

1 **APPROVED**

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3 **TOWN OF PELHAM**  
4 **STORMWATER STAKEHOLDER GROUP**  
5 **MEETING MINUTES**  
6 **June 1, 2022**  
7

8 Chairwoman Dena Hoffman called the meeting to order at approximately 7:01 PM.  
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10 **PRESENT ROLL CALL:**

11  
12 Dena Hoffman – present  
13 Jim Hoffman – present  
14 Rhonda Martin - present  
15 John Walter - present  
16 Megan Dalton - present  
17 Jennifer Castles - present  
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19 **MEETING MINUTES**  
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21 Ms. Hoffman asked if anyone had any edits to the February 23, 2022, meeting minutes. No one had any  
22 edits.  
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24 **MOTION:** (Ms. Martin/Mr. Walter) To approve the minutes from the February 23, 2022, meeting.

25 **VOTE:** (4-0-0) The motion carried.  
26

27 **OLD BUSINESS**  
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29 Ms. Hoffman talked about the inventory of swales and drainage structures. Ms. Hoffman said that Ms. Deb  
30 Waters said there were issues going on with the Spring Street and Moose Pond area swales. Ms. Hoffman  
31 said they are now developing an inventory of the swales and structures. Ms. Hoffman said their summer  
32 intern, Darby, will be helping to work on this project. Ms. Hoffman said for anyone that knows of any of  
33 these structures, to please let her know where they are and if possible, to send a photo as well as a  
34 description.  
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36 Ms. Hoffman said for the storm drain mural contest they had a total of three entries. She said the first mural  
37 was done on Common Street and was created by Colleen Williams and Elijah Lemieux. She said they did  
38 a great job. Ms. Hoffman said she heard from the High School art honor society and that they will be  
39 working on two more different murals. One will be at Pelham High School and the other will be at Pelham  
40 Elementary School. Ms. Hoffman will get the artist's names and photos for the murals and then will submit  
41 an article to a local newspaper. She said Kathy from Parks and Recreation will be helping with that. Ms.  
42 Hoffman wished they had more entries and thought maybe people were just unaware of what the project  
43 entailed, and she hopes to run this project again.  
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45 Ms. Hoffman performed the roll call attendance.  
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47 Ms. Hoffman talked about the green grass and clear water presentation. She said this was a presentation  
48 the Town of Pelham and the Town of Merrimack teamed up on to host UNH extension. This talked about  
49 better lawn care practices and keeping the environment in mind when fertilizing, planting, and mowing.  
50 She said there were 10 Pelham residents that registered. Ms. Hoffman has the link if anyone wants to watch  
51 it and she also sent it over to PTV. She said it went very well and it was a great discussion and project.

She said she had hoped for more people to participate, but next time will work on getting better advertising out there.

## **NEW BUSINESS**

Ms. Hoffman talked about the permit Year 4-ending. The EPA issued the municipal separate storm sewer system permit back in 2017. The permit year begins July 1 and runs through June 30 annually. Currently, we are in permit year 4, which ends June 30. Ms. Hoffman said Pelham's environmental consultant, Verdantas, has been helping a lot with this. Ms. Hoffman said there is a lot of documentation involved in this project. Ms. Dalton from Verdantas said there are a few things to wrap up but there is a month to do that, and she said Pelham is in a good spot.

Ms. Hoffman talked about the SWMP public comment period, which is the stormwater management program. She said this is one of the main documents regarding stormwater in town and another part of the permit year ending requirements. She said we need to allow the public to comment on this program. Ms. Hoffman said she has a comment box on the Pelham website underneath the 'Comments on the Stormwater Plan' tab. She has recently advertised this again on social media to try and let the public know they can comment. She said they have not received any submissions or comments in the last year. She asked if any members of the public had anything to say. No one spoke. She said this will be open year-round.

Ms. Hoffman talked about sampling outfalls. Part of the requirements for the MS4 permit is to start regularly sampling outfalls and to look at high-priority areas. This will help to narrow down problematic areas. She said in May she went out with Cory from Verdantas and Jeff Banfield from the Highway Department. She said now she has a small sampling so far. She said they have meters that can take measurements of the water body and they can look at those and record them. She said she will also send samples off to an analytical lab. She is hoping to get a better database for those. She offered to send those numbers out to anyone that is interested. These include such things as ammonia levels, chlorine, conductivity, salinity, total phosphorus, dissolved oxygen, PH, temperature, bacteria, and more subjective things. She said they've only done a total of three samplings so far.

Ms. Martin asked where they've tested so far. Ms. Hoffman said they tested two areas at Long Pond and one at Tony's Brook. Ms. Hoffman said they will be focusing on Beaver Brook as well. Mr. Walter asked if they planned to do any sampling at Gumpas Brook. Ms. Hoffman said she will look into that but it isn't a high priority. Ms. Martin asked if they will be doing any at Little Island Pond. Ms. Hoffman said yes they would be. Ms. Hoffman said they are starting now with the highest priority areas, due to an issue with phosphorus and bacteria in those certain places. Ms. Hoffman said there are fifty places right now that are considered high priority outfalls.

Ms. Hoffman said there will be a clean-up day at Veteran's Memorial Park on June 4, 2022, from 9AM-12 PM, with a rain date of June 5, 2022. She said there is still room for volunteers to sign up. She is looking forward to this. She said they will plan on cleaning up the beach, working on vegetation, and possibly painting. She is teaming up with Brian Johnson from Parks and Recreation Department. She said this is the only event planned for the summer. She asked if anyone is interested in joining her for a sampling day to let her know. She said it would be great to have residents help her out with this.

Ms. Martin asked Ms. Hoffman if she thought the stormwater drain murals would still be there for the Fourth of July and Ms. Hoffman said yes. Ms. Martin said maybe they could put out some posters by the murals pointing out who the artists were and print out some information on them so that people will notice them. Ms. Hoffman said that would be a great idea and will work on that. Ms. Martin said she has a laminating machine if needed.

103 **MOTION:** (Mr. Walter/Ms. Martin) To adjourn the meeting.

104 **VOTE:** (4-0-0) The motion carried.

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106 The meeting was adjourned at 7:23 PM.

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Respectfully submitted,  
Jennifer Castles  
Recording Secretary