

AGENDA

Cemetery Trustee Meeting
Tuesday 14 December 2021

Walter Kosik Memorial Maintenance Facility
Pelham, NH

9:00 AM Call to Order

Pledge of Allegiance

Minutes Review: 9 November 2021

Agenda Items

- Watertown Engineering Columbaria Presentation
- Christmas Buffet for Employees
- Veteran Circle Ground Lights Installation
- Replacement of Building Thermostats Complete
- Graveling of 3 Rows of Graves Complete
- Personnel Session
 - Cemetery Overview/Issues
 - Part Time Employee 30 day Evaluation
 - Year End Equipment/Services Wish List
 - Job Description Rewrite

Budget Performance

- YTD Expenditures
 - Overall Budget Actuals \$130,029 YTD vs \$148,468 Budget
 - Salaries Budget Actuals \$102,795 YTD vs \$113,780 Budget

Cemetery Maintenance Trust Fund

- Current Balance \$35,534
- \$17,400 Sales Pending

Outstanding Issues

- Solar Lighting of Avenue of Flags
- Flag Replacement
- Status of Building Repair
- Long Term Expansion
- By-Law Update
- Movement of Loam

Scheduling of Next Trustee Meeting

- 11 January 2022