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APPROVED
TOWN OF PELHAM
BOARD OF SELECTMEN - MEETING MINUTES
March 3, 2020
APPROVED – March 17, 2020

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CALL TO ORDER - approximately 6:30PM

PRESENT: Mr. William McDevitt, Mr. Hal Lynde, Ms. Heather Forde, Mr. Kevin Cote,
Town Administrator Brian McCarthy

ABSENT: Mr. Doug Viger

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PLEDGE OF ALLEGIANCE

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MINUTES REVIEW:

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February 18, 2020:

MOTION: (Forde/Cote) To approve the February 18, 2020 meeting minutes as amended.

VOTE: (4-0-0) The motion carried.

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ANNOUNCEMENT(S)

The Town is seeking to fill the following volunteer positions:

Zoning Board of Adjustment: 1 member position for 3 years / 2 alternate member positions for 3 years

Conservation Commission: 3 member positions for 3 years

Forestry Committee: 2 member positions for 3 years

Cemetery Trustee: 1 member position for 2 years

Interested citizens should complete a volunteer application and forward to the Selectmen's office no later than March 13, 2020 at 4pm. Applications are available at the Selectmen's office or Town website: pelhamweb.com

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OPEN FORUM:

No one came forward.

APPOINTMENTS

Roland Soucy – Highway Building project update

Building Inspector Roland Soucy came forward with Road Agent Frank Ferreira to update the Board on the building project. Mr. McDevitt stated the Town had been putting money aside for some time for a highway garage; there is an article on this year's Warrant, which if approved, the project will start.

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44 Mr. Soucy provided a timeline of actions during the last year. The proposed building will be pre-
45 engineered at 80ftx160ft. Prior to the meeting he provided the Board with a schedule of values that
46 would cover the major components of the building. The total cost is \$1,153,000. Mr. Soucy mentioned
47 Mr. Ferreira would be doing some of the site work and provide the needed aggregates to lower costs.
48 To date the site plan has been approved and there is a State approved septic design in place. He
49 informed they needed to order the building so they could obtain a complete (stamped) set of drawings
50 from the building company. He explained he needed the complete set of drawings so he could produce
51 a foundation plan.

52

53 Mr. Lynde questioned if anything had been put out to bid. Mr. Soucy replied once the building was
54 ordered he would write scopes of work for the other components and put them out to bid. He said the
55 building package itself wasn't going out to bid; the company he worked with came up with the best
56 price to supply the building. Mr. Lynde asked if that company would also erect the building. Mr.
57 Soucy answered no. Mr. Lynde wanted to know how to determine who would build the building. Mr.
58 Soucy replied he received three numbers from three different erectors; there's been no commitment
59 made because he was waiting for the final drawings. He mentioned heating would be accomplished
60 using three waste oil heaters; oil will come from the Highway Department vehicles and oil generated
61 from the recycling facility.

62

63 Mr. Soucy mentioned the proposed building was clear standing with no columns inside. He
64 acknowledged the estimate was higher than they hoped to be with the estimates they had; even based
65 on the amount requested on this year's Town Warrant. They would still fall short of the needed balance.
66 He said there may be adjustments or cutbacks; however, the most they could probably save would be
67 approximately \$75,000.

68

69 Mr. Cote commented they were reviewing bringing solar to Town and questioned if the proposed
70 structure would be compatible. Mr. Soucy stated it would be but there wouldn't be a reason for solar
71 if they were going to include three waste oil heaters. He recommended utilizing the waste oil heaters
72 based on the amount of waste oil generated by the Town vehicles and collected at the recycling facility
73 that had an associated cost for disposal. Those costs could be eliminated by using the waste oil for
74 heat.

75

76 Mr. McDevitt assumed the electricity costs wouldn't be very high. Mr. Soucy didn't believe it would
77 be as he had factored in a 400amp single-phase service. The lighting both exterior and interior was
78 LED.

