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APPROVED
TOWN OF PELHAM
BOARD OF SELECTMEN - MEETING MINUTES
April 28, 2020
APPROVED – May 12, 2020

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ONLINE VIRTUAL MEETING ONLY – NO PHYSICAL/IN-PERSON MEETING

The Board and those with scheduled appointments joined the meeting via Zoom (video conference platform). The meeting was/is viewable (livestream and playback) on Town Facebook page, PTV (local cable television) and Town YouTube page.

CALL TO ORDER – Mr. Haverty called the meeting to order at approximately 6:30PM

PRESENT: Mr. Robert Haverty, Ms. Heather Forde, Mr. Jaie Bergeron, Mr. Kevin Cote,
Mr. Hal Lynde, Town Administrator Brian McCarthy

ABSENT: None

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PLEDGE OF ALLEGIANCE

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MINUTES REVIEW:

April 21, 2020:

MOTION: (Cote/Forde) To approve the April 21, 2020 meeting minutes as amended.

VOTE: (4-0-1) The motion carried. Mr. Lynde abstained.

ANNOUNCEMENT(S)

Mr. McCarthy stated the Town of Pelham was seeking volunteers for the following:

Agriculture Commission (unpaid): five (5) regular members and five (5) alternate members

Energy Commission (unpaid): four (4) regular members and two (2) alternate members

Citizens interested in serving on either commission should submit a volunteer application to the Selectmen’s Office no later than Friday, May 22, 2020 @ 4 PM.

Volunteer applications are available at the Selectmen’s office or on our website at pelhamweb.com.

Contact: Town Administrator Brian McCarthy @ 603-508-3074 with any questions.

APPOINTMENTS

Fire Chief James Midgley COVID-19 Pandemic update

44 Chief Midgley provided the Board with a synopsis of recent events during the last several days within
45 New Hampshire and nationally. Pelham was on a downward trajectory with less than thirteen active
46 cases. Currently there are no fire or EMS providers in isolation within Hillsborough county. The
47 Emergency Operation Center ('EOC') announced Monday they would release one million masks to
48 alternative care facilities. He stated there was currently no relief in sight for personal protection
49 equipment. There are increased costs and fraud cases. The State is looking at an alternative mask called
50 KN95; these are made to Chinese (non-US) standards. There is concern about not knowing what these
51 masks will prevent or how good they are. Chief Midgley spoke about public safety tests that currently
52 have a turn around time of approximately three days. As of the latest discussion, there is less
53 enthusiasm regarding antibody tests because their trials aren't doing well. The tests pick up antibodies;
54 however, those antibodies could be from any number of viruses (not specific to COVID-19).
55

56 Mr. Lynde understood the percentage of population that had currently been tested was only about 1%-
57 2% of the population and wanted to know what it might mean for the remaining 98%. Chief Midgley
58 replied the concern, based on a recent study (in Italy), found approximately 43% of 'carriers' had
59 absolutely no symptoms. The impetus of the study was to understand why certain individuals were
60 prone to having significant problems; the medical industry is having a hard time pinpointing the answer.
61 They knew people with preexisting medical conditions had a higher likelihood of having an issue, but
62 its not the sole factor. They've found people will do well for a period of time and almost seem like
63 they are getting better; however, once they reach that precipice, they crash off the other side and go
64 down very quickly. There is no direct correlation with people who have preexisting medical conditions
65 to those who don't. He mentioned the virus is the virus, it was the host that changes how the virus
66 reacts within their body. There is still a significant amount of data that needs to be collected.
67

68 Mr. Haverty thanked Chief Midgley for the update extended the Board's gratitude to the first responders
69 for everything they're doing during this difficult time.
70

71 **Interviews for Zoning Board of Adjustment, Town Treasurer & Deputy Health Officer**

