

No one came forward to address the Board.

PUBLIC HEARING: To accept the following two (2) donations:

- 1) A donation of Enhancements to the Lodge at Pelham Veterans Memorial Park to Include: Resurfacing of all interior floors with latex epoxy, spray-painting the ceiling; donation of two (2) new full-size ping-pong tables; new refrigerator, microwave and electric range/oven; install cabinets and counters; provide new office desks and furniture to include chairs, bookcases, file cabinets and storage bins; replace exterior concrete entranceways in Spring 2015. All of these items have a total estimated value of approximately \$20,000 (to include all labor and installation) By: Anonymous Donor
- 2) A donation of two (2) Ornamental Pear Trees to the Fire Department; with an estimated value of approximately \$500. By: Trident Project Advisors and Development Group.

Mr. Gleason opened the discussion to the public. No one came forward.

MOTION: (Lynde/Haverty) To accept the two donations.

VOTE: (5-0-0) The motion carried.

APPOINTMENTS

Police Chief Joseph Roark –

Introduction and Swearing in Ceremony for the following:

Police Patrol Lieutenant Anne Perriello

Police Patrol Sergeant Matthew Keenlside

Master Patrol Officers – Brian Kelly, Ron Page and Brian Barbato

Police Chief Joseph Roark came forward and announced the promotion of Sergeant Anne Perriello to Patrol Lieutenant. Sgt. Perriello came forward to be sworn in by Town Clerk Dorothy Marsden. The Selectmen congratulated newly promoted Lieutenant Perriello.

Chief Roark called Officer Matthew Keenlside forward to be promoted to Sergeant. Officer Keenlside came forward to be sworn in by Town Clerk Dorothy Marsden. The Selectmen congratulated newly promoted Sergeant Keenlside.

Chief Roark then called Officers Kelly, Page and Barbato forward to be promoted and sworn in by Town Clerk Dorothy Marsden. The Selectmen congratulated Master Patrol Officers Kelly, Page and Barbato on their promotion.

In closing, Chief Roark announced that a long-time Police Explorer, Shannon Galliano had accepted the position of full-time dispatcher. He invited her forward. The Selectmen congratulated and welcomed Ms. Galliano.

Pelham High School Python Robotics Demonstration

86 The Selectmen welcomed the Pelham High School Robotics Team #4034. Student representative
87 Paul Roessling led the Selectmen through a Power Point presentation that explained the team's
88 accomplishments and goals. The team members introduced themselves and gave a demonstration of
89 the robot chassis used during competition.

90
91 Mr. Roessling discussed the team's fundraising activities and how those funds assisted the team to
92 attend competitions and become more involved with the robotics field. Anyone wishing to make a
93 donation could contact the team through the high school, or forward a check (made out to Pelham
94 High School) attention Pelham Robotics.

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96 There was a brief discussion regarding the robotics competition and the awards received during the
97 process.

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99 The Selectmen thanked the team for their presentation and wished them well in the future.

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101 **Pelham Community Spirit – Charlene Takesian, regarding Festival of Trees**

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103 Charlene Takesian came forward with Tim Kerns and Roxanne Hardy of Pelham Community Spirit.
104 Mr. Kerns stated that their biggest fundraiser of the year is the Festival of Trees. He said they would
105 like to donate light post banners (and brackets) to the Town. The banners would be placed on light
106 posts around the Village Green and possibly within the Town Center. They will advertise the Festival
107 of Trees. It was noted that D.E.M. Electric would install the banners.

108
109 Ms. Takesian explained that they purchased twenty banners. They will install brackets on alternating
110 light poles around the Village Green. If the look of the banners was aesthetically pleasing, they
111 would continue to hang them on the utility poles extending to the second roundabout (at the Town
112 Center). When the Festival of Trees concluded, they could install banners with a Town seal or
113 welcome message that would dress up the Village Green and area. Those alternate banners could
114 have an advertising component (of limited size) referencing a local company. Any banner other than
115 for Festival of Trees would need to be considered/approved by the Selectmen. Ms. Takesian said
116 they would like to have recognition banners for the Village Green concerts and Independence Day.
117 They would like to have simple Town banners made for the periods of time in between events so the
118 brackets weren't left empty.

119
120 Mr. Lynde suggested having the high school art department create a Town design for the Selectmen's
121 review.

122
123 Mr. Viger questioned the value of the donation to determine if a public hearing would be necessary.
124 Mr. Kerns replied the value was \$2,500. Mr. McDevitt understood that the Selectmen could waive
125 their (self-imposed) public hearing rule and felt it might be appropriate in this instance. The public
126 hearing rule was put in place so members of the public could understand who was making a donation
127 to eliminate a possible accusation that the donor would receive some type of benefit in return.

