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APPROVED
BOARD OF SELECTMEN – MEETING MINUTES
August 10, 2021

CALL TO ORDER – Chairman Haverty called the meeting to order at approximately 6:30 pm.

PRESENT: Robert Haverty, Jaie Bergeron, Kevin Cote, Hale Lynde, Douglas Viger, Town Administrator Brian McCarthy, Deb Padykula Finance Director

PLEDGE OF ALLEGIANCE

Chairman Haverty asked Mr. Cote to lead the Pledge of Allegiance.

MINUTES REVIEW:

August 3, 2021

MOTION: (Cote/Bergeron) To approve the August 3, 2021 meeting minutes as amended.

VOTE: (4,0,1) Mr. Lynde abstained. The motion carried.

OPEN FORUM:

As no one came forward, Chairman Haverty closed open forum.

APPOINTMENTS:

2021 BOS Budget Review

Capital Improvements Plan Committee – (Jen Beauregard, interim planning director, Sam Thomas, chairman of the CIP and member of the planning board, Jim Bergeron, member of the CIP and member of the planning board presenting.)

Mr. Thomas stated the committee has had three meetings over the month of July. The committee members were Bob Sherman, budget committee, Jim Bergeron, planning department, Danielle Masse-Quinn, planning department, Hal Lynde, board of selectman, Jen Beauregard, interim planning director, and Mr. Thomas. Mr. Thomas noted the board should have a spreadsheet and a report from NRPC, that was under contract from the planning department. Mr. Thomas said that in late May/early June, they sent each department a request for what they felt was a requirement under the Capital Improvement Plan, which is capital more than 75,000 over a 7-year period. He explained the spreadsheet showed all the different departments and that new projects were back coded with light green. Carry over items were any items not in light green. Each line shows the department, the project and the priority ranking for the project.

New items under the administrative journal were the COVID-19 remediation project. This project looks to put air conditioning in the town hall and the police station. This is against a \$1.3 million APR funding that they would get from COVID. Mr. McCarthy updated that the town's application was accepted and approved and they have received their first payment, about \$745,000. The town is waiting for the remaining balance to arrive and then the project can be scheduled for completion. Mr. Thomas noted that this project

51 was dependent on that funding and as Mr. McCarthy had stated, the first payment has been received and
52 they are waiting for the second payment.

53
54 The other item under administrative is the planning department renovation, which is for putting on a second
55 floor and renovating the planning department. Mr. Thomas noted that number was given to the committee
56 by Mr. McCarthy. The two administrative items were classified as necessary and for implementation in
57 2022.

58
59 The police department has two items. One is remodeling and expansion of the facility to include locker
60 room, the evidence room, and gymnasium. The number from Chief Roark was \$82,628 in 2022. The
61 second item was the radio infrastructure, which ties back with the fire department. The number of \$300,000
62 was an estimate, not a firm number. This is to improve the radio communication's structure within the
63 police department. Mr. Thomas reiterated they do not have a firm quote on this item and it is an urgent
64 priority.

65
66 The fire department has one item, the replacement of engine #3. This is noted for 2027, as requested by
67 the fire department. The cost of this is \$660,000.

68
69 There are no new items for highway department or transfer station. The items noted are carry over items
70 for last year.

71
72 Under parks, there is Muldoon Park playground renovation. Mr. Thomas believes this was built in 1997.
73 He noted the details for all projects are in the packet the board received. This project is to do an
74 improvement in the playground in terms of equipment and infrastructure, more in the equipment.

75
76 There are no new items for the library. The item noted was a carryover from last year.

77
78 There are no new items under cemetery or senior center.

79
80 The school items are all carry over items with some refinement. The most important item is the PES in
81 terms of air conditioning of the second floor. This is listed as \$895,000, of which \$810.00 will come from
82 the APR funding. The actual funds from the town are \$85,992. Air conditioning of the first floor and
83 gymnasium are listed for 2024. The asphalt items for the parking lot, which will also take care of drainage,
84 are out for 2024, 2025.

85
86 Mr. Thomas stated these are recommendations from the CIP and they will go in front of the budget
87 committee in September for them to decide what should be put into the actual budget.

