

APPROVED
TOWN OF PELHAM
BOARD OF SELECTMEN MEETING
MINUTES
September 30, 2014
APPROVED - October 14, 2014

CALL TO ORDER - approximately 6:15PM

PRESENT: Mr. Edmund Gleason, Mr. William McDevitt, Mr. Hal Lynde, Mr. Doug Viger,
Mr. Bob Haverty, Town Administrator Brian McCarthy

ABSENT: None.

REQUEST FOR NON-PUBLIC SESSION(S)

MOTION: (Viger/McDevitt) Request for a non-public session per RSA 91-A:3,II, d
(Consideration of acquisition, sale or lease of property)

VOTE: (4-0-0) The motion carried.

It was noted that when the Board returned, after the non-public session, the Board would then take up the items on the agenda and conduct their public meeting. The Board entered into a non-public session at approximately 6:15pm. Mr. Lynde arrived during non-public session.

The Board returned to public session at approximately 6:40PM.

PLEDGE OF ALLEGIANCE

MINUTES REVIEW

September 16, 2014

MOTION: (McDevitt/Haverty) To approve the September 16, 2014 meeting minutes as amended.

VOTE: (4-0-1) The motion carried. Mr. Lynde abstained.

Mr. Gleason noted that non-public meeting minutes were available for Selectmen review/approval in the Selectmen's conference room.

PUBLIC HEARING

The Pelham Board of Selectmen will hold a Public Hearing on Tuesday, September 30, 2014 to accept the following Two (2) donations to the Pelham Parks & Recreation Department

- 1) An anonymous monetary donation of \$3,800 to be used for Summer Camp Scholarships allowing qualified needy families to participate in the Summer Camp Program for the 2014 summer season**
- 2) A 50inch widescreen television with a value of approximately \$800 (to include labor and installation) by Budget Theater 4U, Owner Jamie Correa**

Brian Johnson, Parks & Recreation Director came forward for the discussion. Mr. Gleason confirmed that the anonymous donation was for the past season's summer camp. Mr. Johnson answered yes. The person donating reached out to Parks & Recreation to find out how many people were in need of assistance. When the department told the donor the amount from the requests received, the donor paid for everyone to attend camp.

Mr. Gleason invited the public to speak. No one came forward.

MOTION: (McDevitt/Haverty) To accept the two donations as specified.

VOTE: (5-0-0) The motion carried.

ANNOUNCEMENTS

- **General Election, November 4, 2014: 7AM-8PM at Pelham Memorial School**
- **Water Well Sampling Notice – Southern portion of Pelham**
- **Emerald Ash Borer Found in Salem, NH**
- **Tennessee Gas Pipeline Notice of Routine Maintenance of Pipeline with Herbicide Applications Notices sent out to affected areas – *If a resident does not want the herbicide applied on their property, contact Carey Diehl directly at 508-271-8935 or email at Carey_diehl@kindermorgan.com by October 2, 2014***
- **Pelham, NH awarded one of the State of New Hampshire's Top 10 Safest Cities**
- **The Pelham Board of Selectmen will hold a Public Hearing on Tuesday, October 14, 2014 at 6:40pm to accept the following Two (2) donations:**
 - 1) **A donation of enhancements to the Lodge at Pelham Veterans Memorial Park to include: Resurfacing of all interior floors with latex epoxy; spray painting the ceiling; donation of two (2) new full-size ping pong tables; new refrigerator, microwave, and electric range/oven; install cabinets and counters; provide new office desks and furniture to include chairs, bookcases, file cabinets and storage bins, and exterior concrete entranceways will be replaced in the Spring of 2015. Estimated value of approximately \$20,000 (to include all labor and installation) By: Anonymous**
 - 2) **A donation of two (2) ornamental pear trees to the Fire Department; with an estimated value of approximately \$500. By: Trident Project Advisors and Development Group**

Water Sampling:

