

# Town of Pelham, NH ECONOMIC DEVELOPMENT MINUTES



Date: Wednesday, 11/08/2023  
 Time: 6:30 p.m.  
 Place: Selectmen's Office, Town Hall, Pelham, NH

**APPROVED**  
 DEC 0 6 2023  
 **FILE COPY**

Attendance:  
 Jeanson, John - Present  
 Bergeron, Jaie - Present  
 Abare, Kimberly – Present

**Economic Development Motions/Roll-Call Votes**

Motion:    Accept Minutes from 10-11-2023    Date: 11-08-2023

Motion by:    J Bergeron    2<sup>nd</sup> by:    J Jeanson   

Roll Call:	Yay	Nay
John Jeanson, Vice Chair	X	
Jaie Bergeron	X	
Kimberly Abare, Chair	X	

Total:    3    Yay    0    Nay

Motion:  Passes  Fails

Action items: N/A

**Discussion Items:**

General clean-up of action items that were not completed. Elimination of Action Items that are non-applicable or deemed not a priority at this time. Assign accountability to list.

**Economic Development Motions/Roll-Call Votes**

Motion:  Adjourn  \_\_\_\_\_ Date: 11-08-2023

Motion by:  Jaie Bergeron 2<sup>nd</sup> by:  John Jeanson

Roll Call:	Yay	Nay
John Jeanson, Vice Chair		
Jaie Bergeron		
<b>VOICE VOTE- UNANIMOUS</b>		
Kimberly Abare, Chair		

Total:  Yay  Nay

Motion:  Passes  Fails

Action items: N/A

Next Meeting: 12-06-2023, 6:30 p.m.

Adjourn: 6:45 p.m. 11-08-2023

Respectfully submitted,



Kimberly Abare

Action Items:

Action Items:

- ~~Kimberly Abare to contact Market Basket to inquire where they are in any move into Pelham;~~
- Joe Roark, Town Administrator to file appropriate IRS documents
- ~~Melissa Binette/John Jeanson to update Bylaws~~
- ~~Joe Roark, Town Administrator, to close Enterprise Bank account with \$735.00 from previous Economic Development Board~~
- ~~Kimberly Abare to contact State regarding Liquor Stores who is in charge of store selection/location, and leasing or buying information~~
- Jaie Bergeron to ask Melissa Binette in Selectman's Office to send over excel sheets of property listings in Pelham
- ~~Kim Abare to reach back out to Liquor Commission to ask for further recommendations on any expansion within Pelham~~
- ~~Jaie Bergeron to invite Jeff Gowan to next meeting~~
- Kim Abare to obtain List from Spectrum of engineering firms
- ~~Kim Abare to send minutes to Binette~~
- ~~Kim Abare to ask Brian Demers to update Economic Development website with member info.~~
- ~~John Jeanson to build an economic development benefit calculator for the website — not feasible~~
- ~~Team to review website and bring suggestions back~~
- Join REDC – Laurel Bistany – Kim Abare
- ~~Add Enterprise Bank rep to PEDC~~
- Ask Planning Director to alert us for public hearing – Kim Abare
- Reach to Planning Board to add mixed-use zoning – Jaie Jeanson
- Food Truck opportunity – John Jeanson
- Greeting Packet to be designed for Planning to be handed out to new businesses by Planning Director – Kim Abare
- Reach out to Medical Labs – Quest Diagnostics – John Jeanson
- Sign Design – Welcome to Pelham – Jeff Gowan volunteered to help us – Jaie Bergeron
- Obtain a Vacancy List – Find a real estate agent to ask – Kim Abare