

BOARD OF SELECTMEN – NOVEMBER 1, 2022

**APPROVED**  
**TOWN OF PELHAM**  
**BOARD OF SELECTMEN–MEETING MINUTES**  
**November 1, 2022**

**CALL TO ORDER** – Chairwoman Corbett called the meeting to order at approximately 6:30pm

**PRESENT:** Jaie Bergeron, Heather Corbett, Kevin Cote, Jason Croteau, Charlene Takesian, Town Administrator Joseph Roark

**ABSENT:** None

**PLEDGE OF ALLEGIANCE**

**OPEN FORUM**

No one came forward in open forum.

**APPOINTMENTS**

**Linda Newcomb, Town Clerk: Swearing-in of new PD Sergeant**

Chief Perriello stated that Bruce Vieira is being promoted to Sergeant. Officer Vieira grew up in Pelham and joined the Pelham Police Department in 2014 as a part-time officer. Within the year, he became a full-time officer. Prior to his promotion, he has been a drug treatment and prevention officer. He was awarded the Union Leader Hero Award in 2017.

Linda Newcomb swore in Officer Vieira as Sergeant. Sergeant Vieira was pinned by his father, Bruce Vieira.

**Board of Selectmen Vote: Acceptance of land donation on plan entitled “Stonegate Estates” lot consolidation.**

- Acceptance of donation of a 39.6-acre parcel, Map 10-351-63, as Conservation Land.
- Acceptance of a trail easement that will allow the Town to maintain the existing trail system through this new development.
- Acceptance of a Conservation Easement on a 19.2-acre parcel abutting Tower Hill Road.

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46 **MOTION:** (Cote/Bergeron) To accept the 39.6-acre parcel, Map 10-3351-63, as  
47 Conservation Land.

48  
49 **VOTE:** (5-0-0) The motion carried.

50  
51  
52 **MOTION:** (Cote/Croteau) To accept the trail easement that will allow the Town to maintain  
53 the existing trail system through this new development.

54  
55 **VOTE:** (5-0-0) The motion carried.

56  
57  
58 **MOTION:** (Cote/Croteau) To accept Conservation Easement on a 19.2-acre parcel abutting  
59 Tower Hill Road.

60  
61 **VOTE:** (5-0-0) The motion carried.

62  
63  
64 **Paul Gagnon, Conservation Commission: Proposed Warrant Article banning target**  
65 **practice on Town owned land**

66  
67 Mr. Gagnon showed a photograph of the rules for Town owned land. Currently, under permitted  
68 uses, hunting is allowed. However, under prohibited uses is the discharge of firearms. This  
69 means that people may hunt but are not allowed to participate in target practice with firearms.

70  
71 Mr. Gagnon then showed a photograph taken in 2021 of a pallet someone brought into the woods  
72 and shot at, which ended up starting a fire. Mr. Gagnon explained that even though these rules  
73 are posted, there are no Town ordinances backing up the rules. If someone calls the police to  
74 report someone is target practicing on Town land, there is nothing the police can do.

75  
76 The State of New Hampshire has hundreds of thousands of acres of land. Under New Hampshire  
77 Code of Administrative Rules, it states that no person shall discharge a firearm for the purpose of  
78 target shooting within 300 feet of developed recreation areas and trails within 100 feet of a  
79 stream, river, pond, lake, or body of water. There are also other specific areas where target  
80 practice is not allowed, and specific dates. Target shooting is not permitted Memorial Day  
81 weekend through Columbus Day Weekend within 1/4<sup>th</sup> of a mile of recreation areas. There are  
82 also rules about picking up shells.

83  
84 Mr. Gagnon also showed the Towns of Exeter, Merrimack, Hollis, and Londonderry's rules  
85 regarding target shooting. They only allow target shooting at certain areas in the Towns, using  
86 certain bullets, and during certain times during the year. Some also state that if someone violates  
87 the rules, they receive a fine. He thinks that Pelham should come up with their own Town  
88 ordinance regarding target practice.

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89

90 Mr. Gagnon stated that if the Board thinks it is a good idea, he will take the liberty of developing  
91 a Town ordinance regarding target shooting and check it over with the Conservation  
92 Commission, Forestry Committee, Cemetery Trustees and the Parks and Rec Department.