Mr. McCarthy explained that the New Hampshire Department of Environmental Services ('DES') is providing free well water tests to residents in the southern portion of Town (Pulpit Rock Road south to Dracut, MA line and east to Currier Road) A map of the area and additional information is posted on the Town website. Letters have been sent to eligible residents informing of the purpose and intent of the water testing. DES will collect water samples and notify of results. This work is being done at no cost to residents and possible due to an MtBE settlement fund collected from a lawsuit against refineries and gasoline manufacturers. Mr. McCarthy understood if a well came back with a particular issue, DES will offer/provide water or a water filtration system for the home at no cost to the homeowner. In addition to the water testing, DES recommends that all well owners have their water tested to understand common problems with water quality.

Emerald Ash Borer:

Mr. McDevitt spoke to the issue of Emerald Ash Borer being found in Salem, NH. Anyone with Ash trees on their property should take the warning seriously. Emerald Ash Borer has killed over forty million Ash trees in several states and was headed toward New Hampshire. It has been detected in Salem and now Pelham has been labeled by the State as an area of concern. Mr. McDevitt noted that the Korean Mountain Ash (tree with big orange berries) was called ash, but wasn't actually an ash tree; residents didn't have to worry about it. He said the topic was on his 'radar' because there were approximately fifteen Green Ash trees located on Village Green. Emerald Ash Borer was unknown when those trees were planted eleven years ago. Additional information can be found at NHbugs.org. Mr. McDevitt said he would educate himself about the details and report back to the Board.

Mr. Gleason understood that the State had placed a restriction on firewood. Mr. McDevitt said firewood shouldn't be transported in or out of Town. Emerald Ash Borer travels slowly on its own, but quickly when transported on wood.

Tennessee Gas Herbicide Application:

Mr. McCarthy read aloud a letter (dated September 2, 2014) that had been sent to residents in the area being maintained. If citizens do not want their property sprayed they are to contact Tennessee Gas Pipeline no later than October 2, 2014.

Pelham awarded one of New Hampshire's top 10 Safest Cities:

Police Chief Joseph Roark came forward. He told the Selectmen that the award was welcome news to hear the safe city studies from the Uniform Crime Reports of the FBI listed Pelham as the sixth safest community with a population with more than 10,000. Mr. Gleason offered congratulations to the Police Department.

OPEN FORUM

No one came forward.

OTHER BUSINESS

Discussion Regarding Care and Possible Restoration of Engine 2, a 1929 Antique Fire Truck

The Selectmen were in receipt of a correspondence from Fire Chief James Midgley indicating that he had recently assigned Anthony Bullock the job of looking into the care and possible restoration of Engine 2. The engine is the property of the Town. The letter indicated that Mr. Bullock had a love for and experience in restoring old trucks. Chief Midgley was not requesting money, but wanted to know what investment the Town wanted to make in the ongoing repair of the engine. Funding could be done through the Fire Department budget, as it allows without impacting the operational aspects of the department. The fire fighters are looking for fundraising opportunities. Chief Midgley would like to see a collaborative effort between the Town and the fire fighters to get the project accomplished and asked for the Selectmen's opinion.

Mr. Lynde felt the Selectmen should consider restoring the engine as it was a historical piece for the Town. He'd like a schedule of what was needed to better understand costs.

Mr. Gleason felt it was a good gesture, but with the current economic situation was unsure about committing tax payer money to restoration of a vehicle that served no purpose other than being used at festivities and being sentimental. He felt it would be a worthwhile endeavor for private funds.

Mr. Viger noted the Town had a lot of historic buildings, for example the Historical Society was seeking money for repairs to keep the mildew and moisture out of the building. He believed in the restoration of antique vehicles, but was reluctant to commit any public fund for now. He agreed with Mr. Lynde about reviewing a schedule to see the long-term plan.

