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**APPROVED**  
**TOWN OF PELHAM**  
**BOARD OF SELECTMEN–MEETING MINUTES**  
**August 30, 2022**

**CALL TO ORDER** – Chairwoman Corbett called the meeting to order at approximately 6:30pm

**PRESENT:** Jaie Bergeron, Heather Corbett, Kevin Cote, Jason Croteau, Charlene Takesian, Interim Town Administrator Roark

**ABSENT:** None

**PLEDGE OF ALLEGIANCE**

**MEETING MINUTES REVIEW**

August 9, 2022

**MOTION:** (Bergeron/Cote) To approve the August 9, 2022 meeting minutes as amended.

**VOTE:** (5-0-0) The motion carried.

August 16, 2022

**MOTION:** (Croteau/Cote) To approve the August 9, 2022 meeting minutes.

**VOTE:** (5-0-0) The motion carried.

**OPEN FORUM**

No one came forward in open forum.

**APPOINTMENTS**

**Bob Long and Rhonda Martin: Trash Contract**

Mr. Long explained that after looking over all of the contract options for the Transfer Station, they decided that the best option would be to go with a five-year contract with Waste Management.

47 Mr. Croteau asked if K-Town would be doing the Town's tipping and Waste Management would  
48 be doing the hauling. Mr. Long confirmed this is what would be happening. Mr. Croteau asked if  
49 Waste Management had significantly cheaper pricing, and Mr. Long confirmed this as well.

50

51 Chairwoman Corbett stated that Waste Management charges \$110.00 per ton, and that there is,  
52 on average, 3.5 calls per week. She also explained that the Covanta disposal costs \$318,895.00.  
53 Mr. Long added that it ends up going to Turnkey Landfill in Rochester, New Hampshire.

54

55 **MOTION:** (Cote/Bergeron) To approve the Transfer Station's contract with Waste  
56 Management.

57

58 **VOTE:** (5-0-0) The motion carried.

59

60

### 61 **REVIEW AND VOTE ON TOWN BUDGET 2023**

62

#### 63 **Assessor's Office**

64

65 Chairwoman Corbett stated that the 2022 operating budget for the Assessor's Office was  
66 \$225,413.00. The 2023 default budget is \$228,857.00. This is a \$3,144.00 increase, primarily  
67 due to contractual increases and things out of the department's control. The 2023 requested  
68 budget is \$229,193.00. This is an increase \$3,780.00.

69

70 **MOTION:** (Cote/Bergeron) To approve the Assessor's Office requested budget of  
71 \$229,193.00 for 2023.

72

73 **VOTE:** (5-0-0) The motion carried.

74

75

#### 76 **Budget Committee**

77

78 Chairwoman Corbett stated that the 2022 operating budget for the Budget Committee was \$2.00.  
79 There was no increase this year, making the 2023 default budget \$2.00. The 2023 requested  
80 budget is also \$2.00.

81

82 **MOTION:** (Cote/Croteau) To approve the Budgets Committee's 2023 requested budget of  
83 \$2.00.

84

85 **VOTE:** (5-0-0) The motion carried.

86

87

#### 88 **Cable Department**

89

90 Chairwoman Corbett stated that the 2022 operating budget for the Cable Department was  
91 \$153,731.00. The 2023 default budget is \$156,203.00. This is a \$2,472.00 increase. The 2023  
92 requested budget is \$165,647.00. This is an increase of \$11,916.00.

93

94 **MOTION:** (Cote/Croteau) To approve the Cable Department's 2023 requested budget of  
95 \$165,647.00.

96

97 **VOTE:** (5-0-0) The motion carried.

98

99

### 100 **Cemetery**

101

102 Chairwoman Corbett stated that the 2022 operating budget for the Cemetery was \$176,203.00.  
103 The 2023 default budget is \$177,101.00. This is a \$1,460.00 increase. The 2023 requested budget  
104 is \$177,573.00.

105

106 **MOTION:** (Cote/Croteau) To approve the Cemetery's 2023 requested budget of \$177,573.00

107

108 **VOTE:** (5-0-0) The motion carried.

