

1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25  
26  
27  
28  
29  
30  
31  
32  
33  
34  
35  
36  
37  
38  
39  
40  
41  
42  
43  
44  
45  
46  
47  
48

**APPROVED**  
**TOWN OF PELHAM**  
**BOARD OF SELECTMEN–MEETING MINUTES**  
**April 18, 2023**

**CALL TO ORDER** – Chairman Cote called the meeting to order at approximately 6:30pm

**PRESENT:** Jaie Bergeron, Heather Corbett, Kevin Cote, Jason Croteau, Charlene Takesian, Town Administrator Joseph Roark

**ABSENT:** None

**PLEDGE OF ALLEGIANCE**

**MEETING MINUTES REVIEW**

April 4, 2023

**MOTION:** (Croteau/Bergeron) To approve the April 4, 2023 meeting minutes as is.

**VOTE:** (5-0-0) The motion carried.

**OPEN FORUM**

No one came forward in open forum.

**APPOINTMENTS**

**David Scott, Bureau of Bridge Design – NHDOT: Update on plans to address Red-List Bridges carrying Main Street over Beaver Brook**

Mr. Scott explained that they are before the Board to discuss the Sergeant Gionet Bridge that carries Main Street over Beaver Brook. Their goal is to provide the Board with an update on the ongoing project, and to get feedback from the Board.

D.J Lazares, NHDOT Bridge Design Engineer, explained that this project is one of three to address the crossings over Beaver Brook. The Willow Street Bridge was a Town project that was addressed and reconstructed in 2019. The Abbott Street Bridge is a Town project that is now being addressed, the current plan being discussed is to provide an overflow structure near the existing bridge. The existing bridge is state owned. Ms. Lazares stated that the purpose of this

49 project is to improve the hydraulic capacity of the crossing to alleviate flooding concerns. They  
50 want to correct the structural deficiencies and deterioration in order to remove the bridge from  
51 the New Hampshire Department of Transportation's Red List. They also want to resolve scour  
52 concerns. Ms. Lazares explained that the need for this project is apparent in the bridge's  
53 deteriorated condition, structural deficiencies, and inadequate hydraulic capacity. She added that  
54 the deck and substructure of one of the bridges is rated as poor condition, the bridge has an FSR  
55 of 28% and the bridge is listed as scour critical. The Town of Pelham also has substantial  
56 concerns regarding downstream and upstream flooding.

57  
58 Ms. Lazares explained that the first bridge on Main Street that goes over Beaver Brook is a  
59 masonry arch IB-C bridge that was originally built in 1837 and rebuilt in 1929. The bridge is  
60 forty-six feet in length. Next to that bridge is the metal pipe culvert bridge. This bridge was built  
61 in 1988 to act as an overflow structure for the main masonry arch bridges. One of the problems  
62 with the bridges is spalling. Spalling is when the concrete starts to come off of the bridge and  
63 expose the rebars, which are the main tension reinforcements. When the rebars become exposed,  
64 they can start to rust. She stated that there are also voids that are starting to appear on the  
65 bridges. Voids happen when masonry rocks crack or are missing from stress not being  
66 distributed properly due to the design of the bridge.

67  
68 Ms. Lazares explained that the main concern of the bridges is the hydraulic capacity. Since 2001,  
69 the water levels in this area have been rising. There are upstream and downstream flooding  
70 concerns. She stated that Main Street is a state-owned road, and St. Patrick's Church is one of  
71 their key abutters. She ensured that they do not currently have any concerns about having to  
72 relocate utilities. They are proposing to replace the current bridge and add a sidewalk connecting  
73 NH 111A all the way to Route 38. She explained this is why the project limits are so extensive.  
74 The key area of this project is the parking lot of St. Patrick's Church, the proposed residential  
75 area, the water treatment locations, the bridge location, the proposed professional park location  
76 and the Route 38 intersection. Ms. Lazares showed the Board the plans of all the proposed  
77 changes to these areas.

