

**Trustee of the Trust Funds**  
**Thursday, 22 March, 2018**  
**Police Community Room**  
**Meeting Minutes**  
**Approved May 25, 2018**

**Attendance:**

- ***Trustees of the Trust Funds:***
  - Cindy Ronning, Chair; Demetra Bergeron, Secretary; and Ed Gleason, Bookkeeper

**Meeting Summary:**

***New Business:***

- **Minutes Review:**
  - All trustees approve the meeting minutes of February 2, 2018.
- **Deposit:**
  - The trustees reviewed the deposit of \$7,512.00 from the Town of Pelham into the Cemetery General Maintenance ETF.
- **Letter from DOJ:**
  - Trustees Cindy Ronning and Demetra Bergeron reviewed the letter received from the DOJ. Chair Cindy Ronning will draft a response letter as discussed regarding the Laseigne-Case Memorial Scholarship Fund.
- **Warrant Articles:**
  - The trustees reviewed the recently approved warrant article to closeout certain ETF accounts.
- **Transition of Bookkeeper Responsibilities:**
  - Trustee Ed Gleason reviewed all the bookkeeping materials and all pertinent information regarding deadlines and upcoming audits. The bookkeeping responsibilities have been transferred to Trustees Cindy Ronning and Demetra Bergeron.

**Meeting Adjourned:**

The meeting adjourned at 6:30PM.

Respectfully Submitted,

Demetra Bergeron  
Trustee/Secretary