79

80 Mr. Lynde understood the building package needed to be ordered to obtain the building drawings. Mr.
81 Soucy answered yes; the company would produce a complete set of engineered drawings so the
82 foundation could be finalized. He described the actions that would occur prior to the building being
83 erected. Mr. Lynde questioned if all the drains would feed into one area. Mr. Soucy answered yes;
84 there would be a trench drainage system leading to a 2,000-gallon holding tank that would be pumped
85 out.

86

87 Mr. McDevitt stated the proposed number was higher than anticipated. He inquired if there was
88 sufficient money in the Highway Block Grant to come up with the additional funds. Mr. McCarthy
89 replied the Highway Block Grant couldn't be used for any kind of building. He was looking at alternate
90 projects to possibly reallocate money. He noted when they received the initial quotes two years ago
91 (with a smaller building) the cost was approximately \$800,000. He stated he was confident they would
92 be able to cover what was needed for the project.

93

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94 Mr. Soucy told the Board to get started the contract would need to be put together, reviewed and signed
95 along with a deposit. He noted that process was standard procedure for all the companies that did pre-
96 engineered buildings. Mr. McDevitt questioned if the Town would be obligated to go further with the
97 company if they couldn't come up with the additional funding. Mr. Soucy replied the Town would be
98 signing a contract to purchase a building. He believed there were things that they could hold off doing
99 to push the additional cost to the following year, but he didn't believe they would add up to the needed
100 \$200,000.

101

102 Mr. Lynde wanted to know how to phrase a motion to move the process forward. Mr. Soucy replied
103 the Board could make a motion to sign the contract to purchase the building. He would obtain a
104 schedule of values from the company that would be included in the contract. He said they would need
105 to come up with an initial deposit and pay the balance when the building is delivered. Mr. McCarthy
106 believed if the Board simply made a motion to move forward with ordering the building; the contract
107 would need to be reviewed by Town Counsel and come back to the Selectmen. Mr. Soucy believed he
108 could get the paperwork together for the Board's next meeting.

109

110 Mr. McCarthy believed the purpose of the discussion was to create a path to move forward with the
111 construction of the building. He wasn't sure the Board needed to make a motion. Mr. McDevitt said
112 he didn't hear any strong objections by the Board and added the contract would be reviewed by Town
113 Counsel and come back for approval by the Selectmen prior to signing.

114

115 Mr. Lynde inquired how long it would take to get the building completed. Mr. Soucy replied there
116 would be a 6-8 week lead time from when the building is ordered. The foundation could easily be
117 ready to go before the building arrived. The building could be erected within approximately four weeks;
118 it would take an additional six weeks to outfit with electrical, heating, plumbing etc.

119

120 **Fire Chief James Midgley and Health Officer Brenda Eaves: Pandemic update**

121

122 Chief Midgley told the Board over the last two weeks information had been fluid and moved quickly
123 between all agencies, federal and local. He spoke about the recent meetings/conferences they had been
124 involved with to review potential impacts and legal situations that may arise in the event the situation
125 reached a pandemic level. He reiterated it was not currently at that level. He summarized the
126 information currently flowing through the press. Chief Midgley stated in addition to reviewing
127 'planning' they are reviewing engineering precautionary controls for both the Town facilities and
128 personnel. He described the actions being taken to get information out to the public. He didn't want
129 people to take their proactive information flow as meaning there was a major crisis; they simply wanted
130 the public to be aware of what was going on. He added they would be speaking to the schools to inform
131 them of the Town's planning process. Chief Midgley told the Board he was working well with the
132 agencies and the Health Officer to cover everything that needed to be covered.

133

134 Ms. Eaves discussed information pertaining to stopping the spread of respiratory viruses as
135 recommended by the Center for Disease Control ('CDC').

136

137 Chief Midgley stated they needed to procure funding for personal protective equipment to bolster their
138 current pandemic supplies. He believed the word got out that the government wouldn't allow price
139 gauging; they've seen prices reduce. He commented they needed to locate storage space for supplies.
140 He said they weren't procuring supplies only for the present; they were procuring for what may
141 potentially occur.