109

110

### 111 **Conservation Commission**

112

113 Chairwoman Corbett stated that the 2022 operating budget for the Conservation Commission  
114 was \$5,989.00. The 2023 default budget is \$5,989.00. There is no increase. The 2023 requested  
115 budget is \$6,689.00. There is a \$700.00 increase. Mr. Cote explained that they had a wish-list  
116 item of having their natural resource inventory updated, which they received a quote of  
117 \$3,800.00 for. With their wish-list item, their 2023 requested budget is \$10,489.00.

118

119 **MOTION:** (Cote/Croteau) To approve the Conservation Commission's 2023 requested  
120 budget of \$10,489.00.

121

122 **VOTE:** (5-0-0) The motion carried.

123

124

### 125 **Debt Service Interest**

126

127 Chairwoman Corbett stated that the 2022 operating budget for Debt Service Interest was  
128 \$78,740.00. The 2023 default budget is \$68,881. This is a decrease of \$9,859.00. The 2023  
129 requested budget is \$68,881.00.

130

131 **MOTION:** (Cote/Croteau) To approve the Debt Service Interest's 2023 requested budget of  
132 \$68,881.00

133

134 **VOTE:** (5-0-0) The motion carried.

135

136

### 137 **Debt Service Principle**

138

139 Chairwoman Corbett stated that the 2022 operating budget for Debt Service Principle was  
140 \$705,845.00. The 2023 default budget is \$487,416. This is a decrease of \$218,429.00. The 2023  
141 requested budget is \$487,416.00. Ms. Takesian added that there is a significant decrease due to  
142 the Municipal building being paid off.

143

144 **MOTION:** (Cote/Croteau) To approve the Debt Service Principle's 2023 requested budget of  
145 \$487,416.00.

146

147 **VOTE:** (5-0-0) The motion carried.

148

149

### 150 **Elections**

151

152 Chairwoman Corbett stated that the 2022 operating budget for Elections was \$31,187.00. The  
153 2023 default budget is \$24,728.00. This is a decrease of \$6,959.00, due to the Town having  
154 significantly less elections this year. The 2023 requested budget is \$18,143.00. This is a  
155 \$13,044.00 decrease.

156

157 **MOTION:** (Takesian/Cote) To approve the Election's 2023 requested budget of \$13,044.00.

158

159 **VOTE:** (5-0-0) The motion carried.

160

161

### 162 **Emergency Management**

163

164 Chairwoman Corbett stated that the 2022 operating budget for Emergency Management was  
165 \$9,041.00. The 2023 default budget is \$9,173.00. This is an increase of \$132.00. The 2023  
166 requested budget is \$10,673.00. This is an increase of \$1,632.00.

167

168 **MOTION:** (Cote/Croteau) To approve Emergency Management's 2023 requested budget of  
169 \$10,673.00.

170

171 **VOTE:** (5-0-0) The motion carried.

172

173

### 174 **Fire Department**

175

176 Chairwoman Corbett stated that the 2022 operating budget for the Fire Department was  
177 \$2,833,761.00. The 2023 default budget is \$2,904,214.00. This is an increase of \$25,778.00. The  
178 2023 requested budget is \$2,918,972.00. This is a \$35,211.00 increase.

179

180 Chief Midgley explained that a few items did not get pulled over into the default budget. He  
181 stated that the overtime contractual and ongoing education contractual obligations were not put  
182 into the default budget.

183

184 **MOTION:** (Cote/Croteau) To approve the Fire Department's 2023 requested budget of  
185 \$2,918,972.00.

186  
187 **VOTE:** (5-0-0) The motion carried.

188  
189  
190 **Health Officer**

191  
192 Chairwoman Corbett stated that the 2022 operating budget for the Health Officer was  
193 \$87,956.00. The 2023 default budget is \$87,956.00. There is no increase. The 2023 requested  
194 budget is \$87,956.00.

195  
196 **MOTION:** (Cote/Croteau) To approve the Health Officer's 2023 requested budget of  
197 \$87,956.00

198  
199 **VOTE:** (5-0-0) The motion carried.

200  
201  
202 **Health Services**

203  
204 Chairwoman Corbett stated that the 2022 operating budget for Health Services was \$73,700.00.  
205 The 2023 default budget is also \$73,700.00. There is no increase. The 2023 requested budget is  
206 \$73,700.00.