78  
79 Ms. Lazares explained that their proposal is to replace the two existing bridges with a single span  
80 steel girder bridge with a concrete deck. This would be around one-hundred feet long, and forty-  
81 one feet wide. There would be two twelve-foot travel lanes with four-foot shoulders. They  
82 anticipate a three-bar steel rail. They also will add a Southside sidewalk. This proposal will  
83 increase the hydraulic capacity and provide wildlife connectivity under the bridge. She added  
84 that they have discussed adding a water treatment swale on St. Patrick's Church's property. Ms.  
85 Lazares explained that with the proposed residential area being built, they can expect to see a lot  
86 more traffic, which is another reason to address the bridge concerns as soon as possible. The last  
87 key area is the parking lot of St. Patrick's Church. Ms. Lazares stated that the current parking lot  
88 has seventy-seven parking spaces, two outlets on Woodbury Avenue, and an open space that  
89 expands onto Main Street. Their proposal would carry the sidewalk over the current open-space  
90 but provide a new entryway for the Church. They also proposed to add an additional entry and  
91 exit on Woodbury Avenue. This would also give the Church one additional parking space.

92  
93 Ms. Lazares discussed the historic areas and wildlife corridors near the bridges, including the  
94 prime wetlands north and south of the bridge. The proposed construction duration would be from  
95 2025-2026. The first construction season will begin in 2025 and include the complete demolition  
96 of the existing bridges. Then, in 2026, the new bridge will be constructed. They have planned out

97 detours for when the bridges are not able to be used. She explained that the current route takes  
98 about one minute, but if they detoured drivers to only state roads it would take drivers about  
99 thirty-three minutes. Because of this, they are asking the Town to allow the detour on Town  
100 roads. The car detour would go over the Abbott Street bridge and take drivers around five  
101 minutes. The truck detour would go over the Willow Street bridge and take drivers about six  
102 minutes. The reason why they are proposing trucks go over the Willow Street bridge instead of  
103 the Abbott Street bridge is due to the Abbott Street bridge being weight-posted for ten tons.

104  
105 Ms. Lazares stated that the construction budget is \$3,500,000.00. They will have a public  
106 information meeting in May of 2023, a public hearing in October of 2023, an advertising date in  
107 June of 2024, will open the bid for the project in July of 2024, and bring the bid before the  
108 Governor and Council in October 2024. They hope to begin the construction in Spring of 2025  
109 and complete the construction by Fall of 2027.

110  
111 Ms. Takesian asked if the stone arch in the current bridge will be maintained or if it will go  
112 away. Ms. Lazares stated that their current proposal is to remove it completely. Mr. Scott added  
113 that they cannot address the upstream hydraulic concerns with the flow restriction from the arch.  
114 Chairman Cote asked if there was any way to retain the historic aspect of the arch. Ms. Lazares  
115 explained that they hope to work with the Town to provide an offsite mitigation tactic to keep the  
116 history alive, but not on the bridge itself. Mr. Croteau asked what this will do with downstream  
117 flow of water. Mr. Scott explained that they have delayed this project several times in  
118 anticipation of the projects the Town is doing, like opening up Willow Street. Mr. Croteau asked  
119 if they were proposing to close the road for two years. Mr. Scott confirmed that this is their  
120 proposal, and they have no other ideas for how to fix the issues besides their current proposal.  
121 Mr. Croteau asked what they would do if the bridge needed to be repaired but there were no  
122 other routes to get to the center of Town. Mr. Scott explained that if they constructed a  
123 temporary bridge in the area, they would have to invade wetlands on the upstream side, or the  
124 parking lot of St. Patrick's Church on the downstream side. Rebecca Martin, NHDOT Plant and  
125 Wildlife Manager, added that if they apply for a wetlands permit they have to avoid and  
126 minimize any impact, and still have to be able to maintain the functions and values of the  
127 wetlands impacted, which would be hard to do in this situation. Mr. Croteau asked if they are  
128 going to repair the current sidewalk in the area, or just start from the VFW and work their way  
129 down adding the new sidewalk. Mr. Scott stated that their proposal will start at the VFW and add  
130 a new sidewalk but asked if there were any issues with the current sidewalk. Mr. Croteau said he  
131 was not sure of any current issues with the sidewalk.

132  
133 Ms. Corbett asked why the proposed detour route goes out and around rather than taking a left up  
134 the road. Ms. Lazares explained that she has been driving around Pelham for a long time in order  
135 to come up with the best detour route, and at the intersection Ms. Corbett is talking about, there  
136 is no left arrow at the light. Town Administrator Roark stated that you can take a left there, but  
137 that the proposed cut through is a dirt road, and is not a real road. He added that it would make  
138 more sense to have drivers take a left turn on to Route 38, which will also save a minute or two  
139 on the detour.

