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APPROVED
TOWN OF PELHAM
BOARD OF SELECTMEN MEETING
MINUTES
April 12, 2016
APPROVED – May 10, 2016

CALL TO ORDER - approximately 6:30PM

PRESENT: Mr. Doug Viger, Mr. Harold Lynde, Mr. William McDevitt, Mr. Paul Leonard,
Town Administrator Brian McCarthy

ABSENT: Ms. Amy Spencer

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PLEDGE OF ALLEGIANCE

MINUTES REVIEW

March 29, 2016

MOTION: (McDevitt/Leonard) To approve the March 29, 2016 meeting minutes as written.

VOTE: (4-0-0) The motion carried.

ANNOUNCEMENTS

- **Board / Committee Openings.** All interested parties are to submit applications to the Selectmen's office or via email to volunteers@pelhamweb.com by April 15, 2016. Volunteer applications can be found at: www.pelhamweb.com/employment
 - **Budget Committee:** 3 members for 3 years
 - **Elderly Exemption Review Committee:** 7 person committee (*containing an Assessing Official, a Pelham Council on Aging member and 5 other interested citizen of Pelham*)
 - **Trustees of the Trust Funds:** 2 alternate positions for 1 year
 - **Planning Board:** alternate positions (submit application by April 15th)
- **Pelham Substance Misuse Summit – April 21, 2016 at Sherburne Hall, 6 Village Green from 6:30PM to 8:30PM;**
- **Pelham Board of Selectmen is accepting applications for the newly-formed Pelham Youth Council.** Applicants must be a Pelham Resident, attend Pelham High School, Pelham Memorial School, home schooled or attend a private or specialty school. Applications and information can be found on the website at <http://www.pelhamweb.com/pelham-youth-council> Applications must be submitted by April 25, 2016 to be considered.

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OPEN FORUM

No one came forward.

APPOINTMENTS

Volunteer Interviews – Zoning Board of Adjustment:

2 Full-time positions for 3 year terms;

2 Alternate positions for 3 year terms;

1 Alternate position for 1 year term.

Peter McNamara – The Selectmen indicated they had reviewed Mr. McNamara’s application. Mr. Viger understood Mr. McNamara had been involved with the Zoning Board for twenty years. Mr. Devitt questioned why he wanted to continue to pursue a position. Mr. McNamara felt the Zoning Board had made a lot of progress over the years working with the other boards in Town and he would like to continue to do so.

Svetlana Paliy – The Selectmen reviewed Ms. Paliy’s application. Mr. Viger questioned why she was re-applying for the position. Ms. Paliy replied she had been on the Board for approximately fourteen years and found it to be both interesting and challenging. She believed she was an asset to the Board based on her historical knowledge.

Lance Ouellette – The Selectmen reviewed Mr. Ouellette’s application. Mr. Viger questioned why he was seeking appointment to the Board. Mr. Ouellette replied he had been an alternate member of the Board for approximately nine years and found it intriguing and interesting. He noted the current Board was eclectic and didn’t always agree, but in the end they all seemed to come to the same point. Mr. Ouellette referenced a letter he sent into the Board that spoke to the difficulty of becoming involved with other boards. The current members had been involved for several years. He was interested in becoming involved with the Planning Board and was denied an appointment approximately four years ago. Mr. Ouellette spoke about his involvement with the Town, which he enjoyed very much. He told the Board he was interested in expanding his involvement, but found the spots already taken by long-standing members.

MOTION: (Lynde/McDevitt) To appoint Peter McNamara to a full-time position on the Zoning Board with a three-year term (*expiring March 31, 2019*)

VOTE: (4-0-0) The motion carried.

MOTION: (McDevitt/Lynde) To appoint Svetlana Paliy to a full-time position on the Zoning Board with a three-year term (*expiring March 31, 2019*)

VOTE: (4-0-0) The motion carried.