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129 Mr. Gleason agreed that it might be appropriate to waive the requirement for expedience sake. He
130 wanted to add a caveat that any signs, other than for the Festival of Trees, be presented to the Board
131 for review/approval. Mr. Kerns said they would definitely seek Selectmen approval for any other
132 sign.

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MOTION: (McDevitt/Haverty) To waive the Selectmen's self-imposed requirement for a
public hearing on the donation.

VOTE: (5-0-0) The motion carried.

A motion was made to accept the donation as proposed. Mr. Gleason wanted the record clear that the donation was specifically for the Festival of Trees banners. Any other banners/signs will come back to the Selectmen for approval. Mr. Kerns agreed and understood.

MOTION: (McDevitt/Haverty) To accept the donation as proposed.

VOTE: (5-0-0) The motion carried.

The Festival of Trees will be held in Sherburne Hall, November 28, 2014 – December 6, 2014.

ANNOUNCEMENTS CONTINUED

- **Ebola / Enterovirus Update**
- **Pelham Parks & Recreation - “Haunted Woods” – October 16, 17, 18, 23, 24 & 30 from 7pm to 10pm at Pelham Veterans Memorial Park – recommended for ages 12+**
- **Annual Pelham Fire Fighter’s Association–“Horribles Parade”–October 25th at 5:30pm**

Mr. Gleason read aloud a directive from the Department of Health and Human Services. Information posted on PTV and Town website.

Mr. Gleason informed that former Selectmen Paul Scott had passed away. The Selectmen send their condolences to Mr. Scott’s family on their loss.

OTHER BUSINESS

Discussion – Draft of Naming Rights Policy

Mr. McDevitt provided the Selectmen with a copy of a Naming Rights Policy that was drafted several years ago. He noted that the draft was a retyped copy of a document that had no electronic version. He said the policy would need an introduction/preamble added. He felt the Board should read the policy with the intention of adopting it at some point in the near future.

Mr. Lynde suggested language be included for naming things in whole so individuals could be recognized at different times. As example he used the road accessing Muldoon Park, which was named Coaches Way but had recognition of those involved with the sports at that park.

Mr. McDevitt will draft a preamble and forward to the Board for review and possible adoption at their next meeting.

Tax Lien Takings Discussion

Mr. McDevitt stated that the Town had three parcels (two with homes) that were taken for non-payment of taxes. He said in two of the cases the individuals walked away. He stated in all cases the Selectmen bent over backwards so people can keep their property; however in the three cases being discussed it wasn’t possible. He noted one property was on the warrant and believed the two others would need to be added. Mr. McDevitt discussed the rules of property seizure. He said the State rule was a property couldn’t be seized until there had been three years of unpaid taxes. He believed the Selectmen could act to take all three and suggested having warrant articles for each. The only outstanding item was whether the properties should be sold at public auction by a professional

181 auctioneer. Mr. McDevitt said the one parcel that hadn't had taxes paid for six or seven years and by
182 State law if Town Meeting gave permission to sell that parcel the Town (taxpayers) would keep the
183 entire proceeds. The other two properties were more recent takings from which the Town can only
184 take what is owed; the difference has to be given back to whoever owned the parcel. In one case the
185 former owner may not be able to be found, in which the funds would be turned over to the State. It
186 was noted there was a certain amount of time that a person could redeem a parcel that had been taken
187 for back taxes if they paid all the associated fees from the taking.

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189 Mr. McDevitt said it was critical for the Selectmen to follow the law precisely. Mr. Gleason felt it
190 made sense to put the three properties on the warrant and then follow up with the correct legal
191 procedure. He asked that the warrant be drafted.