72
73 *Charlene Takesian seeking appointment as Town Treasurer*
74

75 Mr. Lynde recused himself from the discussion.
76

77 Ms. Takesian (114 Jeremy Hill Road) joined the meeting via Zoom. She stated she had been the
78 treasurer since 1982 and was applying for reappointment. She believed she had been an integral part
79 of the finance office. At present there hadn't been a lot of continuity, therefore she would like to stay
80 in the position for a few more years. She discussed the new software and explained they had worked
81 out a system to be able to reconcile all departments, which had not previously been done. She added
82 she had a good relationship with the local bank who had been incredibly good to the Town and provided
83 high interest rates to accounts and lower interest rates for loans. Ms. Takesian understood there had
84 been a discussion about having a deputy treasurer. By doing so she could groom them into the process
85 and introduce them to the Town systems and banking relationships.
86

87 Mr. Haverty commented with the current crisis many have had to adapt or have seen business change
88 and questioned if she had noticed any changes the Town had to adapt to. Ms. Takesian replied the only
89 thing they had to adapt to was employees working remotely while maintaining office coverage. Ms.
90 Takesian said it wasn't easy to work remotely and they would need to get back in the office at some
91 point.
92

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93 Mr. McCarthy told the Board Ms. Takesian was very instrumental and did a great job assisting with the
94 policy book; they have adopted six critical financial policies that the Town auditors loved and approved.
95 These policies have helped the Town be more fiscally transparent and efficient.

96
97 Mr. Haverty noted Ms. Takesian had two letters of reference along with her resume. The first letter
98 was received from Kathleen Carr, Parks and Recreation Program Director. The second letter was a
99 joint letter from Dorothy Marsden, Town Clerk/Tax Collector and Linda Newcomb, Deputy Town
100 Clerk/Tax Collector. He confirmed with Mr. McCarthy the position was posted and the application
101 period had been opened and closed. He also understood Ms. Takesian was the only applicant. Mr.
102 McCarthy stated that was correct.

103

MOTION: (Forde/Cote) To name Charlene Takesian the Town Treasurer for a three-year period
until 2023.

ROLL CALL Ms. Forde – Yes

VOTE: Mr. Cote – Yes

Mr. Bergeron – Yes

Mr. Haverty – Yes

Mr. Lynde - abstained

(4-0-1) The motion carried.

104

105

106 *Diane Chubb seeking appointment to Zoning Board of Adjustment (full member)*

107 Ms. Chubb (Hancock Lane) joined the meeting via Zoom. Mr. Haverty welcomed Ms. Chubb back,
108 noting they had interviewed her at a previous meeting.

109

110 Ms. Forde stated it was brought to her attention there were dealings in Concord, NH pertaining to
111 housing affordability; the Governor was considering passing legislation along to make sure members
112 of land use boards take training courses. She asked Ms. Chubb for her opinion. Ms. Chubb felt it was
113 always a good idea to get as much information as possible when a person is about to serve on a board.
114 During her six years as a Library Trustee she attended at least five trainings pertaining to public meeting
115 laws as it was critical to what they did and how decisions were made. She welcomed more
116 opportunities for trainings and noted land use boards hold two conferences each year.

117

118 Ms. Chubb told the Board to ensure everything was clear in terms of her background she submitted a
119 cover letter with her reapplication to the Zoning Board. She read the letter aloud that spoke to her
120 desire to be reappointed and outlined her past involvement with the Town and volunteer positions she
121 held.

122

123 Mr. Lynde wanted to know if Ms. Chubb felt all the approved Zoning Board decisions met all five
124 criteria or if there had been approved cases that hadn't met the criteria. Ms. Chubb replied she couldn't
125 refer to a specific case (under RSA 91:A) but felt the records would speak for themselves. She said she
126 hadn't always agreed with her fellow board members and voted accordingly.