142

143 Mr. McDevitt believed if they needed to spend outside of the department's budget it would be
144 something they could deal with. He felt if the expenses were carefully tracked, they would be in a

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145 position to manage the budget well. He suggested possibly charging the expenses to the Emergency
146 Management budget. Chief Midgley replied they were already doing so given it was truly emergency
147 management that was being conducted and gave them the ability to track expenses. Currently the
148 budget contained approximately \$8,400.

149

150 Mr. Cote questioned what supplies they were looking to get. Chief Midgley replied the ‘at risk’
151 population needed respiratory protection and the emergency personnel needed protection equipment
152 such as gowns and higher-level respiratory protection than the standard N95 masks. He described the
153 varying levels of ‘at risk’ populations; the current virus isn’t as targeting to children as it was to the
154 elderly and those with existing medical conditions.

155

156 Mr. McDevitt inquired if 911 was incorporating questions to the caller (if they can answer) that would
157 let the responders know of a serious situation in which they could possibly catch something. Chief
158 Midgley replied it was a learning curve but 911 typically had a series of questions that would designate
159 a ‘level’ of response needed. He described the typical flow when emergency calls are received. He
160 mentioned they were looking to restructure their response guidelines, so Police Officers weren’t put in
161 a situation of potentially becoming infected. He said law enforcement would play a vital role in the
162 event of a pandemic.

163

164 Mr. McCarthy asked Chief Midgley to meet with the Board at their upcoming meetings to provide
165 updates.

166

167 **Future Business Leader of America: Proclamation request**

168

169 Coming forward was Kenny Paquette, Pelham High School student and Member-State Officer of the
170 Future Business Leaders of America for New Hampshire to represent the local chapter. He described
171 the things they were able to accomplish within the classroom and through community service over the
172 years with the help of Pelham High School Business Teacher Mrs. Dorval. They have competed in
173 local and national competitions. Mr. Paquette stated he was in attendance to raise awareness about the
174 Future Business Leader of America (‘FBLA”) program.

175

176 Mr. McDevitt asked what the FBLA might look for in terms of assistance. Mr. Paquette replied the
177 biggest thing would be to speak to young adults about their future, so they begin to have a career in
178 mind whether it be through college or the trades. He said this would be helpful as the FBLA was setting
179 up their next round of members to help lead the country.

180

181 Ms. Forde informed about the Economic Development Committee that would be meeting on Thursday.
182 She felt it would be beneficial to have a young voice involved. She would speak to committee and Mrs.
183 Dorval about the possibility of having members of the FBLA attend. Mr. Paquette believed it would
184 be a great experience for students within the organization to help serve the Town.

185

186 Mr. Cote asked how many students were involved in the organization. Mr. Paquette replied there were
187 approximately 20-26 on any given year. They were trying to increase the number of members and
188 increase participation in events. Mr. Cote questioned if they would be looking to local business owners
189 for internship opportunities. Mr. Paquette answered yes; the currently collaborated with Pelham
190 businesses as well as those involved with the Salem Chamber of Commerce to get students involved
191 with the local economy. To follow through, Ms. Forde mentioned she would contact Mrs. Dorval.

192

193 Mr. McDevitt suggested members of the organization return for future conversations with the Board.
194 He thanked Mr. Paquette for coming forward.

195

196 **Zoning Board of Adjustment – Alternate Applicant David Wing**

197
198 Mr. Wing came forward to discuss his application to be an alternate member on the Zoning Board. He
199 spoke about his education and employment. Since he moved to Town, he took advantage of volunteer
200 opportunities as they came up.

201
202 Mr. Cote asked what attracted him to the Zoning Board position. Mr. Wing replied of the three choices
203 he looked at the meeting dates were the most convenient for him to attend. He was familiar with the
204 Zoning Board as he was an abutter (to cases) and attended their meetings. He thought being a member
205 would be a good opportunity to be fair with both the Zoning Board and to the abutters.

206
207 Mr. Lynde reviewed Mr. Wing’s application. He informed there were five criteria that must be met by
208 applicants; it was the Zoning Board’s job to ensure they were met for a variance. He said if an applicant
209 didn’t meet the criteria, they shouldn’t receive a variance. Hardship is one criterion to be met, which
210 had to be in connection with the land and not the person requesting the variance. Mr. Wing replied he
211 was aware there were five criteria but not necessarily the specific definition of ‘hardship’. Mr. Lynde
212 hoped all members on the Zoning Board followed the guidelines of the criteria.

