

## **PELHAM, NH MASTER PLAN SUBCOMMITTEE MEETING**

In Person Meeting on March 10, 2022

**LOCATION:** Pelham Police Community Room

### **MEMBERS IN ATTENDANCE:**

Samuel Thomas  
Danielle Masse Quinn  
Jim Bergeron  
Jenn Beauregard  
Bob Lamoureux  
Dave Hennessey  
Jeff Gowan  
Donald Smith  
Cyndi Fournier  
Sahil Parikh  
John Spottiswood (via Phone)

### **MEMBERS ABSENT:**

Jaie Bergeron  
Roger Montbleau  
Al Steward  
Yvonne La-Garde

**MEETING MINUTES:** Meeting minutes for February 2, 2022 Tabled to next Meeting

### **NEW BUSINESS:**

The Meeting was called to order at 6:00 p.m.

Member Mr. Spottiswood joined the meeting via phone.

Mr. Thomas welcomed the new Members. Mr. Thomas discussed the Master Plan and how the Planning Board determined through its due diligence the selection of Resilience Planning and Design, LLC.

Discussion on “Proposed Scope of Services” (Exhibit A) contract with Resilience. The document went to Legal for review, came back with changes and sent to Resilience.

Mr. Thomas discussed the process of signing the contract and payments from the Town to Resilience. The Planning Board gave authorization, and all members are in favor of having Planning Director Jenn Beauregard sign any and all contractual documents and payments to Resilience upon the approval of Legal. Legal gave approval for this process. All monies will be

paid from the Planning Department Budget. The Budget was approved by the Town by vote on March 8, 2022.

Discussion on the “Key Contacts for Boards and Commission” document. Members of contract will bring Master Plan Subcommittee updates to their allocated Boards.

Discussion on Pelham Public School Representative and Student volunteers. Student volunteers can volunteer on a quarterly term. Mr. Gowan added if the student is a Junior, they could do the full time (14 months) if they requested to do so. Members were in agreement of student volunteers full time and quarterly as Juniors and Seniors.

Discussion on outreach to other schools in town/ Crossroads School and Homeschooling within the Pelham, NH community.

Discussion of Members introducing themselves, their area of expertise and getting to know one another. Discussion on Build out Analysis, Traffic Counts and Transportation access to Public Transportation.

Discussion on appointment of a Master Plan Subcommittee Secretary. Members were in favor of appointing Danielle Masse Quinn for Secretary.

Discussion on appointing volunteer applicant Jaie Bergeron as the Master Plan Subcommittee Board of Selectmen representative. All members were in favor of Jaie Bergeron as the Board of Selectmen contact.

Discussion of holding a Public Hearing fore the Public. All members were in favor of meeting with the Public after the March 24<sup>th</sup> Meeting with Resilience Planning and Design, LLC.

Discussion on the Meeting Minutes dated February 2, 2022 to be tabled to the next meeting for updates and or changes.

**MEETING ADJOURNED at 8:07 p.m. MOTION: GOWAN / SMITH**

Meeting Minutes respectfully submitted by:

Danielle Masse Quinn  
Pelham, NH Master Plan Subcommittee, Vice Chair & Secretary