

**Town of Pelham
CIP Subcommittee Meeting Minutes
July 6, 2022**

LOCATION: Police Community Room

MEMBERS IN ATTENDANCE:

Sam Thomas
Jenn Beauregard
Danielle Masse Quinn
Kevin Cote

MEMBERS ABSENT:

Jim Bergeron
Hal Lynde
Bob Sherman
Greg Smith

OTHERS IN ATTENDANCE:

Darby Wilson, Planning Department Intern

Sam Thomas called the meeting to order at 6:00 pm.

PLEDGE OF ALLEGIANCE

Sam went over the CIP process. The committee reviewed and discussed the following submissions:

I. Administrative/General Gov't

Joe Roark stated that the BOS had no new submissions. Although, I spoke with Jay Minkarah, NRPC about the 10-year plan. He said I should add the pedestrian bridge that Jeff Gowan formerly submitted for a TAP grant. I was told we should resubmit it as a potential CMAQ grant and it should be submitted to the CIP, although, I do not have a cost at this time. I'd have to research this more. But I think if it was to be added to the CIP, it would be in this section.

Main Street Sidewalk Expansion - 7/13/22 – I emailed Joe Roark to ask if this was still happening in 2023 or if it should be moved. I will update once I hear back.

Covid-19 Remediation Project was approved for 2022. It is awaiting construction.

Planning Department renovation is part of the approved 2022 budget. It is awaiting construction.

II. Police Department

Cpt. Anne Perriello will be at tonight's meeting to go over her submissions.

Animal Control Shelter – she is added to her 2023 budget for a formal plan to be drawn up. We should either move the shelter to another year or take it off until we have more information.

Remodel/Expansion – This is now their 2nd priority. A new expansion quote was received for \$54,500. But this does not include the cost of a new outside door, window, plumbing, or electrical costs. She believes this project will be over the \$75,000 threshold, but not over \$100,000. I put new quote in place of the old. Should we leave it at that until we receive more information? The previous quote was \$82,628 and I left it as is until the committee decides what I should change it to.

Radio Infrastructure - A new quote was received and is in your binders. It went from \$496,101 to \$511,581.

III. Fire Department

Replace Ambulance 2 – Will check with Chief Midgley if this is still on for 2026

FD/PD Communications Upgrade Phase 2 – Received an email from Chief Midgley to remove this from the CIP.

Replace Engine-3 – Chief Midgley submitted an updated worksheet. This item should be moved from 2027 at \$660,000 to 2026 at \$720,000. There was no quote attached to the worksheet. I can ask him to submit one but I suspect he may receive an updated quote closer to 2026.

IV. Highway Department

3.5 Yard 4-Wheel Loader – Per Rhonda Martin & Jim Hoffman, this was never purchased and should be removed

66,000 GVW 10-Wheel Dump Truck – Per Rhonda Martin & Jim Hoffman, this was never purchased and should be removed

International Dump Truck – This is a new submission. It is to replace an existing 2010 Dump Truck. \$274,400.00. This is the cost of the truck plus accessories.

Catch Basin Cleaner – This is a new submission. This is so they no longer need to depend on a company to do this work and they could do this at their own pace. They applied for a loan through the Clean Water State Revolving Fund (CWSRF). The “Infrastructure” Principal/Loan Forgiveness will be somewhere between 10-15% of the loan request. The remainder of the loan would be charged a rate of 1-2% interest.

Culvert Replacement – This is a new submission. I asked NRPC if this should be listed on the CIP. They said it was up to the Town, however, it is a high amount and makes sense. I added it for now and will remove if the committee thinks we should.

V. Solid Waste Disposal

Transfer Trailer w/ Live Floor – This was on the CIP for 2022 for \$90,000. I emailed the Transfer Station to see if this was ever done.

6.5 Yard Stationary Compactor – This is a new submission. There is an attached quote.

F550 Rackbody Dump w/8' Plow & 2.5 Yard Sander – This is a new submission. Wanted year 2028. I am unclear the total amount of this submission.

VI. Parks & Recreation

Muldoon Playground Renovation – This did not end up in Brian's budget. He is not planning on this at this time and would like it removed.

Raymond Park Restrooms w/ Storage – This is a new submission. There is a quote attached from 2013. He does not plan to obtain a newer quote until it's closer to the time of the project.

VII. Library

Renovations – This showed \$72,669 left to be paid in 2022. I'm not sure if this is complete. I can check.

VIII. Cemetery

No CIP at this time, however Sean Cunniham believes they will have something for next year.

XI. Senior Center (Hobbs Community Center)

Roof Replacement / General Maintenance – We do not have any information on this at this time. She is meeting with the Building Inspector today (7/13) for him to look at the roof to help determine if this needs to be replaced.

Entrance Redesign – We do not have any quotes on this yet. She did submit a narrative.

X. Planning Department

No "CIP at this time.

School District

The school did not have any information until after the School Board meets on July 14th.

ADJOURNMENT

MOTION: (Beauregard/Masse Quinn) To adjourn the meeting.

VOTE: (4-0-0) The motion carried.

The meeting was adjourned at approximately 7:30 pm.

Respectfully Submitted
Jenn Beauregard
Planning Director