88
89 Mr. Viger asked Mr. Thomas to explain the necessary reason for CIP plan. Mr. Thomas said this is required
90 under RSA 674:5-8. These projects are recommendations and the budget committee decides what should
91 be put into the budget. Mr. Thomas said they have done their homework working with each department,
92 but it is up to the budget committee. Mr. Viger said his understanding is that it is important for the town to
93 have a CIP plan so they can have impact fees and that type of thing moving forward and have more
94 flexibility with building and collecting fees. Mr. Thomas said he was unsure of the impact fees, but he did
95 not believe it was part of this. These items are capital projects that each department feels they are going to
96 be able to do. He believes impact fees are in the report. He reiterated that this goes in front of the budget
97 committee with the reasons why and the backup from the NRPC report so they budget committee can make
98 their decision. Mr. Viger wanted to emphasize the importance of the document and noted it has been
99 followed pretty closely, at least in the last couple of years.

100

101 Mr. Cote asked if anyone from the schools participated in the CIP this year. Ms. Beauregard said no one
102 from the schools were in the meetings but they had communicated quite a bit with Deb Mahoney, school
103 business administrator.

104
105 Chairman Haverty said that having sat on the board, and even for a number of years before that, the animal
106 shelter continues to elude the projects. He believes it has been necessary for a number of years but needing
107 research. He questioned how to advance that project and what research is needed. Mr. Thomas believed
108 the quote they have listed was the same as last year and the year before. He said the police department
109 needs to come forward with an updated quote. Chairman Haverty confirmed the committee is saying it is
110 needed but needs an updated quote. Mr. McCarthy said he has worked with Chief Roark with this and they
111 are working on getting a design. He said they have a preliminary design and they should have something
112 in the not too distance future.

113
114 Mr. Thomas asked if the board had to vote so the committee could take it to the budget committee.
115 Chairman Haverty said they do not need to vote. It is just a consensus. It is the CIP committee's plan.

116
117 **Planning Department – (Jen Beauregard, interim planning director presenting)**

118
119 Ms. Beauregard noted this was her first time presenting this. Chairman Haverty asked her to just walk
120 through any changes, up or down, and why, walk through anything contractually required in salaries and
121 do a high-level overview of the changes.

122
123 Ms. Beauregard noted that basically all changes to salaries were contractual. The department removed the
124 part time building inspector positions because the voters approved a full-time building inspector position
125 last year. The electrical inspector has been adjusted to a 20-hour position, instead of a stipend position as
126 in the last budget.

127
128 Supplies was basically kept the same. A few prices changes based on actual costs.

129
130 Chairman Haverty noted there was \$1,000 more on postage. Ms. Beauregard noted that postage has gone
131 up. Paper packets are still sent out to the planning board and zoning board, which get costly. She said they
132 have done a lot of mailings to the public with COVID and she's not sure if that will continue if COVID
133 spikes again or people become more uncomfortable coming into the building. Ms. Beauregard expects that
134 implanting tablets with the boards, as has been discussed, that postage would go down for next year.

135
136 Telephones stayed pretty much the same. The code compliance officer's went up a little bit due to his
137 control. The rest of the cell phones and phone costs are the same. Chairman Haverty questioned whether
138 it was a stipend paid to the code enforcement officer. Ms. Beauregard and Mr. McCarthy said it was. Ms.
139 Beauregard said he gets paid once a year for his cell phone.

140
141 There are no changes to repairs, projects and rentals.

142
143 Under expenses, NRPC went up slightly. Their membership cost went up a little bit.

144
145 The mileage on the planning department position was changed. Ms. Beauregard believed it was a little
146 high, so it has been brought down.

147
148 Under specials, there was a change in advertising for zoning. A change in the statutes no longer requires
149 the town to post them in the newspaper, which was a good amount of money per year. Ms. Beauregard
150 explained that now, as long as they are published on the municipality's website, they do not have to put in
151 the newspaper, so this item was removed.

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The MS4 has stayed the same. Their research showed that this amount of money should still work.

The planning department has one wish list item. The planning board has asked to include a \$10,000 in the planning department budget for a discretionary legal budget. Chairman Haverty asked if it was included in the budget. Mr. McCarthy noted it was on the wish list and not on the budget.

