

1
2
3
4
5
6
7
8
9
10

**APPROVED
TOWN OF PELHAM
BOARD OF SELECTMEN MEETING
MINUTES
May 24, 2016
APPROVED – June 7, 2016**

11
12
13
14
15
16
17
18

CALL TO ORDER - approximately 6:30PM

PRESENT: Mr. Doug Viger, Mr. Harold Lynde (arrived after the meeting commenced), Mr. William McDevitt, Ms. Amy Spencer, Town Administrator Brian McCarthy

ABSENT: Mr. Paul Leonard

PLEDGE OF ALLEGIANCE

MINUTES REVIEW

May 10, 2016

MOTION: (McDevitt/Spencer) To approve the May 10, 2016 meeting minutes as amended.

VOTE: (3-0-0) The motion carried.

19
20
21
22
23
24
25

Police Chief Joseph Roark – Swearing in of Sergeant Brian Barbato

Sergeant Barbato was sworn in by Town Clerk Dorothy Marsden. His wife and children pinned his new badge. Everyone offered congratulations to Sergeant Barbato on his promotion.

ANNOUNCEMENTS

- 26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
- **Board / Committee Openings. All interested parties are to submit applications to the Selectmen’s office or via email to volunteers@pelhamweb.com. Volunteer applications can be found at: www.pelhamweb.com/employment**
 - **Trustees of the Trust Funds: 2 alternate positions for 1 year**
 - **All Town Offices will be Closed on Monday, May 30th in Observance of the Memorial Day Holiday;**
 - **Memorial Day Observances and Festivity –**
 - **9:00AM- Memorial Ceremony & Firing Squad Salute at Veteran’s Memorial Park on Mammoth Road**
 - **9:45AM-Wreath Laying Ceremony & Firing Squad Salute at Sgt. Daniel Gionet Memorial Bridge on Main Street**
 - **10:30AM-Parade begins procession at Village Green to Gibson Cemetery**
 - **11:00AM-Wreath Laying Ceremony & Firing Squad Salute at Gibson Cemetery**
 - **11:45AM-Wreath Laying Ceremony at Butler Monument/Old Village Square Monument on Main Street**
 - **Barbeque at the American Legion Post 100 will conclude the day’s activities.**

42 ➤ **Supervisors of the Checklist will be available May 31, 2016 from 7pm-7:30pm in the**
43 **lobby of Town Hall for the purpose of changing voting party affiliation;**
44 **additions/corrections may be made at that time.**

45

46 **APPOINTMENTS**

47

48 **Volunteer Interviews**

49

50 **Zoning Board of Adjustment – 1 Alternate position for 2-year term.**

51

52 Thomas Kenney – Ms. Kenney came forward seeking reappointment as an Alternate to the Zoning
53 Board with a 2 year term.

54

55 Ms. Spencer wanted to know why Mr. Kenney was interested in the position. Mr. Kenney replied he
56 retired a few years ago and had time to volunteer with the Town. He had worked in construction and
57 felt that knowledge would be beneficial. He wanted to be involved.

58

59 Mr. McDevitt stated the Board of Adjustment was a difficult and important job. He said members
60 had to acquaint themselves with a lot of laws and asked if he would be willing to participate in
61 training opportunities. He believed it would be difficult to be on the Board without some background.
62 Mr. Kenney stated he was interested in learning. Mr. McDevitt asked Mr. Kenney if there was any
63 matter that would come in front of the Zoning Board that he had any interest in. Mr. Kenney
64 answered no.

65

MOTION: (Spencer/McDevitt) To appoint Thomas Kenney to an Alternate position on the
Zoning Board with a two-year term.

VOTE: (3-0-0) The motion carried.

66

67

68 **PUBLIC HEARING**

69

70 **In accordance with RSA 36-A the second of two public hearings regarding a proposal to**
71 **purchase approximately 71 acres, on Main Street defined as Map 23 Lot 8-18, also known as the**
72 **Pine Valley Golf Links property to be acquired for use as open space land.**

73

74 Mr. Viger opened discussion to public input. No one came forward.

75

76 Mr. Lynde arrived.

77

78 Conservation Commission Chairman Paul Gagnon came forward to speak to the proposal. He noted
79 the proposal had gone in front of the Conservation Commission, Planning Board and one previous
80 hearing with the Selectmen; this was the second public hearing with the Selectmen. He summarized
81 the presentation given at the first public hearing.