213
214 Ms. Forde believed there was training available for members of the Zoning Board. She asked Mr. Wing
215 if he would be able to make time to attend. Mr. Wing answered yes, depending on the day.

216
217 Mr. McDevitt explained the Zoning Board was the only quasi-judicial body in Town, who by law could
218 swear in witnesses that were subject to perjury if they don’t tell the truth. He added the case law behind
219 the criteria was fairly complicated. He encouraged Mr. Wing (if appointed) to not sit on the Zoning
220 Board long until he took advantage of training. He believed it was mandatory for members to get up
221 to speed on the case law. If members didn’t obtain training, they were essentially sitting on the board
222 as a judge without knowing the law.

223
224 Mr. Cote spoke about the importance of attendance. He said alternate members should attend the
225 meetings so if they were appointed to vote they would be aware of the case information. Mr. Wing
226 understood, the meeting night of the Zoning Board was the reason he decided to apply for the position.

227
228 There was a brief discussion regarding the number of open positions on the Zoning Board, both regular
229 and alternate members. As there was an open advertisement for volunteers with a submission deadline
230 of March 13th, the Selectmen will conduct interviews (for boards and committees) March 17th and 31st.

231
232 **Matthew Seiler – Concord for Hometown Hero Banners**

233
234 Mr. Seiler came forward to discuss the community service / non-profit organization Concord for
235 Hometown Hero Banners. He explained he spoke with Mr. McCarthy a year ago about a proposal to
236 hang banners (of fallen soldiers) from just prior to Memorial Day through just post Veteran’s Day. He
237 provided the Board with a pamphlet of what a banner would look like for Army Sergeant Daniel Gionet
238 (of Pelham). Mr. Seiler stated banners currently hung in six towns within New Hampshire and had
239 approval for four more; they were in process with fifteen others. He stated he did not do the banners
240 to make money and offered to show anyone his income tax returns. He just believed in the program.
241 He spoke about their website which allowed people to ‘click’ on the name of an individual and read
242 their military biography. Mr. Seiler said he was asking nothing more than permission to hang the
243 banners but would provide files if the Town wanted to include a link on their website. He understood
244 there would be questions in relation to hanging the banners on Town property and added he didn’t want
245 any cost to the Town.

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247 Mr. Lynde informed the Town currently had use of the posts (within the Village Green) for banners.
248 He felt the request to use those posts for a wide period of time would disrupt the existing usage. He
249 asked if there were other locations that could be used. Mr. Seiler replied the original proposal asked
250 the Town to obtain a permit for banners to be hung on utility poles. Along with their information was
251 a qualification form for who could have a banner. He mentioned having a conversation with Mr.
252 McCarthy about hanging a banner(s) at the Sgt. Daniel Gionet Bridge; there was a businessman who
253 offered to pay for a duplicate banner to hang at both ends of the bridge. He said in most towns they
254 hung banners on utility poles with a couple exceptions. He stated he was laying out a fully negotiable
255 request.

256

257 Mr. McDevitt understood the poles within the Village Green had two sets of brackets; one for banners
258 and the other for hanging flower baskets. He didn't believe utilizing utility poles would be a problem.
259 From his original conversation, Mr. McCarthy stated what he envisioned the Pelham Community Spirit
260 banners on one side and the Hometown Hero banner on the opposite side. He said he felt the poles on
261 the Village Green were more of an appropriate venue because of the usage of the Village Green in the
262 summertime.

263

264 Pelham Community Spirit member Charlene Takesian came forward. She appreciated the concern for
265 Pelham Community Spirit's use of the poles in the Village Green. She said they were currently using
266 every other pole on the inside of the green for banners/flags; they weren't using the outside poles at all.
267 Mr. McCarthy believed they had available space within the Village Green. He felt it would be
268 appropriate to hang the banner by the Sgt. Daniel Gionet Bridge. Mr. Seiler wanted to be clear business
269 names don't appear on banners; the only allowed were non-profit veterans groups.

