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APPROVED
TOWN OF PELHAM
BOARD OF SELECTMEN MEETING
MINUTES
May 14, 2013
APPROVED – May 28, 2013

9 CALL TO ORDER – approximately 6:30pm

10 PRESENT: Mr. Edmund Gleason, Mr. William McDevitt, Mr. Doug Viger, Mr. Robert
Haverty, Town Administrator Tom Gaydos

11 ABSENT: Mr. Hal Lynde

12
13 **PLEDGE OF ALLEGIANCE**

14
15 **MINUTES REVIEW:**

16
17 **April 30, 2013**

MOTION: (McDevitt/Viger) To approve the April 30, 2013 public meeting minutes as amended.

VOTE: (3-0-1) The motion carried. Mr. Haverty abstained.

18
19 **April 30, 2013 (non-public minutes)** – Mr. Gleason stated that the Selectmen had approved the
20 non-public minutes.

21
22 **ANNOUNCEMENT(S):**

- 23
24 ○ Congresswoman Ann Kuster – Office hours with Colin Lever, on Thursday, May 16, 2013
25 9:00AM – 11:00AM at the Town Conference Room, 6 Village Green;
26 ○ SGT. Daniel Gionet Memorial Bridge Dedication Ceremony–Sunday, June 2, 2013 at 1PM

27
28 **OPEN FORUM:**

29
30 None.

31
32 **APPOINTMENT(S):**

33
34 **2013 Paving and Crack – Sealing Bid Awards**

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36 Mr. Gaydos told the Board that they had the bid opening and those bids were posted on the
37 Selectmen's website. The Selectmen were provided with the bid information as recommended by
38 Highway Road Agent Don Foss. Mr. Gaydos also recommended that the Selectmen go with Mr.
39 Foss' recommendation.

40 **MOTION:** (Viger/Haverty) To follow the direction of the Highway Agent and go with PJ Keating for the asphalt tack coat and Cape Cod berm and with Crack Sealing Incorporated for the crack seal.

VOTE: (4-0-0) The motion carried.

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Jeff Gowan, Planning Director – Surrey Lane Completion Bid Award

Planning Director Jeff Gowan came forward to discuss the Surrey Lane completion. Information was provided to the Board; a letter from Keach Nordstrom (dated May 14, 2013) discussing the bids received and a letter from J.R. Gauthier, Jr. Inc. (dated May 13, 2013) clarifying the bid they had submitted.

Mr. Gaydos provided the Board with an overview of the bids received. J.R. Gauthier indicated if the Board chose to waive the bonding of the project, it would result in a savings (to the Town) of \$2,000. Mr. Gaydos noted Mr. Gauthier had done quite a bit of work for the Town. He then spoke to the number for the project. He said two years ago the contractor was asked for \$60,000 to cover the cost for the off-site improvement; that amount may fall short. He said Keach Nordstrom had already been paid \$2,865 for preliminary work on the field, which would come off the bid. Keach estimates there will be another \$3,000 in costs for the inspections and testing during that process. The Gauthier bid was \$66,477, but they were willing to reduce that by \$2,000. Mr. Gaydos said if they put the binder coat down this year, and then put the top coat (wear coat) on next year, they could defer \$2,923. In doing so, the \$60,000 of the entire project, they would be \$77 under the total. Mr. Gowan said in pulling the top coat out, would mean a savings of \$10,165 that could be deferred to next year's budget. He said the point was that the Town would have addressed the connection, drainage, and all aspects minus the top coat. Mr. Gaydos said another advantage of putting off the top coat, was the savings of having the Town do the top coat because the Highway Department got a better price and cost less than \$10,000 to complete the job.

Mr. Viger said even in taking off the \$10,000 there would be a price rolled in to finish the job at a later date; the net savings wouldn't be \$10,000. Mr. Gaydos said the cost was a deferment. Mr. Viger noted that the deferment wouldn't be Mr. Gauthier's responsibility, it would be the Town's.