MOTION: (Lynde/Leonard) To appoint Lance Ouellette to an alternate position on the Zoning Board with a three-year term (*expiring March 31, 2019*)

VOTE: (4-0-0) The motion carried.

82

83 **Request - Pelham Relay for Life – Marie Maruca – Banner request to be displayed at Meeting**
84 **House Park**

85

86 Ms. Marie Maruca, speaking for Pelham Relay for Life, came forward to discuss the request to
87 display a banner at Meeting House Park. She discussed the Relay for Life event, explaining it was
88 the largest fund raising event of the American Cancer Society. The Pelham committee was interested
89 in bringing awareness to the June 18th event (3pm-11pm) by displaying a 10ft.x3ft. banner containing
90 contact information and announcements. The banner would be lit in the evening using a timer.

91

92 Mr. Leonard questioned how the banner would be installed/anchored. Ms. Maruca believed the
93 banner would be anchored by wooden poles and guide strings.

94

95 The Board was provided with a photograph showing the Relay for Life banner and the announcement
96 banner that would be affixed to the bottom. The announcement banner will be periodically updated
97 with new information when it became available. Mr. Lynde was concerned with driver distraction
98 from illuminating the sign. Mr. McCarthy offered to have a Police Officer review the banner.

99

100 Going forward, Mr. McDevitt suggested the Board discuss drafting a policy for what could be
101 allowed in that area.

102

103 Mr. Lynde questioned who the sponsoring organization was. Ms. Maruca replied Pelham Relay for
104 Life was an organization under the American Cancer Society. Mr. Lynde asked if there were Pelham
105 representatives. Ms. Maruca answered yes, the Co-Chairs and a lot of community members and local
106 organizations were also involved. Mr. McCarthy wanted to reserve the right to remove the banner
107 from that area and place it in an alternate location in the event it became a matter of public safety.

108

109 Mr. Viger didn't feel the Board needed a vote; the Board was in favor of allowing the banner to be
110 posted from April 13th through June 19th, reserving the right to move it elsewhere if there was an issue
111 (such as safety). The Board authorized Mr. McCarthy to oversee the installation of the banner and
112 sign any associated documents.

113

114 **Transfer Station Director – Stan Walczak – Recommendation for Solid Waste Removal from**
115 **Municipal Buildings RFP Awarding of Proposal & Certificate of Vote Authorization for Town**
116 **Administrator Brian McCarthy to sign Grant Agreement**

117

118 Mr. Walczak told the Board that last July he began reviewing solid waste pricing within the Town
119 and at the end of the year spoke with the School Business Administrator Deborah Mahoney. He
120 learned that the contracts for the School, Municipal Buildings and Town's parks would end in mid
121 March, 2016. At that time he also reviewed all the service levels and found that 68% of the monthly
122 invoice came from Parks and Recreation. He then met with the Parks and Recreation Director Brian
123 Johnson to discuss their needs and made some changes. Mr. Walczak stated he drafted a spread sheet
124 that laid out the Town's needs, which was then sent out as an RFP to five local haulers in the area.
125 He summarized the five responses received.

126

127 Mr. Lynde understood that the bid was coordinated with the school and wanted to know if they were
128 still involved. Mr. Walczak answered yes; he spoke with Ms. Mahoney earlier in the day who told
129 him they were happy with the numbers as they would have a cost savings with a new agreement.

130

131 Mr. Viger asked if the current provider the same company being recommended. Mr. Walczak
132 answered yes, the Town was currently being serviced by Republic Waste Services. To his

133 knowledge, the service was good and there had been no issues. Mr. Viger understood that Republic
 134 was the lowest bidder. He asked if they were also the lowest qualified bidder. Mr. Walczak
 135 answered yes and spoke about the service they provided to both the Town and the School. Mr. Lynde
 136 discussed recycling and wanted the Town to be encouraged to do so. Mr. Walczak told the Board
 137 they attempted a recycling program in Lyons Park, unfortunately, there were too many issues with
 138 contamination. He said he would speak with Mr. Johnson to see if they could try the program again.
 139

MOTION: (Lynde/Leonard) To authorize Transfer Station Director Stan Walczak to enter into
 a three-year agreement with Republic Services for the amount of \$9,602.77 (for the
 first year payment of a three-year agreement) for trash services.

