

**Senior Center Passenger Bus Subsidization
Expendable Trust Fund**

Established 2025

**Created with Donation of \$25,000 from the
Pelham Council on Aging and stipulates the
BOS as Agents to Expend**

**To subsidize replacement of the Senior
Center Passenger Bus at the time of its
replacement**

5 November 2025

The Pelham Council on Aging (PCOA) hereby donates \$25,000 to the Town of Pelham for the purpose of creating an Expendable Trust fund called the 'Pelham Senior Center Passenger Bus Subsidization ETF", said trust intended to subsidize the replacement of the Senior Center Passenger Bus at the time of its purchase by the Town.

The Trust also shall designate the Pelham Board of Selectmen as the Agents to Expend.

The PCOA also intends to supplement this Trust Fund with payments of \$25,000 per annum for two additional years, circumstances permitting.

Sincerely,

Ed Gleason, Chairman

Pelham Council on Aging



NON-APPROVED MEETING MINUTES

BOARD OF SELECTMEN

11/18/2025

**TOWN HALL – HAL LYNDE MEETING ROOM
6 VILLAGE GREEN, PELHAM, NH 03076**

Call to order

Scheduled Start Time: 6:30 PM

Pledge of Allegiance

Attendance

Meeting Minutes Review

- 1) Draft Minutes- 11/4/25

November 4, 2025

MOTION: (Bergeron/Corbett) To approve the November 4, 2025, meeting minutes as is.

VOTE: (5-0-0) The motion carried.

Non-Public Meeting Minutes Approval

Open Forum

No one came forward during the open forum.

Appointments

- 1) Council on Aging- Acceptance of a donation to the Town of Pelham of \$25,000 to an expenditure trust for a Senior Center Passenger Bus

Ms. Takesian has excused herself from the Board to represent the Council on Aging for this discussion.

Ed Gleason, 12 Basswood Road, Chairman of the Council on Aging (COA), approached the Board. The COA's Treasurer, Charlene Takesian, Assistant Chair, Dottie Hill, and Secretary, Irene Hinkle, were also present. Mr. Gleason explained that the COA Board would like to donate \$25,000.00 to create a trust fund for the purpose of subsidizing the replacement of the Senior Center passenger bus. They would like to set the Board of Selectmen as the authorized agents to expend for the trust fund, and are committed to donating an additional \$25,000.00 to the trust fund for the next two years, as well. Mr. Gleason noted that he was told the purchase of a new bus is in the Town's CIP for 2027, and the COA would like to contribute \$75,000.00 to the purchase.

Chairman Croteau thanked the COA for being incredibly generous. Mr. Bergeron and Ms. Masse Quinn agreed.

Mr. Gleason stated that the bus would probably cost around \$150,000.00. Chairman Croteau noted that with the help of the trust fund, half of the cost will be covered by the donations.

MOTION: (Corbett/Bergeron) To approve a \$25,000.00 donation from the Pelham Council on Aging to create a trust fund for the purchase of a passenger bus for the Senior Center.

VOTE: (4-0-0) The motion carried.

2) Conservation Commission request for warrant article authorizing additional uses of conservation fund.

Ken Stanvick, Conservation Commission Chair, and Mike Gendreau, Vice Chair, approached the Board. Mr. Stanvick stated that they are looking for the Board's support on a new warrant article that would authorize additional uses of conservation funds. The warrant article reads: *"To see if the Town will vote to authorize the Pelham Conservation Commission, pursuant to RSA 36A:52, to expend money from the conservation fund or any and all purchases authorized under RSA 36A. Including, but not limited to, the proper utilization and protection of the Town's natural resources, the protection of watershed resources, the acquisition of land, or interest in land for conservation purposes, subject to the requirement of a public hearing prior to any such acquisition. The stewardship, maintenance, and monitoring of lands or conservation easements held by the Town, contributions towards the purchase of property interest by qualified organizations and other expenses consistent with the purposes of RSA 36A. The Town Treasurer shall have custody of the conservation fund and the Conservation Commission may authorize expenditures by majority vote in accordance with RSA 36A:5."*

Mr. Gleason explained that the Conservation Commission has funds that are not raised through taxes, but it is currently very restrictive as to how they can use those funds. He is hoping that they can work together with the Forestry Committee, when necessary, to decide on the best ways to use the funds.

Mr. Bergeron asked if the warrant article had been reviewed by the Town's legal counsel. Town Administrator Roark confirmed it had.

Chairman Croteau noted that he thinks this is a good idea, highlighting that there is no additional taxation to residents with this article.

MOTION: (Masse Quinn/Corbett) To adopt the warrant article as presented.

VOTE: (5-0-0) The motion carried.

Discussion:

Mr. Bergeron shared that the Board of Selectmen is hosting "Sled Fest" on December 28, 2025, at 11:00 am at Veteran's Memorial Park. The rules are that you must build a sled out of cardboard and tape. The Transfer Station will have a pile of extra cardboard available for pickup if needed. If interested, you can visit the Parks and Recreation website for registration and rules. Mr. Bergeron also reached out to local non-profits who agreed to help put the event on, so there will be no additional tax impact. The Police Department and Fire Department will be in attendance at the event.

The Board of Selectmen is also hosting the "Plow Naming Contest" again this year. More details and information can be found on the Parks and Recreation website.

Selectmen & Town Administrator Reports

Town Administrator Roark had nothing to report.

Ms. Takesian reported that the Festival of Trees will begin the day after Thanksgiving. Set up begins on the Tuesday and Wednesday before Thanksgiving. You can still apply to have a tree if you are interested.

Ms. Corbett had nothing to report.

Chairman Croteau thanked Ms. Corbett for volunteering her time to set up the Board of Selectmen's tree at the Festival of

Trees.

Mr. Bergeron had nothing to report.

Ms. Masse Quinn reported that the Agricultural Commission met recently, and the young man who attended the last Board of Selectmen meeting to discuss the naming of the community garden attended the meeting to discuss his research and proposition to rename the garden. The Agricultural Commission agreed and voted on renaming the garden according to his recommendation, so she is hoping this change makes it onto the next Board of Selectmen meeting agenda.

Non-Public Session RSA 91-A: 3, II (As Needed)

- 3) Non-public session per RSA 91-A: 3, II (a) Personnel

REQUEST FOR NON-PUBLIC SESSION

MOTION: (Masse Quinn/Corbett) Request for non-public session per RSA 91-A: 3, II (a) personnel

ROLLCALL VOTE:

Selectman Takesian – Yes
Selectman Corbett – Yes
Chairman Croteau– Yes
Selectman Bergeron– Yes
Selectman Masse Quinn – Yes

(5-0-0) The motion carried.

It was noted that when the Board returned, after the non-public session, the Board would not take any other action publicly, except to seal the minutes of the non-public session and to adjourn the meeting. The Board entered a non-public session at approximately 6:55 p.m.

Adjournment

ADJOURNMENT

Respectfully submitted,
Makayla Clougherty