127

128 Mr. Haverty said the Selectmen wanted to see (at some point) a cross-pollination between the Planning
129 Board and Zoning Board as well as between the Planning Board and Conservation Commission by
130 having Planning Board members on each of the other boards. As a member of the Zoning Board (for
131 the last three years) he wanted to know if Ms. Chubb felt it was a good idea in some capacity to have
132 that type of cross-pollination. Ms. Chubb replied the Zoning Board had that in Peter McNamara for
133 many years. She felt it was useful having an idea of how the Planning Board might look at something
134 but believed in the end the Zoning Board had to make its own decision based on the question/application

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135 in front of them. There were times she felt sympathetic to abutter's concerns, but the abutters don't
136 always understand the line between the Zoning and Planning Boards and didn't want the Zoning Board
137 to address issues that could only be addressed by the Planning Board. She said they did their best to
138 remind people the Zoning Board is only one step in 'the process'. To the extent of the Planning Board
139 knowing about the Zoning Board meetings, she pointed out their discussions were public. She found
140 it helpful to know what a Planning Board 'as a whole' might do. She said it was always great to have
141 another perspective from another board but didn't feel it was absolutely required because the issues that
142 face the Zoning Board were different from other boards. In instances where there were issues that could
143 be addressed by both boards, a joint meeting has been held.

144
145 Mr. Haverty questioned if it was the role of the Zoning Board to protect the Town, advocate for the
146 applicant or have a mix of both. Ms. Chubb replied it would depend on the facts of each situation and
147 evidence that comes forward with each case. She said if there are a number of abutters that came
148 forward the board should take into consideration how those abutters viewed a project. She described
149 situations where they would seek the opinion of the Conservation Commission. She stated one of her
150 strengths was looking at the evidence presented with the record. As an attorney, her practice is federal
151 law before the U.S. Patent and Trademark Office; all cases were done on paper not through live
152 testimony. She sees that the Zoning Board does the same thing by having everything on the record.
153 The Zoning Board can only consider the evidence put in front of them. Ms. Chubb said when the board
154 was in a balancing act of weighing testimony, she understood how abutters were feeling but if they
155 don't provide some kind of evidence/documentation the board can only deal with the evidence in front
156 of them. She added when they make a decision based on submitted evidence, they have to make sure
157 it would hold up in an appeal given that the Town attorney and/or judge can only review what was put
158 on the record.

159
160 Mr. Lynde recalled a case on Dutton Road where the Zoning Board's decision was overturned on the
161 basis the applicant had an obligation to show the diminution of value. He felt there had to be a test
162 whether or not an application met the required five criteria. Ms. Chubb believed the reference case was
163 before her time on the Zoning Board, although if she had been on the board at the time, she couldn't
164 address specific cases under public meeting rules and would have to direct him to the record. She added
165 when an applicant signs an application, they have to give the board the responses to the criteria which
166 is taken prima facie. She said every application is taken 'on its face' but she wanted to hear from
167 abutters and take their opinions into consideration.

168
169 Mr. Bergeron learned, when running for election, people were concerned with taxes and upset with
170 building in Town. He asked Ms. Chubb if she felt there was a problem and why everybody was upset.
171 Ms. Chubb replied people got upset about a lot of things and she couldn't speculate about it. She said
172 when an applicant came in front of the Zoning Board and met the criteria, they were obligated to allow
173 them a variance. She stated to deny a variance they had to have evidence in the record to support that
174 decision because both landowners and abutters had the right to appeal a decision. She said her job on
175 the board was to make sure whatever decision they came to was fully documented and supported by
176 the record. Mr. Bergeron inquired if there were any changes they should do or look into doing. He
177 said it seemed abutters didn't have a lot of rights when it came to prove their points and would become
178 costly if they needed legal representation to do so. He said abutters were almost getting 'railroaded'
179 by the applicants and the Town's hands are tied to help them. He said it seemed there were a lot of
180 abutter problems. Ms. Chubb believed Mr. Bergeron was speaking about things outside the control of
181 the Zoning Board. She explained the rights set out for landowners was set at the State level; all the
182 Town can do is follow State law and what is told to the Town through court decisions. She's seen
183 numerous abutters come in front of the board not represented by attorneys and didn't feel the Zoning
184 Board gave them any less credence than others. She preferred hearing from neighbors, abutters and
185 applicants themselves. The Zoning Board makes sure they are heard.

