



# **AGENDA**

## **Trustee of Trust Funds**

### **Monthly Trustee Meeting**

### **Wednesday, August 10, 2016**

### **Police Department Community Room**

### **14 Village Green, Pelham, NH**

**10:00 AM CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**MINUTES REVIEW:** July 13, 2016

**PURPOSE:** Trustee Monthly Review

**New Business:**

- ❖ Approval of Town Disbursements
  - Forest Management- \$36,000
  - PVMP- \$2,760
  - Raymond Park Public Trust- \$875
- ❖ Bookkeeper Report on Discussions with
  - Town Administrator
  - SAU
  - Conservation
- ❖ Discussion on Investment Portfolio Management with Enterprise Bank
- ❖ Update on Audit Support for 2015/2016 School Report
- ❖ Research Results on "Memorial Athletic Field CRF"
- ❖ 2017 Warrant to Close Unnecessary CRFs and Trusts
- ❖ Summary of account activity for period July 2016 (No Reports Available from Citizens)

**Outstanding Action Items:**

- ❖ Letters to Citizens and Investment Company Interviewees on Selection of Enterprise Bank to Manage Trustee Accounts
- ❖ Update of Internal Control Policy to cover timely disbursements pending Trustee Board ratification

**Scheduling of Next Meeting:**

The Town of Pelham makes every effort to accommodate those who have special requirements to access public meetings. Please call 635-8233 with your request.