Mr. McDevitt believed there were two questions for the Selectmen, the first being if the Selectmen minded if the truck was restored. He'd like to think that the Selectmen didn't mind. The second question was if they would support public funds to pay for it. He felt the restoration would be a great opportunity through fund raising. He would like to see a schedule for the repairs and noted that the public has been extremely generous.

Mr. Lynde noted that the truck was Town property. He questioned if it should be sold, if the Board made a decision not to maintain it. There was further discussion how to proceed. It was decided to have the Fire Chief submit a plan for the Board's review.

Naming Rights Guideline Discussion

Years ago a former Board of Selectmen had a Naming Policy committee review guidelines for a policy. The committee provided a comprehensive report to the Board. Mr. McDevitt offered to work with the Town Administrator to summarize the previous recommendations for the present Board to consider. He saw that the report didn't include a provision for a public hearing and would add that provision.

Mr. Gleason questioned if the Board would have to move forward with a warrant article for the policy. Mr. McDevitt didn't believe so. He said the Board had the obligation and authority to take care of building, parks, etc. and felt putting a name on something fell under the same guideline. He said the proposal was to create a policy for the Selectmen to follow. They weren't creating an ordinance.

There was no objection to Mr. McDevitt putting together a set of guidelines for the Selectmen to review and accept at a later date.

November & December Selectmen meeting schedule

The Board discussed their upcoming schedule and set meeting dates for November and December.

Discussion of Warrant Article Request Regarding Funding for Education Needs

The Selectmen were in receipt of communication from Webster Selectmen Bruce Johnson, who has asked most towns to consider a warrant article that the State of New Hampshire provide a comprehensive, meaningful system of funding for State education needs. To see if the Town will vote to ask the Governor and State Legislators to reform State funding for education; that reform be directed to significant reduction in property taxes. Mr. Gleason read the entire correspondence aloud.

The Selectmen discussed the correspondence and reached a consensus not move forward with action.

Discussion of RSA: 41:14B Power to Establish or Amend an Ordinance or Code

City of Franklin's Newly Adopted Ordinance Regarding the Unlawful Sale of "Spice"

189 Mr. Viger provided the Selectmen with a copy of RSA 41:14-b. Mr. Gleason read a portion aloud.
190 Mr. Viger explained he brought the topic up a couple meetings ago about the Selectmen having the
191 power to establish or amend an ordinance or code. The point was raised during the discussion that the
192 present Board was responsible, but they couldn't control future Boards. He then heard on the news
193 about the city of Franklin, NH outlawing the drug 'spice'. He was in favor of allowing the Board to
194 set ordinances by warrant article approval and creating a policy that future boards will follow.

195
196 Mr. McDevitt felt upon careful reading of the proposed warrant article, it contained enough failsafe
197 provisions so a board might not be able to run 'roughshod' over the voters. He said he would support
198 the proposal with the fact that two public hearings (a certain period of time apart) would need to be
199 held and with the fact that if fifty people objected it forced an item onto the ballot. He commented it
200 was becoming increasingly difficult for the Selectmen to react to changing circumstances. Mr.
201 Gleason added that his constituents believed the Selectmen already had the authority and were upset
202 when the Board didn't act in certain situations. He felt the proposed warrant article was appropriate
203 to place on the ballot. He pointed out that if the article passed it would assist in completing the
204 codification project of the ordinances.

205
206 Mr. Lynde supported the proposal and believed the exceptions (i.e. zoning, building code) were
207 important. He agreed that if the article passed it would facilitate the project of updating the
208 ordinances that had already been passed.

209
210 There was a consensus to add the proposed article with the warrant articles.

211
212 Mr. Gleason stated that the drug 'spice' was an issue and the Town didn't have the authority to ban
213 the sale of it. For Selectmen review, Mr. McCarthy submitted a copy of the City of Franklin's
214 adopted ordinance regarding the unlawful sale of 'spice'. Mr. Gleason confirmed if the previous
215 warrant passed, the proposed ordinance banning the sale of 'spice' would be academic. Mr.
216 McCarthy told the Board that the Police Chief had crafted an ordinance detailing the topic of the sale
217 of spice.

