitt noted he had the pleasure of being present for the New Greely Singers Cabaret. He said their voices were amazing.

Mr. Gleason reported on items on behalf of the Nashua Regional Planning Commission ('NRPC'). The first household hazardous waste and electronics collection for 2013 would be scheduled for Saturday, April 20th between 8am-12pm at the Nashua Public Works Garage, 9 Stadium Drive, Nashua, NH. There is a \$10 user fee per vehicle, which covers up to ten gallons of hazardous

materials. He also reported under the Granite State Future initiative of the NRPC is going to hold an open house on Tuesday, April 30th from 6:30pm-9pm at the Nashua Senior Center, 70 Temple Street.

REQUEST FOR NON-PUBLIC SESSION

MOTION: (McDevitt/Lynde) Request for a non-public session per RSA 91-A:3,II, a (Personnel)

ROLL Mr. McDevitt-Yes; Mr. Viger, Mr. Gleason-Yes; Mr. Haverty-Yes,
CALL: Mr. Lynde-Yes

It was noted that when the Board returned, after the non-public session, the Board would not take any other action publicly, except to possibly seal the minutes of the non-public session and to adjourn the meeting. The Board entered into a non-public session at approximately 8:35 pm.

The Board returned to public session at approximately 9:28 pm.

MOTION: (Haverty/Lynde) To seal the minutes of the non-public session indefinitely.

VOTE: (5-0-0) The motion carried.

ADJOURNMENT

MOTION: (Haverty/Lynde) To adjourn the meeting.

VOTE: (5-0-0) The motion carried.

The meeting was adjourned at approximately 9:28 pm.

Respectfully submitted,
Charity A. Landry
Recording Secretary

BOARD OF SELECTMEN ACTION ITEMS

March 29, 2011

- Mr. Gaydos to put timeline together for Castle Hill Road (6/7/11 easement being completed that would allow the Crawfords to access their property)(7/5/11 – Mr. Gaydos stated the project was moving forward, there were other issues to get out of the way prior to addressing this)(8/2/11 Mr. Gaydos is working with Attorney Solomon and will have a timeline quickly)(8/9/11 – Mr. Gaydos continuing to work with Attorney Solomon-

associated correspondence will be provided to the Selectmen)(8/30/11 – still in progress);
1/17/12 – still in court. As of 7/10/12 on-going legal issues – October 16, 2012 remains in
court.

May 10, 2011

- Mr. McDevitt researching appropriate signage for Raymond Park (where parcels are located and what names were allowed per deeds) (6/7/11 Mr. McDevitt said research was completed and would like to discuss with the Board after the meeting of 6/28/11)(7/5/11 – Mr. McDevitt said a discussion should be scheduled regarding the names at Raymond Park. Information is available to educate the Selectmen. A discussion will be scheduled for July 19, 2011)(8/2/11 Mr. McDevitt said the Board had received a draft of the naming requirements of the park, which raised additional questions. The Selectmen will schedule a discussion at a later time)(8/9/11 – there is a question whether there could be signs that stay up at Raymond Park – this is in the process of being addressed)(8/30/11 – agenda item scheduled) / 10/25/11 – research still being conducted and signs to be designed; 1/17/12 – ongoing project – an Eagle Scout project will possibly be brought forward to put up kiosk. July 10, 2012 – Park & Recreation Director waiting for a Boy Scout to come forward with a project. / October 16, 2012 Mr. McDevitt will speak to Park & Recreation.

May 24, 2011

- Mr. Gaydos to review the legal ramifications of changing the road classification in the Gumpas Pond area; 7/10/12 Mr. Gaydos to check status with Ms. Waters. / October 16, 2012 pending.

July 5, 2011

- Mr. Gaydos to request from Comcast something in writing indicating there will be no additional charge for moving cable to new fire station location (8/2/11 Mr. Gaydos said there were several issues he would deal with all at once when Comcast returned the signed contract)(8/30/11 – contracts returned – Town will approach Comcast with two required follow up letters of agreement) / 10/25/11- Mr. Gaydos to ask Mr. Greenwood to follow up; 1/17/12 follow up needed for written agreement. / October 16, 2012 pending

August 2, 2011

- Obtain status regarding Young's Crossing and the flashing sign on Route 38/Gage Hill Road/Ledge Road intersection and from Police Chief. (8/9/11 Mr. Gaydos had a discussion with Police Chief Roark regarding the flashing light and there may be less expensive alternatives. The Chief has requested a meeting with the DOT district for Pelham)(8/30/11 – correspondence received from State – Mr. Gaydos to work with Police Chief Roark to compile accident statistics) / 10/25/11 – Mr. Gaydos said Chief Roark was heading this up – the same type of study is being done at the Sherburne Road intersection.; 1/17/12 – still working with intersection (with state) in conjunction with Sherburne Road. / October 16, 2012 Planning Director Gowan to address and provide status update.

August 16, 2011

- Mr. Gaydos to research if there is legislation pertaining to dam water releases for a future agenda item (8/30/11 –Mr. Gaydos working on response regarding dam water releases and hoped it would also address the flood ordinance Mr. Gowan was working on)/ 10/25/11 – Mr. Gaydos said there was wording, but it didn't have sufficient 'teeth' – an agenda item will be scheduled for Selectmen discussion; 1/17/12 – at a standstill between what the state is willing to do and what the Town would like them to do. Mr. Gaydos felt the flood study

486 would aid in an outcome. /October 16, 2012 proposals to be reviewed and narrowed down
487 and presented.
488

489 **April 10, 2012**

- 490 • Mr. Gaydos to contact people in Londonderry regarding the flood study and work with Mr.
491 Gowan to coordinate. / October 16, 2012 pending.
492

493 **April 24, 2012**

- 494 • Planning Director to review water supply regulation and well ordinance documents and
495 return comments to the Selectmen; October 16, 2012 in progress.
496

497 **July 17, 2012**

- 498 • Selectmen to revisit the PUC order/Pennichuck Water to see what the repayment obligation
499 (for legal fees) was to the Town.
500

501 **November 13, 2012**

- 502 • Fireworks education – Mr. Viger
503 • SAU Office Space
504 • Well Ordinance and Waste Disposal Systems Regulation information/draft
505
506
507