

**PELHAM BUDGET COMMITTEE
THURSDAY, OCTOBER 5, 2006
MINUTES**

APPROVED

ATTENDANCE: Greg Farris, Ed Gleason, Eric Estevez, Doug Viger, Marti Lowe, Joe Puddister, Bob Sherman, Eleanor Burton, Phil McColgan, Dennis Viger
EXCUSED: John Lavallee
ALSO PRESENT: Janet Gallant, Red Gibson, Richard Jensen, Jim Greenwood, Darren McCarthy

The Budget Committee Meeting of October 5, 2006 was called to order at 7:30 PM in the Pelham Elementary School Media Center.

MINUTES REVIEW:

Minutes of October 2, 2006 – approved as modified.

ACTION ITEMS:

- | | | |
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| 1. | PCSI - \$1,500 revenue, breakout of expense | √ |
| 2. | What other towns are in the E. Pennichuck District | √ |
| 3. | Hourly rate for legal counsel | √ |
| *4. | Printout of Trust Fund Expense Activity – to be deferred | Pending |
| 5. | New passwords to be provided by J.Gallant | √ |
| 6. | Carryover of WA | √ |
| 7. | Town Vendor List | √ |
| 8. | Buildable Lots (Conservation) provided by Paul Gagnon | √ |
| 9. | Sr. Citizen – Office Supplies – Janet to provide Back-up | √ |
| 10. | Planning – supplies – Janet to provide new sheet | √ |
| 11. | Job Description – Human Services Part Time position | |
| 12. | Town Buildings – Utilities – spreadsheet of monthly usage | √ |
| **13. | How many hydrants maintained and working – 28 in 2004. no new hydrants | √ |
| 14. | Technology Replacement Plan | |
| 15. | Library – DRA Ruling | |

*Janet Gallant has meeting scheduled prior to October 16, 2006.

** Mr. Gleason will verify how the location of a fire hydrant is determined. Does the Fire Department make the location or is it part of the Planning Dept.? How are fire hydrant charges calculated? No new hydrants in 2006. How many new in 2005?

<u>CEMETERY</u>	<u>2006 Operating</u>	<u>2007 Dept. Request</u>
	119,113.00	120,034.00
Salaries Sexton part of union.	75,544	78,270
Supplies Price increase in fertilizer	10,407.00	10,787.00
Telephone	720.00	720.00
Gas	3,135.00	5,405.00
Repairs	4,350.00	4,450.00
Rentals	4,812.00	5,052.00
New Equipment Leaf blower at 975.00. Tractor was bought last year.	7,574.00	6,199.00

Cemetery (con't)

Expenses	12,121.00	13,525.00
Paving road (one closest to Marsh Road)	Decrease in uniform.	Bruce Mason negotiated a new price.

Misc.	450.00	450.00
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<u>CABLE</u>	<u>2006 Operating</u>	<u>2007 BOS Approval</u>
	60,467.00	78,460.00

Salaries	52,838.00	59,954.00
Coordinator/Manager – contractual increase		
Studio Production Assistant – increase in hours – 1 hour/day for 5 days.		
New Hire Training – at 574.00 – self-training and observing.		
New – Unforeseen broadcasts at 1,030.00 a 111.00 increase.		

Supplies	2,742.00	2,292.00
450.00 decrease due to fewer tapes because using DVD.		

Telephone	2,397.00	3,597.00
1200.00 increase. Static IP Line – don't have one yet. Cell phones moved from rentals.		

Equipment Repairs	1,000.00	1,000.00
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Equipment Rentals	600.00	0
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New Equipment	0	11,067.00
(1) robotic camera not (2) for PES/Sherburne Hall. At 4,356.00		

Expenses	890.00	550.00
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<u>PARKS & RECREATION</u>	<u>2006 Operating</u>	<u>2007 BOS Approval</u>
	364,406.00	227,296.00

Salaries	186,329.00	129,610.00
Promotion of secretary to Office Manager.		
Summer Playground Staff – all charged to summer program – self-funding		
37 staff, approximately 300 children in summer program.		
Preschool Playground Staff – part of self-funding		

Supplies	3,355.00	2,825.00
Decrease of 530.00 (0 based budgeting)		
New – Port-a-Pottys at 1,026.00 for playground at Muldoon Park.		

Telephone	2,500.00	3,500.00
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Gas/Oil	790.00	1,060.00
Increase due to cost.		

Equipment Repairs	1,220.00	3,000.00
1,000.00 for unanticipated vandalism repairs for Playground at Muldoon Park including sign repair (not covered in Town insurance).		

Equipment Rentals	4,800.00	3,300.00
Inflatables and Dunk Tanks – 1,500.00 – covered under program fees.		

Parks & Rec. (con't)

New Equipment	13,650.00	66,000.00
PC Software (Rec Track) at 13,500.00		
New Truck – 30,000.00 – The Town Parks & Rec. needs a vehicle to support activities throughout the year.		
Playground for Lyons Park at 10,000.00 – overall a 30,000 project. 10,000 combined with 10,000 grant and fundraising.		

Expenses	31,833.00	14,223.00
Misc.	116,213.00	116,213.00

Meeting adjourned at 9:45 p.m.

Respectfully submitted,

/s/ Marti Lowe