VOTE: (4-0-0) The motion carried.

140

141 **Transfer Station Director Stan Walczak- NH Department of Environmental Services /**
 142 **Household Hazardous Waste Collection Grant Funds**

143

144 Mr. Walczak discussed the status of the oil filter crusher, which required repairs last year. At that
 145 time he learned that the Department of Environmental Services had an oil grant, so he submitted an
 146 application. He was recently informed that the State approved the grant. He told the Board they
 147 required a Certificate of Authorization, where the Board enters into an agreement that indicates the
 148 Town will properly handle and recycle oil, which they currently did.
 149

MOTION: (McDevitt/Lynde) To accept the Household Hazardous Waste Collection Grant
 Fund and enter into a grant contract with the New Hampshire Department of
 Environmental Services and to further authorize Town Administrator Brian
 McCarthy to execute any documents which may be necessary for this grant
 contract.

VOTE: (4-0-0) The motion carried.

150

151 Mr. Lynde wanted to know the status of crushing glass. Mr. Walczak replied currently the State was
 152 re-looking at using glass as an aggregate filling that could be mixed into material for roadways and
 153 walkways. He said the Town may want to relook at glass as single stream in the commodities market
 154 decline. At some point it may make sense to separate glass out, have it ground down and used by the
 155 Highway Department.

156

157 **OTHER BUSINESS**

158

159 **Discussion – Hawker Peddler Ordinance – Updating Ordinance & Application**

160

161 Mr. McDevitt the current Ordinance which he found had some flaws, such as a change in laws and a
 162 reference that the person must be of good moral character and business acumen. He pointed out that
 163 the Town didn't check into someone's moral character before signing a Hawker / Peddler license. He
 164 noted that the State came up with an additional authorization that would allow towns to conduct
 165 background checks, which he felt might be a good idea for Pelham. Mr. McDevitt read in the Weare,
 166 NH ordinance that they require people to check in with the Police department prior to going door to
 167 door. He felt the Town should consider updating the current Ordinance. Mr. Viger commented that
 168 the agenda item was so the Board could discuss possibly extending the license period from 30days to
 169 either 60 or 90 days. Mr. McDevitt was unsure if the Board was authorized to amend the length of
 170 time.
 171

172 Mr. McCarthy offered to meet with the Zoning Administrator and Police Chief to revise the existing
173 policy. Mr. Leonard believed there was an opportunity to have license classifications; one for door-
174 to-door vendors and another for mobile vendors. Mr. McDevitt quickly reviewed the RSA and at first
175 glance didn't see anything referencing a time period.

176

177 Mr. Lynde asked what it cost to do a background check. Mr. McCarthy replied the cost was \$25,
178 which could be included in the application process.

179

180 The Board agreed to 'table' the discussion until a later date and additional information could be
181 brought forward. At a later date, Mr. McCarthy will set an agenda item for review of the Ordinance.

182

183 Mr. McCarthy pointed out that the Board was provided with a license request from Dennis LaFauci
184 for Comcast to perform door-to-door sales in Pelham. The request has been approved by the Police
185 Chief. There was a question as to whether the request needed to be approved by Zoning. Mr.
186 McDevitt stated typically when a license met the criteria the Chairman usually signed off. Mr. Viger
187 didn't see that the application would change past practice.

188

189 The Board Chairman will sign the request for license by Comcast, as long as it meets the criteria. In
190 the future the Board will review the current license.

191

192 **Discussion Continued (from March 29th meeting) – Tick Prevention**

193

194 There was a question at the previous meeting as to the cost of the tick control/prevention program.
195 Mr. McCarthy informed Municipal Pest Management recommended having two applications (Spring
196 and Fall) at \$1,950 per application, which consists of all the parks, schools and areas typically
197 sprayed for mosquitos.