Chairman Haverty noted the 2021 budget was \$535,641 and the 2022 request is \$638, 987, an increase of \$103,346.

Ms. Beauregard added that they have the master plan update. They had \$5,000 last year for the master plan. The master plan hadn't been done in about 19 years. The statute recommends it be redone every 5 to 10 years so the planning board had voted to contract a company to come do a total redo. They narrowed this down to a company called Resilience and the number is the company's estimate. Mr. McCarthy confirmed that it is recommended to be done every 5 to 10 years and it hadn't been done in 19 years, which Ms. Beauregard confirmed. She said she believed they attempted to do some updates a few years ago but it wasn't voted into the budget.

Mr. Cote stated the \$10,000 for legal should be in the budget. Chairman Haverty said it was a wish list item right now, not included in the budget, and the board would decide whether or not to include it. Mr. Viger noted that if the board decides to put that in, he believes it should be in the legal budget, not planning budget, for accounting purposes. Chairman Haverty confirmed with Ms. Beauregard that it was currently a wish list item so if the board decided to put it in, then the requested budget would increase to \$648,987. Ms. Beauregard confirmed

Mr. Cote noted that being the planning board representative, the planning board asked the planning director to include \$10,000 into the budget. He questioned why it was a wish list item. Chairman Haverty explained that because it hadn't been in the budget before, so it falls under wish list items, it is a new addition. Chairman Haverty agreed with Mr. Viger's point, it should fall under the legal line. He noted that they are only listening to the budget requestion tonight and will be voting at a later date on whether to include it.

Police Department – (Chief Roark, Captain Perriello, Celia Lingley, office manager, and Captain Steven Toom presenting)

Chairman Haverty stated that as with other departments, Chief Roark does not have to go through each and every line, but just walk the board through contractual increases for salaries, things that have increased or decreased and then the board can address anything that jumps out at them.

Chief Roark noted this year's budget was fairly straight forward.

The supplies line needed to be amended to subtract \$2,214. Chief Roark noted that the taser program had a decrease. The bids came in lower than what was expected. Mr. McCarthy confirmed where to change it in the budget and made the change. The supplies lines, besides this item, had a small increase, typically inflation and pricing related.

The salary increases were contractual obligations, an increase of \$154,526.

The telephones had an \$800 increase. This was due to the changing of some phones to smart phones. The telephone budget includes the MDTs in the cruisers, the remote laptops and phones. Chief Roark noted they have a lot of cellular based technologies.

203
204 The place keeper is done by the town administrator for the gas.
205
206 There is an increase in the cost of tires. Chief Roark noted they are petroleum based and go up in price.
207
208 Repairs and projects have an increase of \$6,000. The main increases are an increase in the IMC support
209 contract for the MDT licensing. Chief Roark explained IMC is the Information Management Corporation,
210 which controls all of the records management and dispatch. He said there is almost nothing they can do
211 when increases on that are thrown at them. There is an increase in computer repairs, some of which is for
212 the new Segis compliance gateway. Chief Roark noted Brian Demers has been walking them through
213 security increases.
214
215 Rentals are the same.
216
217 Equipment technology plan is down \$90,000. Chief Roark explained those were the wish list items included
218 in last year's budget.
219
220 Expenses were up \$1400. The main expense increase is the department in now part of the Police One
221 Learning Portal for training. Mandated training will now be able to be taken online and online records will
222 be kept on who has completed the training. Chief Roark explained this was partially an extension of the
223 COVID training where they weren't able to go places or bring people in. He noted Captain Perriello has
224 done a good job getting the department on board with this Police One online training and a lot of training
225 that used to have to be done outside can be done remotely now.
226
227 Mr. Cote questioned how the body camera program was working out. Chief Roark said it has been bug
228 free technologically so far. He noted the department had dash cameras with audio for a long time, so he
229 believed the transition for the officers wasn't as difficult as departments that weren't used to having those
230 types of recordings. He stated that amount of video was voluminous. He noted that if you have a two- or
231 three-person response to a case that all that vide is discoverable and reviewable. The program has been
232 overwhelmingly positive so far.
233
234 The police department had three wish list items, not particularly in the order of need or want.
235
236 The number one request is for a new patrolman. Chief Roark explained the last year or two have been
237 difficult for policing. He noted they have to make sure they have proper supervision to control the societal
238 issues. He stated the department has three patrol sergeants and one controls each shift. Through staffing,
239 military leave, earned time, etc., that most shifts have 3 officers, at good times. Several times a week, shifts
240 have 4 officers and some shifts only have 2 officers. Chief Roark noted that sometimes this is a sergeant
241 and a patrolman and the sergeant is taking calls. If the sergeant gets wrapped up in an accident or arrest,
242 he is not supervising. The department is trying to have 3 cars around the clock, but it sometimes drops
243 down to 2. Chief Roark explained that in a hands-on, use of force situation, 2 officers is not ideal because
244 if it is going the wrong way, the second officer intervenes but there is no officer to take over the scene. He
245 said for some of the more hectic calls, 2 officers, even 3 officers is the shortest they can go. Chief Roark
246 said adding another officer would bolster the force, allow better manpower for those situations and allow
247 for better supervision. Chief Roark said he is cognizant of the fact that everyone has a wish list and he
248 understands that. He said anyone can notice the traffic increase, which is not just COVID related. He
249 explained that with the Tuscan project in Salem and the planned Amazon warehouse in Hudson that the
250 town is going to have more traffic problems. Accidents and motor vehicle related arrests are up. Inbound
251 Sherburne Road traffic seems to get worse by the week and will only increase with the Amazon project in
252 Hudson. Chief Roark noted there is a higher volume of traffic and it makes it difficult to get across town,
253 especially when they have a 2 or 3 officer map and this delays responses. He explained the old FBI

