



REQUEST FOR PROPOSAL

The Town of Pelham and the Transfer Station

Seeks Proposals for:

New Stationary Compactor

ACCEPTANCE DEADLINE: April 19, 2016 by (2:00p.m.)

RFP COORDINATOR: Stan Walczak
603-508-8932
swalczak@pelhamweb.com

SEALED ENVELOPES MUST BE MARKED:

**RFP- New Stationary Compactor
Attention: Stan Walczak, Director**

RFP DELIVERY:

Proposals may be mailed to Town of Pelham, 6 Village Green, NH 03076, or hand delivered to the Pelham Board of Selectmen Administrative Assistant, Marie Maruca, Pelham Town Offices, 6 Village Green, Pelham, NH 03076.

INSTRUCTIONS TO BIDDERS

Competition Intended:

It is the Town's intent that this RFP shall permit competition. It shall be the Bidders responsibility to advise the Town in writing if language, requirement, specification etc., or any combination thereof, inadvertently restricts or limits the requirements stated in this RFP to a single source. Such notification must be received by the RFP Coordinator not later than (10) days prior to the date set for proposals to close.

Inquiries:

Inquiries pertaining to the Request for Proposal must cite New Stationary Compactor as the RFP title and acceptance date and be directed to the RFP Coordinator.

Submission of Bids:

Pricing must be inclusive, clear, and concise, including such other information as requested or required. Be sure the proposal container is completely and properly identified. The face of the container shall indicate the title of the RFP and acceptance date and time. Proposals must be received by the Town BEFORE the hour specified on the acceptance date.

Firm Pricing for Town Acceptance:

Bid price must be firm for Town acceptance for (90) days from acceptance date of proposals.

Late Proposals:

At the Towns discretion, LATE proposals received after the acceptance deadline may be returned to the bidder UNOPENED, provided there is a return address on the container.

Basis for Award:

Contract award will be made to the lowest responsive and responsible bidder that meets the specifications contained herein on a total cost basis, with terms viewed as most favorable to the Town of Pelham. An award will only be made after careful evaluation of all submitted proposals and satisfactory negotiation of a final contract.

Negotiation with Lowest Responsible Bidder:

Unless all proposals are cancelled or rejected, the Town reserves the right to negotiate with the lowest responsive, responsible bidder to obtain a contract price within the funds available. Negotiations with the bidder may include both modifications of the proposal price and the specifications/scope of work to be performed.

Reservation of Rights:

The Town of Pelham reserves the right to reject all or part of any or all proposals, to waive technical or legal deficiencies, and to accept any proposal that it deems to be in the best interest of the Town.

References:

The proven durability and reliability of any products to be used is of the utmost concern. Each bidder submitting a proposal must furnish references and any warranties on any major components and materials to be used. Also at a minimum at least three references shall be submitted along with the proposal on past projects.

Proprietary Information:

Trade secrets or proprietary information submitted by a bidder in connection with this solicitation may not be subject to disclosure under New Hampshire law under provisions of NH RSA 91A; however, the bidder must invoke the protections of this section prior to or upon submission of the data or other materials, and must clearly identify the data or materials to be protected and state the reasons why protection is necessary. Bidders shall not mark sections of their proposals as proprietary if they are to be part of the award of the contract and are of Material nature.

Authority to Bind Firm in Contract:

Bids MUST give full firm name and address of bidder. Failure to manually sign a bid may disqualify it. The person-signing bid should show TITLE OR AUTHORITY TO BIND FIRM IN A CONTRACT. Firm name and authorized signature must appear on bid.

Correction or Withdrawal of Bids and Cancellation of Awards under Competitive Sealed Bidding:

Correction or withdrawal of inadvertently erroneous proposals before or after, or cancellation of awards or contracts based on such proposal mistakes, shall be permitted at the Town's discretion. After acceptance of proposals, no changes in proposed prices or other provisions of proposals prejudicial to the interest of the Town or fair competition shall be permitted. Except as otherwise provided by regulation, all decisions to permit corrections or withdrawal of bids, or to cancel awards or contracts based on errors or omissions, shall be supported by a written determination made by the Town Administrator or his or her representative. No proposal may be withdrawn when the result would be to award the contract on another proposal of the same bidder or of another bidder in which the ownership of the withdrawing bidder is more than five percent. If a proposal is withdrawn, the lowest remaining proposal shall be deemed the low proposal. If the Town Administrator or a designee of such denies the withdrawal of a proposal, he shall notify the bidder in writing stating the reasons for his decision.