140  
141 Chairman Cote asked when the Town of Pelham requested for the sidewalk to be extended the  
142 entire way. Mr. Scott stated that the conversation took place in the beginning of 2020, and they  
143 discussed the Town's Capital Improvement Plan and the want to add more sidewalks in Town.  
144 Mr. Bergeron added that they asked for sidewalks the last time the NHDOT came before the

145 Board, around two years ago. Chairman Cote noted that in the meeting Mr. Bergeron is referring  
146 to, they discussed adding a sidewalk to the bridge but not anywhere else. Mr. Bergeron stated  
147 that NHDOT said they did not want to only put a sidewalk on the bridge when there was no  
148 sidewalk leading up to it. Mr. Scott explained that the sidewalk on Route 38 has not been the  
149 focus in previous discussions, and that the NH Bureau of Traffic has stated that there needs to be  
150 a reasonable connection to the sidewalk in order to add one on the bridge.

151  
152 Chairman Cote asked what work will need to be done at the intersection of Route 38 in regards  
153 to the bridge. Mr. Scott stated that as you come from the bridge, heading east, they need to bring  
154 the grade up so the new bridge will sit higher in order to improve hydraulics. They taper the  
155 grade back into existing as they get back into NH Route 38. The work on the south side is due to  
156 the installation of the new sidewalk and crosswalk signals. Chairman Cote asked if they were  
157 including Beaver Valley in their plans. Mr. Scott asked what Beaver Valley is. Chairman Cote  
158 explained that there is an entrance to Beaver Valley directly after the bridge, and they will most  
159 likely be impacted by this construction. Mr. Scott stated that they will invite Beaver Valley to the  
160 next meeting.

161  
162 Chairman Cote asked what the presenters meant by “scour”. Mr. Scott explained that scour is  
163 when a large storm event takes away the sand underneath the channel that supports the bridge.

164  
165 Chairman Cote asked Mr. Scott about the “proposed professional park” they added into their  
166 presentation. Town Administrator Roark noted that this area is where the old ice area was, and  
167 that someone proposed this idea ten years ago, but it never got traction. Chairman Cote  
168 suggested Mr. Scott check with Planning Department, as they do not believe anything is  
169 happening in that area. Mr. Scott stated that he spoke with the engineers who said they are going  
170 to be designing it.

171  
172 Chairman Cote asked about their water treatment plans before and after construction. Mr. Scott  
173 stated that when they increase impervious area, or put more pavement down, they need to  
174 allocate additional space for the increase of runoff water to be treated. Chairman Cote asked if  
175 the new sidewalk made that much of an impact. Mr. Scott explained that it is a set environmental  
176 regulation that they need to meet. Mr. Croteau asked how the water treatment works. Tim  
177 Mallette, NHDOT Hydraulics Group, explained that there are two treatment areas, and the  
178 proposed designs are the perfect size needed to properly treat the amount of water in the area.

179  
180 Mr. Bergeron stated that he thinks the additional sidewalk is a good idea, because even though  
181 there are not currently many businesses on Route 38 people need to walk to, the area could  
182 change in the coming years and having a sidewalk is an important asset. He added that it is a  
183 good idea if the church agrees to having their entrance moved. Mr. Scott assured him that the  
184 church was very open to the idea of the sidewalk, and was okay with moving their entrance.

185  
186 Chairman Cote asked Mr. Scott if they needed anything in particular from the Board. Mr. Scott  
187 asked the Board to submit a letter to NHDOT indicating that the Board is in support of the  
188 removal of the bridge. He added that they still need to go to Cultural Resource Agencies and  
189 prove that their plan is supported by the Town. Chairman Cote asked if they need anything in the  
190 letter stating they have permission to use Town roads. Mr. Scott explained that they do not, and  
191 that the minutes from the meeting will reflect the approval to use Town roads. He added that they  
192 would like to invite the abutters to a meeting in a month or so to discuss the proposal.