Mr. Gleason asked Mr. Gowan if he was comfortable with not having Mr. Gauthier provide a bond. Mr. Gowan answered yes. He said if it was a typical subdivision road, it would all rest with the Planning Board. However, this was the connection of two ends of a Town road across a Town right-of-way, which was entirely the Selectmen's call regarding the bonding part. He reiterated that the contractor had done work on larger projects with the Town and completed such satisfactorily. He was confident the work would be done. He noted that the Highway Agent also preferred to have the wear course done after. Mr. Gowan said the estimate for the work was done by Keach two years ago; they assumed the work to be done quicker and had not built in escalation, which may be the reason the cost was coming in over the estimated amount.

Mr. Gleason asked if Mr. Foss was agreeable to having the cost added to his budget to do the top coat. Mr. Gaydos said the documents were received late in the day and didn't have an opportunity to speak to Mr. Foss. He said if the decision was to do the job this year, he didn't know where else the money would come from. Mr. Viger said it was important to put it on the 'radar' as the budget process began. Mr. Gleason wanted to make sure that Mr. Foss was agreeable to the work and had money in his budget to do so. He also questioned if anyone has spoken to Mr. Gauthier about taking the \$10,000 out of the project and deferring a portion of the work. Mr. Gaydos said when he spoke to Mr. Gauthier after the bidding process he commented that the only reason he got the bid was because he didn't mark up the asphalt costs. He didn't feel taking a portion of the work out would be an issue for Mr. Gauthier.

90

91 In summary, if the Selectmen grant the waiver for the bond, the task for the wearing coat the Surrey
92 Lane connection could be done this year in July. Mr. Gleason asked if it was Keach's opinion that
93 all the work could be done for the specified amount of money. Mr. Gowan believed the estimate
94 was accurate. He said they would pay attention to any way they could 'squeeze' additional savings.
95 He noted that Keach's numbers were very good for development projects and had a high level of
96 trust in their calculations. Mr. Gaydos pointed out that the bid specifications were very detailed;
97 everyone knew what they were bidding on.

98

99 Mr. Gleason asked if there was any pending opposition from the neighbors. Mr. Gowan hadn't
100 heard anything recently and deferred to Mr. Gaydos. Mr. Gaydos said there had been no further
101 correspondence; some had expressed dissatisfaction at the idea that the Highway Safety Committee
102 had indicated it was a necessary by-pass for Route 38 and in the event of an emergency. He
103 believed that the job would look nice when it was done.

104

105 Mr. Gowan stated prior to breaking ground, they would be notifying abutters that the work was
106 about to take place. Mr. Gleason was sensitive to dissatisfied abutters and didn't want to run into
107 problems later.

108

109 Mr. McDevitt commented that the reason they were proceeding with the project was because it
110 offered an emergency way if Route 38 were to become blocked off for some reason. The
111 connection was strongly recommended by the Police and Fire Chiefs. He said they respected the
112 fact that neighbors were uncomfortable with it, but the belief was there would be a significant
113 safety impact if the work was done. This was not a situation the Selectmen took lightly. Mr.
114 Gaydos discussed the problems that occurred with vehicles hitting the pole that contained a
115 convergence of electrical lines. The Chiefs have indicated when that end of Town is blocked off it
116 was getting increasingly difficult to rely on Salem.

MOTION: (Viger/Haverty) To award the Surrey Lane Extension to J. R. Gauthier – JRG
Incorporated bid for a not to exceed amount of \$54,312.

VOTE: (4-0-0) The motion carried.

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118

119 **OTHER BUSINESS:**

120

121 **CIP Review**

122

123 Mr. Gleason said he added the agenda item given that the budget process was scheduled to begin in
124 July and the importance of having a Capital Improvement Plan ('CIP') and following it. When he
125 began review, he spoke to the Fire Chief, who indicated he wanted a new fire engine. The engine
126 was contained in the CIP for 2013. He wanted to check the plan's validity and discuss what was in
127 it for the upcoming fiscal year for consideration under warrant articles.

128

129 Mr. Gowan told the Board he wasn't a member of the CIP; he took a support role. He didn't want
130 to speak on behalf of department heads because the items in the plan could sometimes change. He
131 explained the review process and how items were determined to be included. The document has
132 not yet been reviewed this year; the plan was approved in August, 2012. He believed the CIP
133 committee would begin meetings again in June. They would go through the process of sending
134 department heads worksheets to fill out so they could have a CIP moving forward in the future. Mr.

