

Trustee of Trust Funds  
Friday, 28 July, 2023  
Police Community Room  
Pelham, NH  
Meeting Minutes  
Approved

11:00AM Call to Order  
Pledge of Allegiance

**Attendance:**

- *Trustees of the Trust Funds:*
  - Ed Gleason, Chair; Demetra Bergeron, Secretary; Cindy Ronning, Trustee
- *Enterprise Wealth Management:*
  - Patrick Connerty, Director Account Services, Senior Vice President
- *General Public- Phoned In*
  - Joanne Soucy

**Meeting Summary:**

- ***Meeting Minutes***
  - Review of May 19, 2023 meeting minutes. Motion to approve meeting minutes made by Chair Ed Gleason and Second by Trustee Cindy Ronning. Minutes approved.
- ***Review of Internal Control Policy***
  - Trustees and Enterprise Bank reviewed the updated and Internal control policy. All concurred with the policy and signed the document into effect.
- ***Review of Investment Plan***
  - Trustees and Enterprise Bank reviewed the updated Investment Plan by Enterprise Bank. All concurred with the plan and signed the document into effect.
- ***Ratification of Funds***
  - Trustees approved the disbursement of the funds from the Cemetery Maintenance ETF.
- ***Semi-Annual Portfolio & MS 9/10 Review***
  - Enterprise Bank went through the semi-annual portfolio review with trustees and provided feedback on where the accounts stand. The trustees posed the questions whether they should adjust how the funds are currently invested, Enterprise feels as though we are well balanced at this time.
  - The trustees reviewed the current MS 9/10 with Enterprise Bank, discussion of potential header changes to align with the DOJ submittal

was discussed. The MS9/10 had no issues and reflected all pending deposits and withdrawals accurately.

- ***Upcoming Actions***

- Planning ahead for the yearly submittal to DOJ and the perpetual care accounts.
- Enterprise Bank should have all documents prepared and completed by mid-January for the trustees.
- DOJ submittal is due March 1.

Next Meeting: To be scheduled September 2023.

Meeting Adjourned: The meeting adjourned at 12:00PM.

Respectfully Submitted,

Demetra Bergeron

Trustee/Secretary