82

83 Mr. Gagnon discussed the importance of the purchase relative to the adjoining parcels. Mr. Lynde
84 noted by the Town purchasing as conservation land, it would not be subject to development. Mr.
85 Gagnon replied they would only be leasing the land back to the owner to run it as a golf course; no
86 other rights were being leased back. The Town maintained building rights. He said after the ten year
87 lease period it was likely the Town could rent the land for more than they were getting in taxes.
88 There are no agreements for how the land would be used after the ten year lease period. Mr. Lynde

89 understood there was a provision in the lease that the land was to be maintained as a golf course, so
90 after the ten year period it would still be a valid golf course through best management practice.

91

92 Mr. Viger asked if anyone in the public wanted to come forward with comment. No one came
93 forward.

94

MOTION: (Lynde/Spencer) To accept the recommendations of both the Planning Board and
Conservation Commission to purchase the 71 acres known as the Pine Valley Golf
Course property (Map 23 Lot 8-18 Main Street).

VOTE: (4-0-0) The motion carried.

95

96

97 **APPOINTMENTS CONTINUED**

98

99 **Conservation Committee – 1 Alternate position for a 3 year term.**

100

101 Vasilios Lironfonis – Mr. Lironfonis came forward seeking appointment as an alternate member to
102 the Conservation Committee. He told the Board he appreciated the importance of open spaces,
103 parks, trails etc. and wanted to be involved with something he enjoyed.

104

105 The Selectmen appreciated his willingness to volunteer.

106

MOTION: (Spencer/McDevitt) To appoint Vasilios Lironfonis to an alternate position on the
Conservation Committee with a three-year term.

VOTE: (4-0-0) The motion carried.

107

108 **Elderly Exemption Review Committee – 7 Members – 1 Assessing Official, 1 member Council**
109 **on Aging, 5 Citizen members.**

110

111 Donna Dube - Ms. Dube came forward and told the Board she was interested in joining the
112 committee. She wanted to be part of a team effort on the committee to implement an elderly tax
113 reduction policy for those seniors in the community who were in need of relief. She believed the
114 policy should be competitive with surrounding towns in what they were offering their seniors. As
115 part of the committee, she also felt they should work on policies to identify and correct any abuses so
116 people in true need weren't penalized. Ms. Dube felt it was important to have a 'team' working on
117 the committee.

118

119 Mr. Lynde stated the Town had a policy to assist those in possibility of losing their homes. He
120 discussed some of the abuses the Town saw and how the previous policy was revised. He believed it
121 should be reviewed and the facts would lead them through the process.

122

MOTION: (Spencer/McDevitt) To appoint Donna Dube as a full-time member of the Elderly
Exemption Review Committee with a term effective April 1, 2016 through March
31, 2017.

VOTE: (4-0-0) The motion carried.

123

124 Mr. McDevitt noted Selectmen Leonard volunteered to be the Selectmen Representative. The Elderly
125 Exemption Review Committee members would be hearing from him in terms of
126 organization/meeting. Mr. McCarthy will provide Mr. Leonard with the list of committee members.

127

128 **Pelham High School Advanced Placement Biology and Advanced Placement Environmental**
129 **Science Students in conjunction with Dartmouth College to Present: Arsenic Water Testing**
130 **Program**

131

132 Presentation by Angela Getty, Rachael Lister, Kyle Hooper, Madison McKeon and Abby Harris.
133 They explained that the AP Biology and AP Environmental are taking part in the 'All About Arsenic
134 Project' through Dartmouth College and the Mount Desert Island Biological Laboratory in Maine
135 (funded by the Environmental Protection Agency's Toxic Metals Superfund Grant. This is a non-
136 profit biomedical research institution that's doing well-water testing. As part of the research Pelham
137 High School was asked to collect local well-water and test it for a variety of metals with the results
138 being provided back to the homeowners. After analyzing the data, students created a map
139 representing the absence or presence of arsenic and uranium at each test site. In addition, the students
140 have been investigating the geological causes of these naturally-occurring substances and the related
141 health concerns. The students outlined their goals and strategies going forward, such as having
142 information available at Old Home Day, Farmer's Market, Concerts on the Village Green and
143 possibly voting day.

144

145 Mr. McCarthy asked for a copy of the map so it could be used for information on line.

146

147 The Selectmen thanked the students for meeting with the Board.

148

149 **Update – Lisa Martin of Quantum Construction regarding Abbot and Willow Street Bridges**

150

151 Resident Mike Sherman (Old Bridge Street) came forward for the discussion. He has been involved
152 with the flood study and bridge discussions.

