

**APPROVED
TOWN OF PELHAM
AGRICULTURAL COMMISSION – MEETING MINUTES
December 10, 2020**

CALL TO ORDER – Chair Jenny Larson called the meeting to order at approximately 6:30 p.m.

PRESENT: Jenny Larson, Jessica Edwards, Stephen Doherty, Theresa Wentzell, Laura Spottiswood by Zoom, Jeff Caira

ABSENT: John Spottiswood

PLEDGE OF ALLEGIANCE

MEETING MINUTES

MOTION: (Doherty/Edwards) To accept meeting minutes from November 5, 2020 Agricultural Commission meeting.

Vote: (5-0-0) The Motion carried.

ANNOUNCEMENT(S):

*Tonight's meeting should have been live over at Sherburne Hall. It appears that there was a scheduling error and the hall is locked. A call was made to Jim Greenwood he stated it was his night off.

*The Annual Report has been submitted.

*The Board of Selectman has asked the AG Commission to make corrections to the Animal Ordinance and present it to the Board of Selectman at the December 15, 2020.

*At the December 1st Board of Selectman meeting statement about the UNH Guidelines being an ordinance that could be put on the ballot this March was made.

OPEN FORUM:

No one came forward.

APPOINTMENT(S):

There were no appointments.

TREASURY:

Mr. Doherty stated that our account was all set up through the town. Deposits are made at the Selectman's office. If we need to withdraw money we have a form available to complete and submit to the Chair and Vice Chair for approval.

The balance in the treasury is currently \$80.00.

DISCUSSION

*Animal Ordinance – Ms. Larson stated that at the Dec. 1 Board of Selectman meeting, Selectman Cote stated that he would come to the AG Commission meeting to ask the Commission to make the corrections on the Animal Ordinance, then present it to the Board of Selectmen meeting on December 15, 2020 to be voted on by the Board to put it on the March 2021 Town Ballot.

Selectman Cote did email Ms. Larson to advise her he could not attend. He asked if the AG Commission would make corrections and present the ordinance at the December 15th meeting. In discussion, it was noted that a meeting with the ACO and the Code Enforcer was never set up by Selectman Cote to review the ordinance with them. It was discussed that we understood that initially the Board of Selectmen were going to vote on the ordinance and were not aware of the decision to have it be put on the ballot. The commission agreed that we had put many hours into the ordinance, we were happy with the results that we presented already. It was agreed that we are not a legislative entity, but advisory in role.

MOTION: (Doherty/Wentzell) To email the Board of Selectmen and respectfully decline to present the Animal Ordinance due to time constraints and also our role is not to create legislation, but to advise.

Vote: (5-0-0) The motion carried.

*UNH Guidelines being adopted by town. Ms. Larson stated that the Selectman made comments at the December 1, 2020 Board of Selectmen meeting that sounded like they would have the guidelines be submitted as an ordinance for the town ballot. Ms. Edwards stated that these are guidelines, an educational tool for citizens, officials and volunteers to help solve problems. The guidelines are not in any way an ordinance to be passed by a town. Ms. Larson is creating a UNH Guideline power point to present to the Board of Selectmen. The guidelines also include a complaint form that can given out and submitted to the town and state.

*Ms. Larson is trying to get a 65-page document that accompanies the UNH Guidelines, printed. Has request in with selectmen.

*Farmer's Market - Ms. Larson noted that March is approaching quickly and now is a good time to start working on a Farmer's Market.

We need to work on:

Location

Vendors / vendor questionnaires

Legality issues

Some of the possible problems discussed were reliable volunteers, reliable vendors.

Action:

Ms. Edwards: plea on line for volunteers

Ms. Larson: make calls regarding location

Ms. Spottiswood: Contact Pelham Spirit Group to see if/how interested they are

By-Laws and Rules documents are final and ready to be signed.

Non-Public session 91-A:3, II

MOTION: (Edwards/Wentzell) To seal minutes & adjourn

Roll Call:

Jenny Larson – yes

Jessica Edwards – yes

Steve Doherty – yes

Theresa Wentzell – yes

Laura Spottiswood (via Zoom) – yes

Jeff Caira – yes

NOT APPROVED
TOWN OF PELHAM
AGRICULTURAL COMMISSION – MEETING MINUTES
DECEMBER 10, 2020

91-A:3,II
SEALED

Theresa Wentzell stepped down as secretary for the Agricultural Commission. Laura Spottiswood offered to be secretary.

MOTION: (Doherty/Edwards) To vote to make Laura Spottiswood the secretary for the Agricultural Commission.

Vote: (5-0-0) The motion carried.

Meeting adjourned at 8:00 p.m.