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**APPROVED  
TOWN OF PELHAM  
BOARD OF SELECTMEN – MEETING MINUTES  
April 6, 2021**

**CALL TO ORDER** – Mr. Viger called the meeting to order at approximately 6:30 pm

**PRESENT:** Douglas Viger, Hal Lynde, Jaie Bergeron, Kevin Cote, Town Administrator Brian McCarthy

**ABSENT:** Roberty Haverty

**PLEDGE OF ALLEGIANCE**

**MINUTES REVIEW:**

**March 16, 2021**

**MOTION:** To approve the March 16, 2021 meeting minutes as amended.

**VOTE:** (5-0-0) The motion carried.

**OPEN FORUM**

No one came forward for open forum.

**APPOINTMENTS**

**Susan Boucher: Contract singing.**

Ms. Susan Boucher and Ms. Sara Landry came forward. Mr. McCarthy informed that Ms. Boucher would be working with Ms. Landry at the Senior Center. Ms. Landry stated that she was really excited to have Ms. Boucher coming on board to help her manage the center, answer phones, projects, and keeping the office organized. She informed that Ms. Boucher is very creative and helpful in creating special events for the seniors.

Mr. Haverty asked how COVID had affected operations at the senior center. Ms. Landry informed that it had drastically impacted the center, especially around planning for events. She informed that the Town Health Officer, Ms. Karen McGlynn, had been extremely helpful thus far. She stated that they were looking to rent a tent to help the seniors gather safely outdoors now that the weather is getting better.

Ms. Landry informed that a majority of the seniors are getting the vaccine and that about 95% of them were already vaccinated or in the process of becoming vaccinated, which is a large difference from the general population. She also informed that the staff at the Senior Center were in the process of getting vaccinated and was hopeful that they would all be vaccinated by the end of May. Ms. Landry noted that they had not had any incidences of COVID in the building.

Ms. Boucher stated that she was happy to be there and that the Senior Center has needed some extra help for a while. She explained that it is not easy to run all of the programs and the office with only one person.

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52 She noted that she wanted to help with the current programs, add more programs, and help manage the  
53 office day-to-day. Ms. Landry thanked the Board for their support.

54  
55 Mr. Cote stated that it was good to hear about some of the other work that Ms. McGlynn was doing there,  
56 as many people don't get to see that aspect of her work.

57  
58 **MOTION:** (Cote/Viger) To approve the contract for Ms. Susan Boucher.

59  
60 **VOTE:** (5-0-0) The motion carried.

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62  
63 **Jim Greenwood: Contract renewal.**

64  
65 Mr. Jim Greenwood came forward to address the Board. Mr. McCarthy informed that Mr. Greenwood's  
66 contract was renegotiated and was now on a term for three years. Mr. McCarthy noted that Mr. Greenwood  
67 had been there for about 22 years. Mr. Greenwood clarified that he had been an employee for at least 22  
68 years and then a volunteer before that. Mr. McCarthy stated that Mr. Greenwood had been doing a great  
69 job with all of the Boards, especially relating to Zoom. He noted that Mr. Greenwood has been great at  
70 training kids and that he is great for the Town.

71  
72 **MOTION:** (Cote/Viger) To approve the new contract for Mr. Jim Greenwood on the first of April  
73 2021 for a term of three years.

74  
75 **VOTE:** (5-0-0) The motion carried.

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78 **Jack Hamlin/Troop 25 Eagle Scout Project.**

79  
80 Mr. Jack Hamlin came forward to discuss his Eagle Scout project with the Board. He informed that he was  
81 a junior at Pelham High School and was a part of Troop 25 in Pelham. He explained that he was a Life  
82 Scout, the rank below Eagle Scout. He stated that he wanted to build a new deck at the Hobbs Community  
83 Center. He informed that the deck in its current state is attached to the screen porch facing the center of  
84 Town on the side of the thrift store. He noted that the main problems with the existing deck were that the  
85 door opens to the left, it is too small, the wooden railings splinter, the railings do not go all the way to the  
86 bottom of the steps, the deck is not flush with the porch, and that there are only two steps that are too tall.

87  
88 Mr. Hamlin noted that he wants to demolish the old deck and create an entirely new one that would be 8.5  
89 feet by 7 feet, allowing room for small tables and chairs so that people can sit on the deck. He stated that  
90 he also wanted to replace and reverse the door to allow it to open to the right to help for easier deliveries.  
91 He explained that the deck would only be two feet tall, which would now be flush with the porch,  
92 eliminating that tripping hazard. He noted that he wants to use composite railings to avoid splinters and  
93 have them go all the way down the stairs. He stated that he also wanted to add a third step to reduce the  
94 step height from 9.5" to 6." Mr. Hamlin stated that the construction would happen in May or June over a  
95 day or two, consisting of mainly volunteers from his troop. He noted that he would be obtaining a building  
96 permit from the Planning Department and would need to call a dig safe before he could begin construction.

