

DRAFT
TOWN OF PELHAM
BUDGET COMMITTEE – SITE WALK NOTES
Saturday, September 9th, 2023

1 **Board Members in Attendance:** Chair Meg Bressett
2 Vice Chair Greg Smith
3 Secretary Deborah Ryan
4 David Silva
5 Garrett Abare
6 Paul Grant
7 Eduardo Martony
8 School Board Representative David Wilkerson
9 Recording Secretary Heidi Zagorski

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11 **Absent:** Bob Sherman
12 Ellen Cormier
13 Selectmen Representative Jason Croteau
14 Selectmen Representative Alternate Charlene Takesian
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17 **Start of Site Walk Meeting** – Approximately 9:10 AM
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20 **NEW POLICE DEFENSIVE TACTICS AREA / PROPOSED LOCKER ROOM AND EVIDENCE ROOM**
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22 Chief Anne Perriello led the tour of the Police Station. The tour began by viewing the new training room utilized for
23 officer training and to host training programs. The room included a rubberized gym mat and gym flooring surrounding
24 the mat. Chief Perriello explained that this room was made possible by staff members' donations of time and
25 materials. Chief Perriello then showed the current evidence room and explained the proposed location for the evidence
26 room expansion. Following this, Chief Perriello showed the existing gym room and explained the proposed changes to
27 allow for the expansion of the records storage and a new hallway. Next, Chief Perriello showed the members the
28 existing men's locker room. The Chief explained the need for additional lockers and expressed the importance for all
29 officers to have an individual locker. The proposal includes the removal of two existing lockers to create a doorway
30 into a new additional locker room which would include at least eight additional lockers.
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32 Chief Perriello led the members outside to the location of the proposed animal control shelter. The Chief explained
33 this proposal would include a prefab kennel with an overhang to create an indoor/outdoor space for the animals. The
34 proposed budget for this project would include tree work, paving, foundation, water, sewer, electric, and natural gas.
35 The prefab building would include an animal control officer's office and bathroom.
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38 **NEW TOWN MEETING ROOM / PLANNING DEPARTMENT PROPOSED REMODEL**
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40 The Town Administrator Mr. Joseph Roark led the tour of the new meeting room. Mr. Roark explained the new
41 meeting room was previously two unused classrooms which is now near completion. The new meeting room includes
42 a horseshoe-shaped area to seat up to 11 members, a private conference room, and a cable room. Mr. Roark explained
43 this room will be occupied by the Planning Department while the Planning Department remodel takes place. The
44 remodel of the Planning Department is expected to take place during the winter season of 2023-2024. Once the
45 remodel is complete, the space will begin to be used for the new town meeting room. The Board members discussed
46 different entry accesses and options for widow treatments if needed for the new meeting room. Mr. Roark led the

47 group into the Planning Department and explained the need for the remodel to include additional storage space upstairs
48 and to create office areas with more privacy on the first floor.
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51 **LIBRARY REMODEL AREA**
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53 The Library Director Jen Greene showed the members the completed ceiling project on the lower level in the reading
54 room. Ms. Greene then showed the members the completed teen space upstairs. Ms. Greene expressed how well the
55 newly installed sound panels have helped with noise reduction between the two levels.
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58 **PELHAM FIRE DEPARTMENT**
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60 Lieutenant Paul Fisher and Lieutenant Robert Horne began the site walk with an interior tour of the facilities.
61 Lieutenant Fisher and Lieutenant Horne completed the tour with a walk-through of the garage space including the
62 Decon room and storage room.
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65 **HOBBS COMMUNITY CENTER / PICKLEBALL COURTS**
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67 The Hobbs Community Center Director Ms. Sara Landry led the site walk with a complete tour of the Community
68 Center which included the main meeting space, meals and recreation area, and the community thrift store run by the
69 Council on Aging. Ms. Landry expressed the future need for office space because the current space used for the travel
70 offices is a temporary space within the meals and recreation area. Ms. Landry expressed her desire for an increased
71 future budget for underpaid staff. Ms. Landry stated the center needs to remain well-funded to support community
72 growth. Ms. Yvonne Lagarde, the Council of Aging Chairperson, led the members outside to view the newly
73 constructed Pickleball Courts.
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76 **MULDOON PARK PLAYGROUND**
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78 The Park and Rec. Director, Mr. Brian Johnson led the members on a tour of the current playground and expressed the
79 safety issue concerns with the legs of the slide and a damaged rubber platform on the same play structure. He showed
80 the wear of the swings and described a proposed upgrade for the swing set and a proposed shade structure for the tot
81 swings.
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84 **PELHAM HIGHWAY DEPARTMENT GARAGE / SALT SHED**
85

86 Mr. Phil Naffah from the Highway Department led a tour of the newly constructed garage which houses all of the
87 highway vehicles including the newly purchased truck for catch basin cleaning and maintenance. Mr. Naffah walked
88 the members outside to view the salt shed. Mr. Naffah expressed the need for roof repair and siding to rehab the
89 existing building to prevent water from entering the building which is used for salt and sand storage year-round.
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92 **Completion of Site Walk Meeting** – 12:00 PM
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BUDGET COMMITTEE SITE WALK Saturday, September 9th, 2023

- 95 Respectively Submitted,
- 96 Heidi Zagorski
- 97 Recording Secretary