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187 Mr. Haverty mentioned there was an alternate position open for the Zoning Board. He asked Ms. Chubb
188 if she would be interested in the alternate position if she wasn't selected for the full-time position. Ms.
189 Chubb answered no. Mr. Haverty thanked Ms. Chubb for her time.

190

191 *Jim Bergeron seeking appointment to Zoning Board of Adjustment (full member)*

192 Mr. Bergeron, 27 Plower Road, joined the meeting via telephone. He informed he had no family
193 ties/connections to Selectman Jaie Bergeron. He told the Board he was presently serving on his fourth
194 year as an elected member of the Planning Board. He discussed his long-term experience he brought
195 to the position through serving on past Town boards and subcommittees and personally by working in
196 construction and currently holding a wastewater installer license. He was seeking the Zoning Board
197 position as a Planning Board member.

198

199 Mr. Haverty asked what specific goals/objectives Mr. (Jim) Bergeron hoped to bring. Mr. (Jim)
200 Bergeron felt it was important to look historically at what Pelham had done over the years. He said for
201 years and years Pelham had a crossover member serving on both the Planning Board and Zoning Board;
202 most recently it was Peter McNamara and previous to that Paul Dadak served on both the Conservation
203 Commission and Zoning Board and Peter Fisher served on the Planning and Zoning Boards. He felt
204 having the dual member brought coordination and communication between the land use boards. He
205 explained there were times when a case came in front of the Planning Board, they didn't know the
206 particularities of case or meeting minutes from other hearings. He felt it would help to have a Planning
207 Board member sitting on the Zoning Board so some of the issues could be addressed before a plan came
208 to the Planning Board.

209

210 Mr. Lynde asked Mr. (Jim) Bergeron if he was familiar with the five criteria and if he believed they
211 should be rigidly followed to truly satisfy those criteria. Mr. (Jim) Bergeron answered yes and added
212 it was difficult for most applications to meet all five criteria. He said the Zoning Board dealt with
213 variances, special exceptions and appeals from administrative decisions. He explained the five criteria
214 was the most difficult to meet and described the review process to ensure there is truly a hardship. He
215 spoke about special exceptions, which were a little less subjective than variances and noted appeals
216 from administrative decisions didn't occur often. He stated critical decisions could come out of the
217 Zoning Board and it was probably the only board that saw a lot of appeals because no one could be
218 100% happy at the end. He reiterated it was difficult for applicants to meet all five variance criteria in
219 most cases. Mr. Lynde asked if he agreed with the statement 'it's the hardship in the land'. Mr. (Jim)
220 Bergeron replied it (hardship) was absolutely in the land; it should never be with the applicant. He
221 added if a person was enjoying the same use of their property, their ability to meet hardship in the
222 Zoning Ordinance for their application was not met. He said non-conformities could exist in the land,
223 use and activity.

224

225 Mr. Cote asked Mr. (Jim) Bergeron how long he had been in Town. Mr. (Jim) Bergeron replied he had
226 been in Town all of his life and sat on some controversial Zoning Board cases in the past. He was
227 aware of most cases that had been appealed and made it to the Supreme Court. He was proud of the
228 fact when he sat on the Zoning Board in the past, no appealed cases were overturned by the court. He
229 added that the Zoning Board's decisions and evidence of such had to be solid and entered into the
230 record.

231

232 Ms. Forde asked the same question posed to Ms. Chubb regarding the State getting ready to mandate
233 land use board members take courses and trainings. Mr. (Jim) Bergeron replied if the Bill is signed it
234 will recommend any land use board members attend educational seminars. He stated he had attended
235 anything and everything he could to stay current. He closely follows bills in legislature. He said the
236 Town wanted people on boards that understood the powers, duties and limitations.

