

38 No one came forward.

39

40 **APPOINTMENT**

41

42 **Parks & Recreation Director Brian Johnson – Seeking approval from the Board of Selectmen,**
43 **as agents to expend for:**

- 44 – Expenditure of \$875 from the Raymond Park Trust Fund for the Termite Elimination
- 45 Station at Raymond Park Lodge
- 46 – Expenditure of \$2,760 from the PVMP Trust for the labor and materials to replace
- 47 lifeguard shack roof (five squares) to include tar paper, shingles, chimney flashing and
- 48 replace areas damaged by rot.

49

50 Mr. Johnson explained after having work done at the Raymond Park Scout Lodge, and finding termite
51 damage, they put a system in place so termite damage didn't happen again. The cost of the system
52 was \$875. He would like to take the money from the Raymond Park Trust Fund to pay the invoice.

53

MOTION: (Spencer/McDevitt) To authorize taking \$875 from the Raymond Park Trust Fund
to pay for the termite program invoice.

VOTE: (5-0-0) The motion carried.

54

55 Mr. Johnson requested \$2,760 to come out of the Pelham Veterans Memorial Park Trust Fund to pay
56 for the labor and materials to replace the lifeguard shack. He noted that the trust fund was funded by
57 the beach permit fees. Mr. Lynde

58

MOTION: (Viger/Leonard) To authorize an amount not to exceed \$2,760 to be withdrawn
from the Pelham Veterans Memorial Park Trust Fund for labor and materials to
replace lifeguard shack roof (five squares) to include tar paper, shingles, chimney
flashing and replace areas damaged by rot.

VOTE: (5-0-0) The motion carried.

59

60

61 **2016 BUDGET REVIEW & VOTE**

62

63 Finance Director Cindy Kelley came forward to assist with the budget review.

64

65 Mr. Lynde stated the Selectmen would review the budget and complete their process of authorizing a
66 budget submittal to the Budget Committee. The number presented in the budget was considered as the
67 'number on the floor'. Questions/comments will be addressed during individual budget review. The
68 Board decided to make one motion at the end of review on the bottom line figure rather than voting
69 each department's budget figure.

70

71 **Assessing - \$164,874**

72 **Budget Committee - \$4,180**

73 **Cable - \$112,573**

74 **Cemetery - \$144,520 (for information only; submitted as courtesy by Cemetery Trustees)**

75 **Conservation Commission - \$3,747**

76 **Debt Service Interest - \$133,490**

77 **Debt Service Principal - \$615,510**

78

BOARD OF SELECTMEN MEETING/August 18, 2015

79 Mr. Viger questioned where the Highway Department would be shown. Mr. McDevitt said there was
80 a concern that some items were shown in an individual budget and others were shown in Debt
81 Service. Mr. Viger understood the concern not being able to understand the full cost of running a
82 department if items were split between budgets. Mr. Lynde recalled a discussion about having a
83 footnote within individual department budgets indicating items that were contained in Debt Service.
84 He asked that the notes be added to the appropriate department budgets.

85

86 **Elections - \$23,227**

87 **Emergency Management - \$8,296**

88 **Fire Department - \$2,021,002**

89

90 Ms. Spencer questioned the telephone line and the reason for using New Horizon and EarthLink. She
91 felt the figure was high if it was for internet. Ms. Kelley replied the figure was for telephone
92 lines/copper lines, not internet. Fire Chief James Midgley came forward to explain that EarthLink
93 provided the department's telecommunications. He said the budget line was a combination of the
94 Fire Department's emergency (and copper) lines as well as the circuit loop connectivity between the
95 repeater and Police Station.

96

97 Mr. Leonard noted many of the Fire Department's budget categories were decreased. The bulk of the
98 increase was due to contractual salary increases.

99

100 **Health Officer - \$43,766**

101 **Health Services - \$60,180**

102

103 It was confirmed that the \$1,500 budget for the American Red Cross was split in half. \$750 for the
104 American Red Cross, and the remaining \$750 was put in a line for the Salvation Army because they
105 provide rehabilitation services for Pelham's fire fighters after incidents.

106

107 **Highway - \$1,415,572**

108

109 Mr. Leonard noted the rentals line was the biggest increase. This was due to adding two pickup trucks
110 for winter maintenance.

111

112 As a general comment, Mr. McDevitt noted certain budgets listed salary increases for non-union
113 employees. He asked Mr. McCarthy to compile a list of non-union employees, their salary (or hourly
114 rate) and if there is a recommended increase. Mr. McCarthy will add a discussion item for the next
115 Selectmen meeting.