135 Gowan informed that the document provided to the Board was a quick update to the previous plan.
136 The updated plan would be first presented to the Planning Board and then to the other boards.

137

138 Mr. Haverty reiterated Mr. Gowan's comments; the CIP was an update, the committee ran out of
139 time to do a full update. The intention was to do a full CIP this year. Mr. Gowan noted that the
140 Town side was pretty tight, but couldn't answer as to the school side.

141

142 Mr. Gleason said if the Fire Chief was going to put a warrant article forward for fire engine, he
143 wanted to get the thought process going regarding such. Mr. Viger, the Selectmen's Representative
144 to the Budget Committee said the Town had approved a certain level of service, and if the vehicle
145 was truly a replacement vehicle, they should look at putting it in the budget with a lease to own
146 situation to be able to maintain that level of service. Mr. McDevitt felt it would be a good idea for
147 the Fire Chief to meet with the Selectmen. He wanted to be clear that it would be a replacement
148 vehicle. He wanted to know the physical condition of the existing pumper.

149

150 Mr. Gleason said he would schedule a discussion with the Fire Chief on an upcoming agenda. He
151 believed the Board was in favor of adding a line in the operating budget. Mr. Gowan said the
152 vehicle was basically what was shown on the plan, except for the school side. Mr. Gleason made
153 the comment that if the Town was going to have a CIP, they should follow it. He believed the CIP
154 was a long-term solution to the infrastructure problem.

155

156 The Fire Chief will be scheduled to meet with the Selectmen to discuss the vehicle and the
157 necessity of its replacement. Mr. Haverty will be continuing as the representative to the CIP.

158

159 Mr. Gowan reminded the Board and the public that the first flood study meeting will be held May
160 22, 2013 in Sherburne Hall from 6:30pm – 8pm. He said the meeting was posted, but wanted to
161 voice a reminder. Mr. Gleason asked if Mr. Mike Sherman and others he spoke of had been
162 included. Mr. Gowan said he spoke with Mr. Sherman and would engage the appropriate State
163 agencies will be involved as the process moves forward.

164

165 **Tax Exemption Discussion**

166

167 Mr. Gleason commended the Assessing Assistant for putting information together regarding tax
168 exemptions.

169

170 Mr. Gaydos stated that the Town offered an Elderly Exemption for people under age seventy five
171 (between ages 65-75) of \$33,000 (off valuation). He said all taxpayers were impacted when there is
172 any tax exemption granted because that money gets redistributed to everyone else in the Town. The
173 Assessor calculated the figures, which came to approximately \$.34 on the tax rate that got
174 redistributed. Mr. Gaydos said there 43 people that were over age 75 and met the income level
175 and received 100% exemption off their property tax. This equaled \$9.5 million in valuation, which
176 equated to \$232,320 that is spread among everyone else in the Town. There were 3.5 partial elderly
177 exemptions for persons under 75 years of age which equated to \$2,818.

178

179 Mr. Gleason felt it was important to mention that the Town had no tax lien on the property (or
180 home) of the 43 people receiving the 100% exemption. In the event something happened to those
181 folks and the property was handed to their descendants, the Town would receive nothing. Mr.
182 Gleason said the oddity of the information was there were 43 people that received 100% exemption,
183 and only 3.5 people claiming an exemption before hitting that threshold. He said they were seeing
184 instances of people buying houses in Pelham, after having sold houses and other residences, and
185 were now claiming 100% exemption. Mr. Gaydos said the process of evaluating income was very

186 difficult. They were working on several aspects with the State Department of Revenue Association
187 and trying to find a different ways of verifying income. He said if they couldn't verify certain
188 aspects it made it very difficult. Mr. Gleason believed there were only three Towns in the State that
189 offered 100% exemption. Mr. Gaydos said only Pelham, Windham and Newington (which was
190 primarily a commercial community with few houses).