198

199 Mr. McDevitt understood that the proposal also included recommendations as to what the Town
200 might do. He understood the areas to be treated were the woods and brush on the edge of the
201 transition area into the woods, not the grass. He asked if the School had 'weighed in' regarding
202 applications at the school. Mr. McCarthy answered no; the school typically deferred to the Town
203 with regard to the spraying programs (i.e. mosquitos). He will follow up with the Superintendent
204 prior to implementation of the program. Mr. Lynde questioned if the company would do a survey
205 and lay out what they would do. Mr. McCarthy believed the company had already laid out what they
206 would do and provided a summary of such.

207

208 Mr. McDevitt asked that signs be posted in appropriate areas to warn people about ticks and the
209 prevention of Lyme Disease.

210

MOTION: (McDevitt/Leonard) To authorize Mr. McCarthy to enter into a contract (for tick
control/prevention) for the first application not to exceed \$2,000.

VOTE: (4-0-0) The motion carried.

211

212 **Discussion – Gumpas Easement Access Permit**

213

214 Mr. Viger explained in 2009 the Town bought a piece of property off Hinds Lane that provided the
215 Town with a 15ft easement to access Gumpas Pond. An abutter to that property has not agreed with
216 the Town's access to the easement through that piece of property and has had their legal counsel
217 object to such. The abutter indicated they will place 'No Trespass' signs on their property. Mr. Viger
218 believed there may be a chain crossing the path that goes to Gumpas Pond. In discussing the situation

219 with Town Counsel, the Selectmen have considered efforts to limit traffic to the easement, such as
220 implementing a parking permit policy to limit vehicles to the number of parking spaces.

221

222 Mr. Lynde believed they could limit access to the parking area, but not Gumpas Pond. He understood
223 the idea of a permit policy and questioned how a resident could obtain a permit during a weekend
224 day.

225

226 In looking over the materials and thinking over the situation, Mr. Leonard felt reviewing the area
227 would help determine a balance between the Town's acquisition of the land and the abutter's
228 situation. He spoke to other people on Gumpas Hill and learned things got out of control a few times
229 last summer. He felt the Town had an obligation to mitigate some of the situation.

230

231 Mr. Lynde noted that the access path was at the furthest point on the property from the house and was
232 not very inviting. Nothing motorized was allowed. Mr. McDevitt added that they intentionally left it
233 not very inviting. Mr. Lynde stated the Town purchased the easement and the when the owner
234 purchased their home, they were aware that the easement was there. He said illegal parking was a
235 separate issue from people accessing the pond. He felt having a parking permit rule may help create a
236 basis to handle the situation. Mr. McCarthy noted there were currently two parking spots and a sign
237 posted with rules for using the easement.

238

239 Mr. Viger offered to work with Mr. McCarthy and Parks and Recreation to establish a parking permit
240 system for the parking area that would try to accommodate the traffic and at the same time provide
241 residents with access. Mr. McDevitt wanted opinion from NH Municipal Association regarding
242 restricting access over the easement. He was concerned about the most recent letter (from the abutter)
243 giving an indication that the right-of-way was going to be blocked. He said the Board shouldn't take
244 it lightly; access to a Town parcel can't be blocked simply because someone doesn't like the fact that
245 people are using it. He also wanted to check the signs to see if they lead a reasonably prudent person
246 to believe they couldn't use the path, because that would be another problem.

247

248 Mr. McCarthy told the Board that had spoken with Town Counsel, Attorney John Ratigan, as they
249 were involved with the issue when it first came to the Town's attention. He said Attorney Ratigan
250 felt that the permitting program was a fair and equitable program to allow people to use the easement
251 without creating a burden to the homeowner. He suggested implementing the program as soon as
252 possible; Attorney Ratigan will work with the neighbor's attorney (Attorney Paul DeCarolis) to
253 resolve the situation. Mr. McCarthy received a phone call from the neighbor who informed he had
254 put a chain across the easement. He told the Board he would visit the site and if a chain has been put
255 across the easement, it will be dealt with through the proper venue.