270

271 Mr. Lynde wanted to know the criteria to have someone's picture on a banner. Mr. Seiler replied the
272 general criteria was for an individual to have at one time or currently lived in Pelham or called Pelham
273 their hometown. He said there were situations where a family member wanted to honor another family
274 member. He noted they work with the Towns toward the goal of having many banners displayed. He
275 said they outgrow the Village Green they could expand to use utility poles. Mr. Lynde wanted to know
276 the specific criteria. Mr. Seiler replied an individual had to have honorably served in the military. Mr.
277 Lynde stated there were at least a couple hundred people in Pelham who would qualify. Mr. Seiler
278 noted the only town he had more than ten banners in was Concord.

279

280 Mr. McCarthy felt the first step would be to decide whether or not banners could be hung within the
281 Village Green.

282

283 Mr. Cote feared what allowing banners would become in the future. He said he served in the military;
284 however, there were members of the Police and Fire Departments who have lost their lives and other
285 members of the community who had done great things. He felt allowing the banners would set a
286 precedent for other groups to come forward which may cause the Town to lose control over the
287 situation. Going forward, he suggested they treat requests individually. He wasn't ready to make a
288 decision and felt they needed to come up with a system. Mr. McCarthy understood Mr. Cote's
289 comments and believed they had the time to craft something to restrict growth.

290

291 Mr. McDevitt asked the Board to consider: 1) hang banners on the unoccupied poles around the Village
292 Green during specified dates, and 2) grant permission (to hang banners) on utilities poles on either side
293 of the Sgt. Daniel Gionet Bridge.

294

295 Mr. Cote asked about pricing. Mr. Seiler replied families pay for banners and summarized the costs.
296 Mr. Cote confirmed there was no cost to the Town. Mr. Seiler stated that was correct. He noted they
297 were currently working on a banner design to honor public servants.

298

299 Mr. Lynde stated he couldn't support the banners. He said Sgt. Gionet was a special case who gave the
300 ultimate sacrifice. He spoke about the many who received honors and medals for their service and
301 added there many others who served with the fire and police. He felt the Board was reacting to the
302 request and didn't feel good about the proposal. Mr. Seiler stated the original proposal was for fallen
303 military, which he would accept. He simply wanted to explain to the Board they had the power to
304 restrict and regulate any way they wanted. He was willing to work with the Town. He said they could
305 start with fallen military and change their mind later. He apologized for the confusion.

306

307 Mr. McDevitt asked Mr. Lynde if he could agree to (banners for) 'fallen'. Mr. Lynde answered yes
308 and added he was emotional about the subject. Mr. Cote agreed with Mr. Lynde and felt the subject
309 needed to be approached by using the procedure of applying for a dedication, similar to the recent
310 dedication to Paul Gagnon. Ms. Forde believed the Town already had a solution with their existing
311 plaque/dedication permit process. She asked if the Board would accept the proposal if the appropriate
312 paperwork was submitted.

313

314 Mr. McDevitt wanted to know at this time if the Board would consider only approving banners for the
315 Sgt. Daniel Gionet Bridge. Mr. Lynde felt that would be appropriate. Ms. Takesian commented no
316 one had put banners up prior to Pelham Community Spirit doing so. She believed the Town should
317 create a policy for how and when banners could be displayed. Mr. McDevitt asked if there was a motion
318 to allow banners on the utility poles at the Sgt. Daniel Gionet Bridge.

319

MOTION: (Forde/Cote) To approve and allow Mr. Seiler to hang two banners honoring Sgt.
Daniel Gionet at both ends of the Sgt. Daniel Gionet Bridge in Pelham. The approval
is conditioned on the appropriate paperwork (for dedication) being provided to the
Town.

VOTE: (4-0-0) The motion carried.