116

117 Mr. McDevitt questioned what basis was used to determine the sand and salt usage. Acting Highway
118 Road Agent Frank Ferreira came forward. He told the Board he used a 3 and 4 year average to
119 determine usage. He noted they used more than those averages during the last winter.

120

121

122

123 **Human Services - \$88,040**

124

125 Ms. Spencer confirmed any remaining money would be turned back to the General Fund at the end of
126 the year. Mr. Lynde answered yes anything left over in budgets would be rolled into the fund
127 balance, which could be used to offset taxes. The fund balance provides the Town with the ability to
128 have a buffer to moderate the tax rate impacts. Mr. McDevitt explained once money is placed into

BOARD OF SELECTMEN MEETING/August 18, 2015

129 the General Fund the Selectmen couldn't spend it without taxpayer approval, with the exception of
130 using it as revenue to decrease the tax rate.

131

132 **Insurance** - \$2,102,981 (placeholder until October)

133 **Legal** - \$100,000 (* *see below*: motion passed to reduce line to \$95,000)

134

135 Ms. Spencer suggested a modest reduction in the line by \$5,000 to show taxpayers and the Budget
136 Committee that they were making efforts to be conservative and show them a return. Mr. Lynde
137 understood the request and at the same time cautioned there were still pending items before them.
138 Ms. Spencer believed a small reduction might go a long way to show the Board's credibility.

139

140 Ms. Spencer made a motion to reduce the budget by \$5,000. Mr. McDevitt seconded for discussion.
141 He questioned what had been spent to date. Mr. McCarthy replied the budget was under \$50,000 and
142 there were still a lot of pending legal matters. He agreed with Ms. Spencer's comments and at the
143 same time was concerned about the known legal matters that had not been remedied. He wasn't
144 opposed to making the cut; however, his goal was to try and make it through 2016 and then determine
145 if reductions could be made. It was noted there would be a separate warrant article for legal fees in
146 regard to the (Kinder Morgan) pipe line project. Mr. McDevitt commented if the voters turn down
147 the warrant article he took it as a signal to stop spending legal fees. Mr. McCarthy thought that was a
148 fair statement. Mr. McDevitt spoke of the types of circumstances for which they approached counsel
149 and felt they could do it for the reduced amount of \$95,000. He said they could reconsider the figure
150 at the end of the year.

151

MOTION: (Spencer/McDevitt) To decrease the Legal budget by \$5,000 for a reduced budget
of \$95,000.

VOTE: (3-2-0) The motion carried. Mr. Lynde and Mr. Viger voted no.

152

153 The Legal budget was reduced to \$95,000

154

155 **Library** - \$291,178(for information only; submitted as courtesy by Library Trustees)

156 **Parks & Recreation** - \$204,333

157

158 Mr. McDevitt asked for clarification regarding explanation for mating grants. Parks & Recreation
159 Director Brian Johnson came forward. He explained that the note was carried over from previous
160 years. If the department wants to apply for a grant, Mr. Johnson would typically speak with Mr.
161 McCarthy and Selectmen regarding the request.

162

163 **Planning Department** - \$302,870

164 **Police Department** - \$2,575,854

165 **Retirement** - \$1,452,133

166

167

168 **Selectmen** - \$517,733 (* *see below*: motion passed to reduce line to \$492,733)

169

170 There was a brief discussion regarding the number of Town Reports that would be printed. Mr.
171 McCarthy noted 200 copies were already eliminated from the budget based on the fact that there were
172 approximately 230 copies left over from last year. It was noted there may have been left over copies
173 because of low voter turnout. The Board decided to keep the budget figure as presented and reduce
174 the number further. They will revisit the line next year.

175

BOARD OF SELECTMEN MEETING/August 18, 2015

176 Mr. McDevitt spoke about the line for compensated absence and suggested reducing it from \$125,000
177 to \$100,000. Mr. McCarthy replied they could reduce the budget, but it would be a gamble. Ms.
178 Kelley pointed out that they spent more than \$125,000 this year (2015) with one employee. Mr.
179 McDevitt questioned how many people would give the Town the same type of exposure. Ms. Kelley
180 replied there was one other employee. Mr. McDevitt noted there was \$192,000 remaining in a capital
181 reserve fund. He asked what had been paid out to the individual who left during the year. Ms.
182 Kelley replied they paid out \$134,000. Mr. McCarthy cautioned the other unknown was possible a
183 possible change in how the New Hampshire Retirement System did payouts.