97  
98 Mr. Haverly noted that it was a very comprehensive plan. Mr. Cote stated that he thought it was great. He  
99 asked if the stairs would line up with the sidewalks. Mr. Hamlin replied that they would. Mr. McCarthy  
100 asked Mr. Hamlin to ensure that he gets a building permit from the Planning Department before completing  
101 any work and to see Ms. Beauregard at the Planning Department to help him.

102

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103 Mr. Lynde asked if the building permit fee would be waived. Mr. McCarthy replied that it would.

104

105 **MOTION:** (Cote/Lynde) To approve Mr. Hamlin’s project as described in his plan.

106

107 **VOTE:** (5-0-0) The motion carried.

108

109

110 **DISCUSSION(S)**

111

112 **BOS Committee Assignments.**

113

114 It was determined that Mr. Haverty would stay on the Budget Committee and stay as the Hazmat Director.

115

116 Mr. Cote would stay on the Planning Board, Agricultural Commission, Energy and Solar Committee, and  
117 the Planning Board.

118

119 Mr. Bergeron would stay on the Council on Aging and the Forestry Committee.

120

121 Mr. Lynde would stay on Bridge Projects, CIP, Energy and Solar Committee, NRPC, Pelham Community  
122 Coalition, and as the Planning Board Alternate.

123

124 Mr. Viger would join as the Congestion Mitigation Air Quality Liaison, School Board, Chamber, and as an  
125 alternate for the Budget Committee.

126

127

128 **Cemetery Trustee position.**

129

130 Mr. Haverty explained that an error was made in the previous Town election in the number of positions  
131 open for election, and they recognize this. He stated that the Board had a legal process to rectify this error  
132 and that in the past, they had opened up an application and accepted them to be interviewed by the Board.  
133 Mr. Haverty asked if the Board had any objections to that; no one came forward with objections. Mr.  
134 Haverty stated that they would accept applications for ten days and then interview the candidates in a public  
135 meeting.

136

137 Mr. Bergeron asked how long the term would be. Mr. McCarthy responded that it would be a full-time,  
138 three-year term.

139

140 Mr. Cote stated that he was not happy with what happened but understood that there is a process. He  
141 believed that going through the process was the right thing to do but was unhappy with the situation.

142

143

144 **APPOINTMENT:**

145

146 **Board(s) and Committee(s) applicant vote.**

147

148 Mr. Haverty explained that he would take motions and seconds, and if anyone had anything to say about  
149 the applicants, they could speak at that time.

150

151 It was noted that there were two positions open for the Zoning Board of Adjustment for a three-year term  
152 with three applicants. The three applicants were Mr. Dave Hennessey, Mr. Joseph Passamonte, and Mr. Bill  
153 Kearney.

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**MOTION:** (Viger/Lynde) To reappoint Mr. Dave Hennessey to the Zoning Board of Adjustment.

**VOTE:** (3-2-0) The motion carried. Mr. Cote and Mr. Bergeron voted no.

**MOTION:** (Cote/Bergeron) To appoint Mr. Joseph Passamonte to the Zoning Board of Adjustment.

**VOTE:** (4-1-0) The motion carried. Mr. Lynde voted no.

Mr. Lynde stated that Mr. Kearney had done a wonderful job on the Zoning Board.

It was noted that there were four applicants with three positions open for the Conservation Commission. The four applicants were Mr. Don Paquin, Ms. Louise Delahanty, Mr. Paul Gagnon, and Ms. Karen McKay.

**MOTION:** (Haverty/Cote) To reappoint Mr. Paul Gagnon to the Conservation Commission.

**VOTE:** (5-0-0) The motion carried.

**MOTION:** (Viger/Cote) To appoint Ms. Karen McKay to the Conservation Commission.

**VOTE:** (5-0-0) The motion carried.

**MOTION:** (Lynde/Viger) To appoint Ms. Louise Delahanty to the Conservation Commission.

**VOTE:** (5-0-0) The motion carried.

It was noted that there were two positions open for the Forestry Committee with many applicants. The applicants were Mr. Nick Spanos, Mr. Ray Brunelle Jr., Ms. Christine Gallaher, Mr. Robert Lamoureux, Ms. Mary Hathaway, Ms. Deb Waters, and Mr. Don Paquin.

**MOTION:** (Bergeron/Viger) To appoint Mr. Bob Lamoureux to the Forestry Committee.

**VOTE:** (4-1-0) The motion carried. Mr. Haverty voted no.

**MOTION:** (Lynde) To reappoint Ms. Deb Waters to the Forestry Committee.

No one seconded this motion, so the motion failed.