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Mr. (Jaie) Bergeron believed there were things either heard (from residents) or seen around Town that weren't right and asked Mr. (Jim) Bergeron if he could come up with any solution or suggestion on how to improve those things from happening. Mr. (Jim) Bergeron stated one of the reasons he ran for a seat on the Planning Board was because of the things Mr. (Jaie) Bergeron spoke about. He felt they needed to have a mix of people on the boards from various backgrounds. He felt he brought experience to the Planning Board through his ability to review (and see through) plans. He also believed the Planning Board needed to be more proactive and put choices in front of the voters, such as possible changes to or tightening of the Zoning Ordinances, making them less subjective. He said during the last election voters took away Article XV and felt he knew the 'mood' of the Town and hoped the present board would bring more things to the warrant for the voters to decide.

Mr. Haverty stated there were two positions available, one full-time and one alternate member. He asked Mr. (Jim) Bergeron if he would be interested in the alternate position if he wasn't appointed to the fulltime position. Mr. (Jim) Bergeron felt the best way he could serve Pelham was as a voting member. He didn't feel the cross-over member would be effective (if not voting). He didn't want to accept an alternate position and preferred to be a voting member.

Mr. Haverty reviewed the Zoning Board website and saw two alternate positions were expiring in 2020. He asked if there were one or two alternate positions available. Mr. McCarthy stated to the best of his knowledge there was one open alternate position. Mr. Cote believed one of the alternate positions would expire in June 2020. Mr. Haverty confirmed the application period was opened and closed (for a full-time member). Mr. McCarthy stated that is correct.

MOTION: (Cote/Jaie Bergeron) To appoint Jim Bergeron to the full-time member of the Zoning Board (with a three-year term expiring 2023).

ROLL CALL Mr. Haverty – Yes
VOTE: Mr. Cote – Yes
Mr. Jaie Bergeron – Yes
Ms. Forde – No
Mr. Lynde - Yes
(4-1-0) The motion carried.

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MOTION: (Cote/Bergeron) To appoint David Wing to the alternate position of the Zoning Board.

ROLL CALL Ms. Forde – Yes
VOTE: Mr. Cote – Yes
Mr. Bergeron – Yes
Mr. Haverty – Yes
Mr. Lynde - Yes
(5-0-0) The motion carried.

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DISCUSSION(S)

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Plowing private roads

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Mr. McCarthy provided the Board with information including a letter from Fire Chief James Midgley, dated April 24, 2020 expressing his thought on plowing private roads and two emails from Town

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270 Counsel (Attorney John Ratigan) dated August 16, 2017 and December 16, 2019 that discusses the
271 legalities and liabilities of the Town continuing the practice of plowing private roads. He added Police
272 Chief Joseph Roark had also forwarded an email earlier in the day that was forwarded to the Board via
273 email.

274

275 Highway Agent Frank Ferreira joined the meeting via Zoom. He felt they had discussed everything
276 during the previous meeting. It was his opinion not to plow private roads.

277

278 Mr. Cote believed Chief Roark shared the same concerns as Chief Midgley. Mr. McCarthy said in
279 Chief Roark's conclusion he affirmed that people who lived on private roads assume a level of risk of
280 assuring their roads are clear in the event of an emergency. In summation, Chief Midgley's concern
281 was if the roads weren't plowed it could cause a delay and impact their ability to respond.

282

283 Mr. Bergeron mentioned he had done some research and reached out to people who in the past had the
284 Town plow their (pond) road and no longer did. He was surprised to hear those people were much
285 happier not having the Town plow their roads and found it cheaper and faster (response) to have a
286 private company. He also reached out to a person living on a street that the Town plows who indicated
287 they didn't think it would be a big issue to find someone else. He thought it was a good thing to hear
288 how people preferred private plowing over Town plowing. Mr. Bergeron inquired if the private roads
289 were being plowed first, last or if they were just in the route during major storms. Mr. Ferreira replied
290 the roads were within the routes.

