



AGENDA
Joint Loss Management Committee
Wednesday, March 28, 2018

Police Department Community Room
14 Village Green, Pelham, NH

10:00 AM Call to Order

Minutes Review: September 29, 2016

Welcome - Introduction of:

- PRIMEX – Nicole Armaganian, Risk Management Consultant;
PRIMEX - Risk Management Supervisor, David Witham to attend

Announcements:

This will be a catch up/re-group meeting

At end of meeting – Need to take nominations for Chairperson for 2018-2019 term

Old Business:

- Review “Action Items” from previous meeting
 - Emergency preparedness; Chief Midgley on Hurricane Evacuation Maps
 - Hard Hats – Frank Ferreira to purchase new hats. Marie to check on policy and look at dates (possibly update our policy)
 - Lights at Sherburne and Mammoth Intersection (not bright enough) – Brian & Frank to check into changing to LED. Brian M to contact Liberty Utilities for cost.
 - Emergency Lights? Should there be emergency lights in storage areas?
 - Evacuation Exercises – Chief Midgely to include Library & Cemetery & Senior Center – Roland Soucy be present at next meeting?
- Re-Address Emergency Preparedness Plans/Develop Timeline for:
 - Distribution of *Draft* of Municipal Building Evacuation Map to be reviewed by committee (with muster points)- Jeff Gowan
 - Fire & Active Shooter Evacuation Drills (& Hurricane?) - Chief Midgely and Chief Roark
 - Review and Update of Safety Policy Manual – Addition to manual, possible evacuation policy
 - Plan for Employee CPR/AED re-certification – Chief Midgely

New Business:

- Permission to post JLMC Meeting Agendas and Minutes on website for future meetings
- Nominations for Chairperson
- Election
- Plan mock inspections at Town Building locations

Next Meeting Date: Wednesday June 20, 2018
Set Location -

Adjourn Meeting: