

# AGENDA

Trustee of Trust Funds  
Monthly Trustee Meeting  
Thursday 22 March, 2018  
Police Community Room  
14 Village Green  
Pelham, NH

5:30 PM Call to Order

Pledge of Allegiance

**Minutes Review:** February 2, 2018

**Purpose:** Trustee Monthly Review

## **Expected Attendees:**

**Trustees of the Trust Funds:** Cindy Ronning, Chair; Ed Gleason, Bookkeeper; Demetra Bergeron, Secretary

## **New Business:**

- **Monthly Financial Review:**
  - Review most current MS 9/10
- **Deposit**
  - Check from the Town of Pelham in the amount of \$7,512.00 deposited into the Cemetery General Maintenance ETF
- **Letter from DOJ**
  - Discuss response letter to Terry Knowles, Assistant Director of Charitable Trusts Unit of the DOJ regarding the Laseigne-Case Memorial Scholarship Fund
- **Review Warrant Articles**
  - Discuss the passing of the Warrant Articles and closures of Accounts
- **Transition of Bookkeeper Responsibilities**
  - Bookkeeper Ed Gleason will turn over the bookkeeping materials and discuss any pertinent information regarding the bookkeeper responsibilities

## **Scheduling of Next Meeting**

- TBD