320

321

322 **Chris Georgoulis – Proposal for boat ramp at Pelham Veteran's Memorial Park ('PVMP')**

323

324 Mr. McCarthy informed Mr. Georgoulis withdrew the request. He told the Board that Mr. Georgoulis
325 thought it would be great to have a boat ramp at PVMP to provide Pelham residents access to Long
326 Pond. However, when Mr. McCarthy asked questions such as where people would park, the design of
327 the ramp, how access would be attained, Mr. Georgoulis had no information and thought the Town
328 would take the lead. Mr. McCarthy commented the Parks and Recreation Director Brian Johnson was
329 not in favor of the proposal or the location as it would not be a safe environment. He told the Selectmen
330 he had the agenda item to bring the message to the Board.

331

332 Mr. Lynde supported Mr. Johnson. Mr. McCarthy agreed that the location at PVMP wasn't appropriate
333 given the size of the parking area, access road to the pond and logistics of the waterfront area.

334

335

336 **DISCUSSION**

337

338 **Review of the revised Town of Pelham Policy & Procedure Manual**

339

340 Mr. McCarthy heard from the Board regarding minor changes that could be amended. In general, he
341 believed everyone had reviewed the book and was fine with the contents and approve of the updates to

342 the policies. He respectfully asked the Board to approve the revision that would now be the 2020 Town
343 of Pelham Policy and Procedure Manual.

344

345 Mr. Cote made a motion to approve the 2020 Town of Pelham Policy and Procedure Manual. Mr.
346 Lynde seconded for discussion. He said one item was the added note for the lunchroom only being
347 available for Town employees; however, he understood Mr. McCarthy would control the allowed
348 access during certain functions. Mr. McCarthy noted when the lunchroom is being used there is always
349 a site supervisor present to ensure only allowed people had access.

350

MOTION: (Cote/Lynde) To approve the 2020 Town of Pelham Policy and Procedure Manual.

VOTE: (4-0-0) The motion carried.

351

352 **Lot consideration Map 39 Lot 1-55 and 1-169**

353

354 Mr. McDevitt understood the proposed lot consolidation of Town-owned lots was proposed by
355 Conservation Commission Chairman Paul Gagnon. He read aloud a statement indicating the Town
356 recently accepted a 16-acre parcel (Map 39 Lot 1-55) from RJ McCarthy Development LLC which was
357 located immediately adjacent to PVMP. The Forestry Committee along with Parks and Recreation
358 have jointly managed PVMP land and the trail system for several years. If the lot consolidation is
359 approved, it will be recorded with the Hillsborough County Registry of Deeds. The Assessing Assistant
360 Sue Snide crafted a consolidation document for the assessing database. Mr. McDevitt believed the
361 request was straight forward.

362

MOTION: (Lynde/Cote) To approve the consolidation of the two lots (known as Map 39 Lot 1-
55 and 1-169).

VOTE: (4-0-0) The motion carried.

363

364

365 **Workforce Housing Discussion**

366

367 Mr. Cote said he was looking at ways to make housing affordable for the workforce in Town. In
368 thinking about the Elderly Housing Exemption, he wanted to know if the Town could do something for
369 landlords, in terms of a tax break, who reduced their rents to accommodate people who worked in
370 Pelham or lived in Pelham (i.e. children coming back from college).

371

372 Ms. Forde asked if he had spoken to the Planning Director about the idea. Mr. Cote replied he briefly
373 spoke to the Planning Director who thought it was a good idea.

374

375 Mr. Lynde and Mr. McDevitt didn't think the Selectmen had the authority to do so. Mr. McDevitt
376 commented State Law didn't say the Selectmen could do it; and felt it was clear. He asked Mr. Cote if
377 he saw an RSA that supported the proposal. Mr. Cote answered no. Mr. McDevitt suggested submitting
378 the question to Town Counsel for opinion. He said the other issue was the fact that under State Law
379 everyone was taxed equitably (with a few exceptions); if someone puts up a brand new building (to
380 rent) they would be taxed less fairly (by nature of abatements). He said other people would subsidize
381 the reduced rents through taxes. He believed they would find through Town Counsel it couldn't be
382 done.

383

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384 Ms. Forde understood there were elderly exemptions and questioned if they had to go in front of the
385 voters. Mr. McDevitt replied an elderly exemption was statutory specifically spelled out in State Law.
386 He said they could grant abatements for just cause which is usually interpreted as extreme poverty.