93

94 Mr. Bergeron stated he is not opposed to an ordinance but believes talking to the Police  
95 Department about the ordinance should be done first. He also mentioned that if they are going to  
96 designate specific areas to allow target shooting, it should not be an area that is not used to  
97 hearing gun fire. Mr. Bergeron asked if there was any Town property next to the gun range. Mr.  
98 Gagnon stated that there isn't, and that since the Town does have a gun range, it does not make  
99 sense to allow free outdoor target shooting. Mr. Gagnon stated that he will also go to the Police  
100 and Fire Departments for their input as well.

101

102 Mr. Croteau asked which towns restrict target shooting to hunting season only. Mr. Gagnon  
103 stated that Londonderry has these restrictions. The State does not allow targeting shooting from  
104 Memorial Day Weekend through Columbus Day Weekend. Mr. Cote added that he does not  
105 believe it is a good idea to allow target shooting during hunting season since there are people  
106 hiding out in the woods to hunt.

107

108 Ms. Takesian asked if Fish and Game allows anyone to practice target shooting at their location.  
109 Mr. Bergeron stated that anyone can join the club, but there is a membership fee. Town  
110 Administrator Roark added that if you are a property owner and have the proper range and safety  
111 in your land, you are allowed to shoot any type of gun on your own land.

112

113 Mr. Croteau stated he thinks it may be a good idea for Mr. Gagnon to go to the proper  
114 department heads and get their feedback regarding the proposed ordinance.

115

116 Mr. Gagnon stated that he will draft a proposal, present it to the Town attorney, then to the  
117 Police Department, then to the proper department heads.

118

119 Mr. Cote asked if Mr. Gagnon was looking for the Board of Selectmen to create and pass the  
120 ordinance, or if he thought it should be put on the ballot for Town voting. Mr. Gagnon stated that  
121 other Towns, like Hollis, did not put it on the ballot for voting and had their Board of Selectmen  
122 pass it instead.

123

124 Mr. Cote stated that there is already a book of ordinances, and he will check it to see if there is  
125 an existing ordinance they can modify as well.

126

127 Chairwoman Corbett let Mr. Gagnon know that he could go ahead and start getting opinions  
128 from other departments in Town as well and draft a proposal for them to read. Mr. Gagnon  
129 agreed and stated that he will be back in early December with any updates for the Board.

130

131

132 **Board of Health: 37 Woekel Circle well radius waiver request**

133

134

135 **MOTION:** (Cote/Croteau) To convene a meeting of the Pelham Board of Health for the  
136 purpose of considering a waiver for the 75-foot radius requirement for a septic  
137 system design at 37 Woekel Circle.

138

139 **VOTE:** (5-0-0) The motion carried.

140

141 Mr. Colburn, from Gifford Colburn Septic Design and representing the Town of Pelham's Board  
142 of Health, was present to help give the Board advice on the matter.

143

144 Mr. Carideo, from Keach and Nordstrom, the homeowner's septic system designer, stated that  
145 his client is trying to upgrade the existing dwelling and system on the lot to adhere to Town and  
146 State requirements. The proposed design is 65-feet away from the well heads. There are 3 wells  
147 that will require the waiver. He added that it meets all the other requirements of the ordinance.

148 Mr. Carideo stated that the lot behind theirs recently put in the same septic system, filed a well  
149 release with the State of New Hampshire.

150

151 Mr. Caredio provided the Board with a map of all the State approved septic systems within the  
152 area of their lot. He pointed out that the lot sizes are small and make it almost impossible to have  
153 fit a 75 foot well on the property. He added that some of the lots in the area had waivers granted  
154 as well. He also stated that the depth of the well casing is important because with the drilled well,  
155 well heads are above the ground, and this reduces the risk of contamination of the well because  
156 contaminants are not going to go into the steel well casing that is a foot above the ground.

157

158 Ms. Takesian asked if there is currently a house on the land that someone is living in. Mr.  
159 Carideo stated that there is a house, but no one is currently living in it. Ms. Takesian asked why  
160 they were doing the septic design. Mr. Carideo stated that they want to live in the house, but  
161 before they can the existing system needs to be upgraded because it is in bad shape. Ms.  
162 Takesian asked where the well is on the property. Mr. Carideo stated that it is in the front middle  
163 of the house.

164

165 Ms. Takesian asked if they would be moving the house 12 feet or taking the house down and  
166 relocating it 12 feet from where it is now. Mr. Carideo stated the house will be lifted and moved  
167 12 feet. He added that there is a proposed addition to the house at well, to the roadside of the  
168 house.