256

257 Mr. Lynde wanted to be clear that the permits should not be for access to the easement, only a permit
258 to park.

259

260 Mr. McCarthy offered to draft a parking permit program to be reviewed / approved by the Selectmen
261 at their next meeting. Once approved it could be enacted. He will then task Police Chief Roark to
262 have some special patrols ensure that the parking is not an issue. Mr. Leonard felt those efforts would
263 exhibit due diligence on the part of the Town. Mr. McCarthy reiterated Attorney Ratigan felt a
264 parking program was a reasonable action resolution.

265

266 **Discussion – Library Building**

267

268 As Mr. Viger and Mr. McCarthy explored building maintenance programs, the discussion came up
269 about what the Town's responsibility was to the Library as a Town building. Having some discussion

270 with Counsel, it was brought to them under RSA 202, Operation and Maintenance that Library
271 Trustees have the entire custody and maintenance of all Library and all related property except for the
272 Trust Funds held by the Town. Counsel advised if the Library wanted to take over the building, the
273 Town wouldn't have a chance to maintain it as a Town building. Mr. Viger suggesting meeting with
274 the Library Trustees to speak about them budgeting improvements etc.
275

276 Mr. McDevitt believed historically the Town took care of the outside of the building and the Trustees
277 took care of the inside. He said if the law said it was their building, then it was. Mr. Viger said they
278 didn't know of anything specific; as part of maintaining Town buildings the Library was taken care
279 of. He felt it was fair for the Town to tell the Library Trustees that since the building was theirs, they
280 should plan on what improvements were needed and budgeting accordingly.
281

282 Mr. Lynde questioned if the Town could have a memorandum of understanding with the Library for
283 the Town to conduct some of the work. Mr. Viger wanted to give the Library Trustees a 'heads up'
284 for budgeting purposes. Mr. McDevitt spoke about other assistance the Town provided such as
285 drafting RFP's and felt they may still need some assistance. Mr. Viger replied the Town wouldn't be
286 abandoning the support given to Library. He felt it was fair for them to know if they want to make
287 improvements beyond the Town's scope, it would be up to them to budget and make a presentation to
288 the Budget Committee. Mr. McDevitt stated Library Trustees were a separately elected body and by
289 State law have authority and power over the Library. It was noted that the Library doesn't present
290 their budget to the Selectmen.
291

292 Mr. McCarthy commented that the Town had done a lot to the building to get it 'up to snuff'. He
293 understood through discussion with the Director that there were some wishes for an addition, room
294 renovations and new office spaces. He said the law states its within their purview to do so, and like
295 the Selectmen, the Library will have to go in front of the Budget Committee and Town voters. He
296 suggested that the Town could continue to assist through fiscal year 2016, and have the Trustees go
297 forward beginning in fiscal year 2017.
298

299 Mr. Viger stated he would keep the Library in the scope through discussions of the gas pipeline
300 coming down Marsh Road and transitioning from oil to gas in the building. He reiterated there was
301 no intention to abandon the Library, it was simply that their direction was a little ahead of the
302 Town's. Mr. Viger said there was a meeting scheduled with the Library to discuss the situation and
303 determine how to move forward.
304

305 **Authorization – To Town Administrator Brian McCarthy to sign documents related to the sale**
306 **of Town property to Crooker: Map 30 Lot 11-164; to J&S Investments: Map 16 Lot 13-88-4**
307 **and to 'buyer' at 18 Chagnon Lane, Map 35 Lot 6-100.**
308

