

Town of Pelham
CIP Subcommittee Meeting Minutes
July 26, 2023

LOCATION: Pelham Town Hall Conference Room, 6 Village Green, Pelham, NH

MEMBERS IN ATTENDANCE:

Samual Thomas
Danielle Masse Quinn
Jim Bergeron
Bob Sherman
Garret Abare
Charlene Takesian, Select Representative
Tammy Penny, Finance

MEMBERS NOT IN ATTENDANCE:

Jennifer Beauregard
Bruce Bilapka
Heather Corbett
Kevin Cote

The Meeting was called to order at 6:02 p.m.

Meeting Minutes: July 12, 2023 **APPROVED Sherman/Bergeron**
Abstained: Abare/Takesian/Thomas

The Committee reviewed and discussed the following submissions.

Pelham School System

A and B- these two items are related to bonds

C- PES AC system Phase II (1st Floor Classrooms) is not entered onto the spreadsheet. Needs to be entered under 2025 for \$584,790.00

D- PES Asphalt Parking Lot & Roadways – take off \$208,320.00 and add \$250,320.00 to spreadsheet for 2024

E- PES AC System Phase III (Gym and all remaining) to be moved to 2026

MOTION: to move PES AC System Phase III (Gym and all remaining) from year 2025 to Year 2026 in the amount of \$600,132.00.
Masse-Quinn/Bergeron. – It was unanimous consent.

F- PHS Student Parking Lot Replacement – currently in year 2026 move to year 2027 in the amount of \$295,830.00

MOTION: to move PHS Student Parking Lot Replacement of \$295,830.00 from 2026 to year 2027. Masse Quinn/Takesian – It was unanimous consent

Highway Department

- A- 2010 Dump Truck Replacement - Keep \$186,563.00 in year 2024/no changes
- B- 2012 Backhoe Replacement- Keep \$159,109.00 in year 2025/ no changes

Police Department

Chief Perriello submitted updated information on animal shelter

- A- Animal Control Center – keep at \$274,709.00 for year 2024 (even though her number came in at \$270,811.00)
- B- Remodel/Expansion – keep at \$92,850.00 for year 2024 (no new numbers submitted)
- C- Records Management System- keep at \$117,239.00 for year 2024, \$117,239.00 for year 2025 and \$117,239.00 for year 2027 – no changes

Fire Department

- A- Replacement Ambulance 2 – remove Capital Reserve Withdrawal and replace it with Capital Revolving Fund – per Tammy Penny

Hobbs Community Center

- A- 1000sf Addition – move \$275,000.00 from year 2024 to \$91,666.00 2025, \$91,666.00 year 2026 and \$91,666.00 year 2027. – the committee decided to break up the \$275,000.00 over a three year term.
 - Ask Jenn B if impact fees can be used for the 1000sf addition?
- B- Replacement Bus - move \$120,000.00 to year 2026.

No other changes were discussed on the Transfer Station, Park and Rec. Dept, Library, Cemetery or Planning Department.

The committee move onto the rankings. The rankings are as follows:

Administrative/General Government

- A. Main Street Sidewalk Expansion- C (Committed)

Police Department

- A. Animal Control Center – U (Urgent)
- B. Remodel/Expansion – N Necessary
- C. Records Management System – U (Urgent)

Fire Department

- A. Replace Ambulance 2 – C (Committed)
- B. 4-Bay Garage (Warrant Article) D/R (Desirable and Research)
- C. Replace Engine 3 (Warrant Article). N (Necessary)

Highway Department

- A. 2010 Dump Truck Replacement- N (Necessary)
- B. 2012 Backhoe Replacement- N (Necessary)

Solid Waste Disposal/ Transfer Station

- A. F-600 Dump Truck- N (Necessary)
- B. Skid Steer - N (Necessary)
- C. 2001 75-Yard Trailer- N (Necessary)
- D. 100 Yard Trailer- N (Necessary)

Park and Recreation

- A. Muldoon Playground Renovation- U (Urgent)
- B. Restrooms/Storage/Snack shack at Raymond Athletic Fields- D (Desirable)

Library

No submissions

Cemetery

- A. Columbarium – D (Desirable) *this item may be removed

Hobbs Community Center

- A. 1000 sf Addition – D/R (Desirable and Research)
- B. Replacement Bus- N (Necessary)

Planning Department

- A. MS4 Structural BMP – U/C (Urgent and Committed)

Pelham School

- A. Pelham High School Addition / 20 Year Bond/Bank Note 2015-2043 – C (Committed)
- B. Memorial School Upgrade/Renovation – 20 Year Bond/Bank Note 2022-2041 – C (Committed)
- C. PES AC System Phase II (1st Floor Classrooms)- D (Desirable)
- D. PES Asphalt Parking Lot & Roadways- N (Necessary)
- E. PES AC System Phase III (Gym and Remaining) - D (Desirable)
- F. PHS Student Parking Lot Replacement – N (Necessary)

The meeting was adjourned at 8:15p.m. Motion: Sherman/Bergeron

These minutes are respectfully submitted by:

Danielle Masse Quinn, CIP Vice Chair