



TOWN OF PELHAM

Cemetery Department

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APPROVED MEETING MINUTES

Cemetery Department
Board of Trustees
October 3, 2023 Meeting Minutes

Called to Order: 9:03AM

Pledge of Allegiance

Lisa Wood called the roll:

Present: Tim Zelonis, Richard Jensen, Donna M. Smith, Lisa Wood

Absent: Dave Provencal, Lance Ouellette

This meeting was scheduled to inform the Cemetery Board of Trustee's the importance of knowing and following the RSA 91-A Right-to-Know laws.

All Board members were given information and documents referencing an ongoing situation with the State of NH Ombudsman, and also the Right -to-Know handbook. The Board was encouraged to read the book carefully and to abide by it.

The Cemetery Board Chair informed the Board that she is one person representing the Board and they are all encouraged to be involved with the Ombudsman's case and to read all documents. The entire Board is all included in this process. If there are fines or penalties every person on the Board is included. The Board Chair invited all Board members for their input.

Board of Trustees were all encouraged to participate in the New Hampshire Municipal workshop on the Right-to-Know that is being held on Thursday October 12, 2023, 9AM to 1PM. This workshop can be taken in person in Concord, NH or virtually.

Motion:

Tim Zelonis / Donna M. Smith made a motion to adjourn the meeting at 9:14AM.

Yes: 4 No: 0 All in favor

Respectfully Submitted,

Lisa Wood, Recording Secretary