193  
194  
195  
196  
197  
198  
199  
200  
201  
202  
203  
204  
205  
206  
207  
208  
209  
210  
211  
212  
213  
214  
215  
216  
217  
218  
219  
220  
221  
222  
223  
224  
225  
226  
227  
228  
229  
230  
231  
232  
233  
234  
235  
236  
237  
238  
239  
240

**Brian Johnson, Parks and Recreation Director: Memorial bench donation at Muldoon Park**

Mr. Johnson stated he was approached by a few Pelham High School students who would like to discuss a memorial bench at Muldoon Park for their classmate, John Vieria, who passed away.

Morgan Swiniarski and her friends would like to honor John by adding a bench to Muldoon Park in his name. She stated that football was a big part of John’s life, and he grew up playing on the Razorbacks team. She added that John’s friends and family, as well as other members of the community, will be able to remember John every time they visit Muldoon Park. She stated that they plan to start a Go Fund Me page in order to raise money for the bench, and would appreciate any donations from members of the Town. The group has researched sustainable benches that will last for many years to come. Ms. Swiniarski assured the Board that John’s family is aware of their plan and supports them in installing the bench in his honor.

Mr. Johnson explained that he approves of the bench they want to buy, and it is from a reputable company. He added that he plans to meet with the group during school vacation to visit Muldoon Park and pick a spot on the walking path to install the bench.

Mr. Croteau stated that he thinks it is a great idea and suggested that they should reach out to the Pelham Good Neighbor Fund to see if they would be willing to help with raising funds for the project. He also encouraged them to reach out to businesses for donations, as the Town is full of great businesses who are willing to help. Ms. Corbett asked if they needed anything else in addition to the bench, such as planting materials or mulch. Mr. Johnson stated that one of the areas he has in mind for the bench has mulch around it, and they could look into adding some plants around it as well.

Chairman Cote suggested that once they pick a location they should submit a plan with the bench, it’s location and any other ideas and the Board will vote on it then.

**John Spottiswood, Agricultural Commission: Request for liquor vendor at Farmers Market**

Jen Larson, Chairwoman of the Agricultural Commission, and John Spottiswood, representing the Farmers Market, approached the Board.

Mr. Spottiswood stated that there has been interest from producers and customers in New Hampshire to have alcoholic products at the Farmers Market. He added that he thought the language of the RSA about alcoholic beverages was vague, but that they had now improved it, and he feels more comfortable with the idea. Mr. Spottiswood stated that the church where the Farmers Market is held gave them permission as well. He stated that if the Board grants them permission, he will discuss the idea with the vendors.

Chairman Cote asked Mr. Spottiswood which RSA he is referring to. Mr. Spottiswood stated that it is RSA 179:44 and RSA 178:24.

241  
242 Ms. Takesian asked what they plan to do if they get permission to have a liquor vendor at the  
243 Farmers Market. Mr. Spottiswood stated that the State allows wine manufacturers, beverage  
244 manufacturers, nanobreweries, liquor manufacturers and brewpubs to provide samples or sells to  
245 customers of legal age at the Farmers Market. He noted that the samples and the sales are two  
246 separate things that the State allows. Ms. Larson stated that they will completely abide by the  
247 State's RSAs, meaning that all the alcohol vendors will have their own area, probably roped off,  
248 so it is separate from all other vendors. They will clearly mark the area as 21+ only. Mr.  
249 Spottiswood added that any alcohol sales will be a sealed container, and people will not be able  
250 to drink the items they purchase at the Farmers Market. He added that the State currently allows  
251 one sample per label per customer, but he does not agree with this. He thinks it should be three  
252 samples total per customer. Town Administrator Roark stated that, at a Farmers Market, any  
253 sample of alcohol is limited to half of an ounce. Mr. Spottiswood stated that, where he read, it  
254 states one four-ounce sample per label, but he is not sure if the law has changed. Mr.  
255 Spottiswood stated he want to limit the samples at the Town's Farmers Market to three samples  
256 per person. He added that the vendor will have to fill out a Liquor Commission form, and it will  
257 be their liquor license on the line. The Liquor Commission has the final say if they can sell or  
258 provide samples at the Farmers Market. Town Administrator Roark stated that the vendor must  
259 have an existing liquor license.