254 standards recommended department in the northeast have 1.9 officers (2) per 1,000 people. The department
255 should have 28 police officers based on this. They are currently at 23.

256
257 The second wish list item is AFIS finger printing system (Automatic Fingerprint Information System). This
258 system records digital fingerprints. The department doesn't just fingerprint for arrests but also for job
259 clearance and other civil matters. Their old digit fingerprint machine was not tied into the system but has
260 failed and the company is no longer in business. For the last year or so, the department has been doing old
261 fashion, inked fingerprints. A new AFIS machine would do digital prints and submit them digitally. The
262 department would get immediate notification for things like warrants, etc. It would also reject smudged or
263 failed fingerprints. With inked fingerprints, they sometimes get returned from the FBI or Concord for being
264 smudged or defective. In cases like this, they don't have the fingerprinting record because they don't have
265 the person back again. The system cost is \$17,625, a digital system to be linked into the national database.

266
267 The third wish list item is BolaWraps. All departments are looking for ways to avoid hands on uses of
268 forces. With hands on uses of force, police officers get hurt, citizens get hurt. They are emotional
269 experiences. Police departments are looking for ways, not just de-escalation and training, to avoid physical
270 strikes and things of that nature. Chief Roark had Mr. Greenwood show a video explaining these
271 BolaWraps. Chief Roark said the department had demonstrations and training by representatives from the
272 company. They are lasso like. He said they are an impressive technology. The department is trying to
273 expand their defensive tactics training, trying to get into more Jujitsu based. Nationwide, departments are
274 trying to find ways to avoid hands on uses of force. They are asking for 4 Bola "guns," one for each sergeant
275 to begin with.

276
277 Mr. Viger asked if the cost were complete or per use, whether or not cartridges had to be reloaded. Chief
278 Roark explained new cartridges were required after each use. The request amount includes extra cartridges.
279 Chief Roark explained they would get into this the same way they started with tasers. They would get a
280 few, see if they are effective and then start to build the program from there.

281
282 The last wish list item is a new police motorcycle. The current motorcycle is a 2009. They have been using
283 it more often because they have more officers certified in it. Chief Roark explained motorcycles are great
284 for traffic enforcement, engagement and get people talking to and interacting with the police officers. The
285 current motorcycle is at the end of its lifespan. They are looking to purchase a new one. They could
286 purchase one for \$21,000 or lease it the way they do the 2009. The new motorcycle would have more safety
287 features. If the department doesn't get a new one this year, they will probably come back for it next year.
288 Chief Roark explained they had discussed potentially adding it into a fleet lease since this is a fleet lease
289 year.