207  
208 **MOTION:** (Cote/Croteau) To approve Health Services' 2023 requested budget of  
209 \$73,700.00.

210  
211 **VOTE:** (5-0-0) The motion carried.

212  
213  
214 **Highway Department**

215  
216 Interim Town Administrator Roark explained that the Highway Department was trying to find a  
217 low interest loan for their wish-list item, but it did not work out. Mr. Cote noted that their wish-  
218 list item must be a Warrant Article, so they must vote for that. Interim Town Administrator  
219 Roark explained that whether the Warrant Article was approved or not, the Budget Committee  
220 would then vote on the wish-list item budget for the Highway Department.

221  
222 **MOTION:** (Cote/Croteau) To approve a Warrant Article for the Highway Department's  
223 purchase of a catch basin cleaner costing around \$320,000.00.

224  
225 **VOTE:** (5-0-0) The motion carried.

226  
227 Chairwoman Corbett stated that the 2022 operating budget for the Highway Department was  
228 \$1,863,582.00. The 2023 default budget is also \$1,964,403.00. This is an increase of  
229 \$114,410.00. The 2023 requested budget is \$2,151,382.00. This is an increase of \$287,800.00.

230 Mr. Cote noted that majority of this year's budget increases had to do with snow, and budgeting  
231 for the gas price increases.

232

233 **MOTION:** (Cote/Croteau) To approve the Highway Department's 2023 requested budget of  
234 \$2,151,382.00.

235

236 **VOTE:** (5-0-0) The motion carried.

237

238

### 239 **Human Services**

240

241 Chairwoman Corbett stated that the 2022 operating budget for Human Services was \$73,820.00.  
242 The 2023 default budget is also \$75,640.00. This is an increase of \$1,820.00. The 2023 requested  
243 budget is \$75,640.00.

244

245 **MOTION:** (Cote/Croteau) To approve Human Services' 2023 requested budget of  
246 \$75,640.00.

247

248 **VOTE:** (5-0-0) The motion carried.

249

250

### 251 **Town Insurance**

252

253 Chairwoman Corbett stated that the 2022 operating budget for Town Insurance was  
254 \$2,890,653.00. The 2023 default budget is \$3,012,542.00. This is an increase of \$121,889.00.  
255 The 2023 requested budget is \$3,012,542.00. Chairwoman Corbett noted that this number is a  
256 place holder until the Board receives the more accurate numbers later this year.

257

258 **MOTION:** (Cote/Croteau) To approve the Town Insurance's 2023 requested budget of  
259 \$3,012,542.00.

260

261 **VOTE:** (5-0-0) The motion carried.

262

263

### 264 **Town Legal**

265

266 Chairwoman Corbett stated that the 2022 operating budget for the Town's legal fees was  
267 \$96,000.00. The 2023 default budget is also \$96,000.00. There is no increase. The 2023  
268 requested budget is \$96,000.00.

269

270 Mr. Cote noted that this is a contract the Town has, however, depending on what happens this  
271 year in the Town, they may go over this budget. Mr. Cote also asked Interim Town  
272 Administrator Roark if it is a yearly contract. Interim Town Administrator Roark stated that it is  
273 a yearly contract.

274

275 **MOTION:** (Cote/Croteau) To approve the Town legal fee's 2023 requested budget of  
276 \$96,000.00.

277  
278 **VOTE:** (5-0-0) The motion carried.

279  
280

### 281 **Library**

282

283 Chairwoman Corbett stated that the 2022 operating budget for the Library was \$584,374.00. The  
284 2023 default budget is \$594,482.00. This is an increase of \$10,108.00 The 2023 requested  
285 budget is \$566,655.00. This is an increase of \$17,719.00.

286

287 **MOTION:** (Cote/Croteau) To approve the Library's 2023 requested budget of \$566,655.00.

288

289 **VOTE:** (5-0-0) The motion carried.

290

291

### 292 **Parks and Recreation**

293

294 Mr. Croteau explained that the department has a wish-list item of raising the maintenance staff's  
295 minimum pay to \$15.00 from \$13.00 per hour. The second wish-list item is the Muldoon Park  
296 playground renovation. The third wish-list item is a new trash removal provider contract.

