

AGENDA

Trustee of Trust Funds
Monthly Trustee Meeting
Tuesday, 18 October 2016
Police Community Room
14 Village Green
Pelham, NH

10:00 AM Call to Order

Pledge of Allegiance

Minutes Review: September 7, 2016

Purpose: Trustee Monthly Review

Expected Attendees:

Trustees of the Trust Funds: Cindy Ronning, Chair; Ed Gleason, Bookkeeper; Demetra Bergeron, Secretary

Enterprise Bank: Lauren Mersereau, Vice President, Senior Relationship Manager; Jeffery McDonald, Senior VP & Chief Investment Officer; Karen Fournier, Pelham Branch

New Business:

- Town Deposits for This Period:
 - Deposit of \$3,460 in to the PVMP Town Trust Fund
 - Deposit of \$35.50 to the Enterprise Holding Account Pending Board Decision
- Approval of Town Disbursements
 - Ratify Transfer of \$1,123,626.98 From Citizens to Enterprise
- Scheduled Discussion with Enterprise Bank
 - Portfolio Management Reconciliation with Transferred Funds
 - MS-9/10 3rd Quarter Report
 - Planning for Enterprise Preferred Portfolio
 - Status of Revised Investment Plan
- Summary of account activity for period September 2016

Outstanding Action Items:

- 2017 Warrants to Close Unnecessary CRFs and Trusts
- Update of Internal Control Policy to cover timely disbursements pending Trustee Board ratification

Scheduling of Next Meeting