153

154 Lisa Martin of Quantum Construction, Jim Bouchard and Lee Eddins of Quantum Construction and
155 Timothy Millette of NH Department of Transportation came forward for the discussion. Ms. Martin
156 told the Board they were collaborating to make sure they got the hydrologic correct for the three focus
157 areas: Daniel Gionet Memorial Bridge (Main Street), Abbott Bridge and Willow Street Bridge. She
158 discussed the status of each area, currently Willow Street is programmed with the State for 2020 and
159 the Abbott Bridge is programmed for 2022. She spoke of the components involved with the
160 Engineering Study being conducted and bridge type alternatives being reviewed, such as: 1) Scoping
161 Session, 2) Design Criteria, 3) Existing Conditions, 4) Hydrologic & Hydraulic Analysis / Bridge
162 Geometry, 5) Soil Borings, 6) Bridge Type Study, 7) Traffic Control / Road Closed / Detour Plan, 8)
163 Roadway Alignment, 9) Environmental & Cultural Resources Considerations, 10) Right-of-way /
164 Easements. Construction cost estimate for Abbott Bridge is \$920,000 (80/20 State/Town) with the
165 recommendation for a 45ft. precast concrete slab, which provides the most flood relief waterway per
166 construction dollar. It also provides the most hydraulic clearance thereby protecting investment in
167 new structure. Ms. Martin said they hoped to have the complete design in 2017 to advance the DOT.
168 Photographs of a similar project in Lee, NH were displayed.

169

170 Mr. McDevitt understood that the amount of water that could flow through (at the Abbott Bridge) was
171 less than the recommendation by VHB. He said unless they could work with the State to constrict the
172 Gionet Bridge (Main Street) they would not meet the VHB criteria. He stated it seemed they were
173 getting the 'bridge' problem solved, but feared they weren't getting the flooding problem solved. Mr.
174 Millette noted the VHB study wasn't done at an engineering bridge design level, which is often the

175 case. He said the strategy is often refined afterwards. He agreed that the goal should be to lower the
176 waterway surfaces along the stream and would review such within the department. Mr. McDevitt
177 said it seemed that the area upstream from the Gionet Bridge was less prone to damaging floods. He
178 didn't feel any restriction on the proposal for the Gionet Bridge would adversely affect a property
179 owner because the closest home was way up stream. Mr. Millette replied the Dam Bureau had
180 reviewed the system. He said the existing Gionet Bridge didn't have the qualifications to be a dam.
181 He said as a practical matter they would have to start with what they would like and then review
182 alternatives. Ms. Martin discussed the existing structures and the proposed alternatives during
183 various storm events.

184

185 Ms. Spencer was interested in learning the impact the project would have on the existing stone bridge.
186 Ms. Martin replied they could protect the new bridge, and the opening of the bridge could reduce the
187 velocity passing through the existing bridge. Mr. Bouchard recalled a previous study that addressed
188 the scouring potential on the existing structures, specifically the Abbott Bridge having the potential to
189 be undermined because of the high velocity of the water. He explained by opening it up with the
190 relief structure the velocities would be reduced, thereby reducing the scouring potential and
191 protecting the bridge.

192

193 Mr. Lynde discussed the water flow volume and wanted to know if the downstream flow would
194 decrease once the Gionet Bridge was done. Mr. Millette replied there was some storage between
195 Gionet Bridge and Abbott Bridge and time for it to fill up. He said they would need to look at the
196 time span in terms of attenuation. Ms. Martin noted they would be forcing the water under low flow
197 so it would remain in the existing river channel area.

198

199 Mr. Sherman stated the wetland storage located between the Gionet and Abbott Bridges was used up
200 in less than a 25-year event. He said if the flow was doubled at both of those bridges, it wouldn't help
201 the flooding problem. He felt the flow should be cut at the Gionet Bridge. He questioned what
202 FEMA map was used for flood levels and elevations. Ms. Martin said the proposal would drop the
203 50-year storm at Abbott Bridge to 127.3 and the 100-year storm 128.1. She commented they were
204 recommending that further hydraulic review be conducted. She said they would be giving more flow
205 relief area at Abbott. Mr. Sherman told the team when they conducted the next hydraulic study they
206 were welcome onto his property to show where the stream channel had changed during the last ten
207 years and shifted because of the flooding.