191
192 Mr. McDevitt wanted to be clear that no one on the Board was scheming to take away the Elderly
193 Exemption. He said the concern was the anomaly of three people receiving a partial exemption
194 when there were forty-three people receiving 100%. He believed five years ago the number was
195 half that figure. He suspected that people 'gamed' the system and there was a growing entitlement.
196 Mr. McDevitt said the Selectmen needed to address the situation.

197
198 Mr. Gleason said he'd like the Selectmen to have a discussion regarding what alternatives there
199 were. They could possibly go to a hardship certification. He said they could also discuss putting a
200 tax lien on the property to be able to recover the taxes later on. He felt it was unrealistic to think
201 that anyone could file for the exemption and never have to pay taxes the rest of their life; pass their
202 assets to their family with no recovery to the Town. Mr. Gaydos said that was correct, the basic
203 property was exempt from the asset amount. He said the hardship exemption would allow the
204 Selectmen to put a lien on the property and give the Town the ability to recoup the taxes that were
205 deferred if that property was sold.

206
207 Mr. McDevitt pointed out that Town Meeting passed the exemption and until Town Meeting
208 changed/revoked it, it would remain. He would like to see a warrant article that altered the criteria,
209 but protected those who are already receiving it, however, he didn't believe that the enabling
210 legislation passed by the State would allow the Town to do so.

211
212 Mr. Gaydos said the Town had approved certain exemptions and some people may not understand
213 that it was a component of their taxes. Mr. Gleason said there were exemptions and credits, and
214 between the two there was approximately \$500,000 taxes passed to everyone. He would like to add
215 a future agenda item for further discussion. Mr. McDevitt would like Mr. Gaydos to determine
216 whether or not the existing RSA covering exemptions would allow a 'grandfather' provision. He
217 asked if all elderly exemptions were processed in one time period. Mr. Gaydos said they usually
218 come in during the period between February to June. Mr. McDevitt said it would be educational to
219 have a copy of backup information when the Selectmen are signing off.

220
221 **Phone Service RFP Update**

222
223 Mr. Gaydos provided the Selectmen with an amended RFP and asked if the Selectmen had the
224 opportunity to review for comment. He suggested a further amendment to section 2.13 to clarify
225 minimum charges. Mr. Gleason questioned if Mr. Gaydos had received input from the Selectmen.
226 Mr. Gaydos said he appreciated the comments forwarded to him. Mr. Gleason asked if the RFP
227 was ready to go out. Mr. Gaydos felt it could, but wanted to line out the dates to ensure there
228 would be plenty of time allowed for responses in between each of the steps. Mr. Gleason
229 questioned what was needed to get the RFP out to the street to begin the process. Mr. Gaydos said
230 he would come back to the Selectmen with the proposed dates for approval. Mr. Gleason wanted to
231 know the anticipated bid period. Mr. Gaydos said he would review the previous process and
232 determine what time would be adequate for bidding.

233
234 Mr. Gleason questioned if the issue regarding funding had been resolved. Mr. Gaydos answered
235 no. He said there was nothing that said the bid had to be awarded if it was felt there were
236 inadequate methods to fund it. He said the Selectmen had spoken about deferring the computer

237 technology plan for a year, which received some opposition. He believed there was hesitation with
238 doing anything with FEMA, because it had been basically dedicated for emergencies. He said the
239 Board may want to decide to hold off until they weren't working under a default budget. Mr.
240 Gleason questioned if the existing system could continue to be used until 2014. Mr. Gaydos
241 believed they could; it wasn't a preferred option, but it was an option. He said the current supplier
242 had purchased back up parts specifically for the Town. If the system went down, the Town would
243 have back up, but would also need to make a decision about replacing it.

244

245 Mr. Gleason said he would like the final version for the next meeting with the dates for the bidding
246 process included. At the same time he would like a confirmation if they decided to go through the
247 process that they could defer it to 2014 if they couldn't find the money this year. Mr. Gaydos
248 hoped to set the date for the bid award and installation for later in the year so they would have a
249 better understanding on the financial situation.

