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3 **APPROVED**  
4 **TOWN OF PELHAM**  
5 **BOARD OF SELECTMEN MEETING**  
6 **MINUTES**  
7 **March 28, 2017**  
8 **APPROVED – April 11, 2017**  
9

10 **CALL TO ORDER** - approximately 6:30PM  
11

PRESENT: Mr. Doug Viger, Mr. Hal Lynde, Mr. William McDevitt, Ms. Amy Spencer,  
Mr. Paul Leonard, Town Administrator Brian McCarthy

ABSENT: None.

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13 **PLEDGE OF ALLEGIANCE**  
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16 **MINUTES REVIEW**  
17

18 **February 28, 2017**

**MOTION:** (Spencer/McDevitt) To approve the February 28, 2017 meeting minutes as amended.

**VOTE:** (5-0-0) The motion carried.

19  
20 **March 4, 2017**

**MOTION:** (Spencer/Lynde) To approve the March 4, 2017 meeting minutes as amended.

**VOTE:** (5-0-0) The motion carried.

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23 **ANNOUNCEMENT**  
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- 25 ➤ Parks and Recreation is taking registrations for a number of programs. For more information,  
26 please go to our website at: <http://www.pelhamweb.com/pelham-parks-and-recreation>  
27 ➤ Easter Egg Hunt on Village Green, Saturday April 8, 2017 from 11am-1pm. Please contact  
28 Parks and Recreation for more information;  
29 ➤ Pelham Farmers Market will resume Wednesday, May 3, 2017 from 3pm to 7pm. Please come  
30 and shop from our local vendors and enjoy the live entertainment.

31  
32 **OPEN FORUM**  
33

34 No one came forward.  
35

36 **ELECTION OF OFFICERS**  
37

BOARD OF SELECTMEN MEETING/March 28, 2017

38 Mr. Viger suggested the Board hold off appointing representatives to the various boards and committees  
39 until the next meeting so they could compose a complete list of positions. Mr. McDevitt agreed, except  
40 if there was an upcoming board meeting prior to the Selectmen’s next meeting. It was noted that the  
41 Planning Board had a scheduled meeting within the week. Mr. McDevitt commented that the Planning  
42 Board appointment ran co-terminus with a Selectman’s term. He was previously the representative,  
43 but was now beginning his new term as Selectman.  
44

**MOTION:** (Lynde/Spencer) To appoint Doug Viger as Board of Selectmen Chairman.

**VOTE:** (5-0-0) The motion carried.  
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**MOTION:** (McDevitt/Spencer) To appoint Harold Lynde as Board of Selectmen Vice  
Chairman.

**VOTE:** (5-0-0) The motion carried.

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48 Mr. Viger asked the Board if they wanted to consider an appointment to the Planning Board. Mr.  
49 Leonard replied although he would like to volunteer for the Planning Board, his schedules didn’t permit  
50 him to do so. He made a recommendation for Mr. Viger to serve as the representative. Mr. Viger  
51 appreciated the recommendation, but declined. He believed Mr. Lynde was looking forward to  
52 representing the Selectmen. Ms. Spencer made a motion to appoint Mr. Lynde as the Board’s  
53 representative to the Planning Board.  
54

55 Mr. Viger appointed Mr. Lynde as the Board of Selectmen Representative to the Planning Board.  
56

57 **APPOINTMENTS**

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59 **Volunteer Application – Diane Chubb – Zoning Board Alternate**

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61 Ms. Chubb introduced herself to the Board. Mr. Viger stated the Board appreciated her stepping  
62 forward to volunteer  
63

64 Mr. Lynde stated the Board of Adjustment could be difficult at times. He said the law states a ‘hardship’  
65 has to be with the land, not a person’s situation. He asked if she had reviewed the five variance  
66 requirements. Ms. Chubb replied she was looking forward to learning. Mr. Lynde explained there are  
67 times when a person wants to subdivide a lot, but they can’t meet the required 200ft. of frontage. He  
68 wanted to know if she felt having a 50ft. frontage, where 200ft. is required, was keeping with the spirit  
69 and intent. Ms. Chubb answered no. Mr. Lynde spoke about the Zoning Board’s function.  
70

71 Mr. McDevitt told Ms. Chubb that the State (New Hampshire Municipal Association) offered webinars  
72 and seminars and asked that she look into attending. Ms. Chubb replied she would be looking to Zoning  
73 Board Chair David Hennessey to point her in the right direction.  
74

75 Ms. Spencer saw that Ms. Chubb was an attorney and questioned how her experience would bear on  
76 the position. Ms. Chubb stated more than being an attorney, she had 12year old twins and moderates  
77 the Pelham Facebook page. She has eighteen years of experience as an attorney and understood  
78 situations were always a balancing act and coming as close to getting people what they want while at  
79 the same time serving the law.  
80

**MOTION:** (Spencer/Lynde) To appoint Diane Chubb as an alternate to the Zoning Board of Adjustment per RSA 673:6, with a three year term expiring March 31, 2020.

