

JOB TITLE' TRANSFER STATION OPERATOR (PARTTIME/ONCALL)

Job Description: Performs routine work of an unskilled or semi-skilled nature at solid waste transfer facility. Requires the ability to perform heavy physical labor efficiently.

Accountability: Reports to the Transfer Station Director, or in his/her absence, designee.

Supervision Exercised: None.

Equipment Used: Hand and power tools, some light equipment. Use of heavy equipment may be required after training, skid -steer loaders and forklifts.

Environment Outside. 90 - Unheated Area Inside 10

Duties and Responsibilities: *Except as specifically noted, the following functions are considered essential to this position.*

- Knows, understands and implements the solid waste disposal facility operating rules and procedures.
- Monitors access to the solid waste disposal facility. Explains operating policies and procedures to facility users to assure proper use. Assists facility users with their trash/recyclables as needed, or as directed by facility supervisor/manager.
- Conducts visual inspection of loads as needed to prevent disposal of prohibited materials.
- Loads trailers and containers in accordance with site policies.
- Maintains the cleanliness and neatness of the solid waste disposal facility .
- Assists resident users in the appropriate placement of refuse and recyclables.
- Assesses and collects fees, as required, by established schedules.
- Maintains the recycling area, and' ensures the proper disposal and classification of all recycled materials.
- Packages, sorts, and stores recyclables in a safe and healthful manner.
- Uses and performs routine/preventative maintenance on compactor, hand tools, power equipment, and vehicles.
- Is familiar with Towns and Departments safety policies and procedures and executes, safe work procedures associated with assigned work.
- Performs other related duties as required.

PHYSICAL ACTIVITY REQUIREMENTS

Primary Physical Requirements

LIFT up to 10lbs. Constantly required.

LIFT up to 25 lbs.: Frequently required.

LIFT up to 50 lbs.: Occasionally required.

LIFT over 50 lbs.: Occasionally required.
Assistance may be available.

CARRY up to 10a lbs.: Frequently required. .

CARRY up to 25 lbs.: Frequently required.

CARRY up to 50 lbs.: Occasionally required.

CARRY over 50 lbs.: Occasionally required.
Assistance may be available.

REACH above shoulder height: Occasionally required.

REACH at Shoulder height: Constantly required.

REACH below shoulder height: Constantly required.

PUISH/PULL: Frequently required.

HAND MANIPULATION

GRASPING: Constantly required.

HANDLING: Constantly required.

TORQUTING: Occasionally required.

FINGERING: Constantly required.

CONTR OJ.S AND BQT DPMENT: Skid-steer loader, motor vehicles, baler, recycling equipment.

Other Physical Considerations

TWISTING: Frequently required.

BENDING: Frequently required.

CR AWLING: Rarely required.

SQUATTING: Occasionally required.

KNEELING: Occasionally required.

CROU CHING: Frequently required.

CLIMBING: Occasionally required ..

BALANCING: Occasionally required.

Work Surface(s):

Concrete / asphalt; wet/dry/icy surfaces.
Conveyor line.
Compactor

DURING AN EIGHT HOUR DAY
EMPLOYEE IS REQUIRED TO'

	<u>Consecutive Ers</u>	<u>Total Hrs</u>
Sit	1	1
Stand	3	5
Walk	2	2

Cognitive and Sensory Requirements:

TALKING: Necessary for communicating with others.

HEARING: Necessary for receiving information, instructions, etc.

SIGHT: Necessary for doing job correctly and effectively. Specifically not color blind.

WRITING: Necessary for preparing reports for Town, State and Federal governments.

TASTING & SMELLING: Smelling required to detect odors.

Specific Vocational preparation Requirements:

Short demonstration only 1 to 2 years

Any beyond short demonstration up to and including 30 days 2 to 4 years

30 to 90 days 4 to 10 years

91 to 180 days Over 10 years

181 days to 1 year

License/Certification Requirements: Valid Driver’s license and New Hampshire Department of Environmental Services Operators or Assistant Operators Certification within first six months of employment.

Knowledge, Skills, and Abilities Required: Some knowledge of tools, equipment, and materials used in waste disposal operation. Some knowledge of operations and recycling, and the environmental principals pertaining to waste disposal and transfer station operations.

Ability to read, write, and perform basic mathematical skills, ability to understand fee collection and transactions, and keep accurate records.

Ability to establish and maintain effective working relationships With co-workers, vehicle operators, contractors, and the general public.

Minimum Qualifications Required: Graduation from High School or equivalent.

Summary of Occupational Exposures:

May be exposed to such things as herbicides, pesticides, fuels, solvents, household garbage, and dust.

Exposed to high noise levels from loaders, compactor, material handling, and other equipment.

Repetitive motions, particularly sorting materials or throwing/moving as needed.

Other Considerations and Requirements:

Candidates will be subjected to criminal and financial background checks. Required to take and pass a medical physical exam after a conditional offer of employment.

The ability to perform heavy manual labor in environments characterized by heat or cold, dust, noise, rain, and snow, which may produce slippery conditions at the work site.

Reliable attendance and performance in all climatic and environmental conditions.

Physical Exertion/Environmental Conditions:

Work may be repetitive and may be performed under conditions of extreme temperature and humidity.