250

251 Mr. McDevitt recalled concern about having 911 exposure and some risk that emergency calls
252 might not get handled properly. Mr. Gaydos believed there was a comment made about a system
253 they had looked into. The Technical Advisor Victor Danevich had communicated with the
254 individual, but had not received a response. Mr. Gaydos said the system status was either up and
255 working, or it wasn't. They had fail safe measures and the 911 system will get information to the
256 Town even in a catastrophic situation. It was noted that the copper lines still worked. Mr. Gaydos
257 said the biggest concern was moving the system and if it would work once it was plugged back in.
258 Mr. McDevitt discussed funding, such as including it in the operating budget, or having a warrant
259 article; the point was whatever they decided upon the system would need to last at least six more
260 months.

261

262 Mr. Gaydos will provide the requested information to the Selectmen for further discussion at their
263 next meeting.

264

265 **Town Land bid Process Update**

266

267 Without mentioning names, Mr. Gaydos addressed the properties that were due for deeding. A
268 colored map was provided to the Selectmen showing two lots that were supposed to be used for
269 green space and drainage purposes within a subdivision. He said the Planning Director Jeff Gowan
270 had informed that the drainage work had not been completed. He told the Selectmen that the
271 property was due for deeding, but if that was done the Town would own the drainage problem. Mr.
272 Gaydos said the two lots were owned by the same corporation and recommended they not be
273 deeded. The drainage was to be completed this year and would then revert to the Town as green
274 space.

275

276 Mr. Viger said the Selectmen had the right to not accept land for unpaid taxes if there was a
277 liability. Mr. McDevitt understood that the Selectmen could change their minds at any time to
278 accept land.

279 Mr. Gleason questioned if the owner wasn't paying taxes, would they still get the drainage done.
280 Mr. Gaydos replied by Planning Board approval the drainage had to be finished. Mr. Gleason
281 asked what motivation the owner had to do the drainage. Mr. Gaydos said the Town was holding a
282 bond for work and the land wouldn't be deeded until that work was completed.

283

284 The Selectmen discussed the parcels and decided to hold off taking action at this time and would
285 revisit the situation in another month.

286

287 The Selectmen were provided with the costs for advertising the Town land bid announcement. The
288 cost would be \$95 for a 2in.x4in ad in the Pelham/Windham News and \$369.60 for an ad in the
289 Eagle Tribune.

290

291 Mr. Viger felt the exposure would be better in the Eagle Tribune; they supported the Town better.
292 He said they would serve the Town better through circulation than an the every other week
293 circulation of the Pelham/Windham News. The Selectmen agreed.

294

295 An advertisement would be submitted to the Eagle Tribune. Mr. Gleason noted that the Lowell Sun
296 (reporter John Collins) had supported the Town with including articles about activities in Pelham.
297 He asked if the Selectmen would like to place an ad in the Lowell Sun as well, which was assumed
298 had a similar cost to the tribune. There was no objection to placing an ad in the Eagle Tribune and
299 the Lowell Sun.

300

301 There was a discussion about possibly setting a minimum bid to recoup the advertising costs. Mr.
302 McDevitt believed the Town recouped the costs by putting the land back onto the tax roll. There
303 was no minimum bid amount set.

304

305 **Town Parks Vending Machines Proceeds Discussion**

306

307 Mr. Gaydos said the Selectmen were approached by the Ice Garden some time ago to take over the
308 vending (soda) machines in Lyons Park. The idea was that the Ice Garden would use the proceeds
309 to further improve the ice garden program. Since that time the Recreation department had taken
310 more and more of its funds to work on the ice garden, which had become increasingly difficult to
311 maintain during the winter. This past year they had approximately 4 to 5 days of good skating. The
312 other issue brought up was repairs at Lyons Park are done by the Recreation Department. Mr.
313 Gaydos discussed the park with the Parks & Recreation Director Brian Johnson. It was noted that
314 the people purchasing from the machines were primarily there during the summer versus the winter.
315 The suggestion was made to speak with the Ice Garden people to see if they would be willing to
316 relinquish the vending machines and in trade, the Recreation department would continue to support
317 them as they had in the past. This would offset the labor used to maintain the ice garden. He said
318 Mr. Johnson spoke to the members and there was an agreement to turn the machine over to the
319 Town if the Selectmen agreed. The funds would be put into the revolving account and be used to
320 put back into Lyons Park.