208

209 Mr. McDevitt questioned if the proposed span would be wider or cause a pinch point on Abbott. Ms.
210 Martin answered no it would be narrow through the whole segment.

211

212 The Board thanked the team for speaking with them.

213

214 **Request – Jon Terry of Airosmith Development, Inc for a cell tower on Town land at Newcomb**
215 **Field Parkway**

216

217 Attorney Ricardo Sousa of Prince, Lobel, Tye LLP outside counsel to EcoSite and T-Mobile came
218 forward with Jon Terry of Airosmith Development, Inc. to discuss the proposed telecommunications
219 tower on Town land at Newcomb Field Parkway. Attorney Sousa explained the site was needed to
220 fill a significant gap in T-Mobile's coverage. Other wireless companies would be able to use the
221 tower to fill gaps in coverage. He displayed and reviewed preliminary tower plans (140ft. monopole
222 with a 50ftx50ft concrete base), photo simulations and radio frequency plots showing before and after
223 coverage. Attorney Sousa stated Mr. Terry submitted a proposal for a lease agreement. They
224 understood Town approval would be needed.

225

226 Mr. McCarthy questioned if Pelham's emergency response would be accommodated if they wanted to
227 locate on the tower. Mr. Terry replied they spoke with EcoSite (tower owner) who would be
228 agreeable to the Town locating emergency equipment on the tower.

229

230 Mr. Lynde said a concern would be the tower's visibility to residents. Attorney Ricardo replied they
231 had a very short period of time to make their plan and do photo simulations. He said they could
232 expand the simulations if there were areas of concern. They understood as part of the zoning process
233 they would need to do a comprehensive photo simulation. Mr. Lynde asked if a building structure
234 would be required. Attorney Sousa reviewed the plan outlining the fence compound and four 'sheds'
235 that would contain the equipment. He noted carriers were migrating to outdoor cabinets rather than
236 utilizing structures. Mr. Lynde questioned if they would be obligated to take the tower down at the
237 end of the lease. Attorney Sousa answered yes. He explained most municipalities require them to
238 post a construction bond to cover the cost of removing the tower (and equipment). Mr. Lynde wanted
239 to know if the Town had the opportunity to tax the tower as property. Attorney Sousa said because it
240 was Town land there probably wouldn't be an increase in the assessment; however he's seen many
241 towns tax the equipment and sheds and impose an excise tax.

242

243 Mr. McDevitt was concerned with the proposed location because it was possibly in the middle of an
244 area the Town might need for future use. Attorney Sousa replied they weren't wedded to the exact
245 location and would work with other locations amenable to the Board. Their initial observation was a
246 wetland area to the east that they tried to stay away from. Mr. McDevitt questioned if they had
247 spoken with any property owners. Attorney Sousa explained the process used when researching
248 possible locations. Mr. Terry told the Board he sent certified mail to a few private landlords in the
249 general area and had alternatives. Mr. McDevitt stated there was some income, but it wouldn't
250 materially change tax bills. He was concerned that there may be homeowners amenable to locating a
251 tower and he didn't want the Town competing with private landowners. He pointed out if they went
252 to a private land owner it wouldn't require Town Meeting approval.

253

254 Ms. Spencer wanted to view a plan to scale. Attorney Sousa displayed a survey plan that showed the
255 50ftx50ft compound. Ms. Spencer saw that the proposed area was close to the Town's Highway
256 Department and Transfer Station and questioned if they had spoken to the Department Heads
257 regarding such. She wanted to hear their thoughts before making a decision. Mr. Viger pointed out
258 that the Selectmen at this time were exploring the request. Ms. Spencer understood a wetland
259 analysis had been done and questioned if they had done any other reviews. Attorney Sousa replied
260 they had done a preliminary visual environmental review. He stated they had flexibility where they
261 could move the compound, provided they could comply with the Town's requirements. He listed
262 some of the required analysis they would have to conduct and file with any application prior to
263 construction.

264

265 Mr. Viger asked what they were looking for from the Board. Attorney Sousa replied they would like
266 a general indication of interest so they could move to the next step, which would allow them to gather
267 and present additional information. He understood they would be required to go through the zoning
268 process that would 'flush out' some of the questions raised. Mr. Viger felt it was worth exploring to
269 have some of the questions answered. Ms. Spencer believed it was worth getting more information.
270 She wanted the opportunity to speak with the department heads and see images from residential
271 locations nearby and conduct public hearings. She was interested in learning more, but not prepared
272 to say whether or not she was interested in proceeding. Mr. Lynde also wanted to understand the
273 potential impact on the Highway Department since they were in the process of studying a new garage.
274 Attorney Sousa replied they were happy to speak with the various departments. Mr. McDevitt thinks
275 he would be against the proposal and reiterated his concern of the Town competing with a residential
276 owner.