169

170 Mr. Croteau asked if it is currently a 3-season or 4-season house. Mr. Carideo stated it is listed as  
171 a camp currently, but they are looking to make it a year-round house.

172

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173 Mr. Bergeron asked if there were any wetlands on the property. Mr. Carideo stated that the  
174 owner of the property hired a certified specialist to survey the land and they did not find any  
175 wetlands on the property. He provided a copy of the report to the Board.

176

177 Chairwoman Corbett asked when the wetlands assessment was done. Mr. Carideo stated it was  
178 done in July of 2019.

179

180 Ms. Takesian asked if they knew what kind of homes were on the abutting lots. Mr. Carideo  
181 stated that they are all single-family, year-round homes.

182

183 Mr. Cote asked about the specifics of the septic system, and if the homeowners had to do any  
184 maintenance to the system. Mr. Carideo stated that the State requires the homeowner to have an  
185 agreement with the proprietor of the system that states they will provide the necessary  
186 maintenance. Mr. Cote asked what the maintenance entails. Mr. Carideo stated that there is a  
187 bunch of media that collects the bacteria, and air that produces the pretreatment system, once that  
188 media cannot function anymore it needs to be cleaned or removed depending on the condition,  
189 the septic tank also needs be pumped and the settling area cleaned out. Mr. Cote asked what  
190 happens with the maintenance contract if the home gets sold. Mr. Carideo said he was unsure.  
191 Mr. Cote asked who enforces the agreement for the maintenance. Mr. Carideo stated that it is a  
192 legal document submitted to the State and Town before approval, so if someone felt like it was  
193 not being maintained properly, they could order a cease and desist on the property.

194

195 Mr. Colburn stated that this proposal is very common. This septic tank design makes the water  
196 coming out of the tanks very clean and bacteria free. The field lasts considerably longer than  
197 without it. He added that the systems are commonly used in the Lakes Region, as the design  
198 keeps the body of water clean. He stated that he has no problem approving the plan and wants to  
199 ensure the Board approves the waiver as well.

200

201 Ms. Takesian asked if the Board of Selectmen has approved any other waivers like this one. Mr.  
202 Colburn stated that the Board of Health has not convened in 12 years, so they probably have not  
203 approved one before. He added that the Health Officer has the ability to accept or deny any well  
204 radius waivers for the Town. He added that the current septic system in the house is unusable.

205

206 Mr. Bergeron asked what year test pits were completed. Mr. Carideo stated that the testing was  
207 done on June 29, 2016. Mr. Bergeron asked if the recent building in the area would affect the test  
208 at all. Mr. Carideo stated that the buildings were already there, so he does not believe any data  
209 will be affected.

210

211 Mr. Cote asked if the septic system is installed, then fails, if there is enough room to get in and  
212 fix the septic system. Mr. Carideo stated that the equipment they use today is very small, and  
213 they are able to get in small spaces to fix them.

214

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215 Chairwoman Corbett asked Mr. Carideo what would happen next if he was granted the waiver.  
216 He stated that his next step would be submitting the septic plan to the DES, because the only  
217 thing they are waiting on is the waiver from the Town, they have all other necessary permits they  
218 need. She then asked what his next step would be if they did not approve the waiver. Mr. Carideo  
219 stated that he would have to talk to his client, but he would basically have to tell them they  
220 cannot live in their home.

221  
222 Mr. Croteau asked if the homeowner is allowed to stay in the house currently, even with the  
223 current septic system that is failing. Mr. Colburn stated that when people started complaining,  
224 they would have to redesign the system and the same process that is happening now would have  
225 to occur.

226  
227 Mr. Cote asked if they were not planning to move the house 12 feet, if they could put in a normal  
228 septic system as is. Mr. Carideo stated that there would still not be enough room. The design  
229 system they have is the most compact the State allows for the house size.

230  
231 Mr. Croteau stated that because they are also adding an addition to the house, he wants to see  
232 plans with the addition added. He added that he would like to do a site walk of the lot as well.

233  
234 Mr. Croteau asked if by updating the septic to a clean solution system, if the home goes from a  
235 3-season camp to a 4-season camp. Mr. Colburn stated that it takes more than just the septic  
236 system. They need insulation, electrical power, heat, service by potable water, indoor plumbing,  
237 and a water disposal system.