218
219 Mr. Lynde said he brought the subject to Mr. McCarthy because he understood there was concern
220 regarding the sale of synthetic marijuana in Town. He believed it wasn't just 'spice' there were other
221 issues.

222
223 Police Chief Joseph Roark came forward for the discussion. He said there was absolutely a problem
224 with synthetic marijuana, 'spice', bath salts etc. in Pelham. He added that the problems weren't
225 unique to Pelham and it was difficult for law enforcement to grasp because the molecular structure of
226 the chemicals can be changed by one atom (in order to skirt specific bans of substances). A lot of
227 Towns have begun to draft ordinances and try to get them in place to avoid the associated problems,
228 such as overdoses. He gave credit to Selectmen Haverty who over a year ago mentioned that he
229 thought synthetic marijuana was trending upward.

230
231 Chief Roark showed examples of packaging for synthetic drugs such as 'spice', K2, KMA, G-13 etc,
232 (foil bags approximately the size of trading cards). He said they were called various different names
233 and sold in convenience stores and head shops as incense or potpourri. Most packaging say 'not for
234 human consumption', which was nonsense because they were sold for human consumption. It's
235 burned similar to marijuana and gives a variety of different states of 'high'. Because it's a chemical
236 done by amateur chemists, people have different reactions; some long term. Chief Roark called
237 attention to a letter dated September 11, 2014 from the New Hampshire Attorney General to retailers
238 telling them not to sell the products and it was illegal to do so. He said when the Governor declared a
239 State of Emergency to basically take the products off the shelves the Police Department accelerated

an investigation in which they were able to purchase products from an establishment that tested positive for some of the analogs banned by the DEA. An arrest was made in that matter.

Chief Roark explained that the proposed ordinance contained a description of the chemical elements and analogs used in the products. All the chemical analogs are designed to mimic the THC of marijuana; all made and packaged by amateurs. The proposed ordinance would allow the Town to have 'teeth' in their ability to either fine establishments for sales, or seize products, rather than simply having a letter saying the products shouldn't be sold. He read aloud the purpose and intent of the ordinance. Chief Roark was under the impression that the Selectmen could enact ordinances for life safety. Mr. McDevitt said convening as the Board of Health the board could enact health ordinances. He suggested seeking legal opinion as to whether the proposed ordinance fell under that category. Chief Roark was curious how some of towns got ordinances into place as quickly as they had, if they were operating under the same SB2 manner of government. He offered to work with Mr. McCarthy to research this.

Mr. Gleason asked that the Selectmen delegate the proposed ordinance as a placeholder warrant article for the March 2015 Town Meeting. At the same time launch an independent inquiry through legal to determine whether or not the Selectmen, convening as the Board of Health could enact such. If so, they could strike the warrant. He asked that an agenda item be added to the Board meeting on October 14th.

Chief Roark stated if anyone had questions about the products or would like to see examples or have an officer speak with children, they should feel free to contact him.

Mr. Haverty reiterated that the Board of Health could pass ordinances related to public health topics; Governor Hassan declared a public health emergency related to synthetic marijuana and 'spice'. With that public health issue, he felt the Selectmen could convene as the Board of Health and pass an ordinance against it. He felt there was precedent to do so. Mr. Gleason recalled that situation was challenged in court (with store managers in Manchester) and the stores reopened the next day. He felt Mr. Haverty's point was valid. Mr. Haverty would like to get legal opinion and then if the Chair will entertain the possibility of convening the Board of Health as soon as possible to give the Chief the tools to take care of the problem. Mr. Lynde said there was probably a notification requirement. He didn't see why they couldn't act further in two weeks (during their next meeting).

Mr. Gleason said the Board would first seek legal opinion and find out procedure for implementation. He said he would be happy to convene a meeting if necessary to help the Chief.