290
291 Mr. Viger stated he believed the finger printing system is top priority. In his opinion, having ink prints is
292 embarrassing. He feels if there's an excess in this year's budget that this should be taken care of
293 immediately if possible. He also suggests the BolaWraps if the rest of the board feels that's important.
294 Chairman Haverly noted those votes would be taken at the next meeting, but Mr. Viger's points were well
295 taken.

296
297 Mr. Lynde assumed this requested budget didn't include retirement and health costs. Chief Roark said it
298 does not include those costs. He explained it included uniforms and equipment and things like that but the
299 not the town benefits.

300
301 Chairman Haverly confirmed that the new patrolman request was not a replacement but a new officer
302 because we've been down on staff and are trying to bolster the staff. Chief Roark confirmed it was a new
303 officer. Chairman Haverly asked where the placement in the continuum of force fell for the BolaWraps'
304 technology would be compared to things like the taser. He also wondered how the department felt about

305 being one of the first departments to try this device. Chief Roark said he believed there are some
306 departments in New Hampshire and Massachusetts that are already using them. Chief Roark said his
307 concern for his officers having to grab subjects while their arms are up exceeds that of trying to at least
308 wrap them up. Chief Roark said they were supplements to taser. He explained that tasers are not ideal,
309 particularly in areas like New England because once people start wearing coats their effectiveness drops
310 drastically. He explained that when officers fire tasers they're not sure if they are going to have an effect
311 or not. It's not an automatic. He believes the BolaWraps would be used as soon as there is passive or
312 aggressive noncompliance and the intention is to take the person into custody. He feels they would fall
313 somewhere above verbal and soft hand control but below pepper spray, taser and baton.

314
315 Mr. Cote remarked that he wasn't sure if the officers would actually be carrying the BolaWraps, as they do
316 a taser, but he could see where they would be helpful in a foot pursuit and being able to aim at their legs.
317 Chief Roark said this is correct and there are some YouTube videos that show that. Used in that type of
318 situation the suspect either falls down or has to stop walking or running because their legs are wrapped up.

319
320 Mr. Bergeron explained that he has been tased by the Pelham Police Department voluntarily, for training
321 and it is extremely painful. He likes the idea of the BolaWraps for the mental health aspect of it. He said
322 this is more painless and could get someone under control without injuring them. Chief Roark said there is
323 a psychological component of it.

324
325 Mr. Lynde questioned the accuracy level. Captain Perriello said it was excellent. Chief Roark said it uses
326 a laser guide for placement. Captain Perriello said on a hard surface, they can be bounced off the ground
327 two feet in front of the person and it will still bounce up and get their legs. She explained that she tried this
328 during the demonstration and it was very effective.

329
330 Chairman Haverty asked how the department has been dealing with the market shortage in things like
331 ammunition and firearms. Chair Roark said that their recent rifle qualifications were abbreviated compared
332 to in the past. They are having more dry type firing practices. Live drills have been abbreviated. The
333 department has made efforts to secure more ammunition and it is hard to come by.

334
335 Mr. McCarthy noted that having had an inside perspective and now being on the outside that the town has
336 dealt with the shortage for years. They never seem to have enough people. In 2005, they had 2 officers per
337 shift. Mr. McCarthy's thought is they should be adding 2 officers to the department. They are dealing with
338 many societal issues and a lot more unsettlement. Chief Roark said that to Mr. McCarthy's point, previous
339 1-officer response calls, such as loud noise complaints and things of that nature, now are met with resistance
340 and require a second officer. He explained almost every call requires a 2-officer response, not just for who
341 they are dealing with for the call but also the crowd response. The second person is needed as a cover
342 officer due to people crowding and recording. He noted the officers don't care about the recording, but it
343 starts to impact and escalate the scene. Chief Roark said it is hard for him to describe the difference in call
344 volumes and expectations of this officers for the 25 years he has been here. He explained that a DWI arrest
345 takes the officer off the street for half of their shift due to the reports they have to write and the detail they
346 have to include because they are consistently challenged. They officers are not able to do the traffic
347 enforcement that they need to be doing when they are working on reports. He explained that it is
348 discouraging to see a 2-officer map show up. Mr. McCarthy noted that the reality is that every agency, not
349 just Pelham's, is one traffic stop or one call away from making the national news and this is a tremendous
350 amount of stress for these officers and departments to be dealing with. Mr. McCarthy noted they have
351 talked about this in the past and been to seminars and the department has always been behind and struggled
352 with the 2-car and 3-car map to cover shifts.