291

292 Mr. McCarthy questioned if the Highway Department had assisted the Police and Fire Departments in
293 the past if a road wasn't entirely cleared of snow or if the emergency vehicles had been stuck. Mr.
294 Ferreira replied they had assisted many times and had helped with plowing and sanding as well. Mr.
295 Haverty shares the positions of the safety concerns with Mr. Ferreira's comments during the last
296 meeting about plows and equipment getting stuck and/or damaged and what it means in terms for
297 service to Town owned roads. He said Town Counsel brought up a good point; if the Town is plowing
298 Class VI roads that haven't been accepted by the Town and they weren't accepting enough
299 compensation, they put the Town in an interesting liability situation. He wasn't in favor of continuing
300 the practice and felt they were outside of a notice period so people could find services for next season.

301

302 Mr. Lynde agreed; he felt they were placing the Town in a very precarious position where they may
303 have to take ownership of the roads, that weren't to Town standards.

304

305 Mr. McCarthy read aloud a section of what Town Counsel mentioned in his email; the downside to
306 plowing private roads is that it takes time, man power and equipment away from Town roads and there
307 is some liability to the Town to continue the practice.

308

309 Mr. Cote made the following motion: For the Town of Pelham to cease plowing of all private pond
310 roads or the such immediately. Mr. Lynde seconded. Mr. Haverty clarified the wording to stop plowing
311 private roads such as pond roads and development roads which have not been officially accepted by
312 the Town.

313

MOTION: (Cote/Lynde) For the Town of Pelham to immediately cease plowing of all private roads, such as pond roads and development roads which have not been officially accepted by the Town.

VOTE: Ms. Forde – Yes
Mr. Cote – Yes
Mr. Bergeron – Yes

Mr. Haverty – Yes
Mr. Lynde - Yes
(5-0-0) The motion carried.

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Brush Pile at Transfer Station

Highway Agent Frank Ferreira remained in the meeting via Zoom.

Mr. Haverty stated he received a couple inquiries from Town residents asking why the brush pile was closed. He said during shelter-in-place people were interested in cleaning up their yards. He understood the Fire Chief spoke about concerns during the previous meeting. Mr. Ferreira stated it was closed so traffic could flow and not back up. He was thinking about opening the brush pile next week by appointment and allowing two vehicles at a time, so it doesn't create a line out to the road. This would also allow them to accept brush without being overwhelmed.

Ms. Forde thought it was a great idea; however, she had concerns about how the information would be posted and where people could make appointments. Mr. Ferreira replied he was going to make signs and do a Facebook post with information. Ms. Forde offered to create an eye-catching graphic sign.

Mr. McCarthy stated he was fielding the same type of inquiries and believed they needed to make an adjustment. He said he could work with Mr. Ferreira for a smooth opening. Mr. Haverty recalled the Fire Chief voicing concern about the burn area being close to fuel storage and asked Mr. Ferreira about those thoughts. Mr. Ferreira informed they don't do the burn in that area; they haul it out. He pointed out they were cutting an area to create a new brush area and burn in the new location. He said once they have it ready the Fire Chief indicated he would give permission to burn in that new area.

Mr. Cote suggested having a separate line for the brush, so it doesn't interfere/interrupt the vehicle line for trash. Mr. Lynde wasn't sure there was enough room for a separate line. Mr. Ferreira noted that was the reason for having set appointments so traffic wouldn't back up. He added a permit is required to make an appointment. Mr. McCarthy asked if a worker would be assigned to the area to ensure the process went smoothly. Mr. Ferreira answered yes; he was going to see if he could get a part-time employee.

Mr. Haverty asked the Board if they wanted to leave the process to Mr. McCarthy and Mr. Ferreira. The Board was in favor of Mr. McCarthy and Mr. Ferreira coming up with a plan. Mr. Ferreira said he hoped to begin next week.

Creating a Deputy Treasurer position

Mr. McCarthy told the Board he would like to see redundancy in the area of the Town Treasurer position. He said the position is a very integral part of the Town's operation and thought it would be productive to have a deputy treasurer to help the Treasurer and create a potential succession plan for operational consistency.

Mr. Haverty understood the process was for the Treasurer to present a deputy to the Board of Selectmen for appointment. The Treasurer will have an active role in locating and identifying a deputy. Mr. McCarthy read aloud a portion RSA 41:29, A relating to a Deputy Treasurer. He said the position would be posted to accept applications and make interviews so a recommendation could be made to the Selectmen.