260  
261 Chairman Cote asked how the three-sample limit would work if there are multiple vendors.  
262 Town Administrator Roark stated that there is language in the forms the vendor fills out in regard  
263 to cutting someone off if they have had too many samples from other vendors, but he does not  
264 envision anything like this happening at the Farmers Market. Mr. Spottiswood stated that once a  
265 vendor gets approval from the Liquor Commission, someone from the Town will also have to  
266 sign off on the form approving the vendor. Town Administrator Roark stated that if the Board  
267 votes to allow alcohol at the Farmers Market, he can then sign off on any approved forms from  
268 the Liquor Commission.

269  
270 **MOTION:** (Takesian/Croteau) To approve the sale and samples of alcohol from licensed and  
271 approved vendors at the Farmers Market.

272  
273 **VOTE:** (5-0-0) The motion carried.

274  
275  
276 Ms. Takesian asked when the first Farmers Market is. Mr. Spottiswood stated that opening day is  
277 June 3, 2023.

278  
279  
280 **Appointments to ZBA and Forestry Committee: Ken Stanvick and Linda Irish-Simpson**

281  
282  
283 Chairman Cote stated that a member of the Zoning Board of Adjustment and a member of the  
284 Forestry Committee resigned, and they are looking to fill the positions.

285  
286 **MOTION:** (Corbett/Croteau) To accept the resignation of ZBA member Jeff Cairn.

287  
288 **VOTE:** (5-0-0) The motion carried.

289  
290  
291  
292  
293  
294  
295  
296  
297  
298  
299  
300  
301  
302  
303  
304  
305  
306  
307  
308  
309  
310  
311  
312  
313  
314  
315  
316  
317  
318  
319  
320  
321  
322  
323  
324  
325  
326  
327  
328  
329  
330  
331  
332  
333  
334  
335  
336

**MOTION:** (Corbett/Croteau) To accept the resignation of Forestry Committee member Mary Hathaway.

**VOTE:** (5-0-0) The motion carried.

Ken Stanvick, 5 Birch Lane, is applying for the full-time position on the ZBA. Mr. Stanvick is currently an alternate member of the ZBA.

**MOTION:** (Corbett/Croteau) To appoint Ken Stanvick to the two-year full-time position on the Zoning Board of Adjustment.

**VOTE:** (5-0-0) The motion carried.

Chairman Cote stated that a member of the Forestry Committee also resigned, and they are looking to fill the position.

Linda Irish-Simpson is applying for the full-time position on the Forestry Committee.

**MOTION:** (Corbett/Croteau) To appoint Linda Irish-Simpson to the one-year full-time position on the Forestry Committee.

**VOTE:** (5-0-0) The motion carried.

**Brett Gagnon: Electrical Aggregation/Community Power activities continuation**

Mr. Gagnon recapped what they went over during their last meeting with the Board. He explained that electrical aggregation is when a Town can choose to become a default electricity supplier by creating their own committee, and can choose to take supply from any other electric suppliers. He added that multiple communities can also work together for stronger “buying power” in order to shop around for competitive rates.

Mr. Gagnon recapped the proposed timeline, indicating that their official “go-live” target date is in December of 2024. He added that their hopeful next step is to form a Pelham Community Power Committee to conduct research and do most of the work to draft the plan and warrant article. Mr. Gagnon stated that this committee is not a necessity at the current moment, but will take the burden of the Board needing to conduct the research and draft proposals, and it will be needed down the line if and when this initiative gets up and running. If the Board wants to create a committee, they will need to agree on the total number of members and alternates allowed, and list the committee on the Town’s website in addition to sending out notices on how to get involved. The committee will then draft basic bylaws and meeting schedules, following Roberts Rules of Order.

337 Mr. Gagnon explained that this committee would first conduct initial research by networking  
338 with other communities in the area and will be encouraged to attend conferences and webinars.  
339 Then, the Selectmen would authorize the partnering with Community Power Committee of NH  
340 and nominate an official CPCNH member and alternate member. This will help develop the plan  
341 and increase public education. The committee would then draft an Electric Aggregation Plan that  
342 would need to be approved by the Public Utilities Commission, and then be voted on by voters.  
343 If the warrant article passes, the Town will have to notify the PUC, contract with the selected  
344 service provider, keep the community informed by mailing notifications to customers and then  
345 hold a public hearing following right before the launch.