Mr. McDevitt understood that the manufacturers were able to get around ordinances by changing the chemical makeup of the product. Chief Roark replied the ordinances in New Hampshire all seemed similar; clearly a chemist wrote some of the language. He noted there was catch-all language to try and capture newer substances. Mr. Gleason said if the Board finds it has the authority as the substances change, the Selectmen can amend the ordinance. He asked if the Police had seen the substances in the schools. Chief Roark said they didn't have any specific knowledge of it; however they did have specific knowledge of teenagers possessing it in Town. Empty wrappers have been found at the Skate Park. Mr. Gleason questioned if there had been any education process with the School Board. Chief Roark understood that Mr. Lynde's group had spoken about the topic and it was brought up in the D.A.R.E classes for students. Mr. Lynde noted that the Superintendent of Schools, who was also part of the Pelham Community Coalition, was well aware of the substance.

Mr. Lynde saw that the letter from the U.S. Attorney indicated that the substances were illegal. He asked if the Police had the authority to arrest somebody based on that information. Chief Roark answered no. Interestingly, within approximately sixty minutes of the letter being sent out, it was rescinded and sent out again with a little bit different language. The essence the language was getting at is the products are mislabeled. He said it wasn't illegal to possess the substance as incense. The Police Officer would have to prove, a) that the chemical component was mimicking THC, and b) the person was using it in a fashion not listed on the package. Based on the language of the ordinance, it would have to be a controlled substance and misbranded. Mr. Lynde asked if the substance when used as incense was as much of a problem as inhaling it. Chief Roark said it wasn't being used as incense.

Mr. Gleason said the Selectmen would proceed with seeking legal opinion.

Continuation of Review / Discussion of Potential 2015 Warrant Articles

Mr. Gleason reviewed the list of possible warrant articles and noted which would be included.

- 1) Willow Street Bridge – *to be included on the warrant*
- 2) Abbott Bridge – *to be included on the warrant*
- 3) Sale of 14 Atwood Road – Mr. McDevitt provided a brief history. He said the Town had taken a property for non-payment of taxes (taxes haven't been paid for approximately 6 years). At the time, the Town worked extensively with the owners, who abandoned the property which was subsequently squatted by some of their relatives. He felt the Board needed to make a couple decisions and further volunteered to work with Mr. McCarthy. The property was taken more than three years ago. The Board would need to decide if they wanted to sell it and how it would be disposed of. There was no objection to assigning Mr. McDevitt and Mr. McCarthy work together on a recommendation for the Board.
- 4) Highway Block Grant – *to be included on the warrant*
- 5) Firefighter Contract (*pending negotiation*) – *no date scheduled*. Mr. McCarthy provided the firefighters with a letter outlining a timeline that could be used as a guide for completing discussions.
- 6) Support Contract - Mr. McCarthy has begun negotiations.
- 7) Compensated Absence Capital Reserve Fund – Mr. Gleason said during budget discussions the Board decided to add an additional \$30,000 the existing capital reserve to limit exposure on potential retirees.
- 8) Senior Center Bus Capital Reserve Fund – Mr. Gleason commented that the present bus was getting on in years. A CIP wasn't done because the cost (\$65,000-\$75,000) was under the minimum for it to be included. Mr. McCarthy believed consideration should be given to having a bigger bus with the ability to accommodate additional wheelchair space. If those spaces aren't needed they could be used as passenger space. Mr. Gleason questioned when a new bus would be necessary. Mr. McCarthy said given the vehicle's age, it was hard to gauge. Mr. Lynde suggested establishing a fund with \$25,000. The capital reserve would be established with the intention of purchasing a bus in the future. *Warrant article to be drafted.*

- 337 9) Noise Ordinance – Selectmen were provided with example ordinances from Hudson, NH and
338 Windham, NH. Mr. Gleason felt the Board should do something and liked the Windham
339 ordinance. Mr. Haverty asked the Police Chief's opinion. Police Chief Joseph Roark came
340 forward and told the Board he was pro-noise ordinance, not just for fireworks, but also for
341 loud parties, hired bands, dj's etc. Currently the Police could ask people to lower noise, but
342 they didn't have anything to cite a violation. In extreme cases, enforcement is done through
343 disorderly conduct. He said if there was an ordinance it could be cited and people could be
344 fined.

