



Chief of Police
Joseph A. Roark

PELHAM POLICE DEPARTMENT

14 VILLAGE GREEN
PELHAM, NEW HAMPSHIRE 03076
Telephone (603) 635-2411 Fax (603) 635-6959

PELHAM POLICE DEPARTMENT SENIOR CITIZEN "CHECK IN" PROGRAM

In order to participate in this program, we ask that you follow the instructions listed below and return the application to Lt. Brian McCarthy at the Pelham Police Department as soon as possible. Once your request is processed, you will be notified of the starting date. If you have any questions regarding this program, please call Lt. Brian McCarthy at 635-2411, Monday through Friday and he will assist you.

1. Complete the application form providing us with as much information as possible. The application form can be mailed to applicants, picked up at the Police station or it can be found on our website @ www.pelhampolice.com, under "Safety Programs" category.
2. Do not begin the program (calling in) until you have been contacted by the Police Department to do so.
3. Once you have been contacted to do so, you will call our Communications Center, **EVERY DAY BETWEEN 7:00 AM AND 11:00 AM** at the following number: **635-3151**

For **non**-emergency police business 24 hours a day, please call the Police Station number at 635-2411.

For any police, fire, or ambulance EMERGENCY, dials 911.

4. When making your daily call-in, simply tell the dispatcher your name and that you are safe and well.
5. Please notify the station **24 Hours** in advance if you are going to be away and not calling in on a specific day or period of time. They will need to know how long you will be gone and the exact date you will be resuming the program.
6. If we do not hear from you by 11:00 AM on any day that you are a participant of the program, we will first phone your home. In the event that you do not answer your phone, we will be sending a Police Officer to your residence to ensure you are safe and well. If the officer is unable to make contact with you after knocking on your door or ringing your doorbell several times, we may need to access your home.

7. The program is completely voluntary and you may discontinue the program at any time by calling **Lt. Brian McCarthy 635-2411** and request you no longer wish to be in the program.

We are happy to provide this service to you and it is our hopes that this program will contribute to your safety and well being as well as give you peace of mind that if something were to happen, we will be there to check on you. If you have any questions at all, please do not hesitate to contact me.

Sincerely,

Joseph A. Roark
Chief of Police
Pelham Police Department

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