



Employment Application

Town of Pelham, NH

6 Village Green
Pelham, New Hampshire 03076

APPLICANT INFORMATION

PLEASE COMPLETE THE ENTIRE APPLICATION. INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED. RESUMES SUBMITTED IN LIEU OF AN APPLICATION WILL NOT BE ACCEPTED.

Last Name		First		M.I.		Date	
Street Address						Apartment/Unit #	
City			State			ZIP	
Phone			E-mail Address				
Date Available			Desired Salary			Position Applied for	
Have you ever worked for this Town?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	If so, when?				
Have you ever been convicted of a felony?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes, explain				

In compliance with federal law, all persons hired will be required to verify identity and eligibility to work in the U.S. and to complete the required employment eligibility verification documents upon hire.

EDUCATION

High School				Address			
Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree				
College				Address			
Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree				
Other				Address			
Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree				

REFERENCES

Please list three professional references.

Full Name			Relationship			
Company			Phone			
Address						
Full Name			Relationship			
Company			Phone			
Address						
Full Name			Relationship			
Company			Phone			
Address						

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PREVIOUS EMPLOYMENT

PLEASE LIST EACH AND EVERY EMPLOYMENT (INCLUDING SELF-EMPLOYMENT) YOU HAVE HAD IN THE LAST 10 YEARS. SUBMIT ADDITIONAL PAGES IF NECESSARY.

Company		Phone	
Address		Supervisor	
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference?		YES <input type="checkbox"/>	NO <input type="checkbox"/>
Company		Phone	
Address		Supervisor	
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference?		YES <input type="checkbox"/>	NO <input type="checkbox"/>
Company		Phone	
Address		Supervisor	
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference?		YES <input type="checkbox"/>	NO <input type="checkbox"/>

MILITARY SERVICE

Branch	From	To
Rank at Discharge	Type of Discharge	
Training received and duties Performed		

DISCLAIMER AND SIGNATURE

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature

Date

The Town of Pelham, New Hampshire is an Equal Opportunity Employer



TOWN OF PELHAM

Office of the Selectmen

6 Village Green Pelham, NH 03076

Tel: (603) 635-8233

Fax: (603) 635-8274

Email: selectmen@pelhamweb.com

DISCLAIMER

Dear Candidate,

In accordance with the Town of Pelham Standards of Conduct, please read the following excerpt below pertaining to "professional appearance" and sign your name in the designated area as an acknowledgement of the policy.

PROFESSIONAL APPEARANCE

1. In order to ensure professional appearance and personal safety, all employees shall be neatly dressed and groomed as to promote a professional image to the public.
2. Employees will maintain a neat and clean appearance while at work at all times. Male employees will keep themselves cleanly shaven and or beard and mustaches neatly trimmed. Employees will keep their hair neat, clean, and cut/worn in a professional manner. Poor grooming or improper wearing of clothing or its accessories may be grounds for disciplinary action.
3. Body Piercing: Visible body piercing, tongue, nose, face and ears, with the exception of earrings worn in the ear of employees, is prohibited.
4. Tattoos: Visible tattoos are prohibited.
5. This policy is subject to reasonable accommodations of religious practices.

(Print Name)

(Sign your name)

(Date)