353
354 Mr. Lynde asked how many officers the department really needs, what the goal would be so the board could
355 see if they could set up a multi-year plan to get them there. Chief Roark said in a perfect world, 3 additional

356 officers, an unbelievable gain would be 2. He said they would definitely take 1. He said he was trying to
357 balance to cost to the town and 2 officers would get them through the foreseeable future. Captain Perriello
358 said in order to make a 4-car map around the clock, they would need 3 additional officers.
359

360 Chief Roark explained that next year is the 3-year fleet lease year. They skipped this past year because
361 upon evaluation of the fleet at the end of 2019, they felt they could get through the year with the mileage
362 that they had. The department overexpanded their maintenance budget, but they had expected that. The
363 big maintenance items were failing water pumps and they were expensive repairs. They are now requesting
364 the 3-year lease starting next year, after skipping this year. He explained that they saw increases in
365 maintenance expenses after taking that year off and they may exceed this year maintenance budget, but
366 they have planned for it.
367

368 Mr. Viger asked how many years they would expect the lease to be if they put a new motorcycle into a lease
369 program. Chief Roark said a motorcycle's lifespan is 10 years. They have previously done 5-year leases
370 through Harley Davidson and that program is still offered. He explained that if the board was interested,
371 he would add the \$20,000 into debt services and spread it out over the three years. He said the rate through
372 municipal leasing companies is about half to two thirds of the Harley Davidson factory leases. Mr. Viger
373 said he didn't know if they were limited to the amount of time they could lease. Chief Roark said in his
374 experience he has seen 3-, 5- and 2-year leases offered. The motorcycle would not be turned in at the end
375 of the lease. The department will keep it another 10 years.
376

377

378 **Debt Services, Interest — (Mr. McCarthy presenting)**

379

380 The 2021 budget was \$65,982 and the 2022 request is \$41,767, a decrease of \$24, 215.
381

382 Mr. McCarthy noted the decreases. The fire department car's last payment was in 2020. The police cars
383 are off the list. The municipal building bond will be paid off in 2022. The conservation bond will be paid
384 off in 2023. The fire rescue pumper and the Ford Focus will be paid off in 2023. The golf course note will
385 be paid off in 2016. The highway backhoe was paid off this year. The fire department replacement car and
386 radios were paid off. The police car lease will begin again in 2022. The boiler replacement program will
387 be paid off in 2028.
388

389 Mr. Viger questioned whether there should be a number if they were reentering into a police car lease for
390 2022. Mr. McCarthy said they will talk about that in principal. Ms. Padykula reminded Mr. McCarthy that
391 the first year of the lease will be interest free, like the last lease.
392

393 Chairman Haverty said Mr. McCarthy had indicated that the 2021 budget was \$65,982 and the 2022 request
394 was \$46,767. Chairman Haverty said the interest on tax anticipation is another \$5,000 so the bottom-line
395 number should be \$70,982 for 2021. Mr. McCarthy confirmed that was correct and hadn't carried over.
396

397

398 **Debt Services, Principal — (Mr. McCarthy presenting)**

399

400 The 2021 operating budget was \$546,042 and the 2022 request is \$640,985 an increase of \$99,453. He
401 indicted the increase can be seen on the sheet.
402

403

404

404 **Town Buildings — (Mr. McCarthy presenting)**

405

406 The 2021 operating budget was \$625,337 and the 2022 request is \$994,121, an increase of \$368,784. This
407 increase in salaries is in hours to the maintenance facility position. The supplies are level funded. The
408 electricity number is a placeholder. The contract with the NRPC is up this October and they are in the
409 process of renegotiating a new electric contract. Mr. McCarthy said he should have those numbers by
410 November. Telephone is level funded. Water is level funded. Oil, natural gas and propane are contractual
411 increases. Mr. McCarthy said he made increases to the repair numbers because his research found those
412 numbers had been the same since 2015 and they are going to come close on some of the items this year.