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193
194 **Discussion – RSA 261:153 VI (a) – “Monies for the purpose of supporting a municipal and**
195 **transportation improvement fund”**
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197 Mr. McDevitt stated he was getting increasingly frustrated with the State's inaction, particularly at the
198 intersection of Sherburne Road and Mammoth Road. It was becoming more and more clear that they
199 were ignoring Pelham. He came across a State law he'd seen before that the voter's may approve the
200 Selectmen to act upon and read a portion aloud. If the voters approve, the Selectmen could add \$5
201 onto each automobile registration and designate that money to be placed into a transportation fund for
202 the purpose of improving roads. In this case they could start building a fund to fix the intersection.
203 Mr. McDevitt said he didn't like new taxes and understood the proposal would be a tax; however he
204 was concerned someone would get hurt at the intersection. Theoretically, if the Selectmen didn't
205 recognize that fact, the State would also not recognize it. He recalled when the State met with the
206 Selectmen they gave information about all the things they would do but so far the State had done
207 nothing. He got the feeling unless the Town did something on their own, action wouldn't be taken
208 and someone would be hurt. Mr. McDevitt called attention to the intersection of Keyes Hill
209 Road/Mammoth Road/Tallant Road. He was on the Board when they pressed the State to put a
210 flashing red light; action was finally taken only after there was a fatality. He reiterated he understood
211 the \$5 would be a tax, but felt unless the Town stepped up to take care of their own intersection, it
212 would never get done until someone was hurt. He ended by noting voter approval would be needed to
213 impose the \$5 tax.

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215 In reading the State law, Mr. Gleason's interpretation was that the collected money couldn't be used
216 for Sherburne Road. He felt it required a capital reserve fund be set up for different purpose;
217 enhancing the transportation methodology in the Town. He read the portion of the law aloud that
218 contained the language he felt referenced this. He didn't believe the fund could be used for town
219 road improvements.

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221 It was suggested to request legal opinion. Mr. McDevitt wanted to first know if the Selectmen would
222 like to pursue the law. Mr. Viger felt the Selectmen should absolutely pursue it given the backups
223 and traffic would be increasing based on the proposed (housing) developments for Sherburne Road.
224 Mr. Gleason didn't feel the Selectmen should pursue it, first because it was a tax and second
225 Mammoth Road and Sherburne Road were both State roads and should be handled by the State. He
226 said taxpayers just got hit with an increase to the gasoline tax and now they would be asked for an
227 additional tax for road improvements the State should be doing. Mr. Lynde was in favor of the
228 improvements and would be in favor of putting a warrant article forward to fund them. He discussed
229 the traffic and felt it was just a matter of time before someone was in an accident. The traffic is
230 extensively backed up and would continue to do so even more. Mr. Lynde felt the Board owed it to

the citizens to address the situation. He said the State was extremely behind with their current plan and up to the Town to step up and do something.

Mr. McDevitt noted there were approximately 18,000 vehicles registered in Town that would qualify, which would equate to approximately \$90,000. Based on the cost for the Town center roundabouts, even with the money collected, the Town would be a long way off from funding. The Planning Board also collects fees from developers. Mr. McDevitt said if he felt the State would seriously address the intersection in the next couple years, he wouldn't pursue the tax. He commented that people hold the Selectmen responsible for maintaining roads. They are Town roads to the degree that they serve the community, even if they're actually State roads.

Mr. Haverty questioned what outcome was being sought. He questioned if the hope was for the State to expedite doing something at the intersection by the Town having 'a bucket' of funds, or if the Town would hope to fund the project on their own. He questioned if the Town, even with funding, had the ability to do anything since they were State roads. Mr. Lynde believed the first step would be to have engineering plans. His hope would be for the State to reimburse the Town if the Town was able to get on their project list. He didn't know the mechanism to pursue that direction. Mr. McDevitt hoped the Board would adopt the same approach as taken with the Willow Street Bridge. He said that bridge was low on the State's (project) list; however, the Town began raising funds in the hopes the State would raise the bridge on their list. He felt if the Town had funding, they could go to the State and request contribution since it was the State's road.

Mr. Gleason said the Planning Department was collecting money from developers toward resolution of the road/intersection. He didn't know what had already been collected or what solution would be proposed for the area.

Mr. Lynde suggested meeting with the State to let them know the Town was serious about dealing with the intersection and find out how the State would recommend they proceed. Mr. McDevitt volunteered to work with Mr. Lynde and meet with the representatives of the State. The results of this meeting will be reported back to the Selectmen.

Me. Gleason asked Mr. McCarthy to have the New Hampshire Municipal Association review the State law and provide an opinion/interpretation of such.

2015 Warrant Draft Review

The Selectmen were provided with a draft of the proposed warrant articles for 2015 Town Meeting. Mr. Gleason said the intent of the discussion was to create warrants as placeholders for further review.

Mr. Gleason asked that the default budget figure be reviewed and possibly adjusted. Mr. McCarthy said he was aware the number may change; the figure was currently a placeholder. Mr. Gleason noted that when the final warrant was being drafted that the Selectmen's recommendations would need to be included.