277
278
279
280
281
282
283
284
285
286
287
288

Mr. Viger noted three of four Selectmen (present) were interested in more information. He asked Attorney Sousa and Mr. Terry to work with Mr. McCarthy for such. Attorney Sousa said they would do so.

Recommendation – Highway Safety Committee for:

- o “Curve Ahead” warning sign at the intersection of Jeremy Hill Road and Bowman Lane
- o “Blind Driveway” sign for 84 Currier Road

Mr. Viger read aloud the Highway Safety Committee recommendation. The Board took the following action:

MOTION: (McDevitt/Spencer) To approve the placement of a ‘Curve Ahead’ warning sign at the intersection of Jeremy Hill Road and Bowman Lane.

VOTE: (4-0-0) The motion carried.

289 -----

MOTION: (Spencer/Lynde) To approve the placement of a ‘Blind Driveway’ sign for 84 Currier Road.

VOTE: (4-0-0) The motion carried.

290
291
292
293
294
295
296
297
298

Town Administrator Brian McCarthy – RFP recommendation for Library Flood Repairs

Mr. McCarthy explained the Library experienced extensive flood damage several months ago. The Town’s insurer, Property Liability Trust evaluated the damage to the building. As a result of the evaluation an RFP was done to bid out the repairs. Mr. McCarthy stated there were three bidders. He recommended awarding the bid to the lowest qualified bidder, Steve Brussard General Contractors Inc.

MOTION: (Lynde/Spencer) To award the 2016 Library Flood Repair bid to Steve Brussard General Contractors Inc. with the lowest qualified bid of \$4,850.

VOTE: (4-0-0) The motion carried.

299
300

Transfer Station Director Stan Walczak – RFP recommendation for stationary compactor, steel trailer and metal recycling building

301
302
303
304
305
306
307
308
309
310
311
312

Transfer Station Director Stan Walczak came forward to discuss the bids on the warrant article items approved at Town Meeting (Stationary Compactor, Steel Ejection Trailer and Metal Recycling Building). He reviewed the bids and recommended the following: 1) award the bid for the Stationary Compactor to Atlantic Recycling Equipment, LLC - \$43,749 (to include freight and installation); 2) award the bid for the Steel Ejection Trailer to Spector Manufacturing, Inc - \$61,023; and 3) to rebid the Metal Recycling Building because the bids exceeded the budgeted amount. Mr. Walczak recommended rejecting the bids. He wanted to break the site work into different categories to change the scope and post a new RFP. The Selectmen had no objection to changing the scope of the RFP.

313 The Selectmen took the recommendation of Mr. Walczak to award bids to the lowest qualified
314 bidders for the compactor and ejection trailer as follows:

MOTION: (McDevitt/Lynde) To award Atlantic Recycling Equipment, LLC the bid for the Stationary Compactor including freight and installation for \$43,749.

VOTE: (4-0-0) The motion carried.

315 -----

MOTION: (Spencer/McDevitt) To award Spector Manufacturing, Inc. the bid for the Steel Ejection Trailer for \$61,023.

VOTE: (4-0-0) The motion carried.

316

317

318 **OTHER BUSINESS**

319

320 **Continued Discussion – Sherburne Road Water – Action Items / Next Steps**

321

322 Mr. Viger acknowledged that Mr. McDevitt and Mr. Lynde had been involved and Mr. Leonard was
323 organizing people. He questioned if the Board wanted to defer the agenda item until Mr. Leonard
324 was present. At this time Mr. McDevitt wanted to share information. He stated when they met with
325 Sanborn Head they learned a great deal and found it informative. He suggested finding out what Mr.
326 Head would charge to meet with the Planning Board to discuss geologic studies and possibly be part
327 of development approvals in that area. The Board was amenable to finding out the cost to hold a
328 meeting with Mr. Head and the Planning Board. Mr. McDevitt said he would work with Mr.
329 McCarthy and provide information at the next Board meeting. He noted if three or more Selectmen
330 were going to meet with the Planning Board they could post it as a meeting. The Board felt it would
331 be a good idea.

