

**PELHAM BUDGET COMMITTEE
THURSDAY, NOVEMBER 9, 2006
MINUTES**

APPROVED

ATTENDANCE: Greg Farris, Ed Gleason, Eric Estevez, Doug Viger, Marti Lowe, Joe Puddister, Bob Sherman, Eleanor Burton, John Lavalley, Dennis Viger
EXCUSED: Phil McColgan
ALSO PRESENT: Brian Gallagher, Michael Conrad, Alicia LaFrance – Principal and Kathleen Turner – Vice Principal

The Budget Committee Meeting of November 9, 2006 was called to order at 7:30 PM in the Pelham Elementary School Media Center.

MINUTES REVIEW:

Motion by Doug Viger, seconded by Eric Estevez to approve the Minutes of November 6, 2006 was unanimously accepted. Abstained – Dennis Viger

ACTION: Expenditure sheets and projected enrollment √
 Clarification of items moved from District Budget
 Check on Chair Lift Maintenance and license
 Book Replacement Schedule
 Plan for building repairs and maintenance, prioritize list for all (3) buildings
 Plan for moving existing furnishings to trailer
 Clarification on Title I & II grant money
 Clarification on the (51) fire extinguishes
 Explanation – salaries increase for non-union.
 Clarification on special needs at St. Patrick’s School
 Will provide updated sheet for “New Equipment” – Pelham Elementary School
 Explanation from Pennichuck – why 10,000 increase

UPDATE ON PROGRESS OF FIRE/EMERGENCY REPAIRS:

1. Contacted by (4) companies with bidding proposals. Reviewing proposals with Director of Maintenance, Police & Fire. Next, will go before the School Board on November 17, 2006.
2. Application sent to Commissioner of the Department of Education. Awaiting decision.
3. Frank Marinace, Architect, P.A. – site walk at high school.
4. Approved to update the fire alarm system at Memorial School.

OTHER: DRA is ready to set the tax rate by Tuesday, November 14th.

<u>PELHAM ELEMENTARY SCHOOL</u>	<u>Budget 06/07</u>	<u>Budget 07/08</u>
41 classrooms, 925 students.	4,001,292.00	4,092,203.00
1100 Repairs – Instructional Equipment	1,000.00	1,500.00
Professional Meetings	1,7500.00	3,000.00
For Principal and Vice Principal		
Entitled to yearly conference per contract.		
Supplies	32,823.00	44,780.00
New – copy paper at 8,240.00 was previously funded in the District Budget.		
Laminating Paper at 1,250.00 and		
New Teacher Mentoring Program at 1,500.00		
1100 Supplies – Art	7,453.00	7,632.00
Supplies – Physical Education	978.00	1,100.00
Supplies – Mathematics - workbooks	6,595.00	10,746.00

	Supplies – Music	1,527.00	1,670.00
	Supplies – Science	3,950.00	4,300.00
	Supplies – Social Studies	1,528.00	2,567.00
	Supplies – Enrichment	1,678.00	2,060.00
	Supplies – Reading	8,559.00	11,849.00
	Books – Math	9,763.00	3,420.00
	Books – Music	375.00	338.00
	Books – Science	7,044.00	9,203.00
	Books – Social Studies	4,520.00	5,468.00
	Books – Reading	21,804.00	22,020.00
	Equipment	3,282.00	5,917.00
1200	Supplies – Special Education	1,700.00	1,800.00
	Books	6,217.00	6,477.00
2120	Supplies – Guidance	9,444.00	10,031.00
2130	Supplies – Health	3,310.00	3,515.00
2150	Books – Speech and Language	838.00	925.00
2190	Assemblies	600.00	600.00
2210	Teacher Workshops	3,800.00	4,000.00
	Professional Publications	250.00	250.00
2222	Audio Visual – Repairs	900.00	900.00
	Audio Visual - Materials	1,000.00	1,000.00
	Supplies – Library	2,400.00	2,400.00
	Books – Library	13,300.00	2,000.00
	Dennis Viger – why a decrease. Mr. Conrad – School Board decided to cut this amount. Consistent with the libraries. The last (2) years were to update the library.		
	Periodicals	900.00	900.00
	Audiovisual – software	500.00	600.00
	Supplies – Maps	737.00	600.00
	Audiovisual Equipment	1,250.00	800.00
2410	Office – Postage	3,000.00	3,000.00
	Supplies	6,700.00	7,200.00
	Professional Membership	1,360.00	1,670.00
2490	Supplies – Report Cards	1,341.00	1,483.00
2620	Water	41,107.00	51,524.00
	Rubbish	11,000.00	12,000.00
	Septic Tank	2,713.00	3,000.00
	Repairs (Routine Maintenance)	5,000.00	20,000.00
	Telephone	14,500.00	14,500.00
	Supplies – Custodial	22,000.00	22,000.00
	Electricity	72,622.00	72,622.00
	Fuel Oil	77,770.00	79,035.00
2640	Maintenance Contract	17,100.00	27,030.00
DISTRICT		<u>Budget 06/07</u>	<u>Budget 07/08</u>
		21,213,193.00	22,292,377.00
1200	SERESC – District Programs, Services and Contract Support and services	22,571.00	22,578.00
2210	Course Credit	41,100.00	41,100.00
	School Improvement	33,000.00	33,000.00
	Responsibility Pool	40,000.00	40,000.00

	Teacher grants and incentive programs	28,000.00	28,000.00
	Workshops	5,000.00	5,000.00
	Workshops – assistants	7,500.00	7,500.00
2310	School Board Salaries		7,500.00
	Advertising	5,500.00	5,500.00
	School District Meeting	4,800.00	4,800.00
	School District Supplies	4,000.00	4,000.00
	NH School Board Association Dues	4,635.00	4,635.00
	School Board Expenses (Workshops)	1,500.00	1,500.00
	School District Meeting	500.00	500.00
2312	Salary – School District Clerk	500.00	500.00
	School Board Secretary	1,875.00	1,875.00
	Annual count of students	2,700.00	2,700.00
2313	Salary – School District Treasurer	5,000.00	5,000.00
	Supplies	3,500.00	3,500.00
2314	School District Moderator	500.00	500.00
2317	Auditors	7,500.00	8,000.00
2318	Legal Fees	17,000.00	25,000.00
	increase – more fees associated with land purchases		
2320	District Share - SAU Office	426,562.00	500,275.00
	increase is due to 2 nd business administrator. Each district will have own administrator.		
2630	Sites	2,500.00	100,000.00
	Maintenance of fields and grounds. Ongoing lawn/ground/cleanup during year. Professional lawn mowing and maintenance with trimming. Licensed lawn care program. Athletic fields services. Mr. Conrad – spoke with Town Administrator. In the process of putting together bids and to include the schools. Putting both projects together would benefit the school and town.		
2721	Regular Transportation	534,014.00	555,375.00
2790	Special Buses	155,614.00	161,839.00
2900	Insurance	42,366.00	42,366.00
	FICA	845,789.00	863,269.00
	Retirement	492,249.00	745,953.00
	Unemployment	10,000.00	10,000.00
	Workers Compensation insurance	65,000.00	65,000.00
	Liability and property Insurance	79,000.00	79,000.00
5110	Pelham Elementary School –Principal Debt	1,035,000.00	1,035,000.00
5120	Pelham Elementary School – Interest Debt	232,775.00	181,025.00

Warrant Articles – (8) warrant articles are being proposed by the School Board.

Adjournment: Motion (John Lavalley/Doug Viger) to adjourn at 10:00 p.m.

Respectfully submitted,

/S/ Marti Lowe
Marti Lowe, Secretary