297

298 **MOTION:** (Cote/Croteau) To approve the Parks and Recreation pay increase of \$13.00 to  
299 \$15.00 per hour for maintenance staff.

300

301 **VOTE:** (5-0-0) The motion carried.

302

303 Mr. Cote stated that he does support the playground renovation, and that he believes other  
304 aspects of the budget are more important. Ms. Takesian asked if the department had any money  
305 available in the eighties fund for the renovations. Mr. Johnson, head of Parks and Recreation,  
306 stated that they do have some money available in the eighties fund, however you are supposed to  
307 use these funds for programs not for capital improvements. Mr. Cote asked if Mr. Johnson had a  
308 number for only upgrading the playground equipment, and not adding the new shade structure.  
309 Mr. Johnson explained that it would be about \$23,000.00 to upgrade the equipment. Ms.  
310 Takesian asked if the playground equipment and shade structure can be justified as a program  
311 since children in programs use these. Mr. Cote stated that it was too much of a stretch to use the  
312 eighties fund for these upgrades and additions. Mr. Johnson explained that he would be okay  
313 waiting for these renovations at a different time.

314

315 Chairwoman Corbett stated that the 2022 operating budget for the Parks and Recreation was  
316 \$276,330.00. The 2023 default budget is \$279,921.00. This is an increase of \$3,766.00. With the  
317 approved pay increase for the maintenance staff, the 2023 requested budget is \$290,264.00.

318

319 **MOTION:** (Cote/Croteau) To approve Parks and Recreation's 2023 requested budget of  
320 \$290,264.00.

321  
322 **VOTE:** (5-0-0) The motion carried.

323

324

325 **Planning Department**

326

327 Mr. Cote noted that the Planning Department has a wish-list item. Chairwoman Corbett stated  
328 that this item is a software called Civic Plus. Ms. Beauregard from the Planning Department  
329 stated that this software will work extremely well for all departments in the Town, and that other  
330 towns have had great reviews of it. She also explained that the public will have access to many  
331 features, which is also a benefit. Mr. Cote stated that the first-year investment is around  
332 \$38,000.00 and that the second-year investment is around \$21,000.00. Mr. Cote asked if the  
333 pricing would remain around \$21,000.00 per year. Ms. Beauregard explained they would  
334 develop a contract, but the numbers should stay around there.

335

336 **MOTION:** (Cote/Croteau) To approve the Planning Board's wish-list item of the Civic Plus  
337 permitting software, with a first-year cost of \$38,000.00.

338

339 **VOTE:** (5-0-0) The motion carried.

340

341 Mr. Croteau asked if they were locked into a two-year contract or if they could go longer. He  
342 also requested that they provide the Budget Committee with a contract. Ms. Beauregard stated  
343 she was not sure about the length of the contract, but she will get a contract.

344

345 Chairwoman Corbett stated that the 2022 operating budget for the Planning Department was  
346 \$641,402.00. The 2023 default budget is \$615,061.00. This is a decrease of \$25,941.00. The  
347 2023 requested budget is \$574,715.00.

348

349 **MOTION:** (Cote/Croteau) To approve the Planning Department's 2023 requested budget of  
350 \$574,715.00.

351

352 **VOTE:** (5-0-0) The motion carried.

353

354

355 **Police Department**

356

357 Chairwoman Corbett stated that the Police Department's wish-list items include a therapy dog,  
358 rifle replacements, a motorcycle replacement, and the hiring of an architecture to develop plans  
359 for the new animal shelter.

360

361 Ms. Takeisan asked if Chairwoman Corbett had reached out to anyone in an architecture design  
362 college to have their class come up with plans as a project. She stated that she has reached out  
363 and is waiting for a definite answer. Ms. Takesian suggested that if they approve the budget and  
364 end up not needing the money for the architecture, they can put the money back into general  
365 funds.

366



367 **MOTION:** (Cote/Croteau) To approve the Police Department's wish-list item of hiring an  
368 architecture to develop plans for the animal shelter for \$10,000.00.

369  
370 **VOTE:** (5-0-0) The motion carried.

371  
372

373 **MOTION:** (Cote/Croteau) To approve the Police Department's wish-list item of replacing  
374 their current motorcycle for \$25,483.00.