346

347 Any plan that the committee drafts will address issues required to be considered by RSA 53-E,  
348 including: how net metering will be provided and how customers enrolled in the Electric  
349 Assistance Program will receive their discount. This plan will not commit the Town to any  
350 defined course of action or impose any financial commitment or liability on the Town of Pelham  
351 or it's taxpayers.

352

353 Mr. Gagnon stated that other Towns have had questions about who will serve as the “customer  
354 service hotline” for this project. Mr. Gagnon explained that this is where third-party vendors can  
355 help, and some vendors are for-profit, and some are not-for-profit. He added that Community  
356 Power Coalition of New Hampshire is one of three options for third-party assistance. Mr.  
357 Putnam, CPCNH Hudson member, explained what CPCNH does. He explained that CPCNH is a  
358 community-governed not-for-profit joint power agency formed in 2021. There are currently  
359 thirty members, and they serve over 119,000 customers. Mr. Putnam explained that there are  
360 currently ten communities who are about to go live with this plan, including Nashua. He added  
361 that Hudson is expected to go live in spring of 2024. Mr. Gagnon noted that this vote passed in  
362 Hudson with a 4:1 ratio.

363

364 Mr. Gagnon stated that if the Town adopted this program, the Board of Selectmen would vote to  
365 switch the entire Town's default electric supplier to gain buying power, but residents will still  
366 have all of the available options if they want to switch. Mr. Putnam noted that commercial  
367 customers will also be able to take advantage of this program as well.

368

369 Chairman Cote asked if commercial customers would be in their own zone or if they would be  
370 pooled with residential customers. Mr. Putnam stated that they may be at a different price point  
371 but would still save money.

372

373 Mr. Croteau asked what the “\$150,000,000.00 in revenue controlled by the community” means.  
374 Mr. Putnam stated that this refers to how much electric purchasing is happening by the  
375 customers. In their example, there are about 119,000 customers purchasing \$150,000,000.00 a  
376 year in purchasing of electricity, which is used to increase their buying power and bargain with  
377 suppliers. Mr. Putnam explained that there is no financial risk to the Town if they adopt this  
378 program.

379

380 Mr. Bergeron asked where the funds will come from to get the word out to the Town about the  
381 committee and program. Mr. Gagnon stated that if Pelham joins the CPCNH they can take  
382 advantage of the materials created by CPCNH and the communities who partner with them. He  
383 added that there are certain expenditures that CPCNH can cover on the community's behalf, like  
384 creating the CPC logo specific for their Town. The only cost Hudson has incurred in the past

385 year and a half is the cost of their lawyer reviewing the bylaws and proposal. Mr. Bergeron noted  
386 that there are other organizations besides CPCNH, and asked if they were locked in with CPCNH  
387 or if they could choose another organization if they wanted. Mr. Putnam explained that Hudson  
388 has not decided who they will partner with yet, but plan to partner with an agency since they do  
389 not have existing energy purchasing experts. Mr. Bergeron asked who will pay for the committee  
390 to educate the residents on this program. Mr. Gagnon stated that there should be very little cost  
391 associated with this due to the Town newspaper, website, and social media pages. When it comes  
392 to the point of sending out notices of the switch, the organization the Town chooses to partner  
393 with may be able to help with the costs. Mr. Putnam stated that if the Town was to partner with  
394 CPCNH, they will help the Town with the costs. He added that there are no costs to the Town for  
395 CPCNH's services, but there will be a small fee in the customer's rates to help cover the  
396 services. Ms. Takesian stated that this is similar to the Town's cable TV franchise agreement to  
397 help cover equipment costs.

398  
399 Ms. Takesian asked if every community who participates in this program pays the same rate. Mr.  
400 Putnam stated that this is a decision that the CPCNH Board makes, and yes the next ten  
401 communities will all pay the same rate. He explained that savings will vary by community. Ms.  
402 Takesian asked what Mr. Putnam meant by a financial risk to the Town. Mr. Putnam explained  
403 that if for some reason Pelham Community Power gets stood up or has a large portion of the  
404 program leave, the financial risk will be carried by the company the Town partnered with. Town  
405 Administrator Roark explained that the risk is for the supplier not the consumer, as the rate they  
406 agree on will be locked for a certain period of time even if a lot of customers decide to use a  
407 different supplier. Mr. Putnam noted that RSA 53-E requires the supplier to give a thirty-day  
408 notice of any price increases.