**VOTE:** (5-0-0) The motion carried.

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**PUBLIC HEARING** – In accordance with RSA 675:7 the Pelham Board of Selectmen will hold a Public Hearing on March 28, 2017 at 6:45pm in Sherburne Hall, 6 Village Green, Pelham, NH to consider accepting the following roads as Class V Public Highways in accordance with RSA 674:40-a.

- 1) All of Frontier Drive, approximately 900ft. portion of Brandy Lane (between its former cul-de-sac at Lot 36-10-11 and its intersection with Frontier Drive);
- 2) Mulberry Lane (from its former cul-de-sac at Lot 24-12-44-22 to its new cul-de-sac termination point at Lot 31-24-43);
- 3) Cobblestone Lane (from its intersection with Mulberry Lane to its cul-de-sac termination point of Lot 24-12-43-22);
- 4) All of Harmony Lane.

Planning Director Jeff Gowan explained the voters approved a process several years ago that gives the Selectmen the authority to accept roads. He stated the named roads were within several projects where the roads were finished and had ‘wintered’ over. The Highway Road Agent and Keach Nordstrom’s Inspector Jeff Quirk (Planning Board’s engineering review firm) have walked the roads and reviewed for any issues. The three projects met the criteria. He noted the Highway Safety Committee has also recommended the roads be accepted. The Selectmen were provided with letters of recommendation from the Planning Board, Highway Safety Committee and Keach Nordstrom. Mr. Gowan displayed maps showing the locations of the roads. He recommended if the Board was inclined to accept the roads, it be done subject to the deeds being presented to the satisfaction of the Planning Department and Town Counsel. Once the deeds have been submitted, they will be recorded and the remaining bond released.

Mr. Lynde questioned why Mulberry Lane couldn’t connect with Lannan rather than being a cul-de-sac. Mr. Gowan replied it had been reviewed and was the topography was incredibly steep and far in excess of a 10% grade. He noted Lannan itself was a 12% grade.

Mr. Viger open discussion to public input. No one came forward.

**MOTION:** (Spencer/Leonard) To accept the roads as listed, with Mr. Gowan’s amendment – subject to deeds coming in and being approved by Town Counsel.

**VOTE:** (5-0-0) The motion carried.

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**Volunteer Application** – Brenden Decelles – Forestry Committee

Mr. Decelles introduced himself to the Board.

Mr. McDevitt commented that Mr. Decelles was a neighbor and they had a number of conversations over the years about community involvement. He and Mr. Decelles attended the last Forestry Committee meeting. There was a mutual admiration between the committee members and Mr. Decelles because of his interests. The committee was enthusiastic about the possibility of him becoming a member.

124

125 Mr. Decelles spoke about his reasons for wanting to join the committee. He's always thought that the  
126 Town's open spaces were the greatest assets. He said he would help the committee any way he could.

127

128 Mr. Leonard saw in the application that Mr. Decelles would like to find a way for groups like New  
129 England Mountain Bike to integrate and questioned if he would do the same to other Town groups. Mr.  
130 Decelles answered yes. He would like to reach out to other groups that wanted to use the open spaces.  
131 He discussed the NE Mountain Bike group and explained that they like to put trails in (where allowed)  
132 and thought they would be great for the Town.

133

134 Ms. Spencer liked the information in his application about reaching out through social media and apps.  
135 She said there were a lot of people in Town who didn't know about the tremendous resources or how  
136 to access them. She questioned how he would go about doing so. Mr. Decelles replied the NE  
137 Mountain Bike Association had a lot of their maps listed on their website. He noted there were  
138 inexpensive ways to build computer applications and he was familiar with the process.