321

322 Mr. Haverty asked who from the Ice Garden had the conversation. Mr. Gaydos didn't speak with
323 anyone; it was Mr. Johnson that had a conversation with Mr. Mader.

324

325 Mr. Viger understood the statute was specific in how the revolving fund was funded. He
326 questioned if it was acceptable for vending machine proceeds to be put into the revolving fund. Mr.
327 Gaydos said it was being viewed as a byproduct of user fees.

328

329 Mr. Gleason questioned if there had been discussion about moving the ice rink to another facility.
330 Mr. Gaydos said there had been a separate discussion about possibly moving the rink to a location
331 that didn't get full light during the day. He didn't know how the conversation ended.

332

333 Mr. Haverty suggested having a conversation with the Ice Garden group to ensure everyone was
334 'on the same page' of the discussion. Mr. Gleason said he would be amenable to having a
335 discussion with Mr. Johnson and Mr. Mader. Mr. Gaydos was assured by Mr. Johnson that he had
336 a discussion with Mr. Mader. Mr. Haverty said he was fine given that Mr. Johnson had a

337 conversation with Mr. Mader. Mr. Gaydos noted that the Recreation department would continue to
338 support the Ice Garden.

339

340 The Selectmen told Mr. Gaydos to proceed.

341

342 **Second Egress for Police Department Discussion**

343

344 Mr. Gaydos showed the Selectmen an original design by Bread Loaf Construction on the Municipal
345 Building. It showed an original intent to have a fire lane between the parking area at the back of the
346 Police Station and the Village Green. When the building was still a school there had been a road in
347 that location; the asphalt was taken up and grass was set down, but the subgrade remained. There
348 was a discussion with the Highway Safety Committee asking if they wanted to have it as an
349 opportunity for a second means of egress during the construction period (of the roundabouts) and
350 thereafter if it works out well.

351

352 Mr. McDevitt believed a similar conversation had occurred when the building was designed and no
353 one wanted the Police cruisers exiting where they do, but they couldn't figure out any other solution
354 to it. He said what has happened is Lyons Park, which didn't exist at the time the building was
355 renovated, has become extremely busy. The Police Department has ongoing parking problems and
356 concerns with children crossing the emergency access road. Mr. McDevitt said the proposal
357 appeared to solve the problem two fold; one being during construction and the other being a long
358 term solution of providing access onto Village Green. He said they would have issues to deal with
359 to ensure it didn't get blocked by people ignoring the No Parking signs. He felt it would be a good
360 idea.

361

362 Mr. Gleason spoke of the safety issues with children running between cars at Lyons Park. He
363 believed the proposal was a reasonable approach. He questioned how much it would cost. Mr.
364 Gaydos said he wanted to find out the Selectmen's opinion first and would then research costs. He
365 said he had some ideas that would be shared at a later time. Mr. Gaydos was seeking permission to
366 look into the possibility of having the access.

367

368 Mr. Viger asked if the proposed fire lane would be incorporated in the project with the guardrail on
369 the other side of the Village Green. Mr. Gaydos said they were reviewing the fire lane because the
370 Police have a growing concern about the population at Lyons Park. He said he needed to find out
371 what actually needed to be done. Mr. Gaydos had the concurrence of the Board to proceed.

372

373 **TOWN ADMINISTRATOR / SELECTMEN REPORTS**

374

375 Mr. McDevitt reiterated that there would be a flood study meeting held May 22, 2013 at Sherburne
376 Hall beginning at 6:30pm. The public is invited to attend. The meeting will be broadcast on PTV.

377

378 Mr. Haverty and Mr. Viger had no reports.

379

380 Mr. Gaydos said the Town's process for fire hydrant installation usually fell with the Fire Chief
381 through the planning process. In looking at the official documents the Town has with Pennichuck,
382 it reads that the Town shall notify Pennichuck in writing of an appropriate vote by the Governing
383 Body of the subdivision stating where the hydrants are to be placed. This notification must be
384 received by Pennichuck prior to any hydrant installation. Mr. Gaydos said he was essentially
385 asking for an administrative vote that could be sent to Pennichuck indicating the Selectmen had
386 adopted the process they were already doing. He said essentially the Board would delegate the

387 authority of communicating with Pennichuck stating where hydrants were to be placed to the Fire
388 Chief which would formalize the current process.