409  
410 Ms. Corbett asked if the Board of Selectmen has the authority to form the committee. Chairman  
411 Cote stated that the Board of Selectmen does have the authority under RSA 53-E6. Mr. Putnam  
412 noted that they have to form the committee, it is not optional, if they want to participate in the  
413 program. Chairman Cote noted that if no one volunteers for the committee, the Town cannot go  
414 forward with the program.

415  
416 Mr. Bergeron stated that he thinks this is a good idea and likes that the Town can decide not to  
417 go through with the plan at any point if it is not working out.

418  
419 Chairman Cote noted that since Hudson and Nashua are joining, they could possibly work  
420 together with them down the road to increase their purchasing power. Mr. Putnam stated that as  
421 far as he knows, this has to be done in the beginning of the buying process. Mr. Gagnon noted  
422 that if they were to join CPCNH, they will automatically be joined with these communities to  
423 increase their purchasing power.

424  
425 Ms. Corbett suggested forming the committee as a five-person board, with two alternate  
426 positions. Chairman Cote suggested having two three-year terms, two two-year terms, and one  
427 one-year term. Alternate position terms would be one for three years and one for two years.

428  
429 Ms. Takesian asked if the PCP Committee would end at any point. Mr. Gagnon stated they will  
430 need the committee forever unless they chose to leave the program.

431

432 Mr. Croteau asked if the PCP Committee should have a representative from the Board of  
433 Selectmen. Ms. Corbett suggested someone from the Board of Selectmen act as a liaison to the  
434 PCP Committee.

435

436

437 **MOTION:** (Corbett/Bergeron) To form the Pelham Community Power Committee, five-  
438 person board with two alternate positions, to look into the possible benefits of an  
439 aggregation program for the Town's electric utilities.

440

441 **VOTE:** (5-0-0) The motion carried.

442

443 Chairman Cote stated that they will put out a request for volunteers and give a four-week long  
444 application window. The application deadline will be May 12, 2023. They will interview  
445 candidates in one month.

446

447

#### 448 **DISCUSSION**

449

450 The Board of Selectmen decided to choose a liaison for the Pelham Community Power  
451 Committee once the committee is officially formed.

452

453

#### 454 **SELECTMEN AND TOWN ADMINISTRATOR REPORTS**

455

456 **Mr. Croteau** had nothing to report.

457

458 **Ms. Takesian** had nothing to report.

459

460 **Chairman Cote** had nothing to report.

461

462 **Mr. Bergeron** had nothing to report.

463

464 **Ms. Corbett** had nothing to report.

465

466 **Town Administrator Roark** stated that the Town's electric bill is currently through an  
467 aggregation with the Nashua Regional Planning Commission, and they just renewed their  
468 agreement. They currently get the lowest rate possible for municipalities being with NRPC. He  
469 also announced the passing of long-time Pelham Fire Department employee and firefighter Dave  
470 Avery. At the time of his passing he was a dispatcher in Hudson. His wake is being held on April  
471 24, 2023 from 9:30-12:15 at the Pelham Funeral Home. The memorial mass will be held at  
472 12:30, also at the Pelham Funeral Home.

473

474

#### 475 **REQUEST FOR NON-PUBLIC SESSION**

476

477 **MOTION:** (Corbett/Croteau) Request for non-public session per RSA 91-A:3, II, A  
478 (personnel)

479

480 **ROLLCALL VOTE:**

481

482 Selectman Corbett – Yes

483 Selectman Bergeron– Yes

484 Selectman Cote– Yes

485 Selectman Takesian – Yes

486 Selectman Croteau – Yes

487

488 (5-0-0) The motion carried.

489

490 It was noted that when the Board returned, after the non-public session, the Board would not take  
491 any other action publicly, except to seal the minutes of the non-public session and to adjourn the  
492 meeting. The Board entered a non-public session at approximately 8:21 pm.

493

494

495 **ADJOURNMENT**

496

497 Respectfully submitted,

498

499 Makayla Clougherty

500 Recording Secretary