375  
376 **VOTE:** (5-0-0) The motion carried.

377  
378

379 **MOTION:** (Cote/Croteau) To approve the Police Department's wish-list item of rifle  
380 replacement for \$5,500.00

381  
382 **VOTE:** (5-0-0) The motion carried.

383  
384

385 Mr. Cote noted that he does not want to make a motion to approve the Police Department's wish-  
386 list item for a therapy dog, as he still has lots of questions. Mr. Bergeron agreed that he would  
387 like to speak to the Police Chief. The Police Chief approached the Board, and Mr. Bergeron  
388 asked if leaving the dog at the station every day was off the table. The Chief explained that they  
389 are not considering this an option because it is better for the dog to go home with one officer  
390 every day.

391

392 Mr. Croteau asked if the overall expense for a therapy dog was \$10,839.10. The Chief confirmed  
393 this number, and explained they are hoping to get the dog donated. She stated that the costs cover  
394 the training, food, and other necessities for the dog. She also explained that after the first year,  
395 the estimated yearly expense is \$9,000.00 to \$11,000.00.

396

397 Ms. Takesian asked what the overall benefit of a therapy dog is for the community. The Police  
398 Chief explained that community outreach is improved for all ages with the help of a therapy dog.  
399 She also explained that the Police Department deals with a lot of emotional calls, especially with  
400 children, and the therapy dog can help make people more comfortable when they are upset. She  
401 explained that there are many studies that prove a therapy dog helps to relieve stress for both the  
402 public and the officers and other employees in the Department. Mr. Croteau asked who the  
403 handler would be. The Chief explained this has not been decided yet, but she has a couple of  
404 officers in mind. She stated it will be a sworn officer. Mr. Croteau asked what would happen if  
405 the dog's handler was on vacation, and there was a critical incident in town where the dog was  
406 needed. The Chief explained there would be two additional handlers who are familiar with the  
407 dog and their style of training.

408

409

410 **MOTION:** (Croteau) To approve the Police Department's wish-list item of a therapy dog for  
411 \$10,839.10.

412

413 There was no second of this motion. The motion failed.

414

415

416 Mr. Bergeron stated that this is something he could potentially get on board with, but not this  
417 year. Chairwoman Corbett agreed that next year may be better. Mr. Cote noted that they have to  
418 vote on the Warrant Articles as well.

419

420 **MOTION:** (Cote/Croteau) To approve a Warrant Article to upgrade the police radio  
421 infrastructure for \$511,588.00.

422

423 **VOTE:** (5-0-0) The motion carried.

424

425 Interim Town Administrator Roark asked if they wanted to discuss if this would be funded by a  
426 lease or by paying it up front. Mr. Cote stated that he would like to pay it up front by taking it out  
427 of the fund balance, but the Board can discuss it. Mr. Croteau agreed. Ms. Takesian suggested  
428 adding it into the budget since they would be paying for it up front, and not taking it out of the  
429 fund balance. The Police Chief asked if there would still be a Warrant Article if they add it into  
430 the budget. Mr. Cote noted that he is unsure if they can do that, but he would be okay with it if  
431 they could.

432

433 Chief Midgley from the Fire Department explained that companies are very far behind already  
434 with producing new equipment, and that if a Warrant Article delays this process, they may have  
435 to wait another two or three years for new equipment. Interim Town Administrator explained  
436 that if they took the money out of the fund balance, they could make the purchase almost  
437 immediately. However, he stated that he believes any equipment purchase over \$100,000.00  
438 needs to be a Warrant Article. He also explained that if they put this purchase into the operating  
439 budget and the operating budget gets defeated, it is not in the default budget.

440

441 The Town's new Finance Director, Tammy Penny, approached the Board. She explained that it  
442 would be a good idea to pull the money from fund balance, so it is not delayed any longer. She  
443 stated they would have to use unspent appropriations to use it this year. If they added it into the  
444 budget, it would have to be officially passed before they could make any purchase. Chairwoman  
445 Corbett suggested bringing it to the Budget Committee stating they will use unspent  
446 appropriations, and any leftover funds needed would be a line item in the 2023 budget. Ms.  
447 Penny also explained they may be able to use funds from the ARPA money. Interim Town  
448 Administrator Roark explained that he and Ms. Penny will research more into the best option for  
449 funding this project.

