

43 Mr. Sherman questioned why ten days were cut from the tech integrator/computer position. Ms.
44 Cox replied the original recommendation to add ten days came from the Director of Technology;
45 however, when asked to prioritize the additional days was lower priority. The additional ten days
46 would have been used for additional training and teaching the staff during the summer. Ms.
47 Larson explained that the budget contained the teacher's requests. She noted there had been a
48 long list of requests this year, some items were supported and others weren't. Some of the
49 requests that weren't supported will return in subsequent years. It was noted that the cost of
50 benefits increased accordingly with salary increases, based on union agreements. Ms. Larson
51 stated when the budget was initially drafted they didn't have their GMR. They've since received
52 their GMR, therefore insurance rates were showing the adjustment. There will be no additional
53 adjustments submitted for reconsideration.

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55 Ms. Hillsgrove saw a note about teachers purchasing fans for the classrooms, and she also saw a
56 note regarding solar shades. She questioned if they've reviewed the building to determine if there
57 is a mechanical solution. Ms. Mahoney replied the Facility Director will be in attendance during
58 the next meeting and will let him know the Board wanted additional information for what had
59 been done to level the temperatures at PES and PMS. Mr. Adamakos stated they had been
60 tracking the temperature and found that since school began there had been eleven days over
61 eighty degrees. A solution, aside from air conditioning, was to move air around the classrooms.
62 Ms. Hillsgrove wanted to know if they were reviewing longer term options for the future that
63 would make the school more comfortable to manage. Ms. Mahoney took note of the question for
64 the Facility Director.

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66 Ms. VanVranken spoke to the increase within math education. She explained they were piloting
67 a new math program for grades 1-5. There are two options being considered; the rate increase
68 will cover either option elected. The current program is approximately 8-9 years old and was one
69 of the original programs that came out at the same time as common core.

70
71 Mr. Sherman understood that the music program within the schools had blossomed. Ms. Cox
72 replied it started at the elementary school and had grown all the way to the high school. She said
73 it was remarkable and wonderful to see.

74
75 Mr. Bailey questioned the reduction in the enrichment supplies line. Ms. Cox explained the
76 school was working with a zero based budget and had submitted their request based on their
77 needs. Ms. Mahoney added each year one of the schools worked from a zero base, this year it
78 was the elementary school program.

79
80 Mr. Sherman inquired how the district's numbers looked with regard to kindergarten. Ms. Cox
81 replied they had looked into having full-day kindergarten and received an estimate of
82 approximately \$400,000. Based on the estimate, Ms. Larson believed the State's reimbursement
83 would be approximately \$100,000. She said they had 'tabled' the discussion until the spring. Mr.
84 Sherman understood some communities were voting on whether or not they would allow Keno as
85 a way of funding kindergarten. He asked if the school had spoken to the Selectmen, or if the
86 school would have something on their own ballot. Ms. Mahoney stated they had asked those
87 questions and their attorneys had indicated whether or not the Town had Keno would not affect
88 State funding. If they were to adopt full-day kindergarten they would be eligible, no matter what
89 action the Town took on the Keno decision. Ms. Gibbons was interested in reviewing the
90 documentation. Ms. Cox replied they would provide the paperwork.

91
92 Ms. Mahoney continued to review the proposed budget and stated they would discuss facilities,
93 repairs, etc. when the Facility Director was present at the next meeting.

Pelham Memorial School

FY2018 Adjusted Budget - \$5,088,165

FY2019 Proposed Budget - \$4,785,633 (*decrease of \$302,532*)

Interim PMS Principal Jessica VanVranken and PMS Vice Principal Jesse Haarlander were present for the discussion.

Ms. Mahoney reviewed the budget adjustments.

Mr. Bailey asked what a glow active seating stool was, as listed in language arts supplies. Ms. Mahoney made a note to find out.

There was an increase for language arts information access fees for I-Ready licenses, which assesses students and helps teachers guide instruction to the specific areas needed for intervention. Ms. Larson noted there was a similar increase in the math section. Ms. Mahoney spoke to the increase for furniture/equipment for personalized learning within classrooms. There are increases throughout the budget. Ms. Cox explained that the requests were submitted by the teachers for how they want to set up their rooms and create learning spaces.

Within physical education there was a reduction in the supplies line and increase to the additional equipment line for Adidas Zone wrist based heart rate monitors. Ms. Mahoney stated the intent was to start the program at the middle school and continue to the high school. Mr. Haarlander discussed the program and explained students would receive instant feedback about their activity during their physical educational class. Each band will be assigned a number and the numbers will then be assigned to each student.