345
346 Mr. Haverty questioned how noise would be measured. He wanted to make sure it was
347 crafted and put out in the right fashion. Chief Roark hadn't seen the ordinances. He said in a
348 perfect world a decibel reader would be used; however, it wasn't realistic. He felt there was a
349 reasonableness that came with discretion when determining if an average citizen would find
350 the noise annoying and disorderly. It would be a judgment call by the Police Officers. Mr.
351 Gleason read a portion of the Windham ordinance aloud. He noted there was an unfavorable
352 situation around the 4th of July with a resident firing off fireworks from 10am to 10pm. Chief
353 Roark said fireworks had become an absolute concern and were being fired off well outside
354 the time of July 4th. Mr. Lynde said he would support an ordinance. *Discussion tabled for*
355 *additional information and draft document – potential warrant article pending Selectmen*
356 *review.*

- 357
358 10) Dispatch Supervisor – Mr. Gleason noted money was in the budget for two dispatch consoles.
359 He recalled the Selectmen tabled the discussion regarding a dispatch supervisor. Chief Roark
360 said the position failed at Town Meeting in 2012; however the need was still a high priority
361 for the efficiency of emergency dispatch, Fire & Police for the Town. Mr. Gleason noted that
362 the Chief's bi-weekly reports outlined the continuing problem was filling the spots for
363 dispatchers. He asked if the problem would be alleviated by having a supervisor. Chief
364 Roark believed it would in the areas of evaluation, training, scheduling, etc.

365
366 Currently there are four dispatchers, when one can't work it creates a scheduling problem.
367 Traditionally dispatch is supervised by a sworn officer who has some knowledge of
368 dispatching, but may not have the technical expertise required to know exactly what the job
369 is. They need to have someone supervise and fill in when necessary to help offset the crises
370 with staffing. It was noted when a dispatcher wasn't available an officer fills the position at
371 an overtime rate. Mr. Gleason understood that there would be an associated salary cost to
372 have the position, but at the same time it would alleviate the concern with deploying people
373 who should be doing police work. Chief Roark said they were seeking to hire the extra
374 person because it would provide the greatest benefit in the efficiency of dispatching
375 emergency calls, it's reached the point that they need a professional.

376
377 Mr. McDevitt questioned what duties the supervisor would have during non-emergency
378 times. Chief Roark replied they would do the job that was currently being done by a sworn
379 police officer, such as training, recruitment, evaluations, scheduling, audits for compliance,
380 and need to be extremely proficient in radio technology and computer assisted dispatching.
381 It's become a much more complicated job than several years ago. There are constantly
382 evolving technologies that require training. Audits from NCIC are critical. Mr. McDevitt
383 asked if some towns alleviate dispatch needs by combining with other towns. Chief Roark
384 said there were some regional dispatch centers and some dispatch through a county sheriff's
385 office. He pointed out there were very few dispatch centers remaining that dispatched both
386 fire and police at the same time. As example, Hudson, NH had two separate dispatch centers;
387 one for police and one for Fire/EMS. Windham has their own police dispatch and contracts

their fire out to Derry, NH Fire Department. Chief Roark pointed out Pelham's dispatch did all jobs (Police/Fire/EMS). He said there was some movement toward regionalization and noted it had to do with call volume. The difficulty for Pelham is the combined dispatch. In emergency situations, Highway is dispatched through the dispatch center. The schools and mutual aid also have the ability to call direct to dispatch.