**MOTION:** (Cote/Bergeron) To appoint Ms. Mary Hathaway to the Forestry Committee.

**VOTE:** (4-0-1) The motion carried. Mr. Lynde abstained.

205  
206 Mr. Cote stated that he was a firm believer of term limits and that it is good to rotate people through Boards  
207 and Committees. He asserted that he had nothing against Ms. Waters and thought that she could continue  
208 to volunteer, but new people should be brought in. He believed that not rotating people weakens the Town.  
209 Mr. Viger agreed with Mr. Cote's sentiment but acknowledged the institutional knowledge that can be  
210 gained from some of the people who have sat on these Boards for a long time.

211  
212 Mr. Lynde reminded that there are still five positions open on the subcommittee for the Forestry Committee.  
213

214

215 **TOWN ADMINISTRATOR / SELECTMEN REPORTS**

216  
217 Mr. McCarthy had nothing to report.

218  
219 **MOTION:** (Cote/Haverty) To not authorize Town Administrator McCarthy to sign the Revision  
220

221 **VOTE:** (5-0-0) The motion carried.  
222

223 Mr. Cote informed that there would be a meeting on Thursday night for the Agricultural Commission  
224 regarding the farmer's market at the Congregational Church. He noted that they are looking for sponsors  
225 for the market, and if anyone wanted to be a vendor that there is a vendor application. He noted that they  
226 also talked about doing a community garden at the church.  
227

228 Mr. Cote stated that the Planning Board discussed creating a subcommittee to look at creating a Zoning  
229 Ordinance for workforce housing. He noted that they also discussed updating the Town's Land Use  
230 Regulations to match the terminology used in the new open-space subdivision, which replaced the old  
231 conservation subdivision.  
232

233 Mr. Viger had nothing to report.  
234

235 Mr. Lynde stated that he would like to see the Town adopt an ordinance based upon the NH extension  
236 service to set the ground rules to maintain livestock and properly dispose of animal waste. He thought it  
237 would be a good idea to get the Agricultural Commission involved to see what they think the proper  
238 verbiage would be, and then they could provide enforcement on it. Mr. Haverty asked Mr. Cote to bring  
239 this to the Agricultural Commission.  
240

241 Mr. Bergeron asked Mr. McCarthy to explain what the light on Bridge Street and Old Gage Hill was. Mr.  
242 McCarthy explained that in 2017 the Town was a recipient of a grant from the State for a new traffic device  
243 for this intersection. He noted that Pelham was only one of three towns in the State to receive this. He  
244 recognized that there was a danger factor there, as there was limited to no sight of approaching traffic which  
245 led to many accidents. This new traffic device will alert approaching traffic when cars are entering the  
246 intersection to encourage them to slow down to avoid collisions. He explained that they are laying the  
247 electrical in all three towns first and then going back to install the devices. He stated that he hopes to see it  
248 complete in the next month or so.  
249

250 Mr. Viger had nothing to report.  
251

252 Mr. Haverty informed that the Budget Committee scheduled their organizational meeting for the upcoming  
253 budgeting season for April 22, 2021, at 7:00 pm at Sherburne Hall.  
254

255 Mr. Haverty also informed of a letter from the Library Trustees that asked for the Board's approval of two  
256 alternates to their Board for one-year terms. He then read the letter aloud. They recommended Ms. Jennifer  
257 Maslanek, who just completed a three-year term and Ms. Becky Hopkinson as alternates. Mr. Lynde stated  
258 that it sounded good to him. Mr. Viger asked if the Board of Selectmen were going to take responsibility  
259 for appointing them, then he would like to have volunteer applications on file. Mr. Haverty asked Mr.  
260 McCarthy to reach out to the Library Trustees to have them fill out volunteer applications.

261  
262 **MOTION:** (Viger/Cote) To appoint Ms. Jennifer Maslanek and Ms. Becky Hopkinson as alternates  
263 for the Library Trustees pending their volunteer applications.

264  
265 **VOTE:** (5-0-0) The motion carried.

266  
267  
268 **REQUEST FOR NON-PUBLIC SESSION**

269  
270 **MOTION:** (Cote/Lynde) Request for a non-public session per RSA 91-A:3, II, a (personnel).

271  
272 **VOTE:** (5-0-0) The motion carried.

273  
274 It was noted that when the Board returned, after the non-public session, the Board would not take any other  
275 action publicly, except to possibly seal the minutes of the non-public session and to adjourn the meeting.  
276 The Board entered a non-public session at approximately 7:22 pm.

277  
278 **MOTION:** (Cote/Lynde) To leave the non-public session.

279  
280 **VOTE:** (5-0-0) The motion carried.

281  
282 The Board returned to public session at approximately 7:30 pm.

283  
284 **MOTION:** (Cote/Lynde) To indefinitely seal the minutes of the non-public session.

285  
286 **VOTE:** (5-0-0) The motion carried.

287  
288 **ADJOURNMENT**

289  
290 The meeting was adjourned at approximately 7:36 pm.

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Respectfully submitted,  
Jordyn M. Isabelle  
Recording Secretary