309 Mr. Viger said Town meeting authorized the sale of certain Town properties. Mr. McDevitt
310 questioned who the buyer was for Chagnon Lane. Mr. McCarthy replied he was currently in
311 negotiations with a potential buyer. The first bidder backed out, the second bidder wasn't interested
312 in the money at that time and the third bidder withdrew. They were now back in discussions with the
313 second bidder. Mr. McDevitt felt the buyer and amount should be publicly disclosed and didn't want
314 to authorize a sale without announcing that information. Mr. McCarthy suggested striking Chagnon
315 Lane at this time. It will be brought back to the Selectmen when appropriate. The Selectmen agreed.
316

MOTION: (Lynde/Leonard) To authorize Town Administrator Brian McCarthy to sign documents related to the sale of Town property at Map 30 Lot 11-164 to Kevin & Constance Crooker and Town property at Map 16 Lot 13-88-4 to J & S Investments.

VOTE: (4-0-0) The motion carried.

317

318 **Discussion – Future of Town Annex Building**

319

320 Mr. McCarthy told the Board he had money in the projects budget to do some renovations/repairs to
321 the Annex building and rear emergency stairs. He brought the discussion in front of the Board
322 because it would cost a substantial amount of money to make it a viable compliant property. He
323 wanted to know if the Selectmen wanted to continue to invest in a building they didn't have a use for.
324 He said there were also questions in regard to the water, septic, parking.

325

326 Mr. Viger questioned who currently occupied the building. Mr. McCarthy replied CERT had moved
327 into the Fire Department; it was only the PTV operation remaining. He's asked Mr. Greenwood to
328 reach out to the cable vendor to learn the cost of moving equipment, cables, etc. to the municipal
329 building, since the Annex was currently the 'hub' for the cable department.

330

331 Mr. Leonard inquired about the assessed value of the building and its worth on the open market. Mr.
332 McCarthy didn't have information in front of him. He noted the Town owned the footprint of the
333 building, no parking. Mr. Leonard questioned if Verizon (who was next door) might be interested in
334 purchasing the building or the area it stood on if the building were knocked down. Mr. Viger noted
335 Fairpoint may not be in a position to acquire property, but they could be approached.

336

337 Mr. McCarthy warned that there was a lot of asbestos associated with the Annex building. Mr.
338 Lynde felt money would be spent better at the municipal building versus at the Annex. Mr. Viger
339 questioned if the money earmarked for the Annex could be used to move PTV. Mr. McCarthy replied
340 he would do whatever the Selectmen directed. Mr. McDevitt said there appeared to be three options:
341 1) sell, 2) rehab or 3) demolish. Town Meeting would have to authorize a sale. He didn't feel rehab
342 would be a good use of money and noted demolishing the building wouldn't be free, especially if
343 there was asbestos, but it might be worth finding out the cost.

344

345 Mr. Viger recognized a member of the public to come forward and speak.

346

347 Mr. David Silva, 400 Sherburne Road, Assistant Coordinator for CERT agreed that the Annex had no
348 parking and that the building was difficult to access. He also agreed the building wasn't worth
349 spending money on. He said CERT still had medical supplies and equipment still in the Annex.
350 They had limited access to the Fire Department for some of their equipment and meeting space. Mr.
351 Silva wasn't looking for the Town to provide them with space, but would appreciate space to located
352 equipment that couldn't be at the Fire Department. He discussed the services CERT provided to the
353 Fire Department and in the region if needed. He asked for consideration for another facility if they
354 couldn't use the Annex in the future. Mr. McCarthy understood the situation and told Mr. Silva he
355 would find space for CERT, as they were an important function in the community.

356

357 Mr. Lynde suggested considering taking the top floor off the building. Mr. Leonard questioned if
358 FEMA funds could be used to find CERT a 'home'. Mr. Viger understood that FEMA money was
359 like grant money and the Town could spend it as they saw appropriate. Mr. McCarthy recalled
360 looking into using FEMA money and there being terminology to the effect that money couldn't be
361 used for a project or purchase that would be part of the normal operating budget. He said he would
362 review. Mr. Viger felt the Town should look at its existing resources. Mr. McCarthy noted they had
363 space and he would work toward a solution.

