

# REQUEST FOR PROPOSALS SKATE PARK CONSTRUCTION FEBRUARY 25, 2006

The Town of Pelham is seeking proposals to construct a Skate Park Facility adjacent to the Town Offices at 6 Village Green in Pelham on what is known as Lyon's Park.

Sealed proposals will be in accordance with the minimum specifications enclosed, will be part of this invitation, and will be received by the Town Administrator at the Pelham Town Hall no later than Wednesday, March 4, 2005 at 3:00 PM. Proposal can be mailed or hand delivered to Selectmen's Office, Town of Pelham, 6 Village Green, Pelham, NH 03076.

All proposals shall be delivered in a sealed envelope clearly marked "Skate Park Construction Proposal".

## Options, Alternatives, and Requirements:

The scope of work requested in the attachment is a broad overview of the completed park. It is the intent of this request to indicate the Town has \$55,000 available to spend and for responsible contractors to identify what work could be completed from the attachment for that fixed sum. The construction project will be awarded to the proposal that most clearly provides improvements that will be usable, that will leave the park in an environmentally safe condition, and will logically lead to the next phase of construction.

Proposals will include a statement from the contractor that a certificate of insurance with the Town listed as an additional named insured will be presented by the successful contractor upon contract award. The certificate will be testament that the contractor has \$500,000 in liability insurance, auto insurance as well as worker's compensation insurance for any employee or volunteer at the workplace. A statement of non-collusion will also accompany the proposal.

Construction shall be completed no later than July 1, 2005. The Town reserves the right to assess liquidated damages in the amount of \$100 per day for each day after July 1 that the work is not completed. The Town also reserves the right to waive such liquidated damages should the parties agree the cause of the delay was outside the control of either party.

The proposal will also indicate what, if any, warranty is being extended to the Town for materials and workmanship.

The Proposal shall include a detailed scope of services and a timeframe for improvements to be completed in a workmanlike manner. The Town of Pelham reserves the right to reject any non-conforming proposal. The Town reserves the right to amend, revise, or cancel the Request for Proposal at any time if it is deemed to be in the best interests of the Town.

The Town of Pelham reserves the right to reject any, or any part of a proposal, or all proposals; to waive informalities and technicalities, and, to accept that proposal which the Town deems to be in the best interests of the Town, irrespective of the content of the proposal.

**Description of project**

Interested bidders are invited to submit a Design/Build proposal that best utilizes the \$55,000 available for this project. This is a **NOT TO EXCEED \$55,000** proposal that shall include equipment, installation and any other installation related costs. The skate park should be designed for youths and teenagers aged 8-20 years who utilize skate boards, with occasional use for in-line skaters and BMX bikes. Earthwork and asphalt paving of a 100' x 100' skate park area has been completed and is ready for immediate equipment installation.

**Proposal Requirements in addition to those stated above**

- Company information
- 3D and/or 2D rendition of proposed skate park design
- Itemized Bill of Materials and pricing
- Manufacturer recommended maintenance schedule for modules
- Warranty statement
- Any other information you would like considered along with your bid

While this is a Design/Build proposal, the Pelham Skate Park Committee members request that all designs include at a minimum, a 6' half pipe, "fun box" or equivalent module, and various grind rails.