139

140 Mr. Lynde asked if there were any concerns about mountain bikes degrading the walking trails and if  
141 there was a criteria used for the trails. Mr. Decelles believed most of the time walking and mountain  
142 bike trails coexisted very well. Mr. McDevitt pointed out that mountain bikes were peddle bikes and  
143 had no motors on them.

144

**MOTION:** (McDevitt/Lynde) To appoint Brendan Decelles to the Forestry Committee for a  
three year term expiring March 30, 2020.

**VOTE:** (5-0-0) The motion carried.

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146

147 **OTHER BUSINESS**

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149 **Update – Bridge Projects / Quantum Engineering**

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151 Mr. McCarthy told the Board he spoke with Lisa Martin and Jim Bouchard of Quantum and understood  
152 the next stage of the process was to obtain easements from abutters in the area of the Willow Street  
153 bridge. They are also waiting for spring conditions for the metal guardrail study. He stated that the  
154 New Hampshire Department of Environmental Services Wetland Permit has been preliminarily  
155 approved; however, the Army Corps of Engineers is reviewing the Beaver Brook Study done by VHB.

156

157 Mr. McCarthy noted that Liberty Utilities had contacted Quantum and notified they would be taking a  
158 horizontal directional drilling of the new gas main on the upstream side of the Willow Street bridge.  
159 Quantum has provided final drawings to Liberty Utilities.

160

161 With respect to the Abbott Bridge, the Town is awaiting review comments from NH Department of  
162 Transportation.

163

164 Mr. Lynde understood there was a proposal to add extra money to the Highway Fund for bridges. The  
165 criteria was to use the funds with the projects that were ready. He felt if the Town was ready by the  
166 end of June, they could push the project date up. Mr. McCarthy heard there were some towns that were  
167 not ready and there were rumors the State might go out of order; although Pelham was scheduled for  
168 2020, the project might be pushed up sooner.

169

170 Mr. McCarthy told the Board he was working with Attorney John Ratigan regarding the easements.  
171 After which he will meet with abutters.

172

173 **Discussion – Request to hold Farmer’s Market and request to hold a Yard Sale at Meeting House**  
174 **Park**

175

176 Mr. Viger stated there was an application submitted to Parks and Recreation to hold the Farmer’s  
177 Market on Meeting House Park. There was also an application to hold a yard sale at Meeting House  
178 Park.

179

180 Mr. Leonard questioned if the move to Meeting House Park would be permanent for the Farmer’s  
181 Market. Mr. McCarthy replied it would be permanent. He said the Village Green location had parking  
182 and pedestrian issues due to other activities happening at the same time.

183

184 Ms. Spencer recalled there was an issue about the request for wine tastings as part of the State Statute  
185 regarding samplings. She questioned if there was a Town Ordinance that needed to be prepared and if  
186 the Selectmen had the authority to authorize such samplings. She felt the Board should resolve the  
187 issue prior to voting on the current request. Mr. Lynde believed the Statute allowed towns the ability  
188 to allow sampling. Mr. McDevitt replied the Town passed the ordinance that allowed the Board to  
189 grant one day licenses, but felt sampling was a gray area because the Town was concerned with  
190 ‘consumption’.

191

192 Mr. Lynde noted RSA 179:44 was modified last year. He said a paragraph had been inserted concerning  
193 farmer’s markets and went on to read a portion of which aloud. He believed they had the statute and  
194 authorization to give permission for sampling. In speaking with Town Counsel, Mr. McCarthy told the  
195 Board counsel’s interpretation of the Statute was the decision was on the towns to sort out. Ms. Spencer  
196 agreed. She also interpreted that the Statute allowed the Town to make the decision.

197

198 Mr. McCarthy stated he would craft a letter with the sanctioning from Town Counsel that they will  
199 forward to the Farmer’s Market authorizing them to have sampling of alcohol under the stipulations  
200 Attorney Ratigan deems necessary. He will bring the draft to the Board for review. Mr. Leonard  
201 suggested including the specifications within the Statute. Mr. McCarthy replied he would copy/paste  
202 that section in the draft letter to the Farmer’s Market.

203

204 Mr. Viger spoke about the location of the Farmer’s Market which would be in the rear area of Meeting  
205 House Park. He questioned if the Congregational Church should also sign off on the request, since they  
206 own a portion of the park area. After a brief discussion, Mr. McDevitt suggested that any wine (alcohol)  
207 sampling take place solely on the Town-owned portion of the property.

