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**NOT APPROVED/DRAFT**

**TOWN OF PELHAM  
STORMWATER STAKEHOLDER GROUP  
MEETING MINUTES  
August 18, 2021**

Chairwoman Dena Hoffman called the meeting to order at approximately 7:00 pm. She then called the roll.

**PRESENT ROLL CALL:**

Dena Hoffman – present  
John Walter– present  
Jim Hoffman – present  
Rhonda Martin - present  
Jonathan Meunier – present  
Jennifer Castles - present

**MEETING MINUTES**

**April 21, 2021**

Ms. Hoffman asked to approve the April 21, 2021, meeting minutes. No one had any edits for the minutes. Ms. Hoffman asked for a consensus for approving the minutes. The minutes were approved by the members in attendance.

**OLD BUSINESS**

Ms. Hoffman spoke of the June 5 Cleanup Day at Veteran’s Memorial Park. It was a very successful event. There were over 20 volunteers. They cleaned up vegetation, cleaned up the beach, cleaned up trash, and planted flowers and bushes at the main lodge where the camp is.

Permit year three for the MS4 ended on June 30, 2021. That covered from July 1, 2020, to June 30 of 2021. Documents were prepared and ready and were uploaded to the website and filed on time. Next deadline with the EPA is the annual report. Will discuss this more later.

**NEW BUSINESS**

**ITEM #1**

**Household Hazardous Waste Day**

Ms. Hoffman talked about Household Hazardous Waste Day, which will be August 28, 2021. It will be from 8AM to noon. She spoke with Deb at DES and talked about making this an educational event as well as a participation event. Ms. Hoffman reached out to the Town of Exeter where they put out educational posters at their event. Ms. Hoffman used their posters as examples for designing her own. Five posters were created. An aerial photo was shown representing the queue line for Hazardous waste day. Ms. Hoffman then showed each poster on the screen to the group and asked the group for any comments or ideas for them. The first poster is in promotion of proper yard waste management, based off of NHDES materials. It talks about how to help your lawn and has a link to learn how to compost. It also discusses the potential of what can happen if you dump waste near water bodies. The second poster talks about septic system maintenance and is based off of NHDES materials and EPA materials. This discusses the

52 importance of maintaining and protecting septic systems and there is a link at the bottom for NH septic tips.  
 53 The third poster talks about a DIY compost bin, this was also released on Facebook back in December and  
 54 received a lot of positive reactions from residents in the past. The fourth poster talks about DIY three  
 55 ingredient weed killer with all natural ingredients. This includes a QR code on the bottom of the poster.  
 56 The fifth poster talks about cleaning up after your dogs. Material from ‘The Every Drop’ campaign (NH  
 57 based campaign) was used. Also includes a QR code and takes you to the pledge for scooping the poop for  
 58 NH. Ms. Hoffman found out through the NH Lower Merrimack Valley Stormwater coalition that Pelham  
 59 had the most pledges for Southern NH for scooping the poop. She sent a flyer out with all the dog license  
 60 forms, so this most likely helped with Pelham being first for pledges beating out Nashua and Manchester.  
 61 Mr. Jim Hoffman was very glad to see number four, because he said this is a real problem at the Highway  
 62 department when they are cleaning the drains. Ms. Martin asked about the yard waste, she was wondering  
 63 where it says to dispose of it. She does not want people to think they can bring it to the brush at the transfer  
 64 station. The poster says to leave it on the lawn or to compost it. Ms. Martin says the town does not take it  
 65 at the transfer station at all. Ms. Hoffman will edit it to clarify that it cannot be taken to the transfer station.  
 66 Ms. Hoffman will edit the yard waste one, noting “Do not bring yard waste to the Pelham Transfer Station”.  
 67 Ms. Martin said the people can call the transfer station first and ask prior to bringing anything.  
 68

69 **ITEM #2 Pond Association’s Welcome Kit**

70  
 71 Spearheaded by Wendy, but she is not here tonight. Will be preparing educational flyers with information  
 72 for people on the ponds in town. Nobody in the group had any comments.  
 73

74 NOTE: The name Wendy was used in error and the correct person’s name for this item is Leanne Withrow.  
 75 The Chair noted this to the recording secretary after the meeting was over.  
 76

77 **ITEM #3**  
 78 **Beautify Muldoon Park Day**

79  
 80 Ms. Hoffman stated she met with Brian Johnson and decided Muldoon would be the next place to host a  
 81 cleanup event. Muldoon has a wide variety of trails and is very popular with dog walkers. They plan to do  
 82 some vegetation clean up, some painting, raking of leaves on walking paths and in the center. She will be  
 83 releasing a flyer advertising this by the end of this week or next week. This flyer will have a link on it to  
 84 sign up through Sign Up Genius. Will send out to stakeholder group and the Parks and Recreation to post  
 85 and can advertise with the electronic sign through the Fire Department. She will reach out to all the  
 86 volunteers that came out in June to follow up and see if they would like to help with this one as well. Ms.  
 87 Martin suggested to reach out to the school for students to obtain community service hours. Ms. Hoffman  
 88 will ask Kathy at Parks and Recreation to reach out to the schools. Asked the group for any ideas on this  
 89 event. No one had anything. Ms. Hoffman thinks it will be a good time to educate people about yard waste  
 90 and other things to do around their houses and neighborhoods. The event will be 9AM to Noon with lunch  
 91 at the end.  
 92

93 **ITEM #4**  
 94 **Year 3 Annual Report**

95  
 96 This describes the past permit year, which was July 1, 2020, through June 30, 2021. The report must be  
 97 filed with the EPA by September 28. They are allowing emails, so Ms. Hoffman can email a PDF with  
 98 attachments to them. This annual report tells them different metrics such as catch basin grit removed and  
 99 how much salt was used during the winter, giving them a summary of the year. The EPA can also see if  
 100 anything was affected due to Covid. It gives us a chance to say what we can do in Year 4. Mr. Hoffman  
 101 asked if the inspections that they are doing now are part of the report. Ms. Hoffman said the highway  
 102 inspections will be on the Year 4 report and is only including up until June 30 of 2021.

103 Ms. Hoffman opened up the floor to the group. Mr. Walter from the Gumpas Pond Association mentioned  
104 that he received notice from NHDES that the dam on Gumpas Pond is now rated as high hazard. They will  
105 have to take a look at what to do about altering the dam in order to meet the DES dam bureau specifications.  
106 They are at the consulting stage now, so that's all he can offer at this time, but believes it will cost some  
107 money. Ms. Hoffman asked if this means changing the structure itself or creating a new one. Mr. Walter  
108 said the bureau of dam safety at NHDES has recalculated the potential flow of water which could be as  
109 high as 250% above what is there presently in the pond. This would involve damaging the dam to allow  
110 more water downstream. They need to meet with consultants to move forward.

111 Ms. Hoffman said some people not at the meeting wanted some items shared. Rich Lannan is getting info  
112 about Long Pond and will have a call with Ms. Hoffman in the future. Will keep the group updated. Paul  
113 Dadak received a mailing from the Hampstead Area Water Services about proper chemical uses and  
114 community wells and he said that this was due to the over 55 community that is off of Sherburne Road.  
115 Anyone in that radius received a mailing pertaining to this and the impact of having a community well.

116  
117 Next meeting will be January 26, 2022.

118  
119 MOTION: (Ms. Martin/Mr. Hoffman) To adjourn meeting.  
120 Everyone consented to adjourn.

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122 The meeting was adjourned at approximately 7:35 pm.

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Respectfully submitted,  
Jennifer Castles  
Recording Secretary