

**PELHAM BUDGET COMMITTEE
THURSDAY, OCTOBER 9, 2008
MINUTES
APPROVED**

ATTENDANCE: John Lavallee, Larry Hall, Joe Puddister, Dan Guimond, Marti Lowe, Bob Sherman, Angele' Diack, Linda Koehler, Greg Farris, Dennis Viger, Doug Viger

ALSO IN ATTENDANCE: Janet Gallant (Finance Director)

The Budget Committee Meeting of Thursday, October 9, 2008 was called to order at 7:30PM at the Pelham Elementary School Media Center.

AGENDA: TOWN BUDGET REVIEW

	<u>2008 Operating Budget</u>	<u>BOS Approved</u>
<u>ASSESSOR</u>	96,852.00	95,840.00
Discussion: Yearly assessing should be part of operational budget (47,246.00)		
<u>BUDGET</u>	2,469.00	2,469.00
<u>CABLE</u>	69,869.00	80,000.00
		<u>2009 Dept. Request</u>
<u>CEMETERY</u>	112,736.00	117,763.00
Discussion: 2,000.00 building repairs transferred to Town Buildings operating budget.		
<u>CONSERVATION</u>	8,298.00	4,727.00
<u>DEBT SERVICE</u>		
Debt Principal	518,592.00	504,870.00
Debt Interest	234,219.00	243,336.00
<u>ELECTIONS</u>	16,512.00	8,634.00
<u>EMERGENCY MANAGEMENT</u>	6,495.00	6,495.00
<u>FIRE DEPARTMENT</u>	1,645,334.00	1,669,784.00
Add 1.00 to tuition reimbursement		
<u>HEALTH OFFICER</u>	4,250.00	4,250.00
Discussion: 35,000 for mosquito control		
<u>HEALTH SERVICES</u>	50,050.00	50,050.00
1500 reduction for Greater Derry Regional Transportation		
<u>HIGHWAY</u>	888,055.00	931,824.00
<u>HUMAN SERVICES</u>	80,905.00	80,905.00
<u>INSURANCE</u>	1,543,916.00	1,422,211.00
<u>LEGAL</u>	90,000.00	90,000.00

		<u>2009 Dept. Request</u>
<u>LIBRARY</u>	228,756.00	228,756.00
Discussion: Cost to repairs – 800.00 stairs; 3,000 Janitor sink; 2,500.00 emergency lighting		
<u>PARKS & REC.</u>	188,988.10	168,583.00
<u>PLANNING</u>	274,142.00	255,910.00
<u>POLICE</u>	2,002,289.00	2,006,073.00
<u>RETIREMENT</u>	748,013.00	815,464.00
<u>SELECTMEN</u>	468,637.00	468,380.00
<u>SR. CITIZEN</u>	72,098.00	72,097.00
<u>TOWN BUILDINGS</u>	460,973.00	488,486.00
<u>TOWN CELEBRATIONS</u>	9,550.00	9,550.00
<u>TOWN CLERK</u>	189,552.00	186,298.00
<u>TRANSFER STATION</u>	535,922.00	537,570.00
Discussion - 32,500 skid steer; pick up 27,603.00		
<u>TREASURER</u>	7,934.00	7,911.00
<u>TRUST FUNDS</u>	35.00	1,025.00

ACTION ITEMS:

1. ~~Tax collections~~ – % of collections received, foreclosures
2. ~~Legal~~ – how many cases
3. ~~Fire Dept.~~ – Inventory and replacement schedule
4. ~~Merrimack Valley~~ – commercial areas – available options
5. ~~List of Reduction in Services~~
6. ~~Cable~~ – Inventory – Replacement Schedule – Useful life of equip.
7. ~~Assessor~~ – Revaluation – work up figure for past 5 year cycle.
List ramifications if we don't fund in line item.
7. ~~Library~~ – (a) list of professional associations and reason for membership; and (b) More explanation on the salaries matrix
8. ~~Planning~~ – Total Number of code violations last year
9. ~~Greater Derry Regional Transportation~~ – Do they service veterans.
The Town will not be donating 1,500.00
10. ~~Home Health & Hospice~~ – annual report
11. ~~Human Services~~ – what income client contributes towards total net amount. 3,800.00 in 2007 and 4,900.00 in 2008
12. ~~Cemetery~~ – cover sheet
13. ~~Highway~~ – additional miles plowed last winter. Less than 1 mile
14. ~~Town Vehicle Replacement Plan~~
15. ~~Compensated Absence Fund~~ – Reserve fund balance.
16. ~~Planning~~ – Impact Fees and Time Table
17. ~~Planning~~ – Last 3 year average spent for Training. 800.00 in 07/08
18. ~~Town Buildings~~ – how many computers replacing at Police and Fire

- ~~19. **Library** – list of code violations~~
- ~~20. **Fire Alarms** – 3 current IDs for the schools~~
- ~~21. **What was spent last year on Ambulance 2**~~
- ~~22. **Mileage on both ambulances**~~
23. **Fire Dept.** - Testing hose vs. overtime. Need cost comparison
- ~~24. **Grant money** – total amount for Radio~~
- ~~25. **Storage Trailer Rental.** Why not use space in the Town Hall.~~
26. One-Time Offsets – can we identify
- ~~27. **Library** – costs to make repairs~~
28. **Fire Dept.** - Request updated equipment list inventory before January 13, 2009.
29. **Fire Dept.** - Cost of (1) spare set of hose

MINUTES REVIEW: October 6, 2008 – Motion (Dan Guimond/Bob Sherman) to approve the minutes of October 6, 2008 as written was unanimously approved

ADJOURNMENT: Motion (Larry Hall/Bob Sherman) to adjourn at 9:15 p.m.

Respectfully submitted,

/s/ Marti Lowe, Secretary