238  
239 Mr. Cote asked if seasonal property owners pay the same tax rates as full-time property owners.  
240 The response was that taxes are based on the property assessment.

241  
242 Chairwoman Corbett asked if anyone from the audience would like to put their input in.

243  
244 Mr. Bruce Bilapka stated that he just built a new house on the same road using the existing  
245 footprint. On the other side of him is a vernal pool. He was ordered by the State to put a culvert  
246 in when installing his septic system due to water running from the vernal pool into lot 37. He  
247 added that the lot 37 property does not sit on foundation, and the water comes up extremely high.  
248 He explained that if a septic system is installed in this lot, every Spring, when the water from the  
249 vernal pool flows, the septic system will be destroyed and contaminate other wells in the area  
250 and the Lake. He added that if they fail to maintain the septic system, there is nothing anyone can  
251 do about it, and it will cause many issues.

252  
253 Chairwoman Corbett asked the Board how they would like to proceed.

254  
255 Mr. Croteau stated that he thinks a site visit is the best course of action. He also added that he  
256 thinks it is a good idea to put in a new septic system to avoid any issues.

257

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258 **MOTION:** (Cote/Takesian) To hold a site-walk at 37 Woekel Circle.

259

260 **VOTE:** (5-0-0) The motion carried

261

262 Chairwoman Corbett informed Mr. Carideo that they will be in contact soon with the best date  
263 and time for the site-walk.

264

265

266 **MOTION:** (Cote/Croteau) To adjourn the Pelham Board of Health Meeting.

267

268 **VOTE:** (5-0-0) The motion carried

269

270

271 **Tammy Penny, Finance Director: Public Hearing: Acceptance of unanticipated funds as**  
272 **part of Locality Equipment Purchase Program through the Governor's Office for**  
273 **Emergency Relief and Recovery (GOFERR) in the amount of \$45,374.00.**

274

275 Ms. Penny stated that these funds are more grant money the Fire Department is receiving. Since  
276 2003, the Fire Department has received over \$1,500,000.00. This money can be used for  
277 equipment, and the Fire Department would like to use this money to purchase 3 automated CPR  
278 devices. She explained this is a grant program that requires a matching, but there is ample  
279 funding available in a 2017 non-lapsing article that will more than cover the necessary amount  
280 needed to match.

281

282 Ms. Takesian asked if these devices were already in their budget, or if this is going to be an extra  
283 purchase since they got a grant for them. Lt. Robert Horne, from the Pelham Fire Department,  
284 stated that these would replace the ones they already have, plus add an additional device.

285

286

287 **MOTION:** (Cote/Bergeron) To go into a public hearing regarding the acceptance of  
288 unanticipated funds as part of the Locality Equipment Purchase Program through  
289 the Governor's Office for Emergency Relief and Recovery (GOFERR) in the  
290 amount of \$45,376.00.

291

292 **VOTE:** (5-0-0) The motion carried.

293

294 Chairwoman Corbett asked if there was anyone who would like to speak publicly on the matter.  
295 No one approached the Board.

296

297 **MOTION:** (Cote/Bergeron) To close out the public hearing.

298

299 **VOTE:** (5-0-0) The motion carried.

300

301

302 **MOTION:** (Cote/Bergeron) To accept the unanticipated funds as part of the Locality  
303 Equipment Purchase Program through the Governor's Office for Emergency  
304 Relief and Recovery (GOFERR) in the amount of \$45,376.00.

305

306 **VOTE:** (5-0-0) The motion carried.

307

308

309 **Tammy Penny, Finance Director: Fund Balance and estimated Tax Rate update**

310

311 Ms. Penny stated that this is the time when the Board of Selectmen can opt to use additional fund  
312 balance to offset property taxes before the rate is officially set. She added that she does not  
313 currently have final numbers from the DRA, but she has estimates that should not change by more  
314 than a few cents. The municipal portion of the tax rate will be \$5.63. She noted that this is higher  
315 than the 2021 rate of \$4.74. This \$0.89 increase will translate to a \$445 increase on a \$500,000.00  
316 home. Ms. Penny stated that is the average assessed valuation for residential property in this  
317 community. She added that this is without using any fund balance. She stated that the increase in  
318 revenue helped keep rates lower than \$6.00.