450

451 **MOTION:** (Cote/Croteau) To add a line item in the Police Department's 2023 operating  
452 budget for upgraded radio infrastructure for \$511,588.00.

453

454 **VOTE:** (5-0-0) The motion carried.

455

456

457 **MOTION:** (Cote) To approve the \$82,628.00 expansion project for the Police Department's  
458 gym training room and evidence storage room.

459  
460                   There was no second of this motion. The motion failed.

461  
462 Chairwoman Corbett stated that the 2022 operating budget for the Police Department was  
463 \$3,643,339.00. The 2023 default budget is \$3,684,538.00. This is an increase of \$51,389.00 The  
464 2023 requested budget is \$4,245,629.00. This is an increase of \$603,230.00. This includes the  
465 animal shelter plans, motorcycle replacement, rifle replacement and radio infrastructure  
466 upgrades.

467  
468 **MOTION:** (Cote/Croteau) To approve the Police Department's 2023 requested budget of  
469 \$4,245,629.00.

470  
471 **VOTE:** (5-0-0) The motion carried.

472  
473  
474 **Retirement**

475  
476 Chairwoman Corbett stated that the 2022 operating budget for Retirement was \$2,440,542.00.  
477 The 2023 default budget is \$2,420,921.00. This is a decrease of \$19,621.00. The 2023 requested  
478 budget is \$2,420,921.00. She noted that these are place holder numbers until more accurate  
479 numbers are received.

480  
481 **MOTION:** (Cote/Croteau) To approve Retirement's 2023 requested budget of \$2,420,921.00.

482  
483 **VOTE:** (5-0-0) The motion carried.

484  
485  
486 **Board of Selectmen**

487  
488 Chairwoman Corbett stated that the 2022 operating budget for the Board of Selectmen was  
489 \$630,532.00. The 2023 default budget is \$659,533.00. This is a decrease of \$29,001.00. The  
490 2023 requested budget is \$670,604.00. This is an increase of \$40,072.00.

491  
492 **MOTION:** (Cote/Croteau) To approve the Board of Selectmen's 2023 requested budget of  
493 \$670,604.00.

494  
495 **VOTE:** (5-0-0) The motion carried.

496  
497  
498 **Senior Center**

499  
500 Chairwoman Corbett stated that the 2022 operating budget for the Senior Center was  
501 \$174,386.00. The 2023 default budget is \$189,051.00. This is an increase of \$15,535.00. The  
502 2023 requested budget is \$191,688.00. This is an increase of \$17,302.00.

503

504 Ms. Takesian asked if the default salaries in the budget were correct. Chairwoman Corbett  
505 confirmed that they are.

506

507 **MOTION:** (Croteau/Cote) To approve the Senior Center's 2023 requested budget of  
508 \$191,688.00

509

510 **VOTE:** (5-0-0) The motion carried.

511

512 Interim Town Administrator Roark clarified that the Senior Center's wish-list items were put  
513 into their budget, and not listed separately. He stated that all raises would be effective April 1,  
514 2023.

515

516

### 517 **Information Technology**

518

519 Chairwoman Corbett stated that the 2022 operating budget for Information Technology was  
520 \$297,796.00. The 2023 default budget is \$294,584.00. This is a decrease of \$2,462.00. The 2023  
521 requested budget is \$295,334.00. This is a decrease of \$2,462.40.

522

523 Mr. Cote stated that Information Technology had a few wish-list items, however they must have  
524 a level of security when discussing the items. Mr. Demers explained that they had two vendors  
525 provide quotes for this project, and he met with the lower quoted vendor and made sure  
526 everything would be all set.

527

528 **MOTION:** (Croteau/Cote) To approve adding the lower vendor's quote of \$50,000.00 into  
529 the 2023 budget for the project.

530

531 **VOTE:** (5-0-0) The motion carried.

532

533

534 **MOTION:** (Croteau/Cote) To approve adding the \$15,000.00 for tech-support backup into  
535 the 2023 budget.

536

537 **VOTE:** (5-0-0) The motion carried.

