

Town of Pelham Highway Department

Job Title: Highway Equipment Operator I

Department: Highway

Weekly Hours: 40	Union: x	Non-Union:
Hourly: Range \$16.63-\$20.77		

Position Overview:

Performs a variety of routine manual laboring duties as well as operating dump trucks, sanders, backhoes, standard hand tools and small power tools or mowers etc., involving the construction, repairing, cleaning and maintaining of Town roads. Also uses standard hand tools and small power tools or mowers.

Supervision Received:

Works under the supervision of the Highway Agent who assigns work, reviews work in progress and/or completion, and provides instructions as necessary. Duties are performed according to established and specified procedures.

Supervision Exercised:

Not Applicable

Principal Duties & Responsibilities:

Any one position may not include all of the duties listed, nor do the listed examples include all duties which may be found in positions of this class. (This job description is intended to be indicative and not specific.)

Mows grass, weeds and brush; rakes and packs leaves and debris; clears culverts and drains roads and ditches.

Shovels snow and spreads sand or salt on sidewalks, parking lots, steps: spreads sand, gravel and asphalt; digs trenches, ditches, holes and graves with pick and shovel; may use air hammer to break concrete or asphalt.

Loads and unloads heavy materials from trucks and vans; stocks materials in storage areas or at work site; moves sand, dirt, trash, stone, etc. with wheelbarrow.

Performs general heavy laboring duties in assisting skilled and semi-skilled workers to lay curbstone, remove trees, mix and pour concrete, lay asphalt, patch streets, install and repair water and sewer lines, maintain park facilities, etc.

Serves as snow plow and sander operator

Digs ditches, holes and graves with backhoe. Hauls stone, asphalt and gravel with dump truck.

Performs other related duties as required.

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Qualifications & Skills:

Some knowledge of and/or the ability to use simple hand tools; ability to perform simple and routine manual labor; ability to perform prolonged heavy physical labor under even adverse weather conditions; ability to perform a variety of manual tasks or to understand and follow oral instructions. Knowledge of and/or ability to operate backhoe-loader, six wheel dump truck and other heavy equipment. Ability to perform maintenance on the equipment and trucks.

Minimum Qualifications & Skills Required:

Physical ability to perform the required tasks. Possession of class B CDL driver's license with air brake endorsement. Must be available 24 hours daily during winter months.

Licensure/Certification Requirements:

Valid CDL-B (Commercial Driver's License) with Air Brakes endorsement.

Other Training, skills and experience requirements:

HS Diploma or GED. Three years experience in the operation and maintenance of heavy duty equipment; possession of a valid Commercial Driver's License (CDL-B with Air Brakes endorsement). Or any equivalent education and experience that demonstrated the possession of the required knowledge, skills, and abilities.

Specific Vocational Preparation Requirement(s):

181 days to 1 year

Physical Activity/Cognitive/Sensory Requirements:

May be regularly required to exert significant physical effort, e.g., lifting and carrying heavy equipment and materials (often over 50 lbs.). Regularly required to work outdoors under extreme of heat, cold, rain or snow.

Talking: Necessary for communicating with others.

Hearing: Necessary for taking instructions and receiving information.

Sight: Necessary for doing job effectively and correctly.

During an 8 hour day, employee is required to:

Sit 2 Consecutive Hours

Stand 2 Consecutive Hours

Walk 2 Consecutive Hours

Total Hours:

Sit- 4 hours

Stand - 3 hours

Walk – 1 hour

Primary physical Requirements:

Lift up to 10 lbs: Frequently required.

Lift 11 to 25 lbs: Occasionally required.

Lift 26 to 50 lbs: Rarely required.

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Lift over 50 lbs: Rarely required.

Carry up to 10 lbs: Frequently required.

Carry 11 to 25 lbs: Occasionally required.

Carry 26 to 50 lbs: Rarely required.

Carry over 50 lbs: Rarely required.

Reach above shoulder height: Occasionally required.

Reach at shoulder height: Frequently required.

Reach below shoulder height: Occasionally required.

Push/Pull: Rarely required.

Environment: Inside: 20% Outside: 80%

Equipment: Heavy equipment (motorized) including Road Grader, Waste-compactor, Front end loader, excavator.

Hand manipulation:

Grasping: Frequently required.

Handling: Frequently required.

Torqueing: Rarely required.

Fingering: Frequently required.

Other Physical Considerations:

Twisting: Occasionally required.

Bending: Occasionally required.

Crawling: Occasionally required.

Squatting: Occasionally required.

Kneeling: Occasionally required.

Crouching: Occasionally required.

Climbing: Occasionally required.

Balancing: Occasionally required.

Controls and Equipment: Heavy equipment (motorized), two-way radio.

Work Surface(s)

Construction sites, paved and unpaved roads, loose sand and dirt surfaces, outdoor winter condition surfaces.

NOTE: This job description is not intended to be all-inclusive. Employee may perform other related duties as agreed/negotiated to meet the ongoing needs of the department and/or Town of Pelham.

Revision: September 19, 2014

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