208

209 Mr. Viger then asked for the Board’s input regarding the request to hold a yard sale. Mr. McDevitt  
210 didn’t object to allowing a not-for-profit organization sponsoring a yard sale at Meeting House Park.  
211 He noted some years ago, the Town’s previous insurance company warned about a non-profit  
212 organization using the area unless they had a certain amount of liability coverage. He believed Pelham  
213 Community Spirit has the appropriate coverage, but a lot of other groups may not. Ms. Spencer  
214 suggested asking permission of the Congregational Church’s to use their portion of land if the Farmer’s  
215 Market anticipated the need to use it.

216

217 Mr. McCarthy told the Board he would request an opinion from Primex (Town’s insurance company).  
218 Mr. Viger said he had no objection to approving the application as it stood, or pending the decision of  
219 Primex. Mr. McDevitt assumed that the yard sale events were under the umbrella of Pelham  
220 Community Spirit.

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Mr. Lynde was unsure if the Town should take a role on the use of the Congregational Church property. He said the people requesting the use of the park should be responsible for approaching the church. Mr. McDevitt and Mr. Viger agreed. It was understood that yard sales would be allowed providing they have the appropriate insurance. Mr. McCarthy will inform Parks and Recreation. He will also draft a use policy for Meeting House Park.

**APPOINTMENT: Police Chief Joseph Roark – Police Department attaining CALEA National Accreditation Award**

Police Chief Joseph Roark, Captain Steven Toom and Lieutenant Anne Perriello came forward. Chief Roark explained that they had attended the national Commission on Accreditation for Law Enforcement Agencies ('CALEA') conference to receive the award for the Pelham Police Department. Pelham is the twelfth agency in New Hampshire to receive accreditation. There are only four agencies in Massachusetts that are nationally accredited. He spoke about the benefits of being CALEA accredited and was very happy and pleased to have completed the process. He thanked Captain Toom, Lieutenant Perriello, Mr. McCarthy, the Selectmen and the Budget Committee for their support through the entire process.

Mr. Leonard asked if the cruiser lettering would be updated. Chief Roark replied they were in the process of doing so. Ms. Spencer offered congratulations and wanted to make sure social media outlets were also updated.

Chief Roark discussed the importance of CALEA and the strict standards the department would be adhering to. The Selectmen offered their congratulations to the Pelham Police Department.

**Contract Addendum Signing – Selectmen and Police Chief Joseph Roark to publically sign addendum to Chief's contract**

Mr. Viger discussed the fact that Police Chief Roark provided the Selectmen with forewarning that he would be applying for Police Chief in Dracut, MA. The Board decided to negotiate and keep Chief Roark employed with the Town. They opened the Chief's contract and negotiated changes. Chief Roark thanked the Board and was pleased to be able to renegotiate the contract and remain in Pelham. He noted he considered the Dracut job, but had not officially participated in their selection process because he preferred to stay with Pelham. Mr. Viger stated the Board was not forced to do something, they wanted to keep Chief Roark; there was a give and take negotiation. He noted the contract was a public document and available to view upon request.

The Selectmen and Chief Roark executed the contract. The Board thanked and congratulated the Chief.

**Discussion – Yield Tests for wells located on the new McCarthy subdivision development**

*(The McCarthy development had no affiliation with Town Administrator Brian McCarthy)*

Mr. McDevitt provided the Board with a copy of the McCarthy subdivision plan known as Waterford Estates located in the area of the Sherburne Road/Mammoth Road intersection. At the time the development came to the Planning Board it was indicated there were two wells on the property which had fairly high yields. As part of the give and take with the Planning Board the applicant was interested in giving that portion of land (containing the wells) to the Town. Mr. McDevitt noted there had been numerous conversations about water needs in the area along Sherburne Road toward Spaulding Hill Road and the biggest issue was where water would come from and at what price. He said the wells

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272 may begin to answer the problem, although the water would still need to travel a long way. Two reports  
273 done in January, 2007 indicated well #1 had a yield of 65gallons per minute and well #2 had a yield of  
274 130 gallons per minute. He said the situation was piece meal; however, the big hurdle was that the  
275 residents who would benefit would effectively have to pay for it. He noted there were other alternatives,  
276 but didn't feel they would survive. Mr. McDevitt believed the Town needed to test the two wells to  
277 see the actual yields since the previous tests were ten years old. He didn't know the cost of doing so.