364

365 **Update – Sherburne Road water**

366

367 Mr. Leonard told the Board they received several surveys back from residents. He will generate a
 368 report and provide the information to Mr. McCarthy. Mr. McDevitt stated one of the persistent
 369 questions from residents was why the Town continued to allow building when they were having
 370 trouble with their water. When meeting with residents and a representative from Pennichuck Water,
 371 they learned it wasn't simple to determine when a well was installed if another person would have
 372 less water. He said the Planning Board had the authorization to require studies for any proposed
 373 developments. He felt the Selectmen should approach the Planning Board and make a strong
 374 recommendation that before any additional development is approached in that general area, they
 375 should require a hydrogeological study. The study should demonstrate, to the best of the
 376 hydrogeologist's ability, that the proposed development's use of water will not impact existing wells
 377 in the area. Mr. McDevitt said doing so would put the burden on the developer and hydrogeological
 378 firm to offer their opinion. He felt it would behoove the Selectmen to go on record with their
 379 recommendation and outline the area from the resident survey. He offered to bring the discussion up
 380 with the Planning Board, along with another Selectmen representative. He said the Selectmen could
 381 also suggest having a joint meeting with the Planning Board.

382

383 The next meeting with residents is on April 20th; during which a hydrologist will lay out how a study
 384 could be conducted in the area.

385

386 Mr. Lynde offered a motion that the Board of Selectmen authorize their representative to request a
 387 meeting with the Planning Board to entertain any future development in the southwestern portion of
 388 Town have analysis done to determine there's sufficient water resource for new development without
 389 impacting existing homes. Mr. Viger wanted to avoid having a directive from the Board of
 390 Selectmen. He felt it should be a suggestion and a meeting. He felt if the whole Board met, it would
 391 be considered a direction. He was concerned with 'biting off more than they could chew' and wanted
 392 to avoid becoming responsible for the water issues on Sherburne Road. Mr. McDevitt didn't believe
 393 anyone in the area to expect the Selectmen to deliver water to their well.

394

MOTION: (Lynde/McDevitt) The Board of Selectmen authorize their representative to the
 Planning Board (Mr. McDevitt) to request a meeting with them to entertain the
 thought that they would have any future development, in the area of southwestern
 portion of Pelham, sufficient analysis done to determine there is sufficient water
 resource available for any new development without impacting existing homes.

VOTE: (4-0-0) The motion carried.

395

396

397 TOWN ADMINISTRATOR / SELECTMEN REPORTS

398

399 Mr. Lynde reported that the Pelham Community Coalition was in preparation for the April 21st event.
 400 They were trying to get the message out that addiction was a disease and needed to be treated as such.

401

402 Mr. McCarthy stated he had been working with the Senior Center Director regarding the cement pad
 403 at the rear of the Senior Center, which was currently a 'trip' hazard. He asked Mr. Brussard (who had
 404 done work at the Senior Center) for a quote of how much it would cost to replace the pad and make it
 405 ADA compliant. The estimate was \$17,000. He understood there was a bid process, but was
 406 concerned with having the pad in place for the annual Strawberry Festival (June 18th) and other
 407 summertime events. The work for the cement pad would take approximately 20-25 days, after which
 408 the area would be hydro seeded so the area wouldn't become muddy. Mr. McCarthy was concerned
 409 with the time it would take to bid the work out, which may not allow for the project to be completed

410 by June 18th. He asked the Board if they would allow Mr. Brussard to do the work; the funds for the
411 project were available. The Board discussed how to proceed and decided to have Mr. McCarthy do a
412 quick RFP.

413

414 Mr. Viger reported that the Budget Committee would hold their organizational meeting April 21st.

415

416 **ADJOURNMENT**

417

MOTION: (Lynde/McDevitt) To adjourn the meeting.

VOTE: (4-0-0) The motion carried.

418

419 The meeting was adjourned at approximately 8:31pm.

420

421

Respectfully submitted,

422

Charity A. Landry

423

Recording Secretary