362 Board members had no comment. Mr. Haverty asked Mr. McCarthy to coordinate with the Treasurer
363 and let the Board know how they will proceed.

364

365 **TOWN ADMINISTRATOR / SELECTMEN'S REPORTS**

366

367 Mr. McCarthy updated the Board regarding the Highway Building project. Since they last spoke there
368 have been changes. The Town received a copy of a contract; however, it has been expressed to have
369 solar panels on the roof of the new building to be included with the (proposed) solar project (at the last
370 meeting). Doing so will change the roofing structure. He said Roland Soucy was working with the
371 representative from ReVision Energy and Packaged Steel Buildings to get the proper figures for
372 calculations. The proposed structure will need to be changed to accommodate those changes.
373 Additionally, Highway Agent Ferreira has met with Mr. Soucy to discuss a change in how the building
374 will be heated. Mr. Ferreira wants to move away from using the recycling oil heating system and move
375 to a radiant heat system; the cost is being worked out. Once a contract is signed and sent back to
376 Packaged Steel Buildings the Town will have a building within twelve weeks.

377

378 Mr. Cote asked for clarification whether Packaged Steel built buildings. Mr. McCarthy replied he
379 would obtain clarification. Mr. Lynde inquired if the foundation would be prepared in time for the
380 building. Mr. McCarthy believed so, but at present they were trying to ensure they had the right
381 building and roof structure, although he understood it could be poured before winter. Mr. Cote wanted
382 to know if Packaged Steel had a warranty with their buildings. Mr. McCarthy will research and get
383 back to him.

384

385 Ms. Forde reached out to the school building principles to see if there was anything the Selectmen could
386 do to commemorate graduations. The high school was very receptive; the Selectmen should look at
387 making a proclamation June 12th.

388

389 Mr. Lynde recalled a few weeks back the Board spoke with Town Counsel about their concern
390 regarding land being clear cut. He noted the New Hampshire Municipal Association was accepting
391 suggestions for legislation and believed counsel was going to put something together to help the Town
392 in that area. Mr. McCarthy stated he would follow up with counsel tomorrow. Mr. Cote believed
393 counsel sent them something to work with the Town's own Zoning. He said he was using that language
394 and State language to draft an ordinance for the voters to consider next year.

395

396 Relative to the solar array, Mr. Lynde understood they received clearance from Town Meeting to erect
397 solar systems on Town buildings and they wouldn't need to go back to Town Meeting. Mr. Haverty
398 stated that was correct.

399

400 Mr. Cote mentioned he was looking for the Board to have a discussion during their next meeting
401 regarding a letter of intent with ReVision Energy. He hoped it could be finalized so they could move
402 forward.

403

404 Mr. McCarthy let the everyone know a post office box had been installed outside of Town Hall for the
405 purposes of doing Town Clerk transactions. He added a press release had been sent out. He said it was
406 working out really well. He noted both the Town Clerk and Planning Department were working online
407 really well to keep business going.

408

409 Mr. Haverty commented they had received a response from Roland Soucy with regard to the trust fund
410 expenditure request from the Highway Building Capital Reserve Fund. At their previous meet, the
411 Board asked for more information and Mr. Soucy has appeared to have offered more detail. He said if

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412 the Board was amenable, they should move forward with the invoice. Mr. Cote stated in the future he
413 would ask that an itemized/detailed list (dates/time etc.) be submitted.
414

MOTION: (Cote/Forde) To expend \$3,750 from the Highway Building Trust Fund.

VOTE: (5-0-0) The motion carried.

415

416 **ADJOURNMENT**

417

MOTION: (Cote/Lynde) To adjourn the meeting.

VOTE: (5-0-0) The motion carried.

418

419 The meeting was adjourned at approximately 8:13pm.

420

421

Respectfully submitted,

422

Charity A. Landry

423

Recording Secretary

424