278

279 Planning Director Jeff Gowan came forward. He told the Board he could make some phone calls and  
280 obtain an estimate. He noted the Town hadn't made a decision whether to accept the land containing  
281 the wells. To permit the wells to produce water as described would be a costly endeavor and took a lot  
282 of time. Mr. McDevitt felt if the Board knew the yield, they could then decide whether they wanted to  
283 take further steps.

284

285 Mr. Leonard felt the additional 'leg work' might be warranted on the terms of public wells. In looking  
286 at the NH Department of Environmental Services site and what qualifies a public water source research  
287 was warranted.

288

289 Mr. Lynde questioned if the properties within the subdivision would have individual wells. Mr. Gowan  
290 answered yes.

291

292 Mr. Leonard confirmed that the Town had not taken action regarding the land (containing the wells).  
293 Mr. Gowan answered no; that would be under a separate public hearing. Mr. McDevitt stated the  
294 purpose of the discussion was to have the topic on the Board's radar.

295

296 **Contract – Fire Department Dispatch to move to Londonderry**

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298 Mr. Viger stated the Selectmen had a contract in front of them to move the Fire dispatch from Pelham's  
299 dispatch center to the Londonderry Fire Department. Pelham's Police dispatch would remain in  
300 Pelham.

301

302 Ms. Spencer called attention to the fact that the effective date needed to be at least two weeks from the  
303 current date and not on or around a holiday; however the date specified was July 5, 2017. Mr. McCarthy  
304 understood timeliness was necessary and told the Board he would speak with the Fire Chief in the  
305 morning.

306

307 Mr. Leonard wanted the public to understand that the proposed change was not hasty. The contract  
308 signing and change was the result of a lengthy research by both the Fire and Police Chiefs based on the  
309 Town's capacity. Previous warrant articles had been brought forward to increase dispatch capabilities  
310 within the command center and the proposed solution was the most cost effective and would essentially  
311 have no disruption to service. Mr. McCarthy added that the proposal was the best efficiency and cost  
312 effective solution. Ms. Spencer noted that the Fire Chief gave a thorough presentation and vetted the  
313 entire transition process.

314

315 The Board discussed the effective date listed in the contract. Mr. McCarthy will speak with the Fire  
316 Chief to clarify the date and report back to the Board.

317

318 **Review – Town Meeting Vote / Selectmen Priorities for 2017**

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320 Mr. Viger didn't feel the Board needed to review the warrant article vote, given that everything passed.

321

322 Mr. McDevitt wanted to make sure that the Selectmen kept the Elderly Exemption on their list of  
323 priorities for the coming year.

324

325 Mr. McCarthy commented that he had told the department heads to draft their 2018 budgets as close to  
326 zero as possible. He's warned that there may not be a 'wish' list unless items positively needed to  
327 happen. Mr. Viger replied that was a good placeholder for now. The Board would decide where they  
328 wanted to go with the budgets in a few weeks.

329

330 **Review – Article 4, the inability to implement and possible further action**

331

332 Mr. Viger's concern was that the article was overwhelmingly passed with 1001 voting in favor and 386  
333 voting no. Mr. McDevitt guessed that no one watching the Selectmen meeting knew that the article  
334 was effectively null and void. He felt the public should know that through an error in the Planning  
335 Department, certain legally required notifications (by State Law) were not made. He said regardless of  
336 the fact that article 4 (which eliminates over 55+ housing) received 70%-72% of the vote, it was null  
337 and void. Mr. McDevitt was concerned that most of the public believed they had eliminated over fifty-  
338 five developments. He felt the Planning Board's credibility and maybe the Town's credibility would  
339 be lost if developments started to build. He said it would be very difficult to get the word out to residents  
340 that the 55+ ordinance was null and void. He pointed out it was with the Selectmen's purview to call  
341 a Special Town Meeting. Mr. McDevitt believed the difficulty was with the Selectmen taking the same  
342 article and placing it back on a ballot and felt that the deficiencies in the article needed to be corrected.  
343 He was unsure if the Planning Board had to approve or if the Selectmen could validate the article. He  
344 said there were questions he didn't have answers to. He reiterated his concern about the credibility of  
345 the Planning Board and the Selectmen because the average voter may not understand and who  
346 overwhelmingly said they didn't want over 55 housing.

