

Town of Pelham
Selectmen's Office
6 Village Green
Pelham, New Hampshire

INVITATION FOR BIDS

Sealed bids will be received at the office of the Board of Selectmen of the Town of Pelham, New Hampshire before or at 3:30pm, prevailing time on August 29, 2011 for the following described services.

MULDOON PARK GRAVEL ACCESS DRIVE

This contract consists of the construction of new gravel access driveway and related work at Muldoon Park located off Nashua and Mammoth Roads in Pelham New Hampshire.

Plans and specifications as prepared by Edward N. Herbert Assoc. Inc. Dated June, 2011, Sheets 1-6; may be seen at the office of the Board of Selectmen, 6 Village Green, Pelham, New Hampshire.

All bidders must attend the mandatory pre-bid meeting at the Selectman's office at 4:00pm, August 22, 2011.

Bids must be completed in both words and numerals on regular proposal forms, which shall be submitted in a sealed envelope marked: "Proposal for the **MULDOON PARK GRAVEL ACCESS DRIVE**, addressed and delivered to the Selectmen's Office not later than the date and time mentioned above. All bids will be opened at the Selectmen's Conference room, 6 Village Green, Pelham, NH at 4:00pm, prevailing time on August 29, 2011.

All decisions in reference to the bidding and the selection of the contractor will be made by the Board of Selectmen or an authorized agent. The Town reserves the right to accept or reject any and all bids in part or whole without stated reason or waive any bid informality deemed in the best interest of the Town and to select the bid most advantageous to the Town.

Bidders shall additionally complete the Request For Qualifications (RFQ) found with the Plans and Specifications.

Plans are available for a fee of \$25.00. An additional \$5.00 non-refundable mailing fee will be charged for specifications mailed to any contractor. Checks should be mailed to Town of Pelham, 6 Village Green Pelham, NH 03076.

Questions may be directed to Peter Zohdi at (603) 432-2462

For a Bid Packet, please also see the Pelham website @ www.pelhamweb.com/rfp

**REQUEST FOR QUALIFICATIONS (RFQ)
FOR MULDOON PARK
GRAVEL ACCESS DRIVE**

The Qualifications Statements provided in response to this Request For Qualifications must be completed and submitted to Town of Pelham Selectmen's Office, 6 Village Green, Pelham, NH 03076.

The Town may accept or reject, at its sole discretion, any Qualifications Statements received on the due date and time of 3:30pm, August 29, 2011.

All questions must be answered and the data given must be clear and comprehensive. Where necessary, questions shall be answered on separate attached sheets. The applicant may submit any additional information that the applicant considers applicable.

Project Description: This project consists of the construction of new gravel access driveway and related work at Muldoon Park located off Nashua and Mammoth Roads in Pelham New Hampshire.

Procurement Method: The procurement method for this project will traditional: design-bid-build. All decisions in reference to the bidding and the selection of the contractor will be made by the Board of Selectmen or an authorized agent. The Town reserves the right to accept or reject any and all bids in part or whole without stated reason or waive any bid informality deemed in the best interest of the Town and to select the bid most advantageous to the Town.

Schedule: It is the Town's intent to have the access drive fully operational by Sept. 30, 2011

Qualifications and Submittal Requirements: A complete set of the attached Qualifications Statement forms must be submitted by the bidder.

QUALIFICATION STATEMENT FORM

1. PROJECT: MULDOON PARK GRAVEL ACCESS DRIVE

2. Full Name of Company:

a. Company is: Corporation ()
 Partnership ()
 Individual ()

b. Federal ID No. (Employer's Identification No.):

3. Permanent main office address:

Address City State Zip

Phone No.:

Fax No.:

4. Date Established: _____

5. If a corporation, when and where incorporated?

6. How many years has this organization been engaged in the contracting business under the present firm or trade name?

a. If a corporation: Attach list of names and phone numbers of the principal officers.

b. If a partnership: Attach list type of partnership (general, limited, association, etc.) and names and phone numbers of all partners.

7. Describe the general character of the work performed by the applicant.

a. How many years of experience, in work similar to the identified projects, has the applicant had?

(1) As a General Contractor: _____

(2) As a Sub-Contractor: _____

8. List the construction projects the organization has under contract on the date of this application. Attach a schedule showing: gross contract amount; actual or anticipated start and completion dates; percent complete; percent sublet; name and address of client; name and phone number of person supervising for the client.

9. List the construction projects the organization has completed in the last five (5) years, specifically projects that included wetland impact(s) and the amount of the wetland impact(s). Attach a schedule showing: gross contract amount; actual start and completion dates; percent sublet; name and address of client; name and phone number of person supervising for the client.

10. Provide names, complete addresses, and phone numbers for three (3) owners, engineers, or architects, not employed by the applicant, involved in current contracts or contracts completed in the last five (5) years, who can attest to the character, integrity, reputation, judgment, experience, and efficiency of the applicant.

RELEASE FORM

As a potentially qualified contractor for Town of Pelham, I agree to allow the following contact information of our firm (including name, address, phone number and contact name) to be listed on the Town's website. I understand that this information may be posted on the Airport's website as a service to contractors, subcontractors, and the general public.

Signed: _____

Title: _____ Date: _____

CONTACT INFORMATION:

Name of Company: _____

Company Address: _____

Phone Number: _____

Contact Name: _____