The Selectmen reviewed the proposed warrants and offered wording and number adjustment where appropriate. Mr. Gleason stated the Board would present a full package of the warrants and verbiage to present to the Budget Committee. Any further modifications can be done prior to reconsideration.

Corcoran Consulting Contract Signing

Mr. McCarthy provided two copies of the Corcoran Consulting contract for signature. Mr. Gleason told the Board that the contract was consistent with what was done in the past. The contract covered both the cyclical and fifth year full evaluation.

On a separate topic, Mr. Gleason understood that Tennessee Gas was speaking to Windham and Salem and questioned if they had contacted the Town. Mr. McCarthy hadn't heard from Tennessee Gas and didn't believe the Planning Director had heard from them either. He understood Hollis would not allow them to come through their town. Mr. Lynde believed Tennessee Gas only needed the approval of Public Utilities Commission. Mr. Gleason clarified that the discussion was about Tennessee Gas wanting to put an additional pipeline. He said they were widening the gas transmissions through the towns. They would be contacting Pelham to discuss modifying their right-of-ways. On another issue, Mr. Gleason said the Planning Director was contacted by Liberty Utilities, who had taken over Northeast Gas, were talking about possibly doing a distribution in Pelham.

Mr. McDevitt thought these situations were managed by the Federal Energy Regulatory Commission. He recalled the Town not having an up or down vote when the pipeline was last expanded. He didn't understand how Hollis could vote no. Mr. Gleason didn't know if it was a vote; he believed they expressed their opposition. He said Pelham was notified approximately a year ago that they would like to expand and he replied back that the Town would like them to come in and explain what effects there would be. The response received was that Pelham would be contacted. No such contact was received. Mr. McCarthy believed the difference between Hollis and Pelham was that Hollis didn't have a pipe; a new connection was being proposed. He didn't believe Pelham would have a say in the existing pipe being upgraded.

Mr. Gleason said a notice was sent out to all the towns indicating they were doing a transmission upgrade and modifications would be made to the existing lines and that they would be in contact. To date, the Town had not been contacted further.

The Selectmen addressed the Corcoran contract.

MOTION: (McDevitt/Viger) To accept the Corcoran contract for assessing services through December, 2016.

VOTE: (5-0-0) The motion carried.

The contract was circulated for Selectmen signature.

Town Policies and Procedures Manual

After the previous meeting Mr. McCarthy forwarded the proposed Town Policies and Procedures Manual. Mr. Gleason suggested that two Selectmen meet with Mr. McCarthy to review the document and comments and forward to legal for review. Mr. Gleason and Mr. McDevitt will meet with Mr. McCarthy. The Board was asked to forward comments by the end of the month. Mr. McCarthy's goal was to implement the manual by January 1, 2015.

Summary of Budget Committee 2015 Town Budget Vote

Mr. McCarthy summarized the Budget Committee's review and vote regarding the 2015 Town budget. The four areas reduced were: 1) Fire Department (reduction of \$1,150) call fire fighter clothing allowance – the number of fire fighters was reduced the clothing allowance was adjusted to

reflect the reduction in staff; 2) Police Department (reduction of \$2,400) for fitness exam – Chief Roark had done an average and was comfortable with the reduction; 3) Selectmen (reduction of \$1,000) for Town Report distribution; and 4) Town Celebrations (reduction of \$1,000) based on average of previous five years.

Mr. Haverty questioned the cost for the Town Report distribution. Mr. Viger explained in previous year's funds were set aside for the Boy Scouts to distribute the report. Presently, the report is available in digital format, by disc or download and by hard copy. Based on the new methods, it was believed the cost for distribution could be reduced.

Mr. Viger commented that the Town had a successful budget year; the total budget was reduced by only \$5,549.

Mr. McCarthy publicly thanked Selectman Viger for his help during his 'learning-curve' year of budget preparation/review. He also thanked the Board for their assistance. The Board thanked Mr. Viger for representing them during the budget review process.

TOWN ADMINISTRATOR / SELECTMEN REPORTS

Mr. Gleason reported he checked on the tax status with the Department of Revenue Administration. He said their backlogging was tremendous. Mr. McCarthy noted there were four people handling 260 New Hampshire communities. Mr. Gleason believed 10-12 towns were already reviewed. He said data would be sent to the Town electronically. He asked that he and Mr. Lynde be assigned to the task of following through. There was no objection.

ADJOURNMENT

MOTION: (Haverty/Lynde) To adjourn the meeting.

VOTE: (5-0-0) The motion carried.

The meeting was adjourned at approximately 8:50pm.

Respectfully submitted,
Charity A. Landry
Recording Secretary