

## **PELHAM, NH MASTER PLAN SUBCOMMITTEE MEETING**

In Person Meeting on December 8, 2022

**LOCATION:** Pelham Police Community Room

### **MEMBERS IN ATTENDANCE:**

Danielle Masse Quinn  
Jim Bergeron  
Jenn Beauregard  
Jeff Gowan  
Cyndi Fournier  
John Spottiswood  
Bob Lamoureaux  
Al Steward  
Yvonne La-Garde  
Darlene Greenwood - in for the Pelham Public School System  
Tibor Ivanyi- Pelham High School Student Government

### **MEMBERS ABSENT:**

Samuel Thomas  
Jaie Bergeron, Selectmen Representative  
Roger Montbleau  
Dave Hennessey  
Donald Smith  
Sahil Parikh  
Bob Sherman - Budget Commission Meeting same night

### **GUEST MEMBERS IN ATTENDANCE:**

Steve Whitman with Resilience Planning and Design, LLC in Person  
Crystal Kidd with Resilience Planning and Design, LLC via Zoom

### **MEETING MINUTES:**

October 27, 2022

**MOTION:**

**ABSTAINED:**

**APPROVED**

**GOWAN/STEWARD**

**DARLENE GREENWOOD**

**DANIELLE MASSE QUINN**

**NEW BUSINESS:**

The Meeting was called to Order at 6:00 p.m.

Mrs. Danielle Masse Quinn acted as Chair in the absence of Mr. Thomas

Mrs. Crystal Kidd with Resilience Planning and Design, LLC opened the discussion on conditional updates and how she made the members updates per emails. She is still waiting on yellow highlighted items.

Mrs. Crystal Kidd with Resilience Planning and Design, LLC offered discussion that the Economy Profile has been updated and for Outreach:

- Mr. Thomas' press release to the Pelham Evergreen Newspaper January addition should have the Community Outreach Forum advertisement.
- The Community Outreach Forum information to be uploaded to the Pelham Master Plan social media.
- A Community Outreach Forum and updated email to be emailed to any and all Pelham residents on the email list.

**MOTION:**

To give permission for Crystal Kidd from Resilience Planning and Design, LLC to update the Pelham Residents on the Master Plan email list with an updated email in reference to the Master Plan progress update and to include the Community Outreach Forum information. **1st-**

**STEWART/ 2nd - FOURNIER**

**VOTE: 11-0-0 (All in favor)**

Mr. Steve Whitman from Resilience Planning and Design, LLC discussed the intent of the "draft" conditional item; as a background document and or appendix that will be included at the end of the final Master Plan. The draft is considered a walking document.

Mrs. Danielle Masse Quinn offered discussion on the Transportation Maps and will there be a section in the Master Plan where the Town transportation maps will be included.

Mr. Steve Whitman and Mrs. Crystal Kidd of Resilience Planning Design, LLC offered discussion on the Outreach model by a slide show for the January Community Outreach Forum is as follows:

Slide (1) One: Researching Phase to Outreach; Our Pelham, Our Plan:

What a Community Forum Event can look like

Slide (2) Two: Goals for the Community Event:

A brief overview of their topic with open ended questions in reference to Housing, Transportation, Economy, Community Facilities and Recreation, Natural and Cultural Resources and Land Use and Vision

Slide (3) Three: Events Details Part 1:

In Person Event will be hosted by Committee in February; need a space for event and the format will be a short 10 presentation.

Slide (4) Four: Event Details Part 2:

There will be Subject Tables for each item listed in the Master Plan such as a Housing Table, Transportation Table, Economy Table, Community Facilities and Recreation Table, Natural and Cultural Resource Table, Land Use Table, and a Vision Table

The Event will have a sign in table and need 3 to 4 hours to set up.

Slide (5) Five: Marketing

In person to get the word out and online get the feedback, update website, create a pamphlet for the event, press release via the Pelham Evergreen town newspaper and email subscribers

All Town Boards could advertise and or discuss the up-and-coming Community event with pamphlets at their January Board Meetings

Mr. Steve Whitman from Resilience Planning and Design, LLC offered discussion that Resilience Planning and Design, LLC will prepare the questions for the Subject Table questions.

Mr. Jim Bergeron offered discussion if there is no survey how the new method would get to our older community

Mr. Steve Whitman with Resilience Planning and Design, LLC discussed for the older community who cannot attend the Community Forum would be sent a paper version of the

questions and the Master Plan Subcommittee can use the Community Forum materials and present to the older community at the Hobbs Center

Mr. Bergeron requested how many subscribers does the Master Plan Subcommittee have currently online.

Mrs. Crystal Kidd confirmed the Master Plan Subcommittee has a total of 74 or 75

Mr. Tibor Ivanyi offered discussion that the Pelham High School Student Government can be involved and the Executive may be able to announce during the school morning announcements

Mr. John Spottiswood offered discussion to see if an independent social media page can be created to provide outreach to more residents.

Mr. Steve Whitman with Resilience Planning and Design, LLC agreed that a JPEG can be giving to create other social media websites.

All members were in agreement to having the Community Event at Sherburne Hall on either February 15, 2023, or February 16, 2023. **\*Update, the date has been updated to February 22, 2023.**

Mr. Steve Whitman offered discussion on action items for our January 2023 Meeting:

- The first part of the meeting will be in preparation and discussion on the Outreach Community Event.
- The second part of the meeting will be focusing our attention on creating the “Vision” Statement for the Master Plan

All Committee Members were in agreement to keep our meeting at One (1) meeting per month and the next Master Plan Subcommittee Meeting will be January 26, 2023, at 6:00 at the Pelham Police Community Room

Meeting adjourned at 7:30p.m. **MOTION: LAMOUREAUX/GOWAN**

Meeting Minutes Respectfully Submitted by:

Danielle Masse Quinn

Pelham, NH Master Plan Subcommittee, Vice Chair and Secretary