332

333 Mr. Lynde commented they attended several meetings with residents. Surveys were sent to residents
334 in the area; however, they only received a limited response. He said there didn't seem to be a critical
335 mass for anything to be done right now, other than to try and prevent future problems. Mr. McDevitt
336 thought they may need to schedule another meeting with people in the area.

337

338 Mr. Viger suggested finding out the cost of having a meeting with Mr. Sanborn. Mr. McDevitt will
339 work with Mr. McCarthy.

340

341 **Discussion – Town Administrator Brian McCarthy regarding Kinder Morgan invoice for
342 expenses related to NED Pipeline Project**

343

344 Mr. McCarthy reported effective May 23rd, Kinder Morgan withdrew their request for the NED
345 Pipeline. He said the groups and people involved did an outstanding job conducting research and
346 being involved. He sent a bill on May 12th to Kinder Morgan for legal fees totaling \$42,000 (\$18,000
347 in 2015, \$24,000 in 2016). He told the Board he would be meeting with the Coalition to seek a
348 refund.

349

350 **Review – Draft policy for Placement of Sigs on Town property**

351

352 The Selectmen did a preliminary review of the draft policy and will forward their comments to Mr.
353 McCarthy. An agenda item will be scheduled in the near future.

354

355 **Discussion - Senior Center patio project and determine use for excess concrete**

356

357 Mr. Viger stated there would be a significant amount of concrete remaining after the patio is poured
358 at the Senior Center because of the minimum requirement of the supplier. The contractor indicated it
359 was possible to create a walkway from the front of Village Green into the side door behind Sherburne
360 Hall and was asked to submit a proposal to do so. The Selectmen were provided with cost information
361 for a 6ft. wide by 60ft in length walkway to match the existing walkway. The labor cost to clear the
362 grass, do the sub work and pour the concrete was \$4,000.

363

364 Mr. Viger noted they contacted Pelham Community Spirit, who had discussed having a walkway in
365 the area, was very supportive of the project. The Selectmen had no objection. Mr. McCarthy told the
366 Board that he had some projects come in under budget; those savings would be used to offset the cost.

MOTION: (Spencer/McDevitt) To authorize Town Administrator McCarthy to enter into an agreement with Brussard General Contracting in the amount of \$4,000 for the purpose of creating a walkway as specified.

VOTE: (4-0-0) The motion carried.

367

368 **TOWN ADMINISTRATOR / SELECTMEN REPORTS**

369

370 Mr. Lynde reported retirement rates were increasing approximately 4% next year. He stated there
371 was a bill to do a pilot program to do electronic check in at the voting polls to help speed up the
372 process. He said the bill was 'killed' in the House.

373

374 Mr. McCarthy updated the Board on the following:

- 375 - Liberty Utilities gas program is still slated to roll out in Pelham in 2017
- 376 - Senior Center project is nearing completion
- 377 - Library project is complete
- 378 - Employee Policy training on Policy Procedure Manual will conclude May 25th
- 379 - Primex training for July rollout is being conducted
- 380 - Will meet with Comcast regarding moving Cable TV into the Municipal Building
- 381 - Interviews will be conducted for Bookkeeper position

382

383 Mr. Viger recognized Mr. Lynde as the VFW Volunteer of the Year. The Board offered
384 congratulations.

385

386 **REQUEST FOR NON-PUBLIC SESSION**

387

MOTION: (Lynde/Spencer) Request for a non-public session per RSA 91-A:3,II, a (Personnel)

ROLL CALL: Mr. Lynde-Yes; Mr. McDevitt-Yes; Mr. Viger-Yes; Ms. Spencer-Yes;

388

389 It was noted that when the Board returned, after the non-public session, the Board would not take any
390 other action publicly, except to possibly seal the minutes of the non-public session and to adjourn the
391 meeting. The Board entered into a non-public session at approximately 9:20pm.

392

393 The Board returned to public session at approximately 9:40pm.

394

MOTION: (Viger/Lynde) To seal the minutes of the non-public session indefinitely.

VOTE: (4-0-0) The motion carried.

395

396

397

ADJOURNMENT

398

MOTION: (Viger/Lynde) To adjourn the meeting.

VOTE: (4-0-0) The motion carried.

399

400

The meeting was adjourned at approximately 9:42pm.

401

402

Respectfully submitted,

403

Charity A. Landry

404

Recording Secretary

405

406