387

388 There was no objection to sending the question to Town Counsel.

389

390 **1971 Livestock Ordinance update**

391

392 Mr. Cote mentioned there had been certain issues in Town and in doing researched found a Livestock
393 Ordinance from 1971. He said the penalties for breaking the Ordinance were really low and suggested
394 they be updated to current day standards. He would like the Board to have a discussion. Mr. McDevitt
395 felt the Board could hear the information from the current Ordinance and take action at a subsequent
396 meeting. Mr. Cote read aloud the current penalties. He said he would draft language for the Selectmen
397 to review.

398

399 **2020 Town Report completion**

400

401 Mr. McCarthy announced the Town Report was complete. He informed next year the contents would
402 be vetted and the size reduced. He commended his staff for putting the report together. He said it was
403 a great representation of the Town and community.

404

405 **Tree dedication request**

406

407 Mr. McDevitt informed he was contacted by a gentleman who would like to dedicate a tree on the
408 Village Green to his wife who passed away. He told the gentleman that the Selectmen had put a lid on
409 the number of trees in the Village Green. He wasn't sure about alternate places but mentioned there
410 had been a tree at the entrance of Muldoon Park (on the right) that had been removed after an ice storm
411 in recent years. He wondered if the Selectmen would object if he spoke to the gentleman about the
412 location being a possibility. There was no objection.

413

414 **TOWN ADMINISTRATOR / SELECTMEN REPORTS**

415

416 Mr. McCarthy reported the phone conversion to Consolidated Communications had been completed.
417 The Town now has one phone service. During the transition no lines were dropped. He commended
418 the IT Coordinator Brian Demers for doing a fantastic job. Having one system would give the Town
419 lower rates and fees and a more efficient phone system.

420

421 Mr. Cote reported that he along with Ms. Forde and Deb Ryan of the School Board went to the high
422 school to discuss the upcoming local election. Ms. Forde added they spoke to the students at the high
423 school in a non-partisan manner. They explained how to register to vote and what documentation was
424 needed. They went through both the Town and School Warrant Articles. Ms. Forde told the Board she
425 signed up for a seminar through UNH regarding landscaping and water quality and hoped to come up
426 with innovative solutions to avoid having an algae bloom at the Town beach.

427

428 Ms. Forde thanked Mr. McDevitt for his guidance and example that have been extraordinary. She
429 spoke for the Board when she told him he would be greatly missed.

430

431 Mr. Lynde recognized and thanked Mr. McDevitt and Mr. Viger for their lengthy service to the Town.
432 He stated they have always worked together and felt they had done a great job for the Town and got a
433 lot done while remaining fiscally responsible. He said the Selectmen were part of a team that got things
434 done. He told Mr. McDevitt he would be missed and appreciated his service.

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Mr. McDevitt stated it had been humbling and a great honor to serve the community as a member of the Board of Selectmen almost every year since 1991. He said he would miss many aspects of it. He said the Town employees go above and beyond the call of duty and believed people would be surprised what they did to help out fellow citizens. Mr. McDevitt was proud to be associated with such a terrific group of people. He said it wasn't easy to be a member of the Board of Selectmen. He ended by thanking his wife for her loving support.

REQUEST FOR NON-PUBLIC SESSION

MOTION: (Lynde/Forde) Request for a non-public session per RSA 91-A:3,II, a (personnel)

VOTE: (4-0-0) The motion carried.

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448

It was noted that when the Board returned, after the non-public session, the Board would not take any other action publicly, except to possibly seal the minutes of the non-public session and to adjourn the meeting. The Board entered into a non-public session at approximately 8:26pm.

MOTION: (Forde/Cote) To leave non-public session.

VOTE: (4-0-0) The motion carried.

449
450

The Board returned to public session at approximately 9:15pm.

MOTION: (Forde/Cote)To indefinitely seal the minutes of the non-public session.

VOTE: (4-0-0) The motion carried.

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ADJOURNMENT

The meeting was adjourned at approximately 9:15pm.

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Respectfully submitted,
Charity A. Landry
Recording Secretary