413
414 There are two projects under 2022 projects, updates to the irrigation system for \$10,000 and the planning
415 department renovation project for \$325,000, which is most of the increase in the budget.

416
417 Expenses are level funded except for HVAC maintenance. There was a decrease of \$2500 because a new
418 system was put in at the library.

419
420 The cleaning maintenance went up 2% because the new highway building now has to be cleaned.

421
422 Everything else is level funded.

423
424 Mr. Cote questioned why the planning department renovation isn't a wish list item. Mr. McCarthy
425 explained that he had presented it to the board for the CIP and the board authorized him to put it in his
426 projects budge. Mr. Cote asked which board and Mr. McCarthy said it was this board, the board of
427 selectmen. Mr. Cote questioned the irrigation also. Mr. McCarthy said that was from a conversation a few
428 weeks ago about investing money to update the irrigation system. Chairman Haverty noted that as a board,
429 they could remove that if they wanted to. Mr. Cote said he was just confused as to how some things are
430 wish list items and some are included in the budget. Mr. McCarthy said in this case, it was simple. This
431 was the direction he was given by the board. This board is the only group that can decide what does and
432 doesn't go into a budget. Mr. Cote said he thought the directors and department heads had that authority.
433 Mr. McCarthy explained that was incorrect. The departments can make recommendations. The board of
434 selectmen is the only board that has the authority to put things in or remove things from a budget.

435
436
437 **Selectmen's Budget — (Mr. McCarthy presenting)**

438
439 The 2021 operating budget was \$522,724. The 2022 request is \$598,722, an increase of \$76,018.

440
441 The salaries are contractual increases. The supplies are level funded. The telephone is level funded. The
442 repairs are level funded. Equipment rental is level funded. The accounting software has been moved to the
443 IT technology budge so that is a decrease of \$12,000.

444
445
446 **Treasurer — (Mr. McCarthy presenting)**

447
448 Budget is level funded. The 2021 budget was \$15,249. The 2022 request is \$15,249.

449
450
451 **Trust Funds — (Mr. McCarthy presenting)**

452
453 Mr. Viger questioned whether Mr. Gleason had gone over the trust fund budget when he was there. It was
454 confirmed he had. Mr. McCarthy noted he had added it so that everyone could see the increases for 185.

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457 **DISCUSSION ITEMS**

458
459 There were no discussion items for the meeting.

460
461 **SELECTMEN/TOWN ADMINSTRATOR REPORTS**

462
463 **Mr. McCarthy** reported the recent check from the federal government for \$744,00 and said he would let
464 the board know when the other half was received.

465
466 **Mr. Bergeron** no report.

467
468 **Mr. Viger** no report.

469
470 **Mr. Bergeron** no report.

471
472 **Mr. Lynde** no report.

473
474 **Chairman Haverty** reported that he had spoken with the health officer, Karen McGlynn, today regarding
475 the current COVID numbers. Pelham is holding at about 14 cases. The town is holding steady, lower than
476 a lot of surrounding communities. Vaccination rates for Pelham are about 44% of the population receiving
477 both shots and 49% of the population has received one shot. The town has a gap to close with people
478 getting their second shot. The hope is that people continue getting vaccinated. Chairman Haverty noted
479 that Ms. McGlynn urged continued vigilance and offered words of encouragement that we are doing the
480 right thing. The recommendation is for mask wearing and social distancing.

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482
483 **REQUEST FOR NON-PUBLIC SESSION**

484
485 **MOTION:** (Cote/Lynde) Request for a non-public sessions per RSA 91-A:3, II (A & D)

486
487 **ROLL CALL VOTE:** Mr. Bergeron – yes
488 Mr. Lynde - yes
489 Chairman Haverty - yes
490 Vice Chair Viger – yes
491 Mr. Cote - yes

492
493 (5-0-0) The motion carried.

494
495 It was noted that when the Board returned, after the non-public session, the Board would not take any other
496 action publicly, except to seal the minutes of the non-public session and to adjourn the meeting. The Board
497 entered a non-public session at approximately 7:50 pm.

498
499 **ADJOURNMENT**

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Respectfully submitted,
Jill Atkinson
Recording Secretary