538

539 Chairwoman Corbett stated that these approved motions will change the 2023 budget for the  
540 Technology Department. Mr. Demers stated that the 2023 requested budget is now \$360,334.00.  
541 That is an increase of \$62,537.60.

542

543 **MOTION:** (Cote/Croteau) To approve Information Technology's 2023 requested budget of  
544 \$360,334.00.

545

546 **VOTE:** (5-0-0) The motion carried.

547

548

### 549 **Town Buildings**

550

551 Chairwoman Corbett explained that the Historical Society has a wish-list item of repairing the  
552 roof of the Historical Society building that will cost \$20,200.00. They also requested to add an  
553 irrigation well at Lyons Park for \$14,365.00. Interim Town Administrator Roark explained that  
554 one local company has put a bid in on the repair for the slate roof. He also explained that they  
555 have drilled the well at Muldoon and they are working on getting it tied on, so they were able to  
556 take it off the wish-list.

557

558 **MOTION:** (Croteau/Bergeron) To approve the Town Building's wish-list item of the slate  
559 roof repair for \$20,200.00.

560

561 **VOTE:** (4-0-1) The motion carried. (Mr. Cote had stepped out for a moment).

562

563

564 **MOTION:** (Croteau/Bergeron) To approve the Town Building's wish-list item of irrigation  
565 well and tie-in at Lyons Park for \$14,365.00.

566

567 **VOTE:** (4-0-1) The motion carried. (Mr. Cote had stepped out for a moment).

568

569 Chairwoman Corbett stated that this is an additional \$34,565.00 added into the Town Building's  
570 2023 budget.

571

572 Chairwoman Corbett stated that the 2022 operating budget for the Town Buildings was  
573 \$1,036,624.00. The 2023 default budget is \$1,074,495.00. This is an increase of \$37,871.00. Mr.  
574 Demers stated that the 2023 requested budget is \$773,310.00. This is a decrease of \$263,314.00.

575

576 **MOTION:** (Croteau/Bergeron) To approve the Town Building's 2023 requested budget of  
577 \$773,310.00

578

579 **VOTE:** (4-0-1) The motion carried. (Mr. Cote had stepped out for a moment).

580

581

## 582 **Town Celebrations**

583

584 Chairwoman Corbett stated that the 2022 operating budget for the Town Celebrations was  
585 \$9,260.00. The 2023 default budget is \$9,260.00. There is no increase. The 2023 requested  
586 budget is \$24,960.00. This is an increase of \$15,700.00.

587

588 Mr. Croteau added that there was a major increase due to the holiday lights. Chairwoman Corbett  
589 asked if they shopped around for different vendors at all. Ms. Takesian explained that they have  
590 not, and they use a local vendor who offers a discount if you sign up by March 1<sup>st</sup>. She explained  
591 that they are committed to him for 2022 but are not for 2023 until they make their deposit in  
592 February of 2023. She suggested that they put this number in as a place holder until they get a  
593 definite number for 2023. She added that they own the lights and tree, and that their current  
594 vendor stores the items. They may be able to have the Highway Department put the decorations  
595 and lights up instead.

596 **MOTION:** (Croteau/Bergeron) To approve the Town Celebration's 2023 requested budget of  
597 \$24,960.00.

598

599 **VOTE:** (4-0-1) The motion carried. (Mr. Cote had stepped out for a moment).

600

601

### 602 **Town Clerk**

603

604 Chairwoman Corbett stated that the 2022 operating budget for the Town Clerk's office was  
605 \$306,089.00. The 2023 default budget is \$317,376.00. This is an increase of \$11,287.00. The  
606 2023 requested budget is \$319,683.00. This is an increase of \$13,594.00.

607

608 **MOTION:** (Croteau/Bergeron) To approve the Town Clerk's 2023 requested budget of  
609 \$306,089.00.

610

611 **VOTE:** (4-0-1) The motion carried. (Mr. Cote had stepped out for a moment).

612

613

### 614 **Transfer Station**

615

616 Chairwoman Corbett stated that there is one wish-list item. There is also a CIP under "urgent".  
617 The first wish-list item is a dump rack body with plow to replace the existing pickup for  
618 \$110,000.00. The second request is for a municipal solid waste compactor for \$83,665.00. Mr.  
619 Bergeron asked if they would both have to be Warrant Articles due to them both being over  
620 \$75,000.00. Chairwoman Corbett confirmed this.