389

390 Mr. McDevitt commented that fire hydrants were expensive. He questioned if this was a pressing
391 matter. He wanted to know if the Fire Chief had homes/development along the Pennichuck line
392 that hydrants would be installed. Mr. Gaydos didn't believe there were many current developments
393 going in along the Pennichuck lines. He said the topic came up through a conversation on other
394 matters. A complaint had been received that there was a water leak and he asked Pennichuck to
395 check the situation. There was no water leak, but somewhere in the process the Pelham file was
396 reviewed and it was found that the (review) process had not been updated. Mr. McDevitt asked if
397 any hydrants had been installed in the last ten years. Mr. Gaydos answered yes; a number of
398 hydrants had been installed.

399

400 Mr. Viger was concerned with delegating the responsibility and losing control of what the tax
401 impact may be.

402

403 The Selectmen deferred the conversation to a later time when they could have a discussion with the
404 Fire Chief.

405

406 Mr. Gleason asked if the RFP for the Willow Street Bridge engineering had been drafted. Mr.
407 Gaydos made the initial contacts with the State, but had not yet received documentation that the
408 Town was put on the list. He said they couldn't start doing the work until they indicated the project
409 was on the funding list for reimbursement of the engineering costs. Mr. Gleason questioned when
410 that would occur. Mr. Gaydos said it was on his list to address.

411

412 Mr. Gleason commented there had been discussion regarding the roundabout project and the
413 utilities being behind schedule. The last correspondence he saw was that Liberty and Fair Point
414 were now moving. Mr. Gaydos said Fair Point was approximately three months behind in starting,
415 which in turn put Liberty approximately three months behind. Continental was only held up in that
416 there is a Liberty pole that contains lights that shine on the front of the Municipal Building. There
417 was confusion between Liberty and Fair Point about who owned the pole and finally decided that
418 Liberty owned it. Mr. Gaydos said if the pole isn't addressed soon it would impact Continental.
419 The second item is Fair Point putting in additional poles, moving the lines and removing the old
420 poles. Mr. Gaydos had a discussion with Continental and learned if Fair Point doesn't move on the
421 poles, Continental will run out of work in July. He said he was working with Liberty and Fair
422 Point; the process is being monitored through the requests for details that come in.

423

424 Mr. Gleason noted it was a State project and questioned if they were monitoring the process. Mr.
425 Gaydos said the State indicated they were powerless over Liberty and Fair Point. Mr. Gleason was
426 concerned whether the traffic situation in front of the Municipal Building would be resolved. Mr.
427 Gaydos said if Liberty takes the lights off the pole, removes the pole and lays it on the ground the
428 process would be able to continue. He said Continental's plan was to have the roundabout in front
429 of Town Hall completed by July.

430

431

432 **REQUEST FOR NON-PUBLIC SESSION**

433

MOTION: (McDevitt/Haverty) Request for a non-public session per RSA 91-A:3,II, a & d
(Personnel; Consideration of acquisition, sale or lease of property)

ROLL

CALL: Mr. Gleason-Yes; Mr. McDevitt-Yes; Mr. Viger-Yes; Mr. Haverty-Yes

434

435 It was noted that when the Board returned, after the non-public session, the Board would not take
436 any other action publicly, except to possibly seal the minutes of the non-public session and to
437 adjourn the meeting. The Board entered into a non-public session at approximately 8:18 pm.

438

439 The Board returned to public session at approximately 9:20 pm.

MOTION: (Haverty/Viger) To seal the minutes of the non-public session indefinitely.

VOTE: (4-0-0) The motion carried.

440

441 **ADJOURNMENT**

442

MOTION: (Haverty/Viger) To adjourn the meeting.

VOTE: (4-0-0) The motion carried.

443

444 The meeting was adjourned at approximately 9:20 pm.

445

446

447

448

Respectfully submitted,
Charity A. Landry
Recording Secretary