Mr. Gleason added that dispatch had to be manned 24 hours a day, seven days per week. Mr. McDevitt questioned if the Board at some point in the future should review separating the fire and police functions. Chief Roark answered yes for efficiency, but felt ultimately the cost to do so would be prohibitive. He felt a more reasonable approach would be to strategically have two people in dispatch during certain peak periods of time.

Mr. Viger asked if there were any capable fire personnel that could work at dispatch. Chief Roark wasn't aware of any fire personnel that were trained in dispatch. Dispatch is handled entirely from the Police budget. Dispatchers have to multitask and know the various protocols of the police, fire, EMS and mutual aid. Mr. Viger wanted to know more about dispatcher training. Chief Roark described the dual training process (police and fire at the same time).

There was a consensus of the Board to proceed with a warrant article for a Dispatch Supervisor.

- 11) Disposition of Town Annex Building – Mr. McDevitt and Mr. McCarthy recently went through the building. Mr. McDevitt said the building (structure and exterior) was slowly becoming an eyesore and the roof was leaking. The Cable Department remains in the downstairs portion of the building and still serves a vital role. He felt the Selectmen should discuss either maintaining the building or getting rid of it. He was aware that the Citizen Emergency Response Team ('CERT') used a portion of the building, but the Board needed to be aware of the cost and liability of maintaining it.

Mr. Lynde would like to assess what needs the building was currently fulfilling and provide alternatives. He also felt they needed to address the short term needs of the building, such as fixing the leak in the roof. He volunteered to help in the process of reviewing options. Mr. Gleason believed there was adequate space to move the Cable Department to the municipal building. Mr. McDevitt supported reviewing the building and the possible alternatives for those using space within the building. He said in the short term if the building needed repairs, such as a roof, they should consider fixing it. *Mr. Lynde and Mr. McCarthy will work together to determine alternatives.*

Mr. David Silva, Assistant Coordinator CERT and member of Pelham MRC came forward to present a letter dated September 30, 2014 that outlined the uses of the Annex building, which served as the headquarters for CERT and MRC. He read the letter aloud.

Mr. Gleason appreciated the support and contributions of CERT and MRC to the Town was appreciated. The issue in front of the Board was whether or not they wanted to maintain the Annex. When analysis is done, consideration will be given to CERT and MRC as well as the Cable Department who are all currently housed in the building. The Board thanked Mr. Silva for his input.

August 2014 Revenue & Expense Review

Review deferred to next scheduled meeting so the September revenue and expense can be captured.

TOWN ADMINISTRATOR / SELECTMEN REPORTS

Mr. McCarthy provided a brief update on the Bowley Road project, which is nearing completion. The barriers have been removed. The guardrails have been installed and paving will occur in the next week. He noted it was brought to his attention there had been some illegal dumping at Pelham Veterans Memorial Park. The Police Chief has been made aware. He stated if citizens see people littering or dumping trash they should contact the Police Department.

REQUEST FOR NON-PUBLIC SESSION

MOTION: (Lynde/Haverty) Request for a non-public session per RSA 91-A:3,II, a
(Personnel)

ROLL

CALL: Mr. Gleason-Yes; Mr. McDevitt-Yes; Mr. Viger-Yes; Mr. Lynde-Yes;
Mr. Haverty-Yes

It was noted that when the Board returned, after the non-public session, the Board would not take any other action publicly, except to possibly seal the minutes of the non-public session and to adjourn the meeting. The Board entered into a non-public session at approximately 8:42pm.

The Board returned to public session at approximately 9:50pm.

MOTION: (Lynde/Viger) To seal the minutes of the non-public session indefinitely.

VOTE: (5-0-0) The motion carried.

ADJOURNMENT

MOTION: (Lynde/Viger) To adjourn the meeting.

VOTE: (5-0-0) The motion carried.

The meeting was adjourned at approximately 9:50pm.

Respectfully submitted,
Charity A. Landry
Recording Secretary