621

622 **MOTION:** (Bergeron/Croteau) To approve adding a Warrant Article for the new dump rack  
623 body truck with plow for \$110,000.00.

624

625 **VOTE:** (4-0-1) The motion carried. (Mr. Cote had stepped out for a moment).

626

627

628 **MOTION:** (Bergeron/Croteau) To approve adding a Warrant Article for the new solid waste  
629 compactor for \$83,665.00.

630

631 **VOTE:** (4-0-1) The motion carried. (Mr. Cote had stepped out for a moment).

632

633 Chairwoman Corbett stated that the 2022 operating budget for the Transfer Station was  
634 \$980,973.00. The 2023 default budget is \$1,171,177.00, This is an increase of \$191,224.00. The  
635 2023 requested budget is \$1,226,845.00. This is an increase of \$245,872.00.

636

637 **MOTION:** (Croteau/Bergeron) To approve the Transfer Department's 2023 requested budget  
638 of \$1,226,845.00.

639

640 **VOTE:** (5-0-0) The motion carried.

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**Treasurer**

Chairwoman Corbett stated that the 2022 operating budget for the Treasurer was \$15,249.00. The 2023 default budget is \$15,224.00, This is a decrease of \$25.00. The 2023 requested budget is \$15,224.00.

**MOTION:** (Cote/Croteau) To approve the Treasurer's 2023 requested budget of \$15,224.00.

**VOTE:** (5-0-0) The motion carried.

**Trust Funds**

Chairwoman Corbett stated that the 2022 operating budget for the Trust Funds was \$335.00. The 2023 default budget is also \$335.00. The 2023 requested budget is also \$335.00.

**MOTION:** (Cote/Croteau) To approve the Trust Fund's 2023 requested budget of \$335.00.

**VOTE:** (5-0-0) The motion carried

Interim Town Administrator Roark stated that they must go back to the Highway Department budget due to a clerical error. Mr. Demers stated that the money for the new truck was taken out of the wrong department.

Chairwoman Corbett stated that the 2022 operating budget for the Highway Department was \$1,863,582.00. The 2023 default budget is also \$1,964,403.00. This is an increase of \$114,410.00. Mr. Demers stated that the 2023 requested budget is \$2,158,522.00. This is an increase of \$294,904.00.

**MOTION:** (Croteau/Cote) To approve the Highway Department's 2023 requested budget of \$2,158,522.00.

**VOTE:** (5-0-0) The motion carried

**Town of Pelham's Overall Budget Review**

Chairwoman Corbett stated that the 2022 budget for the entire Town of Pelham was \$20,393,762.00. The 2023 default budget is \$20,706,262.00. The 2023 requested budget is \$21,272,516.00.

**MOTION:** (Cote/Croteau) To approve the Town of Pelham's 2023 budget of \$21,272,516.00.

**VOTE:** (5-0-0) The motion carried

688 **DISCUSSION**

689

690 **Resignation of Cemetery Trustee, Ed Gleason**

691

692 Chairwoman Corbett read Mr. Gleason's letter of resignation.

693

694 **MOTION:** (Cote/Croteau) To accept Mr. Gleason's letter of resignation.

695

696 **VOTE:** (5-0-0) The motion carried

697

698

699 **SELECTMEN AND TOWN ADMINISTRATOR REPORTS**

700

701 **Mr. Croteau** had nothing to report.

702

703 **Ms. Takesian** stated that the Farmer's Market will not be open on Old Home Day on September  
704 17, 2022.

705

706 **Chairwoman Corbett** stated that schools started back up this week.

707

708 **Mr. Bergeron** had nothing to report.

709

710 **Mr. Cote** had nothing to report.

711

712 **Interim Town Administrator Roark** had nothing to report.

713

714

715 **MOTION:** (Cote/Croteau) To adjourn the meeting.

716

717 **VOTE:** (5-0-0) The motion carried

718

719 The meeting ended at approximately 8:45 PM.

720

721

722 **ADJOURNMENT**

723

724 Respectfully submitted,

725

726 Makayla Clougherty

727 Recording Secretary