319

320 Ms. Penny explained that the Government Finance Officer Association recommends retaining  
321 between 8-17% in unassigned fund balance. This is so communities can meet their obligations.  
322 She added that past Boards of Selectmen have used fund balance to reduce tax rates. In 2021,  
323 \$1,000,000 in fund balance was used, and \$2,000,000 was used in 2020.

324

325 Town Administrator Roark noted that the 5-year average for the Town tax rate is \$5.67. The total  
326 5-year average tax rate \$19.69.

327

328 Ms. Penny stated that normally she would not recommend using a large amount of additional fund  
329 balance when they have not reached the 17% target for unassigned fund balance, however, with  
330 an increase of this magnitude there may be issues for voters. If they use no additional fund balance,  
331 the estimated 2022 tax rate is \$5.63. If they use \$250,000 in additional fund balance, the tax rate  
332 will go down to \$5.54. If they use \$500,000 in additional fund balance the tax rate will go down  
333 to \$5.44. If they use \$750,000 in additional fund balance the tax rate will go down to \$5.35. Finally,  
334 if they use \$1,000,000 in additional fund balance the tax rate will go down to \$5.26.

335

336 Ms. Takesian noted that if you add all the numbers, it is not just a \$445 increase, it is a \$895  
337 increase across the board for a house in Pelham. Ms. Takesian suggested that they use \$2,000,000  
338 in additional fund balance to make the increase only around \$485-500 for the average house. This  
339 would take them just below the 8% the DRA recommends. She noted that there are Towns who  
340 do not have a fund balance, but she thinks Pelham should have a fund balance. She noted that they  
341 have a big bond payment for the school this year, so a large increase in their taxes will cause issues.

342



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343 Mr. Croteau asked if the Town has ever used \$2,000,000 in additional fund balance before. Ms.  
344 Penny stated that they did in 2022.

345  
346 Mr. Cote asked if they do not use any fund balance if there would be an average tax increase of  
347 around \$900.00. Ms. Penny stated that it would be an \$895 increase across the board for the  
348 average house. Mr. Cote noted that this increase is an additional \$75 a month for the taxpayer. Mr.  
349 Bergeron added that they also will have increased electrical bills as well.

350  
351 Ms. Penny explained that if they use \$2,000,000.00 this year, they will not have anything to use  
352 next year.

353  
354 Ms. Takesian asked if they know what their fund balance protentional is for 2022. Ms. Penny  
355 stated that it was too soon to tell.

356  
357 Mr. Cote asked what the overall tax rate increase would be if they used \$1,000,000.00 in additional  
358 fund balance. Ms. Penny stated that this will bring the municipal rate down to \$5.26 and result in  
359 a total increase of \$670.00 on a \$500,000.00 value home. Mr. Cote noted that this would only be  
360 an extra \$30 a month. Mr. Cote stated that, as a taxpayer, he would rather not use in additional  
361 fund balance and grow the balance for another year.

362  
363 Mr. Bergeron noted that some taxpayers may disagree, as the additional fund balance is holding  
364 taxpayer's money that can help reduce the tax rates. He added that since the cost of everything else  
365 is rising as well, it may be a good idea to use some additional fund balance in order to lower the  
366 tax rate a little. Ms. Takesian agreed. Mr. Cote asked how \$300 would help. Mr. Bergeron stated  
367 that an extra \$300.00 to a senior on a fixed income could be a big difference. Ms. Takesian added  
368 that next year they will not have to worry about the large school payment, so it makes more sense  
369 to use the funds this year.

370  
371 Mr. Croteau asked what happens if they use \$2,000,000.00 of the \$5,900,000.00 fund balance and  
372 then the Town cannot afford their liabilities. Ms. Penny stated that if this happened, they would  
373 have to get a tax anticipation note and it would cost the taxpayers money to borrow, and borrowing  
374 rates are increasing. Ms. Takesian stated that they would only have to borrow the money for a few  
375 months, and the rates are not as high as they are for an individual borrowing money.

376  
377 Ms. Takesian stated that they currently have \$5,000,000.00 in additional fund balance, so if they  
378 took \$1,000,000.00, they would still have \$4,000,000.00 in additional fund balance. Ms. Takesian  
379 noted that if they do not use any funds, there is a total increase of \$900.00. If they used  
380 \$1,000,000.00 there would be a \$670.00 increase.