Ms. Mahoney discussed the reductions that had been made within the various programs and budget lines. She noted that the School Board would be discussing a potential warrant article for a special education coordinator to be shared between PMS and PHS (50% each). Ms. Hillsgrove wanted to know the average case load. Ms. Mahoney replied she would forward the information. Ms. Larson noted at the beginning of the year it was about 8-10 per grade level. She noted that the case managers could also help support students on 504s while in the classroom, which was beneficial to all the students in the class.

Under Guidance services, Ms. Hillsgrove questioned what was included within the anticipated hearing equipment. Ms. Mahoney believed it was for batteries, but would find out. Ms. Larson noted last year they purchased two FM systems, and believed the budget line was the batteries for the systems.

Ms. Mahoney reiterated that the Facilities Director would be attending the next Board meeting to discuss building services and grounds. She noted that they found they needed an additional half-time custodian to be able to manage the level of clean they need at the building; therefore the budget includes the request for the position. She summarized the various reductions within the budget.

Request for architectural fee estimate for building assessment and design. Ms. Mahoney noted the figure was based on the fee estimated in the previous budget for the security entrance. They've reviewed the number with their current project manager to see if it is correct; at the time they believe the number is appropriate based on what they understand the assessment to look like. Mr. Baliey questioned if there was a specific project/projects that the budget would be used for.

Ms. Larson replied they will review a possible renovation/expansion. They will assess the building and the site. Currently, a committee is assessing all the different areas. Ms. Hillsgrove was concerned that the budget line might be underfunded. Ms. Larson noted they wanted to make a solid plan on the first go-around and see if they could solve their issues. Ms. Cox added that they could split the review over two budget cycles if needed.

Memorial School budget review was concluded.

Ms. Gibbons left the meeting.

Pelham High School

FY2018 Adjusted Budget - \$7,679,409

FY2019 Proposed Budget - \$7,787,876 (*increase of \$108,467*)

PHS Vice Principal Daniel Alexander was present for the discussion.

Ms. Mahoney identified the positions that made it through the review process within the salaries line. Ms. Cox spoke about the New England Association of Schools and Colleges ('NEASC') evaluation process for accreditation. There was a request for an auditorium coordinator stipend. Ms. Hillsgrove questioned how they determined the amount of the stipend. Ms. Cox replied the coordinator would basically be a year-round position. The candidate would need to possess expertise relating to the equipment and have the ability to train students on its use. Ms. Larson noted that the auditorium was currently not available for outside events because they don't have anyone to oversee the equipment and work with the students. Ms. Cox stated that the stipend was the first year guess, and will be evaluated at the end of the first year. Mr. Alexander commented that they surveyed surrounding schools to provide the figure. Mr. Sherman questioned if a rental fee would be charged to outside groups using the auditorium. He commented that the fee could be used to offset the cost of using the space/equipment. Mr. Alexander replied that the Facilities Director was drafting a fee schedule that would be submitted to the Board for review. Ms. Mahoney made a note to review offsetting the stipend through the revenue.

Mr. Sherman understood they were requesting a half-time science teacher and questioned if they had enough money to cover enough materials and books within the budget. Mr. Alexander answered yes; the request was so they could run more elective courses. He said one elective was green technology, which didn't really use materials.

Ms. Hillsgrove wanted to know if the budget line for chemical waste would be adequate. Ms. Mahoney replied they budgeted the teacher's request, which was a decrease from this year's expenditure. Ms. Hillsgrove noted the costs generally increased.

Similar to the middle school, they moved three (full-time) instructional assistant positions into a teaching position at the high school for social/emotional learning. This will be discussed by the School Board for possible warrant article.

Vocational education had a reduction after reviewing the actual expenditures. Ms. Hillsgrove questioned if there was data regarding the number of students attending the programs. Ms. Mahoney stated she would provide data when responding to the other questions.

Reduction in Library salaries with secretary position being reassigned to guidance.

Mr. Sherman asked for more information regarding the increase to information access fees. Ms. Mahoney made a note to do so.

Ms. Mahoney discussed the building services requests. Mr. Bailey questioned if the wet vac could be shared with other schools. Ms. Cox noted that the equipment had to be used at the same time. Ms. Mahoney explained that they rotate equipment and suggested discussing the topic with the Facility Director when he attends the next Board meeting. She noted there was an increase to sweeping the parking lot as they needed to sweep it out a second time during the year. Mr. Bailey understood that students were charged a fee for parking at school. Ms. Cox answered yes.

Ms. Mahoney noted there was a request under their capital improvement plan to resurface Harris Track.

School Budget review concluded.

GENERAL DISCUSSION / CLOSING COMMENTS

Mr. Bailey asked Board members to forward any questions/reductions to Mr. Cate prior to the next meeting.

ADJOURNMENT

MOTION: (Carton/Sherman) To adjourn the meeting.

VOTE: (5-0-0) The motion carried.

The meeting was adjourned at approximately 9:32pm.

Respectfully submitted,
Charity A. Landry
Recording Secretary