184
185 Mr. Viger asked if there was an anticipated warrant article for compensated absence. Mr. McCarthy
186 answered no. With money in the budget, Mr. Lynde didn't feel a warrant article was needed.
187

MOTION: (McDevitt/Spencer) To decrease the Selectmen budget by \$25,000 for a reduced budget line of \$100,000.

VOTE: (5-0-0) The motion carried.

188
189 The compensated absence line in the Selectmen's budget was reduced to \$100,000.

190
191 The Selectmen's proposed budget was amended to \$492,733.

- 192
- 193 **Senior Center** - \$111,602
- 194 **Town Buildings** – 655,988
- 195 **Town Celebrations** - \$9,452
- 196 **Town Clerk / Tax Collector** - \$228,024
- 197 **Transfer Station** - \$668,958
- 198 **Treasurer** - \$11,113
- 199 **Trust Funds** - \$70

200
201
202 The amended Town Budget bottom line figure is now \$14,041,266. This represents an increase of
203 \$233,935 (1.7%+) from 2015.

204
MOTION: (McDevitt/Spencer) To submit the budget for consideration, as discussed and amended, to the Pelham Budget Committee.

VOTE: (5-0-0) The motion carried.

205
206
207

208 **OTHER BUSINESS**

209
210 **Continued discussion regarding Noise Ordinance**

211
212 Mr. McCarthy told the Board he received an email from Ms. Spencer. He asked for an opportunity to
213 have a meeting with Ms. Spencer and Police Chief Roark prior to making a presentation of the
214 ordinance to the Board. The Board agreed. A future agenda item will be scheduled.

215
216 **Town Infrastructure Study Committee for Transfer & Highway Departments**

217

218 Mr. Lynde spoke of a discussion by the Selectmen during their recent site walk to the Transfer Station
219 and Highway Department. They understood the need to look at a long-term solution and determine
220 building needs, location etc. Mr. Leonard, Ms. Spencer and Mr. McCarthy volunteered to review
221 such needs. Mr. McCarthy had already asked the Planning Director to join in the discussions and
222 asked that there also be community involvement. There was no objection. Mr. McCarthy will
223 generate an announcement and mission statement for review at the next meeting. There will be one
224 committee for both projects (Transfer and Highway Departments).

225

226 There was a brief discussion regarding the site and if a plot plan existed. Nothing tangible was
227 located in the Planning Department. It was suggested that there may be a plan from the time the
228 incinerator was put in place. Mr. McCarthy will follow up.

229

230 **TOWN ADMINISTRATOR / SELECTMEN REPORTS**

231

232 Mr. McDevitt told the Selectmen that the Planning Board received a resignation letter from Mike
233 Sherman who is leaving due to health reasons. He informed the Planning Board was seeking a full
234 time member as well as alternate members. Volunteer forms can be obtained through the Selectmen's
235 Office or Planning Department. Mr. McDevitt spoke of a proposal that came in front of the Planning
236 Board for a pole-mounted residential solar panel that is GPS driven.

237

238 Mr. Leonard reminded the public about the Farmer's Market (3pm-8pm) and final concert on the
239 Village Green (6pm-8pm) for Wednesday, August 19th. He then spoke of correspondence to the
240 Board and social media regarding safety/traffic concerns on Sherburne Road and at the intersection of
241 Sherburne Road and Mammoth Road. He noted both Sherburne and Mammoth were State
242 maintained roads. He said State contact information would be made available during the next
243 meeting for those who want to voice their concerns. Mr. Viger recalled the State meeting with the
244 Selectmen and discussing inexpensive traffic calming measures they would do. However, the State
245 hasn't done anything since the presentation. Mr. Lynde added that the State was falling behind in
246 maintaining existing roads. Mr. McCarthy questioned if the Board should consider a warrant article.
247 Mr. Lynde answered no; there wasn't enough information to have one. Mr. McDevitt thought if the
248 Town raised a 20% match, Pelham might be able to move up on the priority. Mr. Lynde stated the
249 Selectmen were aware of the concerns and kept it on their 'radar' list. Mr. Leonard noted there were
250 traffic ribbons located on each side of the intersection and though perhaps a traffic count was being
251 done.

252

253 With regard to the pipeline project, Mr. Lynde stated they needed to start reviewing the Nashua
254 Regional Planning Commission maps of the Town to start identifying areas they felt should be
255 avoided. The Board agreed.

256

257

258 **ADJOURNMENT**

259

MOTION: (Spencer/Leonard) To adjourn the meeting.

VOTE: (5-0-0) The motion carried.

260

261 The meeting was adjourned at approximately 8:12pm.

262

263

264

265

Respectfully submitted,
Charity A. Landry
Recording Secretary