381  
382 Town Administrator Roark explained that it would be a good idea to stay within the recommended  
383 8-17% threshold. Ms. Penny stated that if they used \$1,400,000.00 in additional fund balance that  
384 would bring them to 7.45%, which is only anticipating \$350,000.00 in unspent appropriations and  
385 she is unsure if that is where they are going to land.

386  
387 Chairwomen Corbett asked what the rates would be if they used \$1,400,000.00 in additional fund  
388 balance. Ms. Penny stated that it would bring the municipal rate to \$5.11, and the total rate to  
389 \$17.15. This would be a \$595.00 increase on a \$500,000.00 home. Chairwomen Corbett asked  
390 what the rates would be if they used \$1,250,000.00 in additional fund balance. Ms. Penny stated  
391 that this would bring the municipal rate to \$5.17, the total rate to \$17.21 and would be a \$625.00  
392 total increase on a \$500,000.00 home. Chairwoman Corbett added that this will be an additional  
393 \$52.00 a month for taxpayers.

394  
395 Mr. Croteau stated that he is inclined to take some money out of the additional fund balance but  
396 thinks \$500,000.00 would be the best amount to retain their fund balance and help taxpayers.

397  
398  
399 **MOTION:** (Croteau/Cote) To use \$500,000.00 in additional fund balance to offset property  
400 taxes.

401  
402 **VOTE:** (4-1-0) The motion carried.

403  
404  
405 **DISCUSSION**

406  
407 **Designate BOS Representative to the Water Commission**

408  
409 Mr. Cote asked if it was mandatory. Town Administrator Roark stated it was not mandatory. Ms.  
410 Takesian requested this so that the Board can stay up to date on what is going on, and she would  
411 like to volunteer for the position

412  
413 **MOTION:** (Croteau/Cote) To designate Charlene Takesian as the Board of Selectmen  
414 representative to the Water Commission.

415  
416 **VOTE:** (5-0-0) The motion carried.

417  
418  
419 **Technology budget decrease, updated information**

420  
421 Town Administrator Roark stated that they realized there was a miscommunication with the  
422 Technology portion of the budget, that added unnecessary funds to the line item.

423  
424 **MOTION:** (Croteau/Cote) To decrease line item 123 of the Technology budget section 560  
425 by \$50,000.00, resulting in a total of \$69,067.00 to purchase the licensing and  
426 necessary hardware for a new Town wide telephone system for a period of 5  
427 years.

428

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429 **VOTE:** (5-0-0) The motion carried.

430

431

432 **MOTION:** (Croteau/Cote) To decrease line item 150 of the Technology budget section 561  
433 by \$55,000.00.

434

435 **VOTE:** (5-0-0) The motion carried.

436

437

438 **MOTION:** (Croteau/Cote) To approve the fixed rate 3-year contract with our cyber security  
439 vendor.

440

441 **VOTE:** (5-0-0) The motion carried.

442

443 Chairwoman Corbett noted this would bring line item 150 to a total of \$149,297.00.

444

445

446 **MOTION:** (Croteau/Cote) To decrease line item 150 of the Technology budget section 561  
447 by \$55,000.

448

449 **VOTE:** (5-0-0) The motion carried.

450

451

452 **MOTION:** (Croteau/Cote) To approve the 2023 Technology budget for \$21,239,475.00 to be  
453 sent to the Budget Committee for further review.

454

455 **VOTE:** (5-0-0) The motion carried.

456

457

458 **SELECTMEN AND TOWN ADMINISTRATOR REPORTS**

459

460 **Mr. Croteau** stated that budget season is almost over.

461

462 **Ms. Takesian** reminded everyone that voting takes place on November 8, 2022. Also, Pelham  
463 Community Spirit is preparing for the Festival of Trees, which starts on November 25, 2022.  
464 They are looking for tree donations for the event.

465

466 **Mr. Bergeron** wanted to thank the Police and Fire Department for their hard work with the  
467 Horribles parade and trick or treating.

468

469 **Mr. Cote** had nothing to report.

470

471 **Town Administrator Roark** had nothing to report.

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472

473 **Chairwoman Corbett** had nothing to report.

474

475

476 **MOTION:** (Cote/Croteau) To adjourn the Board of Selectmen meeting.

477

478 **VOTE:** (5-0-0) The motion carried.

479

480 The Board of Selectmen meeting ended at approximately 9:02 PM.

481

482

483 **ADJOURNMENT**

484

485 Respectfully submitted,

486

487 Makayla Clougherty

488 Recording Secretary