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APPROVED
TOWN OF PELHAM
BOARD OF SELECTMEN SPECIAL MEETING
MINUTES
January 8, 2015
APPROVED – January 20, 2015

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CALL TO ORDER - approximately 6:30PM

PRESENT Mr. Edmund Gleason, Mr. William McDevitt, Mr. Hal Lynde, Mr. Doug
: Viger, Mr. Robert Haverty (via telephone conference). Town Administrator
Brian McCarthy

ABSENT: None.

2015 Warrant Article 11 - Willow Street Bridge Replacement (originally voted 12/23/14)

Mr. Gleason explained in doing research on cash flow it came to his attention the \$1.9 million dollars listed as coming from the New Hampshire Department of Transportation State Bridge Aid was incorrect. The warrant article has now been modified to reflect the true refund from the State; which was believed to be \$2,126,000. Also, there was \$175,000 remaining from the existing 2013 Willow Street Bridge warrant article that would be included to reduce taxpayer burden.

Mr. McCarthy noted the Department of Revenue Administration ('DRA') required language in the warrant article to reflect where funding would come from. He told the Board the amended warrant article has been approved/verified by DRA. A copy of the approved language was provided for review. He had not yet heard from the New Hampshire Municipal Association, but expected to shortly. Mr. McCarthy was encouraged with the Town being proactive, which in turn gave hope to the State moving the project up in priority.

Mr. Gleason spoke of the fund balance and suggested the Town remain cognizant that money should remain in that balance until receiving State reimbursement. Mr. Lynde questioned if the DRA would consider the fund balance as having a lien against it when setting the tax rate. Mr. Gleason was unsure, but didn't believe that to be the case. He noted the Town had no obligation to take money from the fund balance until the year 2020. He explained the reimbursement process that the State would take during the initial engineering study phase and that funds would also come from the two capital reserve funds. The State would be providing \$700,000 up front at the start of the project. Mr. Gleason reiterated the Town wouldn't need to worry about the fund balance until the year 2020.

Mr. Viger questioned where the reimbursement money from the engineering study would be held. Mr. Gleason replied it would go back into the Willow Street Replacement Warrant Article Fund.

Mr. Lynde reviewed the project figures. He and Mr. Gleason reviewed a spread sheet provided by Quantum that broke out the costs and reimbursements.

BOARD OF SELECTMEN MEETING/January 8, 2015

MOTION: (Lynde/McDevitt) To reconsider the Board's action on approval of Warrant Article 11 relative to Willow Street Bridge.

VOTE: (5-0-0) The motion carried.

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Warrant Article 11 (revised) will now read:

Shall the Town vote to raise and appropriate the sum of Two Million, Six Hundred and Fifty Seven Thousand, Five Hundred Dollars (\$2,657,500) for the purpose of design engineering, permitting, and replacement of the Willow Street Bridge? Of the \$2,657,500 appropriation, up to \$2,126,000 will come from New Hampshire Department of Transportation (NHDOT) State Bridge Aid, \$74,804 from the existing Willow Street Bridge Capital Reserve Fund, \$175,000 from the existing 2013 Willow Street Bridge Warrant Article and \$281,696 (requested herewith) from general taxation. Any funds required for the on-going cost of construction will be taken from the existing fund balance pending receipt of the final NHDOT reimbursement at project completion. This is a non-lapsing Article and will not lapse until 12/31/2020 or until the project is completed, whichever comes first.

MOTION: (Lynde/McDevitt) To approve the revised Warrant Article 11 with recommendations from the Department of Revenue Administration relative to Willow Street Bridge.

VOTE: (5-0-0) The motion carried.

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ADJOURNMENT

MOTION: (McDevitt/Lynde) To adjourn the meeting.

VOTE: (5-0-0) The motion carried.

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The meeting was adjourned at approximately 6:47pm.

Respectfully submitted,
Charity A. Landry
Recording Secretary