347

348 Mr. McDevitt felt the Board should speak with Attorney Ratigan and receive counsel. He stated there  
349 were people in Town who made their living through building and felt they should know now early on  
350 if the Board decides to go this route. He wanted the Board's permission for him and Mr. Lynde to ask  
351 Attorney Ratigan questions and bring information back to the Board. Mr. Viger had no objection to  
352 exploring the options. Ms. Spencer agreed and felt they owed to themselves and the citizens.

353

354 Mr. Lynde noted that the provision which was violated was new to the Statutes. Mr. McDevitt  
355 explained that the law referred to, requires that people living in impacted zones be notified by letter if  
356 a change is being made in the zone that would affect them. He said it had to be fewer than 100 people.  
357 He reiterated that he would like to get answers and come back to the Board with information. There  
358 was no objection.

359

360 **Update - Drought**

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362 Mr. McCarthy received information from NH Department of Environmental Services and stated that  
363 the water ban was still in effect and the Town was considered to have a 'Moderate' drought. He stated  
364 he would continue to provide updates to the Board.

365

366 Mr. Lynde pointed out that the Town stopped watering Village Green sooner than they told people to  
367 stop watering. He said the Village Green was still good and was convinced they could decrease  
368 watering going forward, which would keep water in the ground and save costs.

369

370 Ms. Spencer believed people may be considering their lawn services and lawn service providers were  
371 considering what their volume may look like going forward. She didn't think it was advantageous for  
372 those people to wait until the weather was warm to make decisions. She felt the Board should give



373 interested parties an indication of what direction they were heading before the weather got nice so  
374 people could plan. Mr. McCarthy reiterated he would provide the Board with updates every other week.

375  
376

377 **TOWN ADMINISTRATOR'S / SELECTMEN REPORTS**

378

379 Mr. McDevitt thanked voters for their statement of confidence through his re-election. He spoke of the  
380 sudden passing of Charlie Boyden's wife and extended sympathy to their family.

381

382 Mr. Lynde noted that the Pelham Superintendent of Schools resigned her position (effective at the end  
383 of June, 2017) was moving south with her family. He stated she was a superintendent that put students  
384 first and one of the founding members of Pelham Community Coalition.

385

386 Mr. Leonard stated there had been a lot of chatter on the Pelham Facebook page about Pelham gaining  
387 twin babies. The mother battled cancer, didn't take therapy treatment and passed away after the birth.  
388 The babies will be raised by their aunt who is a resident of Pelham. He stated there had been an  
389 outpouring of support and creation of a Go Fund Me Page.

390

391 Ms. Spencer reported that the Highway Building Committee met last week and made progress. She  
392 thanked the voters for passing the warrant article, which will help the committee so some of the initial  
393 work and assessments that need to be done prior to foundation work. She thanked Highway Agent  
394 Frank Ferreira, Highway Administrative Assistant Marie Maruca and Committee member Pat Grow for  
395 their contribution on the committee. Ms. Spencer stated that the Pelham Youth Committee had met.  
396 She said an initiative they will be running is 'Dine Together'. Students will welcome other students  
397 who don't appear to have anyone to have lunch with.

398

399 Mr. Viger echoed Mr. McDevitt's sympathy to the Boyden family during this time of loss.

400

401 **REQUEST FOR NON-PUBLIC SESSION**

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**MOTION:** (Leonard/Lynde) Request for a non-public session per RSA 91-A:3,II,a  
(Personnel)

**ROLL** Mr. Viger-Yes; Mr. Lynde-Yes, Mr. McDevitt-Yes; Ms. Spencer-Yes;

**CALL:** Mr. Leonard-Yes

403 It was noted that when the Board returned, after the non-public session, the Board would not take any  
404 other action publicly, except to possibly seal the minutes of the non-public session and to adjourn the  
405 meeting. The Board entered into a non-public session at approximately 8:18pm.

406

**MOTION:** (Leonard/Lynde) To leave non-public session.

**VOTE:** (5-0-0) The motion carried.

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408

**MOTION:** (Leonard/Lynde) To indefinitely seal the non-public meeting minutes.

**VOTE:** (5-0-0) The motion carried.

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411 The Board returned to public session at approximately 9:29pm.

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413 **ADJOURNMENT**

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**MOTION:** (Leonard/Lynde) To adjourn the meeting.

**VOTE:** (5-0-0) The motion carried.

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416 The meeting was adjourned at approximately 9:29 pm.

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418

Respectfully submitted,

419

Charity A. Landry

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Recording Secretary