



TOWN OF PELHAM

Office of the Selectmen

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Part-Time Community Resource Specialist

The Town of Pelham is seeking applicants for a part-time Community Resource Specialist at the Hobbs Community Center. This schedule for this position is 20 hours per week. The anticipated starting wage is \$20 per hour. No benefits are offered for this position. Duties will be conducted under the supervision of the Director of the Hobbs Community Center. The successful candidate will be a self-motivated, solution-oriented individual who will research issues for patrons and will have the following minimum qualifications and skills:

- Experience working with aging population
- Excellent interpersonal and listening, oral and written communication skills
- Strong computer and problem-solving skills
- Ability to maintain sensitive and confidential information
- Ability to prioritize tasks and work independently

Visit the Town website at www.pelhamweb.com/employment for the application form.

Applications, along with a resume, should be mailed or delivered to:

Attention:

Hobbs Community Center Director

8 Nashua Road

Pelham, NH 03076

Applications will be accepted until the position is filled. Candidates will be considered as they apply.

Town of Pelham is an equal opportunity employer.