Condition of Items:

All items proposed for the construction of the metal recycling building shall be new, in first class condition, unless otherwise disclosed and so indicated in the proposal. Verbal agreements to the contrary will not be recognized.

Prohibition as Subcontractors under Competitive Bidding:

No bidder who is permitted to withdraw a proposal shall, for compensation, supply any material or labor to or perform any subcontractor or other work agreement for the person or firm to whom the contract is awarded or otherwise benefit, directly, from the performance of the project for which the withdrawn proposal was submitted.

Notice of Acceptance:

A Notice of Acceptance/Determination will be provided to all bidders within 10 business days of acceptance of proposal. The Town reserves the right to invite only the vendors most closely meeting the terms of the RFP specification to participate in the discussion phase of the acceptance of proposals. Acceptance does Not mean award of contract. Award of contract will only occur after successful demonstration of offered product and services.

Legal Notice:

The Town of Pelham is currently seeking proposals for a new Stationary Compactor. The proposal is to include all material and construction of Stationary Compactor as listed in provided specifications.

Bid specifications can be obtained from the Towns web site at www.pelhamweb.com. All **sealed** submissions are due by Tuesday, April 19, 2016 (2:00p.m.). Proposals may be mailed or hand delivered to Pelham Board of Selectmen Administrative Assistant, Marie Maruca, Pelham Town Offices, 6 Village Green, Pelham, NH 03076. The Town of Pelham reserves the right to reject any or all proposals on any basis and without disclosure of reason.

Scope of Services:

The Town is seeking proposals to supply a new Stationary Compactor. General Specifications as listed below or comparable to them.

Charging Box Capacity:	6.50 cu.yd.
Hopper width:	60 inches
Hopper length	100.50 inches
Ram Height	30.5 inches
Ram Penetration	15.00 inches
Compactor Weight	15,000 lbs.

Ram Details

1 inch thick ram face plate with 1 ½ inch thick stiffener plates
Ram base is ½ inch A.R. plate with 3 inch channels @24 inch spacing
Ram top is 3/8 inch plate with 3 inch channels @ 12 inch spacing
Ram sides are ¼ inch formed plate with 8 inch channel verticals at rear
Additional ram face stiffener tubes and 4x3 tube longitudinal top stiffeners

Packer Fabrication Details

½ inch thick A.R. floor plate with 4 inch channels @12 inch spacing
3/8 inch thick side plates with 4x3 tube vertical stiffeners and 3x2 tube horizontal stiffeners
Top rail is 5x3 x1/4 tube and bottom rail is 4x4 x3/8 angle-gusseted
Breaker bar is 8x8x1 angle
2-8 inch channels (22.8#) with diagonal tube bracing provide rear stability
11 gauge top deck sheet
Additional side stiffeners
12 inch surrounding hopper with 8 inch channel (22.8#)breaker bar backing
1 inch thick breaker bar bottom plate

Electrical-Hydraulic

Motor hp : 30hp , Motor rpm: 1800, voltage 230/480 3-phase 60-hz
Pump GPM: 27.00, Auxiliary GPM: 42.00 Pump Type Hi-Lo Gear
Cylinders: 2 Alignment Straight, Bore: 6.0, Rod: 4.50, Stroke: 120
PSI REG: 1,850, PSI Maximum 2,170, Ram Force: 104,600, Max Ram Force 122,700
Ram force PSI 57.16, Ram Max PSI 67.05, Cycle time sec. 39, Cubic yd. per HR 383
Tank 270 gal, control circuit: 110 volts, Ram cycle control: limit switch.

Submittal Form

Submitted by:

Name of Organization

Name of Individual

Title

Address

Telephone

Signature & Date

Total Bid Price for Stationary Compactor

\$ _____

Notes on any of the above items:

References

Project Name: _____

Contact Name: _____

Contact Number: _____

Brief Description of Project: _____

Project Name: _____

Contact Name: _____

Contact Number: _____

Brief Description of Project: _____

Project Name: _____

Contact Name: _____

Contact Number: _____

Brief Description of Project: _____
